

New Member Orientation (A-6)

Incumbent board members and staff shall help new board members become fully informed about the board's functions, policies, procedures, and problems.

Specific phases of the new board member's orientation program shall include:

1. In the interim between candidates' declarations and spring election candidates shall be invited to observe all meetings of the board and shall receive all non-confidential reports and communications normally sent to board members.
2. In the interim between election and actual assumption of office the new member will be furnished with all non-confidential reports and communication normally sent to board members and with selected materials dealing with information about the district, state education laws and regulations, and local policies and procedures, including:
 - a) Board policy manual
 - b) District annual meeting report
 - c) Board meeting minutes for the previous year
 - d) Most recent monthly revenue and expenditure report
 - e) School Performance Report
 - f) Most recent financial statement and independent report by auditor
 - g) Agreements with labor unions
3. A schedule of appointments with administrators and school visits shall be arranged by the superintendent to afford an opportunity for new members to discuss and observe specific functions and concerns at different levels of district operation.

Adopted: August 26, 1999