

**ST. FRANCIS SCHOOL DISTRICT**  
**4225 South Lake Drive**  
**St. Francis, WI 53235**

## **Filing a Complaint**

If a person believes that the St. Francis School District or any part of the school organization has inadequately applied the principles of the student records policy, Title VI of the Civil Rights Act, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act or the Americans with Disabilities Act or in some way discriminates, a complaint may be filed with:

**Carol R. Topinka, Superintendent**  
**St. Francis School District**  
**4225 South Lake Drive**  
**St. Francis, WI 53235**  
**(414) 747-3910**

The St. Francis School District encourages informal resolution of complaints. Address your concerns first to the teacher, principal or staff member directly involved.