

**Meeting minutes for
St Francis Music Boosters
Wed Oct 21 SFHS choir room**

Inattendance:

Kathy Doty, John Doty, Beth Lewis, Paul Oestreich, Heather Page, Pat Deck

Meeting called to order 6:35 pm

September minutes were approved.

Reports:

President—Heather distributed updated paid vendor list.

Heather has been sending donation requests to businesses. Some of these companies require a letter on a letterhead form. Pat to send out requests on letterhead.

Heather will try and get some restaurants to donate food for the 11/7. This food could be used to feed the volunteers—and also to sell if we have extra.

Vice Pres.—John has been advertising the fair on-line—including Craigs's List.

John is donating 2 opening day 2010 Brewers tickets—club seats with a preferred parking pass.

Secretary—Pat has taken out the Journal/Sentinel ad for 11/5/,11/6, and 11/7.

She also placed an on-line ad on Express, and will place a printed event story in the community NOW paper.

Treasurer-- Susan suggested using a preprinted form to be used when a vendor has reserved a spot and paid. This would help a lot with tracking where all the checks are coming from.

Susan reported our account balance is \$3,360.07.

Old Business:

Vendor fair: Kathy handed out the Vendor Fair Committee Update. Some demo activities:

Cooking demo @ 10:00, Foot spa@1:00 , MaryKay @2:00, Mrs Bridgewater's bracelet beading 11:00—may go continuously, card project and face painting all day, guitar lessons 11:00, 1:00, 2:00 if needed.

Volunteers to set up tables Fri 11/6 3-5:30pm. Vendors to set up Fri 5:30-7:00pm.

We will use old vendor map. Electrical outlets are first come-first serve.

Raffle tickets will sell for \$1 or 6 for \$5. If someone books a show or buys \$10 from a vendor they will receive a raffle ticket.

Donated items over a \$100 value will be put into a silent auction with minimum bids.

Examples are Brewer ticket package and Skylight Opera tickets.

We will need volunteers to man the Booster Booth.

It was suggested that music (live or taped/video) should be playing during the event.

Teachers are looking into this.

Old business continued:

Kathy will look into finding a “volunteer break room” where we could put the donated food (if we get any) and people could take a lunch break.

New Business:

Beth Lewis—Poinsettia sale—Started for DC and HS. Students will be/were given forms.

Incentive gifts/certificates of \$30, \$20, \$10 will be given to the top 3 sellers. There will be a 5 plant minimum to qualify for the gifts.

The 7th/8th grade incentive in May will be a trip to Six Flags. Beth will need fundraising ideas for this. To be discussed at a later meeting.

Kathy—Spring plant sale. Date will be decided later.

Heather- future fundraising idea—Saraphino’s chicken fry.

Paul- created a letter for Heather to give to restaurants asking for food donations during our fair.

It was decided that all monies/checks will be given to Mr. O so he can forward them to Susan. This will be more efficient/less confusing.

We will table Mr. O’s computer Forum idea until next meeting.

The target date for the 2010 Vendor/Craft Fair will be 11/6/10.

The next SFMB meeting will be 11/11 at 6:30 in the HS choir room.

The date was changed from 11/18 so as not to conflict with Financial Aid Night at the HS.

Meeting adjourned at 8:15 pm.

**Respectfully submitted,
Pat Deck, secretary**