

ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235

REGULAR MEETING  
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY  
February 1, 2010

**APPROVED MINUTES**

President Jacqueline Hemmer called the meeting to order at 5:30 p.m.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitz, the Board adjourned into closed session in the St. Francis High School library according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

**PRESENT:** Board Members Hemmer, Iwanski, Boknevitz, Rutter, Mayer and Superintendent Topinka

**EXCUSED:** None

**VISITORS:** Business Manager Kelly\*

\*Joined closed session at 6:00 p.m.

The President called closed session to order at 5:30 p.m. Superintendent Topinka and Business Manager Kelly left the closed session at approximately 6:10 p.m. The Board reconvened into open session at approximately 6:30 p.m., taking no action.

President Jacqueline Hemmer called the regular meeting to order at 6:30 p.m.

**PRESENT:** Board Members Hemmer, Iwanski, Boknevitz, Rutter, Mayer, Superintendent Topinka and Business Manager Kelly

**EXCUSED:** None

**VISITORS:** Mr. Mark DiStefano – St. Francis High School Principal; no additional public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevitz, seconded by Ms. Hemmer to approve the agenda for February 1, 2010. Motion was unanimously approved.

**PLEDGE OF ALLEGIANCE**

**COMMUNICATIONS TO THE BOARD:** None

**COMMENTS FROM VISITORS:** None

**CONSENT AGENDA ACTION ITEMS:**

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. Item #1 under Personnel was removed from the Consent Agenda and will be acted on as a separate item.

Upon motion by Mr. Boknevitz, seconded by Ms. Rutter, the following Consent Agenda Action Items were unanimously approved:

- Minutes of January 18, 2010
- Accounts payable bills totaling \$110,280.05; 2008 bond invoices totaling \$7,080.62 and payroll/payroll-related bills totaling \$407,872.33
- Personnel Items:
  1. The letter of resignation from Carla Herried, School Counselor effective June 11, 2010.
  2. The retirement request from Marilyn Jones, Special Education Paraprofessional effective June 11, 2010.
  3. The appointment of Elizabeth Schroeder as Elementary Intervention Specialist for the 2009-2010 school year.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board unanimously rejected the letter of resignation from Jamie Orlowski, Special Education Teacher.

Upon motion by Mr. Boknevit, seconded by Ms. Rutter, the Board unanimously reaffirmed approval of the Boys/Girls Cross Country Cooperative Team Agreement for the 2010-2011 and 2011-2012 school years.

**REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:**

Superintendent Topinka and Business Manager Kelly presented a brief update on referendum projects. All construction projects remain on schedule and within budget.

The following new/revised School Board Policies were presented for review and approval:

- New Policy C-18 – Volunteer Policy and Handbook. Discussion ensued. Upon motion by Ms. Rutter, seconded by Mr. Iwanski, New Policy C-18 – Volunteer Policy and Handbook was unanimously approved as presented.
- New Policy D-21B – Assistive Technology and Services. Discussion ensued. Upon motion by Mr. Boknevit, seconded by Ms. Rutter, New Policy D-21B – Assistive Technology and Services was unanimously approved as presented.
- Revised Policy E-4 – Graduation Requirements. Building Administrator DiStefano reviewed the recommended changes to the policy. Upon motion by Mr. Boknevit, seconded by Ms. Rutter, revised Policy E-04 – Graduation Requirements was unanimously approved.

The Board reviewed information on the 2010 Summer School / Cool Program. Summer school classes will be held at Deer Creek Intermediate School this summer due to construction at the High School. Summer Cool (grades K4 through 8) is June 14, 2010 to July 23, 2010. High School Summer School (grades 9-12) is June 21, 2010 through July 23, 2010. Summer School/Cool registration is scheduled for Saturday, May 15<sup>th</sup> from 8:30 a.m. to 12:00 p.m. at Deer Creek Intermediate School.

There was no report from Business Manager Kelly.

Board Members reported on the following:

- 1) The High School Booster Club will sponsor a fund raiser at Champps on February 3, 2010 from 5:00 p.m. to 9:00 p.m.
- 2) In a recent fund raiser, Deer Creek Intermediate School raised \$1,300.00 for Haiti.

Superintendent Topinka reported on the following:

- 1) The School District was the recipient of the 2009 WSPRA “Spectrum Award” for the process used in passing a school referendum. Superintendent Topinka displayed the award.

There was no report from Board President Hemmer.

Upon motion by Mr. Boknevit, seconded by Mr. Iwanski, the President declared the regular meeting adjourned at 7:20 p.m.

Approved by:

/original signed/

Kathleen A. Rutter  
School Board Clerk

/original signed/

Jacqueline N. Hemmer  
School Board President

JOINT MEETING OF THE  
ST. FRANCIS SCHOOL BOARD  
AND  
CUDAHY SCHOOL BOARD  
HELD AT THE CUDAHY HIGH SCHOOL  
4950 SOUTH LAKE DRIVE, CUDAHY, WI 53110  
January 13, 2010

**APPROVED MINUTES**

Cudahy Board President Schacht called the meeting to order at 6:33 p.m. and led the Pledge of Allegiance.

**ST. FRANCIS SCHOOL DISTRICT ROLL CALL:**

**MEMBERS PRESENT:** President Hemmer, Vice President Iwanski, and Board Clerk Rutter

**EXCUSED:** Board Treasurer Boknevitz and Board Member Mayer

**ADMINISTRATION PRESENT:** Superintendent Topinka and Business Manager Kelly

**CUDAHY SCHOOL DISTRICT ROLL CALL:**

**MEMBERS PRESENT:** Directors Flores, Haske, Kutka, Mulqueen, Schlunz, Schacht and Stanaszek

**EXCUSED:** None

**ADMINISTRATION PRESENT:** Superintendent Heiden, Director of Business Services Papala, Director of Student Services Banach and Director of Instructional Services Esenberg

**ALSO PRESENT:** Wisconsin State Senator Jeff Plale and Wisconsin State Representative Christine Sinicki

Proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

Formal introductions were made on behalf of both school districts, as well as, State Legislators.

Senator Plale and Representative Sinicki presented their introductory statements. A question and answer session followed (a record of the questions posed to State Legislators are retained in official minute book). Discussion ensued.

Upon motion by Cudahy School Board Director Stanaszek, seconded by Cudahy School Board Member Schlunz, the joint meeting adjourned at 7:55 p.m.

Approved by:

/original signed/

Kathleen A. Rutter  
School Board Clerk

/original signed/

Jacqueline N. Hemmer  
School Board President