

D - OPERATION

STUDENT ADMISSION

D - 2

Resident Students

Persons under 19 years of age who reside within the district, meet minimum age requirements and have not received a diploma of graduation from high school may attend district schools free of tuition provided proper certification or evidence of progress to the grade of enrollment is furnished. Students wishing to remain in school after their class has graduated must obtain permission from the School Board, Superintendent or Principal. Minor students shall reside with resident parent(s), legal guardians or legal custodians. In cases in which minors do not reside with parent(s) or in which parental custody is in question, documented proof of legal guardianship or legal custodianship shall be filed in school office prior to enrollment of minor student. Parents, guardians, or custodians shall certify in writing to the school office under penalty of perjury that their residence and that of the minor student is within the City of St. Francis; those falsifying such certification shall be liable for tuition and incurred costs for the period of non-residence. Adult students may establish residency on their own. Free tuition will be provided only to those students who do not enroll primarily to take advantage of geographic, extracurricular, or curricular opportunities the district affords. The superintendent shall rule on questions of student admission and residence within the framework of this policy and is authorized to employ legal counsel to take testimony and report findings of fact in instances of questionable residency.

Students, who are at least 18 years old with a truancy pattern, will be dropped from the High School by the Principal. If a student desires to be reinstated to active status, he/she and his parents can request a conference with the Principal. At that time, guidelines will be set for a return to the school. If these are not followed, the student will be permanently dropped from the High School roster.

Tuition Students

Non-resident students who meet admission requirements and are in good standing may be admitted on a tuition basis if facilities are available. Non-resident students shall have the rights and privileges of resident students and shall be subject to the same rules and regulations as resident students.

Students, who have gained senior status as district residents and move out of the district, may complete high school on a tuition-free basis. Other students enrolled as residents and moving out of the district may complete the school year on a tuition-free basis upon the written request of parents or guardian. These students will be give preferential treatment upon application for subsequent years under open enrollment.

Minority Transfer Students

Minority transfer students from the City of Milwaukee who meet admission requirements and are in good standing may be admitted on a tuition-free basis as per provisions of Chapter 220 of the Laws of 1975 (and amended thereafter) of the State of Wisconsin and to an extent as to assure a minority transfer enrollment for the district which meets the provisions of Section 11 of Policy D-24 Open Enrollment. Minority transfer students shall have the rights and

privileges of resident students and shall be subject to the same rules and regulations as resident students.

Admission to Kindergarten and First Grade

A three-fifths-time kindergarten program shall be available to all children of the district who reach the age of four years by September 1. A full-time kindergarten program shall be available to all children of the district who reach the age of five years by September 1. The professional staff shall provide screening services in the three-fifths-time program and make recommendations to parents as to the appropriateness of full-time kindergarten attendance. Near the conclusion of the full-time kindergarten year the professional staff shall communicate data to parents regarding the student's readiness for first grade. The final decision to advance students into kindergartens and first grade shall be the parents'.

Early Entrance

The professional staff may admit children to full-time kindergarten or first grade who are less than five or six years, respectively, by September 1 through the following procedures:

1. Application for early entrance shall be made by the parents to the director of special education. A personal interview may be held to determine the parents' reasons for requesting early entrance to full-time kindergarten or first grade.
2. A school psychologist shall conduct an evaluation to determine the appropriateness of early entrance. This evaluation shall include emotional, social, mental and physical assessments and shall be at no cost to the parents.
3. For early entrance into full-time kindergarten, the child must demonstrate the social, emotional, physical and mental maturity needed for successful participation in the district's kindergarten program as well as the likelihood of success in future grades.
4. For early entrance into first grade, the following conditions shall be considered:
 - a. The child's admission to and successful completion of full-time kindergarten; or
 - b. The child's successful completion of a program equivalent to full-time kindergarten; or
 - c. Demonstration by the child of the social, emotional, physical and mental maturity needed for successful participation in first grade and the likelihood of success in future grades.
5. The final decision on early entrance to kindergarten or first grade shall be made by the professional staff under the leadership of the director of special education. There shall be no early entrance to the four-year-old, three-fifths-time kindergarten program.

Entrance Into First Grade

1. A child who meets the age requirement for entrance into first grade, but has not completed five year-old kindergarten may enroll in the first grade if the child meets any of the following requirements:
 - Before either commencing or completing first grade, the child moved into Wisconsin from a state, country, or territory in which completion of five year-old kindergarten is not a prerequisite to entering first grade.
 - Before either commencing or completing first grade, the child moved into Wisconsin from a state, country, or territory in which completion of five year-old kindergarten is a prerequisite to entering first grade and the child was exempted from the requirement to complete five year-old kindergarten in the state, country, or territory from which the child moved.
 - The child has successfully completed an educational program for five year-old children in a private school or licensed day care center that the St. Francis School District deems equivalent to a public school five year-old kindergarten.
 - The child demonstrates satisfactory completion of preliminary student assessments.
2. A parent or legal guardian shall submit a request for entrance, without attending kindergarten, into first grade to the Superintendent or designee on or before August 1 of the year in which entrance is requested.
3. A child being assessed pursuant to this section for entrance without attending five year-old kindergarten into first grade must demonstrate the social, emotional, and mental maturity normally expected for successful participation in first grade.
4. Procedures in the assessment are as follows:
 - A personal interview shall be conducted by a representative of the School District to determine the parent's reason for requesting entrance prior to completion of five year-old kindergarten.
 - An evaluation of the child will be conducted by a certified school psychologist in conjunction with other appropriate pupil service staff. The evaluation will consider the emotional, social, and mental maturity of the student.
 - After the evaluation has been completed, a conference shall be held with the parents to consider the results of the assessments.
 - The Superintendent or designee has the final authority for deciding whether or not the child is to be admitted to first grade.

Admission to Milwaukee Area Technical College (MATC)

A student 16 or 17 years of age who is "at risk" (as defined by Wisconsin Statutes) may attend programs at MATC leading to high school graduation or to high school equivalency provided student, parents or guardians, school district representative, and MATC representative agree in writing to the following:

1. Services to be provided to student by MATC.
2. Time period needed to complete graduation or equivalency program.
3. Commitment of student to regular attendance and study.
4. Specific procedure by which student performance and attendance will regularly be monitored.

If convinced that this written agreement is in the best interest of the student and if convinced that student and parents or guardians are committed to the student's regular attendance and study and if convinced that sufficient monitoring procedures are in place, the superintendent is authorized to act for the school board in approving the agreement and in providing district monies as tuition payments to MATC. If the superintendent determines that the student is not complying with the written agreement, the agreement shall be suspended in 30 days.

Open Enrollment

The admission of open enrollment students on either a full-time basis or a part-time basis shall be consistent with Policy D-24 Open Enrollment. Enrollment in any school program, on a full-time or part-time basis, during the traditional academic year will qualify the student to enroll, subject to the fee structure, in any summer school program for the summer immediately following that school year.

/original signed/

Clerk

Adopted: September 27, 2001
Revised: February 21, 2011