

Facility Use by Unions (C-10)

Unions may use the district facilities according to the following procedures:

Union meetings in school facilities shall be held at times outside the normal workday and not at such times that extra custodial help would be required. A union shall schedule meetings through the building principal a minimum of ten workdays prior to the meeting.

Any transaction of union business with any employee during the regular workday, including any emergency or unusual situation, shall be cleared through the building principal. Permission shall be given only if the union business does not interrupt or interfere with a teacher's contact with the students and if the union business can be conducted in the last fifteen minutes of the workday.

The use of school equipment shall be provided for a union outside the workday when such equipment is not otherwise in use. Prior permission to use any equipment or supplies shall be requested from the building principal. The cost of district supplies which are used by the union shall be billed to the union annually by the district office after receipt of an itemized listing of supplies used from the union. Such itemization shall be presented to the district office no later than the last teacher workday of any school year.

The privilege of posting notices relating to activities and matters of union concern shall be restricted to a bulletin board space designated by the building principal. The location of the bulletin board space shall not be accessible to students.

Adopted: February 11, 1993