

## **Membership and Officers (A-1)**

There are five members of the school board. Members are elected annually at the spring election from the District as a whole for terms of three years each.

Annually, on or within thirty (30) days of the 4th Monday in April, the Board shall organize and elect its officers from among its own members for terms of one year. By oral nomination and secret ballot officers shall be elected: President, Vice President, Treasurer, and Clerk. In instances where only one nomination is made, voice voting on a motion and second to cast a unanimous ballot may replace the balloting.

If the President is disabled or absent from the school district, the Vice President will serve as President until the disability or absence no longer exists. If the Treasurer or Clerk is disabled or absent from the school district, the non-officer member shall serve until the disability or absence no longer exists. A vacancy in the office of President shall be filled by the Vice President. Vacancies in other offices of the Board shall be filled by oral nomination and secret ballot as described above for the remainder of the one-year term.

Duties of officers shall be as follows:

President:	Preside at meetings and appoint board committees, sign documents and perform the duties as imposed by law or by action of the School Board.
Vice President:	Preside at meetings in the absence of the President and in the event the office of President becomes vacant serve as president for the remainder of one-year term.
Treasurer:	Supervise the investment of district monies, sign documents and perform duties as imposed by law or by action of the School Board.
Clerk:	Supervise the recording of the proceedings of School District and Board meetings, sign documents and perform the duties as imposed by law or by action of the School Board.

The Board shall maintain continuous membership for the School District in the following associations:

1. Wisconsin Association of School Boards
2. North Central Association of Colleges and Secondary Schools

The School Board and Superintendent of Schools may employ legal counsel to serve the school district for the purposes of providing legal advice, representation in suits brought against the District and/or Board and/or District employees as employees, representation in other forms of litigation involving district interests, and preparation and filing of legal documents for the district. The Superintendent shall report all use of legal firm(s) to the Board.

Revised: April 11, 2002  
May 13, 2004