

## **Student Grade Placement/Promotion (D-4)**

Except for early entrants, placement of students in kindergarten and first grade shall be determined by parents upon the recommendation of the professional staff.

Placement of resident, tuition, Chapter 220 students and full-time open enrollment students in high school courses shall be determined by the professional staff under the direction of the principal on the basis of course prerequisites and students' past performances except that sophomore status shall be a basic prerequisite for enrollment in summer driver's education. Upon recommendation of professional staff and after conferencing with parents, the principal may effect a change in grade placement at any grade level 2-12.

Placement of part-time students in high school courses shall be determined on the basis of the procedures and regulations of the section of Policy D-24 Open Enrollment governing part-time open enrollment.

Placement of students at all other grade levels shall be determined as follows:

1. Promotion to the next higher grade or retention in grades one through three and grades five through seven, shall be determined by the regular classroom teacher. If the teacher is uncertain whether a retention is in the child's best interest, the teacher shall file by April 1 a referral for psychological review of non-special educational needs. In addition, the teacher shall consult by May 1 with counselors and principal and conference with parents. Any retention decision by the teacher shall be in the student's best interest and shall be made prior to the end of the school year and placed in writing to parents with copies to principal, counselor and student file.
2. Fourth Grade and Eighth Grade Promotion Requirements: Beginning September 1, 2002, no student may be promoted from the fourth grade to the fifth grade or from the eighth grade to the ninth grade unless the student satisfies the criteria for promotion in this policy.

No student shall be promoted unless the student has satisfied the following criteria:

- a. Achieved a score of basic, proficient, or advanced on all five sections of the Wisconsin Knowledge and Concepts Examination (WKCE) OR received teacher recommendation(s) from the content area teachers in the subject(s) in which the student has scored less than basic on the WKCE.
- b. At grade four, receive passing grades in language arts, math, science, and social studies. At grade eight, receive passing grades in three of the four core academic areas (language arts, math, science, and social studies). Grades will be based upon a cumulative average of that school year.

Accommodations to these requirements may be made for students with special education needs or requirements consistent with state law and established district policies and procedures, including students with disabilities and those with limited English proficiency.

The principal shall determine whether a student has satisfied the criteria in this policy based upon input from a variety of sources including, but not limited to, parent(s), teachers, and student performance. Any question regarding the principal's decision whether a student has satisfied the criteria in this policy shall be directed to the Superintendent of Schools.

3. Students promoted to high school from grade eight shall be placed in the freshman class. Six earned credits shall be required for classification as a sophomore, twelve credits for classification as a junior and sixteen credits for classification as a senior. Such classifications shall be made annually in August.
4. Grade placement for transfer students shall be determined by the principal.

Adopted: February 8, 2001