ST. FRANCIS SCHOOL DISTRICT
BUDGET HEARING AND ANNUAL MEETING
Deer Creek Intermediate School Library
3680 South Kinnickinnic Avenue
St. Francis, WI 53235
September 14, 2015

APPROVED MINUTES

Budget Hearing was called to order by Robert Bokneitz, School Board President, at 6:35 p.m.

Present: Board Members Bokneitz, Bednarski, Iwanski, Finch, Shafer, Superintendent Peuse and Business Manager Mitchell

Visitors: Sign-in sheets retained in official minute book

President Bokneitz introduced Superintendent Peuse and Business Manager Mitchell, who gave a presentation on school funding and the rationale for the School District 2015-2016 budget. Business Manager Mitchell asked if there were any questions regarding the proposed budget. The Budget Hearing concluded at 7:01 p.m.

Annual Meeting was called to order by President Bokneitz at 7:01 p.m. The Pledge of Allegiance was led by President Bokneitz.

Mr. Russell Iwanski nominated Robert Bokneitz as Chairperson, motion seconded by Mr. Chris Finch. Motion carried.

Upon a motion by Mr. Bokneitz, seconded by Mr. Finch, the minutes for the Annual Meeting of September 8, 2014 were unanimously approved.

The following resolution authorizing short-term borrowing was presented:

"BE IT RESOLVED, that the St. Francis School Board be authorized to borrow money short-term for operating expenses if needed."

Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the resolution authorizing short-term borrowing was unanimously approved.

Mr. Bokneitz moved, Mr. Iwanski seconded, that there shall be levied upon the taxable property of the St. Francis School District the sum of $6,943,848. $5,362,434 for the General Fund for the operation of district schools; $374,000 for the Community Service Fund; $139,464 for the discharge of non-referendum debt obligations; and $1,067,950 for the discharge of referendum debt obligations. Motion carried unanimously.

Mr. Bokneitz moved, Mr. Finch seconded, that School Board salaries established by the electors of the St. Francis School District, Milwaukee County, State of Wisconsin are as follows: $225.00 per month for the office(s) of President, Treasurer and Clerk; and $200.00 per month for the office(s) of Vice President and Member. Motion carried unanimously.

Mr. Bokneitz moved, Mr. Finch seconded, that the electors also authorize for the payment of actual and necessary expenses of School Board Members when traveling in the performance of duties. Motion carried unanimously.

Mr. Bokneitz moved, Mr. Iwanski seconded, that the electors of the St. Francis School District, Milwaukee County, State of Wisconsin, authorize the School Board to dispose of surplus property (not land or buildings) that is no longer needed for school purposes upon terms and conditions satisfactory to the School Board. Motion carried unanimously.

Mr. Bokneitz moved, Ms. Bednarski seconded, that the date and place of the next Annual Meeting be Monday, September 12, 2016 at Willow Glen Primary School, 2600 East Bolivar Avenue, St. Francis, Wisconsin. Motion carried unanimously.
The Board opened the floor for other items of discussion. Mr. Boknevitz moved, Mr. Finch seconded, that the Annual Meeting be adjourned. Motion carried unanimously.

The Annual Meeting adjourned at 7:23 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Boknevitz
School Board President
President Boknevizt took roll call at 5:25 p.m.

The School Board began with a tour of the St. Francis High School conducted by Superintendent Peuse, Business Manager Mitchell, and Assistant Principal Lewandowski. Board Members Boknevizt, Ivanski, and Finch were in attendance for the tour.

At approximately 6:03 p.m. and upon motion by Mr. Boknevizt, seconded by Mr. Finch, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, Superintendent evaluation and staff compensation; and,

Wisconsin State Statute 19.85 (1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; and,

Wisconsin State Statute 19.85 (1)(g) for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically, potential items for submittal to small claims court.

PRESENT: Board Members Boknevizt, Bednarski, Ivanski, Finch, Shafer, and Superintendent Peuse

VISITORS: Business Manager Mitchell

The Board reconvened into open session at approximately 6:50 p.m., taking the following action(s):

Upon motion by Mr. Boknevizt, seconded by Mr. Ivanski, the custodial member compensation recommendation for the 2015-2016 school year was unanimously approved as presented in closed session.

Upon motion by Mr. Boknevizt, seconded by Ms. Shafer, the support staff compensation recommendation for the 2015-2016 school year was unanimously approved as presented in closed session.

Upon motion by Mr. Boknevizt, seconded by Ms. Bednarski, the administrative staff compensation recommendations for the 2015-2016 school year was unanimously approved as presented in closed session.

Board Vice President Bednarski was excused from the meeting at 6:50 p.m.

President Boknevizt called the regular meeting to order at 6:51 p.m.

PRESENT: Board Members Boknevizt, Ivanski, Finch, Shafer, Superintendent Peuse, and Business Manager Mitchell

EXCUSED: Board Vice President Bednarski

VISITORS: SFHS Assistant Principal / Athletic Director – Mr. Michael Lewandowski; SFSD Staff – George Logic; No public visitors (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevizt, seconded by Ms. Shafer to approve the agenda for December 7, 2015. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: Thank you letters to the St. Francis School Board from the kindergarten classes for the new playground equipment at Wilow Glen Primary School.

COMMENTS FROM VISITORS: None
SPECIAL PRESENTATION by Mr. Michael Lewandowski – SFHS Assistant Principal / Athletic Director

Assistant Principal Lewandowski gave a brief presentation on St. Francis High School priorities and performance, as well as, initiatives for the 2015-2016 school year.

CONSENT AGENDA ACTION ITEMS:

President Boknevetz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Mr. Boknevetz, seconded by Ms. Shafer, the following consent agenda action items were unanimously approved:

- The minutes of the November 16, 2015 regular School Board meeting.
- Accounts payable expenditures totaling $240,995.49 and payroll / payroll expenditures totaling $375,343.36.
- Personnel Items:
  - The 2015 Family and Medical Leave request for Andrew Muszytowski, SFHS Principal.
  - The 2015 Family and Medical Leave request for Laura Cogburn, Willow Glen Teacher.
  - The appointment of Luke Schmidt as part-time Special Education Paraprofessional for the 2015-2016 school year.
  - The appointment of Keyon Lawson as part-time Custodian for the 2015-2016 school year.
  - The appointment of Jamie Filkins as part-time Substitute Lunchroom/Playground Supervisor for the 2015-2016 school year.
  - The following extra-curricular appointment for the 2015-2016 school year:
    - Chris Piper, PI-34 Mentor $1,000.00
  - The following athletic coaching appointment for the 2015-2016 school year:
    - Nick Spacie, Boys’ JV Baseball Coach (5+ Yrs) $2,836.00
  - The following recreation appointment for the 2015-2016 school year:
    - Lance Marike, Little Dribblers Basketball $500.00

Upon motion by Mr. Boknevetz, seconded by Ms. Shafer, the Teachers’ Compensation Committee Model Proposal was unanimously approved as presented.

Upon motion by Mr. Boknevetz, seconded by Mr. Iwanski, revised Attachment E of the St. Francis School District Employee Handbook was unanimously approved as presented.

Upon motion by Mr. Boknevetz, seconded by Mr. Finch, the 2016 Winter / Spring Recreation Program Booklet was unanimously approved as presented.

Upon motion by Mr. Boknevetz, seconded by Mr. Finch, the St. Francis High School Girls’ Basketball Team overnight field trip request to Cuba City, Wisconsin was unanimously approved contingent upon an appropriate student / chaperone ratio compliant with Board policy.

Upon motion by Mr. Boknevetz, seconded by Mr. Finch, the following District donations were unanimously approved as listed below:

- The $15.00 monetary donation from Ms. Katie Fisher designated towards the St. Francis High School Cheer Team.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Business Manager Mitchell presented information on the 2016-2017 Chapter 220 seats and the impact on the levy. Discussion ensued.

The 2016-2017 Inter-District Voluntary Transfer Agreement will be presented at a future meeting in conjunction with the approval of new Chapter 220 seats. Upon motion by Mr. Boknevetz, seconded by Mr. Iwanski, the motion to approve a total of 16 continuing Chapter 220 seats for the 2016-2017 school year with no new additional seats and wait lists at each grade level was unanimously approved.

The Board reviewed enrollment projection data in determining new Open Enrollment seats for the 2016-2017 school year. A decision will be based upon student-teacher ratio guidelines, data provided, maintaining the maximum class size of thirty (30) students in the required subjects of English and History at the High School. This agenda item will be brought back for further discussion and approval at the January Board meeting.

NEOLA Update – (November 2015) to include the following policies and administrative guidelines was presented for review and discussion:

  Section 5000 – Students
  - 5113 – Open Enrollment Program (Inter-District)
  - AG5113B – Open Enrollment for Students with Disabilities
  - 5113.01 – Course Options
Discussion ensued. NEOLA Update – November 2015 will be brought back to the January 4, 2016 regular meeting for approval.

Revised Board Policy 3120 – Employment of Professional Staff was brought forward for review and approval. As the District refines the Teachers’ Supplemental Compensation System, the need arises to insert specific language into Policy 3120 – Employment of Professional Staff. The District has created potential language that would be added to Policy 3120 and create a written understanding of the Board’s right to determine supplemental compensation adjustments from year to year. Discussion ensued. This policy will be brought back to the January 4, 2016 regular School Board meeting for approval.

Business Manager Mitchell reported on the following:

1) The financial report for the month of November was presented for review and discussion.
2) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
3) Business Manager Mitchell presented an overview on the budget forecast for the 2016-2017 school year.
4) Business Manager Mitchell presented an updated document reflecting recommended and completed projects in conjunction with the 10-Year Maintenance Plan.
5) In 2013, the District purchased a wheelchair accessible van for transporting special education students. Currently, this is split on alternating days between Deer Creek and the High School. Due to the success of the community outing programs, the District would like to continue to expand those opportunities by providing a second van for the District. The proposed lease of the van would cost $9,496 annually. Gas and maintenance would cost an additional $1,000-$2,000 annually for a total cost of $10,496-$11,496. Discussion ensued. Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the proposed lease of an additional wheelchair accessible van for transporting special education students was unanimously approved.
6) The Chartwells Food Program has been modified in the last few years to create long-term financial sustainability and create student interest in healthy food options. During the 2014-2015 school year, the District experienced their first profitable year in over 10 years. Recently, the District met with representatives from Chartwells to further discuss how to continue to build the program, as well as, preparations that need to be made to accommodate future meal pattern changes.
7) Business Manager presented an overview of the ongoing development of Human Resources link and website(s).
8) In 2013, the District began having discussions on proposed on-site wellness clinics for staff. At that time, the District considered the concept of partnering with another school district to open a clinic which could be shared. Recently, the South Milwaukee School District reached out to the St. Francis School District for a meeting to discuss wellness beliefs and goals of the two Districts. Members of each District were very interested in further exploring the partnership as both Districts’ goals are in alignment. Together, the Districts would provide services to approximately 450 employees. The Board was presented with a Staff Survey on On-Site Clinics for review. There are many logistical issues which need to be solved in this type of partnership, but the District believes it’s worth exploring. More information will be provided for review at future meetings.

Superintendent Pusey reported the following:

1) Information on Advanced Placement Programming will be presented at an upcoming School Board meeting.
2) The City of St. Francis received 2nd place in Category 5 for 2015 National Night Out activities.

President Bokneitz reported on upcoming important dates:

1) The St. Francis Civic Association Event is scheduled for December 9, 2015 from 6:00 to 7:30 p.m. at the St. Ann’s Center. The Board will be in attendance that evening and this event will be open to the community.
2) The Board has scheduled an additional Board meeting on January 11, 2016 to discuss items related to the building tours and have further discussion regarding future programming and building needs.
3) The Wisconsin Association of School Boards’ State Education Convention is January 20-22, 2016 at the Wisconsin Center.
4) Important information and deadlines for the 2016 Spring Election was shared.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 9:10 p.m.

Approved by:

Chris Finch  
School Board Clerk

Robert G. Bokneitz  
Board President
President Bokneitz took roll call at 6:02 p.m.

At approximately 6:03 p.m. and upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; and,

Wisconsin State Statute 19.85 (1)(g) for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically, potential items for submittal to small claims court; and,

Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, staff compensation.

PRESENT: Board Members Bokneitz, Bednarski, Iwanski, Finch, Shafer, and Superintendent Peuse

VISITORS: Business Manager Mitchell

The Board reconvened into open session at approximately 6:40 p.m., taking no action.

President Bokneitz called the regular meeting to order at 6:40 p.m.

PRESENT: Board Members Bokneitz, Bednarski, Iwanski, Finch, Shafer, Superintendent Peuse, and Business Manager Mitchell

VISITORS: No public visitors (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Mr. Finch to approve the agenda for November 16, 2015. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Bokneitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Ms. Bednarski, seconded by Mr. Finch, the following consent agenda action items were unanimously approved.

- The minutes of the November 2, 2015 regular School Board meeting.
- Accounts payable expenditures totaling $138,155.12 and payroll/payroll expenditures totaling $435,049.75
- Personnel Items:
  - The resignation of Jennifer Laatsch, part-time Special Education Paraprofessional effective November 25, 2015.
  - The resignation of Brandon Blahnik as Head Boys/Girls Track Coach for the 2015-2016 school year.
  - The following athletic coaching appointments for the 2015-2016 school year:
    - Kayla Bieschke, Girls’ Freshman Basketball Coach (5+ Yrs)
    - Lamar Burks, Boys’ Varsity Asst. Basketball Coach (0-5 Yrs)*
    - Brian Day, Boys’ Bowling Coach
• Gerald Guertsen, Girls’ Bowling Coach
• Keith Lisjak, Boys’ Freshman Asst. Basketball Coach (0-5 Yrs)*
• Lance Marike, Boys’ Varsity Head Coach (5+ Yrs)
• Jeffrey Martin, Girls’ JV Basketball Coach (5+ Yrs)
• Doug Sarver, Strength & Conditioning Coach
• Nick Spaciel, Boys’ JV Asst. Basketball Coach (0-5 Yrs)*
• Greg Studzinski, JV Football Coach (0-5 Yrs)*
• Mike Szydłowski, Girls’ Varsity Basketball Coach (5+ Yrs)

*Denotes split contract.

• The following recreation appointments for the 2015-2016 school year:
  • Keith Chmielewski, 7th-8th Grade Boys’ Basketball Coach
  • Marilyn Garlie, Fitness Instructor
  • Beth Obst, Intermediate Poms/Dance Coach (Winter Season)
  • Eric Schofield, 7th-8th Grade Boys’ Basketball Coach

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Business Manager Mitchell reported on the following:

1) The financial report for the month of October was presented for review and discussion.
2) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
3) Business Manager Mitchell shared two communications outlining the 2015-2016 final budget approval and the tax levy certification. These documents will be available to the public and posted on the District’s website.
4) Each year, the District runs scenarios to estimate cash flow for the school year. Due to the timing of certain revenues, the District borrows money to cover expenses until revenues are received. This is accomplished through a borrowing called a Tax Revenue Anticipation Note (TRAN). This year, the District joined a consortium group via PMA Financial to make a joint bid and borrowed $1.3 million.
5) Business Manager Mitchell presented an updated document reflecting recommended and completed projects in conjunction with the 10-Year Maintenance Plan.
6) Information was presented to the Board on a long-term teacher compensation model based on collaborative input from the Teachers’ Compensation Committee. A proposal will be brought to the December 7, 2015 regular meeting for review and approval.
7) Business Manager Mitchell shared continuous improvement scorecard results in the following Business Office areas:
   • Budgetary Tracking – Quarter 1: The Board approved a balanced budget at the October 21, 2015 meeting. Health insurance performance and Open Enrollment numbers will play a significant role in the final budget numbers.
   • Technology Tickets – Quarter 1: The District currently has a high number of outstanding tickets from the start of the school year. As of November 6, 2015 there were 86 tickets open.
   • Substitute Fill Rates – Quarter 1: Based on regional and national shortages for substitute teachers, Teachers On-Call does not maintain a pool sufficient to meet the needs of the District. The District is researching ways to increase the fill rate to 90%.

Superintendent Peuse reported the following:

1) The 2015-2016 School Resource Officer Agreement was presented for review and approval. A School Resource Officer (SRO) Program is a formal agreement between a school district and its local law enforcement agency that will decide which officers to select, how they will be funded, how they will be trained and evaluated. The District has partnered with the City of St. Francis since January 2011 in the implementation of the School Resource Office Program. In 2012-2013, the District received a request from the City of St. Francis to help fund the School Resource Officer position. The School Board did approve $10,000 for school years 2012-2013; 2013-2014; and 2014-2015. Due to budget constraints, the City of St. Francis is requesting an increase to the contribution from $10,000 to $20,000 for the 2015-2016 school year. Discussion ensued. Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the 2015-2016 School Resource Officer Agreement was unanimously approved as presented. As in past years, this expense will be funded from Fund 80 – Community Service Fund.

2) Superintendent Peuse gave a brief update on the recent Southeastern Wisconsin School Alliance monthly meeting. The Southeastern Wisconsin School Alliance 66.0301 Cooperative meet monthly to discuss items related to school districts’ work legislatively, as well as, to receive updates regarding continued work with Hanover Research. The following is an overview of the legislative items that were discussed at the last meeting:
   • AB 144 – School Start Date – There is continued dialogue about allowing more local control on determining school start date.
• AB 481 – School Referenda – Current legislation, which was recently delayed in public hearing, is to curtail a district’s ability to propose referendum questions in two distinct areas: 1) that referenda can only be proposed during a regular election date (April and November – no Special Elections); and, 2) that if a referendum fails, that the question cannot be called back (with some exceptions) for a period of two years (two consecutive 365 day rotations).

• Transgender / Gender Identity Bathroom Specific Discussion – Discussion ensued regarding drafting legislation that would create a legislative action that would require gender specific bathroom/locker room(s).

• CPR – There is an active bill to have all students trained in CPR across Wisconsin.

• Career and Technical Education Licensure – Last year, there was a movement to create some additional flexibility in the licensing to teach Technical Education classes due to lack of qualified candidates. There will likely be additional requests to follow a similar approach in other areas of education where there are current shortages.

3) The District Newsletter, “The Navigator,” has been mailed to St. Francis residents and businesses, as well as, to parent(s) of non-resident students attending the St. Francis School District. The newsletter is also available on the District’s website.

4) American Education Week is November 16-20, 2015. In observance and appreciation, the District will be hosting lunch for all staff on Thursday, November 19, 2015.

President Boknevitiz reported on upcoming important dates:

1) The St. Francis Civic Association Event is scheduled for December 9, 2015 from 6:00 to 7:30 p.m. at the St. Ann’s Center. The Board will be in attendance that evening and this event will be open to the community.

2) The Board will schedule an additional Board meeting on January 11, 2016 to discuss items related to the building tours and have further discussion regarding future programming and building needs.

3) The Wisconsin Association of School Boards’ State Education Convention is January 20–22, 2016 at the Wisconsin Center.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitiz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 8:02 p.m.

Approved by:

[Signatures]

Chris Finch
School Board Clerk

Robert G. Boknevitiz
Board President
President Bokneitz took roll call at 5:07 p.m.

The School Board began with a tour of Deer Creek Intermediate School.

At approximately 6:10 p.m. and upon motion by Mr. Bokneitz, seconded by Mr. Finch, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and Wisconsin State Statute 19.85 (1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically, discussion of bargaining strategy related to teacher compensation.

PRESENT: Board Members Bokneitz, Bednarski, Iwanski, Finch, Shafer, and Superintendent Peuse
VISITORS: Business Manager Mitchell

The Board reconvened into open session at approximately 6:35 p.m., taking no action.

President Bokneitz called the regular meeting to order at 6:35 p.m.

PRESENT: Board Members Bokneitz, Bednarski, Iwanski, Finch, Shafer, Superintendent Peuse, and Business Manager Mitchell
VISITORS: Building Principal(s) – Mr. Guy Powell and Mr. Andrew Muszytowski; SFSD Staff – Ms. Nikki Schuster; no public visitor (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Bokneitz, seconded by Mr. Finch to approve the agenda for November 2, 2015. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Bokneitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Ms. Bednarski, seconded by Ms. Shafer, the following consent agenda action items were unanimously approved:

- The minutes of the October 19, 2015 regular School Board meeting.
- Accounts payable expenditures totaling $189,943.71 and payroll / payroll expenditures totaling $352,808.44
- Personnel Items:
  - The resignation of Sara Weinhold, part-time Intervention Specialist effective November 19, 2015.
  - The 2015 Family and Medical Leave for Dawneen Andre, Primary School Teacher.
  - The 2015 Leave of Absence request for Jamie Harlos, Primary School Teacher.
  - The appointment of Kristin Tomaich as part-time Intervention Specialist for the 2015-2016 school year.
  - The following appointment to the St. Francis Recreation Department:
    - Rachel Beers – Lifeguard (Part-Time)
Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the addition of the Power-Lifting Club to Attachment E of the St. Francis School District Employee Handbook and the appointment of Mr. Mark Beaumont as a volunteer coach was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Mr. Guy Powell, Deer Creek Principal / Recreation Director gave a brief update on the status of the St. Francis Recreation Department Winter Offerings Booklet, as well as, commented on the wonderful attendance at the recent Deer Creek Fun Night held on Friday, October 23, 2015.

Business Manager Mitchell reported on the following:

1) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
2) Business Manager Mitchell presented an updated document reflecting recommended and completed projects in conjunction with the 10-Year Maintenance Plan.
3) Information was presented to the Board on a long-term teacher compensation model based on collaborative input from the Teachers’ Compensation Committee.
4) Business Manager Mitchell and Chartwells Dining Service Manager, Mr. Jason Carrier presented an update on the District’s Food Service Program that highlighted on progress and initiatives for the 2015-2016 school year. The Food Service Program is off to a very solid financial start and the District is well on its way to another balanced budget.

Superintendent Peuse reported on the following:

1) Since the 2014-2015 school year, the Effectiveness Project has been implemented with fidelity across the District and continues to change based upon identified needs across the range of school districts utilizing the system (nearly 200 Wisconsin school districts currently use the Effectiveness Project as their model). Deer Creek Principal Powell has assumed and grown the role of Effectiveness Project Implementation Coach (EPIC) and has received additional training and participated in collaborative discussion with surrounding districts, as well as, CESA 6 on the procedural and technical aspects of the Effectiveness Project© and my Learning Plan. Teachers continue to be provided direction, support, as well as, collaboration and planning time during selected Early Dismissal Wednesdays to continue their growth within the Project.
2) Since 2007, the St. Francis School District participated in the Southeastern Wisconsin New Teacher Project (SEWNTP). Late last year, the District received notification that the SEWNTP was ceasing in existence and that each district would be solely responsible for mentoring their new teachers. While the SEWNTP is no longer in existence, the District feels confident that the knowledge gained to date has been beneficial and will help support future initiatives in supporting new teachers and their mentors. A Mentor/Mentee Guidebook and Communication Plan have been developed and implemented related to the needs of the District.
3) A brief update was given to the Board on the progress of the District Newsletter.

President Boknevitz reported on upcoming important dates:

1) The St. Francis Civic Association Event is scheduled for December 9, 2015 from 6:00 to 7:30 p.m. at the St. Ann’s Center. The Board will be in attendance that evening and this event will be open to the community.
2) The Board will schedule an additional Board meeting on January 11, 2016 to discuss items related to the building tours and have further discussion regarding future programming and building needs.
3) Board Vice President, Amanda Bednarski was recognized by the Wisconsin Association of School Boards for her years of service as a School Board Member as a Level 1 Award Recipient.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 8:43 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Boknevitz
Board President
President Boknevitz called the meeting to order at 6:09 p.m.

Upon motion by Mr. Boknevitz, seconded by Mr. Ivanski, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and Wisconsin State Statute 19.85 (1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically, discussion of bargaining strategy related to teacher compensation.

PRESENT:  Board Members Boknevitz, Bednarsi, Ivanski, Finch, and Superintendent Peuse
EXCUSED:  Board Member Shafer
VISITORS:  Business Manager Mitchell

The President called closed session to order at 6:09 p.m. The Board reconvened into open session at approximately 6:36 p.m., taking no action.

President Boknevitz called the regular meeting to order at 6:36 p.m.

PRESENT:  Board Members Boknevitz, Bednarsi, Ivanski, Finch, Superintendent Peuse, and Business Manager Mitchell
EXCUSED:  Board Member Shafer
VISITORS:  SFSD Staff - Mary Gear and Sarah Huyck; one (1) public visitor (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarsi, seconded by Mr. Finch to approve the agenda for October 19, 2015. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD:  None

COMMENTS FROM VISITORS:  None

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Ms. Bednarsi, seconded by Mr. Ivanski, the following consent agenda action items were unanimously approved:

- The minutes of the October 5, 2015 regular School Board meeting.
- Accounts payable expenditures totaling $144,998.46 and payroll / payroll expenditures totaling $545,500.13
- Personnel Items:
  - The resignation of Jacob Riberdy, part-time Network Technician effective October 14, 2015.
  - The resignation of Amber Lepien, part-time Lunchroom / Playground Supervisor effective October 16, 2015.
  - The 2015 Family and Medical Leave for Peggy Pfeffer, Recreation Secretary.
  - The appointment of Sara Bailey as part-time Intervention Specialist for the 2015-2016 school year.
  - The appointment of Lynn Steinke as part-time Beyond the Bell Coordinator for the 2015-2016 school year.
Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the following District donations were unanimously approved as listed below:

- The donation of various electronics and hardware components necessary to develop an autonomous kayak from various donors valued at $1,235.66 designated towards the Deer Creek Stem Program.
- The monetary donation of $1,500.00 from the St. Francis Civic Association designated towards the following student groups that volunteered during the recent St. Francis Days’ event:
  - SFHS Ignition Group - $600.00
  - SFHS NHS - $300.00
  - SFHS Girls’ Basketball - $250.00
  - SFHS Cheer Team - $250.00
  - SFHS Football - $100.00
- The donation of approximately 503 board feet of American Beech wood (various sizes) from Mr. Dave Todryk designated towards the SFHS Woods and Construction Class.
- The monetary donation of $100.00 from the Lighthouse Activities Crew designated towards the costs of refreshments for the SFHS Homecoming Dance.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Business Manager Mitchell reported on the following:

1) The 2015-2016 Final Budget was presented for review and approval. The District has received all the final information in regards to enrollment, property valuation and State aid. Discussion ensued. Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the 2015-2016 Final Budget was unanimously approved as presented.
2) The 2015-2016 Tax Levy Certification in conjunction with the 2015-2016 Final Budget was presented for review and approval. Upon motion by Mr. Bokneitz, seconded by Mr. Iwanski, the 2015-2016 Tax Levy Certification was unanimously approved as presented.
3) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
4) In June 2015, the Board approved the 2015-2018 Technology Plan. Business Manager Mitchell presented an update on the following progress the District has made with the three goals set within the 2015-2018 Technology Plan:
   - Goal 1 – Six (6) new Chromebook carts have been deployed in grades K-8. Wireless technology is now available throughout Willow Glen and Deer Creek Schools. New flowchart and processes have increased and improved technology response time.
   - Goal 2 – The District has aligned the professional development calendar to allot time each month to address ways to increase technology usage gaps within our current instructional practices.
   - Goal 3 – Increase staff usage of technology to conduct business more efficiently.
5) Business Manager Mitchell presented an updated document reflecting recommended and completed projects in conjunction with the 10-Year Maintenance Plan.
6) Information was presented to the Board on a long-term teacher compensation model based on collaborative input from the Teachers’ Compensation Committee.

Superintendent Peuse reported on the following:

1) Superintendent Peuse spoke briefly on various pieces of legislation at the State level and Southeastern Wisconsin School Alliance’s support of the Amicus Brief related to the oversight of the State Superintendent of Public Schools (elected position) by the Governor (elected position) and the expectation that this would need to be a constitutional amendment. The Board also previewed an offering for a free event titled, “Dynamic Partnerships: A Path Forward to a Stronger Community,” sponsored by Susan Dreyfus, CEO/President of The Alliance for Strong Families and Communities. This event will take place on Monday, November 2, 2015 in Brookfield, WI.
2) Superintendent Peuse continues to meet and have productive conversations with various elected officials and informal/parental group representatives. Appreciation was expressed on the support Superintendent Peuse has received by the community, School Board and businesses.
3) A brief update was given to the Board on the progress of MSS Consulting Services and the District Newsletter.

President Bokneitz reported on upcoming important dates:

1) Discussion ensued on the need for Board Members to have e-mail access. President Bokneitz will research on how other city elected officials operate and utilize e-mail access. This agenda topic will be brought back for further discussion and possible action.
COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the President declared the regular meeting adjourned at 8:05 p.m.

Approved by:

Chris Finch  
School Board Clerk

Robert G. Boknevitz  
Board President
President Bokneitz called the meeting to order at 6:20 p.m.

Upon motion by Mr. Bokneitz, seconded by Ms. Finch, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, retirement benefit request.

**PRESENT:** Board Members Bokneitz, Bednarski, Iwanski, Finch, Shafer,* and Superintendent Peuse

**VISITORS:** Business Manager Mitchell

*Board Member Shafer arrived at 6:29 p.m.

The President called closed session to order at 6:21 p.m. The Board reconvened into open session at approximately 6:32 p.m., taking no action.

President Bokneitz called the regular meeting to order at 6:32 p.m.

**PRESENT:** Board Members Bokneitz, Bednarski, Iwanski, Finch, Shafer, Superintendent Peuse, and Business Manager Mitchell

**VISITORS:** No public visitors (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Iwanski, seconded by Ms. Bednarski to approve the agenda for October 5, 2015. Motion was unanimously approved.

**PLEDGE OF ALLEGIANCE**

**COMMUNICATIONS TO THE BOARD:** None

**COMMENTS FROM VISITORS:** None

**SPECIAL PRESENTATION by Ms. Laurie Pogorzelski – Willow Glen Principal / Director of Curriculum & Instruction**

Principal Pogorzelski gave a brief presentation on Willow Glen’s priorities and performance, as well as, initiatives for 2015-2016. Highlights on student enrollment and achievement, to include updates on literacy and math framework, as well as, Positive Behavior Interventions and Supports (PBIS) was presented to the Board.

**CONSENT AGENDA ACTION ITEMS:**

President Bokneitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Ms. Bednarski, seconded by Mr. Iwanski, the following consent agenda action items were unanimously approved:

- The minutes of the September 28, 2015 regular School Board meeting.
- Accounts payable expenditures totaling $35,072.19
- Personnel Items:
  - The 2015 Leave of Absence request for Jamie Harlos, Elementary Teacher.
  - The appointment of Diane Yurasovich as part-time Business Office Support Staff for the 2015-2016 school year.
  - The appointment of Christie Van Boxtel as Lunchroom / Playground Supervisor for the 2015-2016 school year.
  - The appointment of Melissa Bloor as Beyond the Bell Coordinator for the 2015-2016 school year.

Upon motion by Mr. Bokneitz, seconded by Mr. Iwanski, the Board moved to approve and designate Mr. Brett Hyde as the qualified nominee for election to Region 11 of the Wisconsin Association of School Boards.
Upon motion by Ms. Bednarski, seconded by Ms. Shafer, the amended contract proposal with MSS Consulting Services was unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the St. Francis High School Extended Field Trip Request Form for State Qualifying Teams was unanimously approved.

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, Youth Option requests were approved as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the following District donations were unanimously approved as listed below:

- The donation of one (1) Old Town Kayak Vapor 10 Recreational Kayak, Cloud from various donors valued at $629.55 designated towards the Deer Creek STEM Program.
- The donation of six (6) Sphero SPRK Edition App-Enabled Ball of iOS and Android from various donors valued at $966.64 designated towards the Deer Creek STEM Program.
- The donation of (2) tickets for the October 11th Packers-Rams football game; (2) tickets to the Official Tailgate Party at Lambeau Stadium; and $100.00 gas gift certificate from a donor who wishes to remain anonymous designated towards a raffle to benefit the St. Francis High School Girls’ Basketball Team.
- The monetary donation of $415.54 from the Wisconsin State Council – Knights of Columbus designated towards the St. Francis High School CD Transition Program.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Business Manager Mitchell reported on the following:

1) The Financial Report for the month of September was presented for review.
2) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
3) An update on the 2015-2016 student enrollment and staffing plan was presented for review and discussion.
4) The recommendation to include the stipend for the position of “District Webmaster” to Attachment E of the St. Francis School District Employee Handbook was presented for review. Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the recommendation was unanimously approved as presented.
5) Information was presented to the Board on a long-term teacher compensation model based on collaborative input from the Teachers’ Compensation Committee.
6) Business Manager Mitchell presented an update on recommended and completed projects in conjunction with the 10-Year Maintenance Plan.

Superintendent Peuse reported on the following:

1) A review of the St. Francis School District K-12 Math Program & Achievements was presented to the Board. The District continues to be aligned with Common Core Standards, as well as with College and Career Readiness Standards.
2) A review of the St. Francis School District K-12 Literacy Program & Achievements was presented to the Board. The District Literacy Plan, as well as, the Writing Scope and Sequence were also presented to the Board for review. The District is scheduled to implement the development of a District K-12 Literacy Team in the 2015-2016 school year. The St. Francis School District has a system-wide emphasis on improving reading.

President Boknevitz reported on upcoming important dates:

1) WASB Fall Regional Meeting – October 20, 2015 – 6:00 p.m. - Country Springs Hotel, Pewaukee, WI

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the President declared the regular meeting adjourned at 8:32 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Boknevitz
Board President
President Boknevitz called the closed session to order at 6:02 p.m.

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, retirement benefit request.

PRESENT: Board Members Boknevitz, Finch, Shafer, and Superintendent Peuse

EXCUSED: Board Members Bednarski and Iwanski

VISITORS: Business Manager Mitchell

The President called closed session to order at 6:03 p.m. The Board reconvened into open session at approximately 6:35 p.m., taking the following action:

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the compensation market adjustment for the District Psychologist position as discussed in closed session was unanimously approved.

President Boknevitz called the regular meeting to order at 6:35 p.m.

PRESENT: Board Members Boknevitz, Finch, Shafer, Superintendent Peuse, and Business Manager Mitchell

EXCUSED: Board Members Bednarski and Iwanski

VISITORS: Ms. Michele Wieberg – PMA; St. Francis High School Teacher – Ms. Gerriann Crawley; no other public visitors (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevitz, seconded by Ms. Shafer to approve the agenda for September 28, 2015. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

SPECIAL PRESENTATION – Ms. Michelle Wieberg, Representative - PMA on Short-Term Borrowing

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. The two (2) District donations were tabled for completion of appropriate forms.

Upon motion by Mr. Finch, seconded by Mr. Boknevitz, the following consent agenda action items were unanimously approved:

- The minutes of the September 14, 2015 regular School Board meeting.
- Accounts payable expenditures totaling $131,800.76 and payroll/payroll-related expenditures totaling $349,132.22.
- Personnel Items:
  - The following appointments as Lunchroom / Playground Supervisor(s) for the 2015-2016 school year:
    - Balitta Almqst – Deer Creek
Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the “Resolution Authorizing Temporary Borrowing in an Amount Not to Exceed $2,000,000; Issuance of Tax and Revenue Anticipation Promissory Notes; and Participation in the PMA Levy and Aid Anticipation Notes Program” was unanimously approved. Board Members Bokneitz, Finch and Shafer voted aye.

Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the 2nd reading of NEOLA Special Update – August 2015 to include the tabling of AG5460 – Graduation Requirements was unanimously approved as presented.

Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the Willow Glen playground equipment proposal was unanimously approved.

Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the proposed Special Education Director position description was unanimously approved as presented.

Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the appointment of Amanda Mack as Special Education Director and the proposed compensation stipend for the 2015-2016 school year was unanimously approved as presented.

Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the 2016 Costa Rica field trip request was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Business Manager Mitchell reported on the following:

1) The Financial Report for the month of August was presented for review.
2) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
3) An update on the 2015-2016 student enrollment and staffing plan was presented for review and discussion.
4) Regionally, there is a widespread shortage of substitutes based on the number of qualified staff who can fill those roles and the amount of professional development conducted each year. The District is proposing an increase in the rate of pay for a substitute teachers after 15 days worked within the District from $100 to $115. Based on 2014-2015 school year data, there were 21 substitutes who met the 15-day threshold. Discussion ensued. Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the proposed rate increase for substitute teachers after 15 days worked within the District was unanimously approved.
5) Business Manager Mitchell gave an update on the recent Teachers’ Compensation Committee meeting.

Superintendent Peuse reported on the following:

1) A brief update was given to the Board on the progress of MSS Consulting Services and the implementation of a District newsletter. Discussion ensued on a proposal to extend the current contract end-date with MSS Consulting Services from April 2016 to September 2016. This item will be brought back to the next regular School Board meeting for review and approval.
2) Superintendent Peuse shared ACT performance data with the School Board.
3) Superintendent Peuse presented highlights on his recent meetings with the Willow Glen / Deer Creek PTO and various local elected official(s).

President Bokneitz reported on upcoming important dates:

1) WASB Fall Regional Meeting – October 20, 2015 – 6:00 p.m. - Country Springs Hotel, Pewaukee, WI

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 7:17 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Bokneitz
Board President
ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SCHOOL BOARD REGULAR MEETING
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY
August 17, 2015

APPROVED MINUTES

President Boknevitz called the meeting to order at 6:01 p.m.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarsi, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, contract for new Superintendent; and,

Wisconsin State Statute 19.85 (1)(d) for considering specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention, specifically, District Safety Plan Proposal.

PRESENT: Board Members Boknevitz, Bednarsi, Iwanski, Finch, and Shafer

EXCUSED: Business Manager Mitchell

VISITORS: None

The President called closed session to order at 6:02 p.m. The Board reconvened into open session at approximately 6:28 p.m., taking the following action:

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the appointment of Mr. Blake Peuse as Superintendent of the St. Francis School District and such contract offered covering the period from August 21, 2015 to June 30, 2017 was unanimously approved contingent upon release from current contract.

President Boknevitz called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Boknevitz, Bednarsi, Iwanski, Finch, Shafer, and Business Manager Mitchell

VISITORS: St. Francis High School Principal – Mr. Muszytowski; no public visitors (sign-in sheets retained in official minute book)

Business Manager Mitchell reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarsi, seconded by Mr. Finch to approve the agenda for August 17, 2015. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:
President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Ms. Bednarsi, seconded by Mr. Finch, the following consent agenda action items were unanimously approved:

- Minutes of the July 28, 2015 special School Board meeting.
- Minutes of the July 29, 2015 special School Board meeting.
- Minutes of the August 3, 2015 regular School Board meeting.
- Minutes of the August 4, 2015 special School Board meeting.
- Accounts payable expenditures totaling $262,998.51 and payroll/payroll-related expenditures totaling 392,014.10.
- Personnel Items:
  - The resignation of Sara Bailey as Intervention Specialist effective August 11, 2015.
  - The resignation of Jeannine Caruso as Special Education Paraprofessional effective August 6, 2015.
  - The resignation of Joan Czarnecki as Supervisory Aide effective August 10, 2015.
• The resignation of Laura Frombach as Intervention Specialist effective August 7, 2015.
• The resignation of Christina Cathey as Secondary Science Teacher effective August 17, 2015.
• The appointment of Teri Bartsch as Secondary Special Education Teacher for the 2015-2016 school year.
• The appointment of Michael Rajisch as .28 FTE part-time Secondary Business Education – Marketing Teacher (contingent upon appropriate emergency licensing with the Wisconsin Department of Public Instruction) for the 2015-2016 school year.
• The appointment of Michelle Fons as part-time Special Education Paraprofessional for the 2015-2016 school year.
• The appointment of Jennifer Laatsch as part-time Special Education Paraprofessional for the 2015-2016 school year.
• The appointment of Kimberly DeSalvo as part-time High School Supervisory Aide for the 2015-2016 school year.

• The following athletic/recreation appointments for the 2015-2016 school year:
  • Robert Braam, Asst. Football Coach (0-5 Yrs./.50 Position) 1,601.50
  • Bryan Pray, JV Football Coach (0-5 Yrs.)** 3,203.00
  **Replaces prior .50 FTE contract approved 2/13/15.

• The following extra-curricular contracts for the 2015-2016 school year:
  • Brandon Blahnik, PI-34 Mentor 1,000.00
  • Laura Carlson, PI-34 Mentor** 2,000.00
  • Sue Clarey, PI-34 Mentor 1,000.00
  • Gerriann Crawford, PI-34 Mentor 1,000.00
  • Michelle Engman, PI-34 Mentor** 2,000.00
  • Carrie Fryjoff, PI-34 Mentor 1,000.00
  • Mike King, PI-34 Mentor 1,000.00
  • Greg Koch, PI-34 Mentor 1,000.00
  • Keili Krali, PI-34 Mentor 1,000.00
  • Nina Santti, PI-34 Mentor 1,000.00
  • Jill Savick, PI-34 Mentor 1,000.00
  • Nikki Schuster, PI-34 Mentor** 2,000.00
  **Indicates Mentoring two new staff members.

Upon motion by Mr. Bokneitz, seconded by Mr. Iwanski, the 3rd reading of NEOLA Policy Update – Volume 24, Number 2 (May 2015) was unanimously approved.

Upon motion by Mr. Bokneitz, seconded by Mr. Iwanski, the 2nd reading of the Revised SFSD Employee Benefit Handbook was unanimously approved.

Upon motion by Ms. BednarSKI, seconded by Mr. Finch, the 2nd reading of the 2015-2016 Systems and Priorities Review document was unanimously approved.

Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the Board moved to unanimously approve the following facilities usage fee waiver request(s):
  • St. Francis Police Department (reaffirmation of Board approval)
  • Easy Method Driver’s Education

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Business Manager Mitchell reported on the following:

1) The Financial Report for the month of July was presented for review.
2) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
3) Updated information on the 2015-2016 enrollment and staffing plan was reviewed.
4) Twenty-eight (28) computers in the High School Computer Lab/CISCO Lab are in need of replacement to carry out the variety of activities required in class curriculum. The District received quotes from two (2) vendors and is recommending the quote from Office Depot. This purchase is in line with the District’s technology budget for the 2015-2016 school year. Upon motion by Ms. BednarSKI, seconded by Ms. Shafer, the technology purchase recommendation with Office Depot in the amount not to exceed $14,500.00 was unanimously approved.
5) A proposal to increase the pay rate for substitute teachers for the 2015-2016 school year was presented for review. The District is proposing to increase the rate of pay for a substitute who has worked 15 or more days in the District from $100 to $115 a day. In the 2014-2015 school year, there were 21 substitutes who met that criteria with an average of 23 days worked. Based on this information, the fiscal impact of this increase would be approximately $3,000.00. This agenda item will be brought back at a future meeting for further discussion and approval.

6) In December 2014, the District approved adding a networking consultant to the District 1 day per week to assist with technology integration. The District is recommending the continuation of using CESA 6 for their technology consulting needs in the 2015-2016 school year. Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the agreement with CESA 6 for technology consulting services for the 2015-2016 school year was unanimously approved as presented.

7) Wisconsin Act 309 requires all school districts to create a school safety plan with active participation from appropriate parties, such as local law enforcement, school administrators, pupil service professionals and health professionals. All schools are required to update the plan every 3 years. The St. Francis School District Safety Plan has been brought up-to-date with only minor revisions necessary. Key Information from the plan is shared to employees through safety flip charts, staff meetings and other communications. Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the District Safety Plan was unanimously approved as presented.

8) The District obtained a quote to have five (5) additional HVAC units upgraded at Willow Glen Primary School. This work is necessary to convert to digital controls to better monitor and control the system due to the age of the HVAC. The projected cost by Butters Fetting to complete this project is $19,200. Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the Willow Glen HVAC proposal was unanimously approved as presented.

9) The District has obtained quotes from two (2) vendors that specialize in playground equipment regarding the current space vacated by the K5 entrance at Willow Glen Primary School. The previous playground equipment was removed due to safety risks, rotting wood and nails that were becoming exposed. At this time, the District is recommending the Board approve the quote from Lee Recreation at a projected cost of $19,420 which will include installation assisted with a volunteer crew, engineered wood mulch and ramp to access area. Lee Recreation would carry all the liability risk for the work being performed and would be supervising with trained installers. This agenda item will be brought back to the next regular Board meeting in September for further discussion and approval.

10) Business Manager Mitchell gave a brief update on facility projects taking place.

Business Manager Mitchell reported on the following items under the Superintendent’s Report:

1) Information regarding the St. Francis School District Academic Standards for the 2015-2016 school year can be located via the Curriculum & Instruction website at: http://www.stfrancisschools.org/curriculum.cf

2) Information was shared detailing steps taken by District Team Members thus far to forward Positive Behavior and Intervention Supports (PBIS) and anti-bullying practices in conjunction with promoting “Nurturing, Kinder and More Compassionate Schools.”

3) Information from the recent Summer Data Retreat that took place on August 12-13, 2015 was shared with the Board.

4) The District’s former Library Media Specialist played a key role in moving the Technology Plan forward and providing leadership in technology integration. The Board reviewed several options on starting the search for a replacement for this position. Discussion ensued. The Board directed Business Manager Mitchell to replace the Library Media Specialist position in its current structure.

5) The All Staff Welcome Back Breakfast / In-Service is scheduled for August 24, 2015.

6) The All Staff District Accreditation Celebration Picnic is scheduled for August 27, 2015.

Board President Boknevitz reported on the following:

1) The Annual St. Francis Days’ is September 3-6, 2015 at Milton Vrenar Memorial Park. The parade will take place on Saturday, September 5, 2015 beginning at 11:00 a.m. Board Members will meet at the St. Francis Community Center at 9:30 a.m.

2) The Wisconsin Association of School Boards’ Fall Regional Meeting is scheduled for October 20, 2015.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 8:35 p.m.

Approved by:

Chris Finch  
School Board Clerk

Robert G. Boknevitz  
School Board President
President Bokneitz called the special meeting to order at 5:30 p.m.

President Bokneitz reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Bokneitz, seconded by Mr. Iwanski to approve the agenda for August 4, 2015. Motion was unanimously approved.

Upon motion by Mr. Bokneitz, seconded by Mr. Iwanski, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, second round of Board interviews of selected finalists for the position of Superintendent.

**PRESENT:** Board Members Bokneitz, Iwanski, Finch, and Shafer

**EXCUSED:** Board Vice President Bednarski

**VISITORS:** Finalist Candidate #1 for Superintendent Position

The President called closed session to order at 5:31 p.m. The Board reconvened into open session at approximately 7:00 p.m., taking no action.

Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the Board reconvened into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, second round of Board interviews of selected finalists for the position of Superintendent.

**PRESENT:** Board Members Bokneitz, Iwanski, Finch, and Shafer

**EXCUSED:** Board Vice President Bednarski

**VISITORS:** Finalist Candidate #2 for Superintendent Position

The President called closed session to order at 7:01 p.m. The Board reconvened into open session at approximately 8:35 p.m., taking no action. The Board took a brief recess and requested District Secretary, Ms. Lisa Jarosh to join the meeting at 8:45 p.m. Ms. Jarosh was excused at 9:05 p.m.

The Board reconvened into open session at approximately 10:15 p.m., taking no action.

Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the President declared the special meeting adjourned at 10:16 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Bokneitz
School Board President
President Boknevitz called the meeting to order at 6:02 p.m.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, contract discussion for new Superintendent position.

PRESENT: Board Members Boknevitz, Iwanski, Finch, and Shafer
EXCUSED: Board Vice President Bednarski and Business Manager Mitchell
VISITORS: None

The President called closed session to order at 6:03 p.m. The Board reconvened into open session at approximately 6:50 p.m., taking no action.

President Boknevitz called the regular meeting to order at 6:51 p.m.

PRESENT: Board Members Boknevitz, Iwanski, Finch, Shafer, and Business Manager Mitchell
EXCUSED: Board Vice President Bednarski
VISITORS: Willow Glen Principal – Ms. Laurie Pogorzelski; no public visitors (sign-in sheets retained in official minute book)

Business Manager Mitchell reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Iwanski, seconded by Ms. Shafer to approve the agenda for August 3, 2015. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. Board agenda item 8b – NEOLA Policy Update – Volume 24, Number 2 (May 2015) – 2nd Reading was tabled for further review. This agenda item will be brought back to the August 17, 2015 meeting for Board approval.

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the following consent agenda action items were unanimously approved:

- Minutes of the July 13, 2015 regular School Board meeting.
- Minutes of the July 16, 2015 special School Board meeting.
- Accounts payable expenditures totaling $405,415.93 and payroll/payroll-related expenditures totaling $339,885.18.
- Personnel Items:
  - The resignation of Mary Koch as District Library Media Specialist effective July 31, 2015.
  - The resignation of Maria Wesolowski as part-time High School Secretary effective July 17, 2015.
  - The appointment of William Breitsprecher as Secondary Business Education / Marketing Teacher for the 2015-2016 school year.
- The appointment of Debra Glasheen as part-time English/Reading Interventionist for the 2015-2016 school year.
- The appointment of Kristina Neumann as part-time Primary School Music Teacher for the 2015-2016 school year.
- The appointment of Angela Peterson as part-time Math Teacher/part-time Interventionist for the 2015-2016 school year pending successful completion of background check.
- The appointment of Nicole Ranchel as Secondary English Teacher for the 2015-2016 school year.
- The appointment of Joseph Wirtz as Secondary Math Teacher for the 2015-2016 school year.
- The appointment of Meagan Wolleran as Intermediate School Teacher (5th Grade) for the 2015-2016 school year.
- The appointment of Dianne Jubeck as part-time Special Education Paraprofessional for the 2015-2016 school year.
- The appointment of Lynn Steinke as part-time High School Secretary for the 2015-2016 school year.
- The appointment of Greg Studzinski as part-time High School Supervisory Aide for the 2015-2016 school year.
- The following appointment(s) as part-time Recreation Worker(s) for the 2015-2016 school year:
  - Josh Boonnam
  - Kayla Knuth
  - Michaela Staszak
  - Michael Witterholt
- The following appointment as part-time Pool Lifeguard for the 2015-2016 school year:
  - Lily Knudson
- The following athletic coaching appointment for the 2015-2016 school year:
  - Mark Pugel - JV Volleyball Coach (0-5 Years) $2,561.00

Upon motion by Mr. Boknevizt, seconded by Mr. Finch, the 2015-2016 St. Francis School District Drop Out Prevention Plan was unanimously approved.

Upon motion by Mr. Boknevizt, seconded by Mr. Finch, the 2015-2016 K4-12 Reading Program was unanimously approved.

Upon motion by Mr. Boknevizt, seconded by Mr. Finch, the 2015 Fall Recreation Department Program was unanimously approved.

Upon motion by Mr. Boknevizt, seconded by Mr. Finch, the facilities usage fee waiver request from the St. Francis Days’ Parade Committee was unanimously approved.

Upon motion by Mr. Boknevizt, seconded by Mr. Iwanski, the Board moved to unanimously approve the following District donation:

- $415.54 monetary donation from the WI State Council – Knights of Columbus designated towards the St. Francis High School CD Program.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Business Manager Mitchell reported on the following:

1) The Financial Report for the month of July was presented for review.
2) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
3) Business Manager Mitchell presented a draft of the 2015 Annual Meeting Notice and Budget Approval for review. Discussion ensued. Upon motion by Mr. Boknevizt, seconded by Ms. Shafer, the 2015 Annual Meeting Notice and Budget were unanimously approved.
4) The proposal for additional Business Office support in the areas of Buildings and Grounds/Technology was presented for additional review. Discussion ensued. Upon motion by Mr. Boknevizt, seconded by Mr. Finch, the proposal for an additional Business Office support position in the areas of Buildings and Grounds/Technology was unanimously approved as presented.
5) Business Manager Mitchell presented an update on the various summer facility projects ongoing at each school.
Business Manager Mitchell reported on the following items under the Superintendent’s Report:

1) The 2015-2016 Systems and Priorities document was presented for review. Discussion ensued and all questions were answered. The 2015-2016 Systems and Priorities document will be brought back to the August 17, 2015 for Board approval.

2) The following SFSD Benefit Handbook revision was presented for review and approval:
   - Page 15 – Benefits Handbook - Unpaid Vacation / Personal Days for Part-Time Positions – A proposal to implement language for twelve (12) month employees who do not qualify for vacation time, an additional seven (7) days of unpaid personal days in addition to the one (1) paid and two (2) unpaid personal days already granted each year. Requests for days off must be submitted to the employee’s supervisor at least 3 working days in advance and days requested may not be approved if they conflict with other major school events. Discussion ensued. This agenda item will be brought back to the August 17, 2015 meeting for Board approval.

3) The All Staff Welcome Back Breakfast / In-Service is scheduled for August 24, 2015.

4) The All Staff District Accreditation Celebration Picnic is scheduled for August 27, 2015.

Board President Bokneitz reported on the following:

1) President Bokneitz presented a brief update on the Superintendent Search Interview Committee’s progress with the interviews that took place on July 28-29, 2015.

2) St. Francis National Night Out is scheduled for Wednesday, August 5, 2015 from 6:00 p.m. to 9:00 p.m. at Milton Vretenar Memorial Park.

3) The Annual St. Francis Days’ is September 3-6, 2015 at Milton Vretenar Memorial Park. The parade will take place on Saturday, September 5, 2015 beginning at 11:00 a.m.

4) The Wisconsin Association of School Boards’ Fall Regional Meeting is scheduled for October 20, 2015.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 8:21 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Bokneitz
School Board President
ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235  

SPECIAL SCHOOL BOARD MEETING  
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY  
July 29, 2015  

APPROVED MINUTES  

President Boknevitz called the special meeting to order at 5:00 p.m.  

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Finch, and Shafer  

VISITORS: Wisconsin Association of School Board Consultant(s) – Dr. Louis Birchbauer and Mr. George Steffen;  
Superintendent Search Interview Committee Members  

President Boknevitz reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.  

A motion was made by Ms. Bednarski, seconded by Mr. Iwanski to approve the agenda for July 29, 2015. Motion was unanimously approved.  

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, Board interviews and consideration of applicants for the position of Superintendent and the potential selection of candidates for a second interview.  

The President called closed session to order at 5:01 p.m. The Board reconvened into open session at approximately 11:14 p.m., taking no action.  

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the President declared the special meeting adjourned at 11:15 p.m.  

Approved by:  

[Signature]  

Chris Finch  
School Board Clerk  

[Signature]  

Robert G. Boknevitz  
School Board President
ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235

SPECIAL SCHOOL BOARD MEETING  
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY  
July 28, 2015

APPROVED MINUTES

President Boknevitz called the special meeting to order at 5:00 p.m.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Finch, and Shafer

VISITORS: Wisconsin Association of School Board Consultant(s) – Dr. Louis Birchbauer and Mr. George Steffen; Superintendent Search Interview Committee Members

President Boknevitz reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Mr. Boknevitz to approve the agenda for July 28, 2015. Motion was unanimously approved.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, Board interviews and consideration of applicants for the position of Superintendent and the potential selection of candidates for a second interview.

The President called closed session to order at 5:01 p.m. The Board reconvened into open session at approximately 8:40 p.m., taking no action.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the President declared the special meeting adjourned at 8:41 p.m.

Approved by:

Chris Finch  
School Board Clerk

Robert G. Boknevitz  
School Board President
President Boknevitz called the special meeting to order at 5:07 p.m.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Finch, and Shafer

EXCUSED: Superintendent Thomsen and Business Manager Mitchell

VISITORS: Wisconsin Association of School Board Consultant(s) – Dr. Louis Birchbauer and Mr. George Steffen

President Boknevitz reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevitz, seconded by Ms. Bednarski to approve the agenda for July 16, 2015. Motion was unanimously approved.

AGENDA ACTION ITEMS:

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the Proposal for City of St. Francis Tax Incremental District No. 5 was unanimously approved.

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, Board review of candidate application materials; the consideration of applicants for possible interviews; and potential selection of applicants to interview for the position of Superintendent.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Finch, and Shafer

EXCUSED: Superintendent Thomsen and Business Manager Mitchell

VISITORS: Wisconsin Association of School Board Consultant(s) – Dr. Louis Birchbauer and Mr. George Steffen

The President called closed session to order at 5:12 p.m. The Board reconvened into open session at approximately 7:37 p.m., taking no action.

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the President declared the special meeting adjourned at 7:38 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Boknevitz
School Board President
ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SCHOOL BOARD REGULAR MEETING
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY
July 13, 2015

APPROVED MINUTES

President Boknevitz called the meeting to order at 6:04 p.m.

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, Administrator performance and contract, and contract revision for new Superintendent position.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Finch, and Shafer
EXCUSED: Superintendent Thomsen and Business Manager Mitchell
VISITORS: None

The President called closed session to order at 6:05 p.m. The Board reconvened into open session at approximately 6:30 p.m., taking the following action:

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the extension and replacement of the administrative contract for Amanda Mack and such contract offered covering the period from July 1, 2015 to June 30, 2017 was unanimously approved. The new contract will supersede all prior signed contracts issued and approved.

President Boknevitz called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Finch, Shafer, Superintendent Thomsen and Business Manager Mitchell
VISITORS: SFSD Retiree – Mr. Richard Stelloh; four (4) public visitors (sign-in sheets retained in official minute book)

Superintendent Thomsen reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevitz, seconded by Mr. Finch to approve the agenda for July 13, 2015. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

SPECIAL RETIREMENT RECOGNITION OF MR. RICHARD STELOOH:

Mr. Jonathan Mitchell, Business Manager presented Mr. Richard Stelloh with a certificate of appreciation and gift in recognition of over 30 years of service with the District. Mr. Richard Stelloh retired as the Head Custodian at Willow Glen Primary effective July 3, 2015.
CONSENT AGENDA ACTION ITEMS:
President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Ms. Bednarski, seconded by Ms. Shafer, the following consent agenda action items were unanimously approved:

- Minutes of the June 15, 2015 regular School Board meeting.
- Minutes of the June 17, 2015 special School Board meeting.
- Accounts payable expenditures totaling $478,474.37 and payroll/payroll-related expenditures totaling $788,803.47.
- Personnel Items:
  - The resignation of Nicole Hoffmann as Secondary English Teacher effective June 29, 2015.
  - The resignation of Emily Schmidt as Secondary Special Education Teacher effective June 29, 2015.
  - The resignation of Robert Shiwinski as Secondary Math Teacher effective June 29, 2015.
  - The resignation of Laura Carlson as full-time Secondary Math Teacher for the 2015-2016 school year.
  - The resignation of Colleen Lesnjak as Summer School Teacher effective July 1, 2015.
  - The resignation of Rebecca Richardson as Special Education Paraprofessional effective July 10, 2015.
  - The 1.0 FTE contract for Andrew Rooney, Business Education Teacher for the 2015-2016 school year.
  - The appointment of Nicholas Groth as Primary School Teacher for the 2015-2016 school year.
  - The appointment of Zachary Koehn as Secondary English Teacher for the 2015-2016 school year.
  - The appointment of Ashley Lozada as Secondary Spanish Teacher for the 2015-2016 school year.
  - The appointment of Melissa Mills as Secondary English Teacher for the 2015-2016 school year.
  - The appointment of Ken Ellis as Willow Glen Primary School Head Custodian for the 2015-2016 school year.
  - The appointment of Kevin Ratz as St. Francis High School Custodian for the 2015-2016 school year.
  - The appointment of Renee Tromp as part-time Guidance Secretary for the 2015-2016 school year.
  - The appointment of Katherine Fisher as Attendance Secretary for the 2015-2016 school year.
  - The following athletic/recreation appointments for the 2015-2016 school year:
    - Wilbur Allen, Asst. Football Coach (5+ Yrs) 3,540.00
    - Kyle Beaumont, JV Football Coach (0-5 Yrs/.50 Position) 1,601.50
    - Mark Beaumont, Asst. Football Coach (5+Yrs) 3,540.00
    - James Burzynski, JV Football Coach (0-5 Yrs/.50 Position) 1,601.50
    - Lisa Jarosh, Cheerleading Coach (Fall / Winter 0-5 Yrs) 2,652.00
    - Mike King, Girls Head Tennis Coach (5+ Years) 3,540.00
    - Quincy LaGrant, Asst. Football Coach (5+Yrs) 3,540.00
    - Beth Obst, HS Poms & Dance Coach (Fall / Winter 5+Yrs) 3,193.00
    - Beth Obst, Intermediate Poms & Dance Coach (5+Yrs/Fall) 1,418.00
    - Bryan Pray, JV Football Coach (0-5 Yrs/.50 Position) 1,601.50
    - Lisa Pugel, Volleyball Head Coach (5+Yrs) 3,540.00
    - Dave Santi, Asst. Football Coach (5+Yrs) 3,540.00
    - Doug Sarver, Head Football Coach (5+Yrs) 4,606.00
    - Nikki Schuster, JV Tennis Coach (5+ Yrs.) 2,836.00
    - Melissa Zeman, Freshman Volleyball Coach (5+Yrs) 2,836.00

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the $500.00 donation to the St. Francis Police Department in support of National Night Out was unanimously approved.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the .50 FTE contract for Laura Carlson, Secondary Math Teacher for the 2015-2016 school year was unanimously approved.

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the 2015-2016 supplementary pay increase for the teacher identified as earning Master's degree was unanimously approved.
Upon motion by Mr. Bokrevitz, seconded by Ms. Bednarski, the Board moved to unanimously approve the following District donations:

- $75.00 designated towards the SFHS Girls’ Basketball Program from Ms. Heidi Berka / Trackside Services
- Two (2) Seismo Graphs (valued at $98.00) designated towards Deer Creek Intermediate School from The Paul C. Allen Family Foundation.
- Two (2) Seismo Graphs (valued at $1,513.09) designated towards Deer Creek Intermediate School from The Paul G. Allen Family Foundation.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

NEOLA Update Volume 24, Number 2 (May 2015) to include the following policies and administrative guidelines was presented for review and discussion:

Section 1000 – Administration
- 1630.01 – Family & Medical Leave of Absence (FMLA)

Section 2000 – Program
- 2120 – Management Restructuring & School Improvement
- 2221 – Special Observance Days
- 2421 – Career & Technical Education Program
- 2510 – Adoption of Textbooks
- 2521 – Selection of Instructional Materials & Equipment
- 2623 – Student Assessment
- 2700 – Annual District Report (Deletion of Policy)

Section 3000 – Professional Staff
- 3120 – Employment of Professional Staff
- 3211 – Whistleblower Protection
- 3217 – Weapons
- 3220 – Staff Evaluation & Educator Effectiveness
- AG3220 – Evaluation of Staff
- 3430.01 – Family & Medical Leave of Absence (FMLA)

Section 4000 – Support Staff
- 4211 – Whistleblower Protection
- 4217 – Weapons
- 4340 – Grievance Procedure
- 4420 – Health Insurance Benefit
- 4430.01 – Family & Medical Leave of Absence (FMLA)

Section 5000 – Students
- AG5330 – Administration of Medications
- 5516 – Student Hazing
- 5830 – Student Fundraising

Section 6000 – Finances
- 6111 – Administration of Grant Programs
- 6146 – Post-Issuance Tax Exempt Bond Compliance
- 6230 – Budget Hearing

Section 7000 – Property
- 7217 – Weapons
- 7230 – Gifts, Grants and Bequests
- 7440 – Facility Security
- 7540.02 – District Web Page
- 7540.03 – Student Education Technology Accept. Use/Safety
- AG7540.03 – Student Education Technology Accept. Use/Safety
- 7540.04 – Staff Education Technology Accept. Use/Safety
- AG7540.04 – Staff Education Technology Accept. Use/Safety
Section 8000 – Operations
- 8145 – Annual Reports
- 8431 – Preparedness for Toxic Hazards
- AG8431 – Written Hazard Communication Program
- 8500 – Food Services
- 8510 – Wellness
- 8540 – Vending Machines
- 8550 – Competitive Food Sales

Section 9000 – Relations
- 9150 – School Visitors
- 9210 – Parent Organizations
- 9211 – District-Support Organizations
- AG9211 – District-Support Organizations
- 9270 – Private or Tribal Schooling

Discussion ensued. NEOLA Update – Volume 24, Number 2 will be brought back to the August 3, 2015 regular meeting for approval.

Business Manager Mitchell reported on the following:

1) The Financial Report for the month of June was presented for review.
2) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
3) Updated information on student enrollment projections and class sizes for 2015-2016 was presented for review and discussion.
4) A proposal for additional Business Office support in the areas of Buildings and Grounds / Technology was presented for review. This agenda item will be brought back for further discussion and possible approval at the August 3, 2015 regular meeting.
5) An update on the District’s Risk Management was presented for review.
6) Business Manager Mitchell presented an update on the various summer facility projects ongoing at each school.
7) Business Manager Mitchell presented an update on the District’s Wellness Program. In 2014, the Board approved a reimbursement to staff for fitness club memberships in an amount not to exceed $50.00. Certain eligibility requirements apply. Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the motion to continue the $50.00 fitness club annual staff reimbursement was unanimously approved.

Superintendent Thomsen reported on the following:

1) Revisions to Administrative Guideline 1100 - Superintendent’s Absence from the District was presented for review and discussion.
2) The Report of the External Review Team for the St. Francis School District in conjunction with the AdvancED District Accreditation process was presented for review.
3) Superintendent Thomsen presented the District’s “Annual Report on Seclusion & Restraint with Students” and reported that District Policy and procedures are in alignment with the Individuals with Disabilities Education Act, as amended and Wis. Stats. Chapter 115 and 118 (115.787 and 118.395).
4) The 2015-2016 SFSD Drop Out Prevention Plan was presented for review. Dropouts are reported annually for grades seven through twelve in order to track annual changes in dropout behavior. The Department of Public Instruction has approved dropout prevention accommodations to support pupils’ achievement and success in school. The 2015-2016 SFSD Drop Out Prevention Plan will be brought back to the August 3, 2015 meeting for approval.
5) The K4-12 Reading Program was presented for a first reading. In accordance with Board Policy 2131.01 – Reading Instructional Goals, the Board directs the District to implement a pre-kindergarten through grade 12 Reading Program that includes frequent assessment that measures individual student progress toward reading proficiency and also includes an annual assessment of the Reading Program as a whole. The Board will establish reading goals for grades pre-kindergarten through grade 12 and the District will develop and implement reading curriculum and reading objectives in grades pre-kindergarten through grade 12. Discussion ensued. The K4-12 Reading Program will be brought back to the August 3, 2015 meeting for approval.
6) The 2015-2016 Staff Development Plan was presented for review and approval. The District anticipates professional development expenditures of approximately $50,000 for 2015-2016 which is in alignment with past years. Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski the 2015-2016 Staff Development Plan was unanimously approved as presented.
7) Superintendent Thomsen gave a brief update on the progress with the Teachers’ Compensation Committee.
Board President Boknevitz reported on the following:

1) The Board reviewed a listing of staff and parents interested in serving on the Superintendent Search Interview Committee. Discussion ensued. The Board appointed the following to serve on the Superintendent Search Interview Committee:
   - (Parent Representatives) Ms. Rebecca Bontempo / Ms. Jennifer Esselstrom / Mr. Bob Prusinskas
   - (Teacher/Building Representatives) Ms. Courtnie Korpela / Mr. Christopher Piper / Ms. Nikki Schuster

2) The Wisconsin Association of School Board Resource Guide was presented for review and discussion.

3) St. Francis National Night Out is scheduled for Wednesday, August 5, 2015 from 6:00 p.m. to 9:00 p.m. at Milton Vretnar Memorial Park.

4) The Annual St. Francis Days’ is September 3-6, 2015 at Milton Vretnar Memorial Park. The parade will take place on Saturday, September 5, 2015 beginning at 11:00 a.m.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 8:32 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Boknevitz
School Board President
ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235

SCHOOL BOARD SPECIAL MEETING  
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY  
June 17, 2015

APPROVED MINUTES

President Bokneitz called the special meeting to order at 7:02 p.m.

President Bokneitz reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Iwanski, seconded by Mr. Bokneitz to approve the agenda for June 17, 2015. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

CLOSED SESSION

Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, meeting with consultant in regards to Superintendent search.

PRESENT: Board Members Bokneitz, Bednarski, Iwanski, Finch, and Shafer

VISITORS: Dr. Louis Birchbauer – Wisconsin Association of School Boards

The President called closed session to order at 7:02 p.m. The Board reconvened into open session at approximately 8:30 p.m., taking no action.

Upon motion by Mr. Finch, seconded by Mr. Iwanski, the President declared the special meeting adjourned at approximately 8:30 p.m.

Approved by:

Chris Finch  
School Board Clerk

Robert G. Bokneitz  
School Board President
President Bokneitz called the meeting to order at 6:10 p.m.

Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, performance of Administrator(s).

PRESENT: Board Members Bokneitz, Bednarski, Iwanski, Shafer and Superintendent Thomsen

EXCUSED: Board Clerk Finch and Business Manager Mitchell

VISITORS: None

The President called closed session to order at 6:11 p.m. The Board reconvened into open session at approximately 6:32 p.m., taking the following action:

Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the resignation of Dr. John W. Thomsen as Superintendent of Schools effective July 26, 2015 was unanimously approved.

President Bokneitz called the regular meeting to order at 6:32 p.m.

PRESENT: Board Members Bokneitz, Bednarski, Iwanski, Shafer, Superintendent Thomsen and Business Manager Mitchell

EXCUSED: Board Clerk Finch

VISITORS: Mr. Tim Rhodes - City of St. Francis; SFSD Staff - Gerriann Crawley, Stephanie Henkhaus, Nicole Hoffmann, Nina Santi, Nikki Schuster; nine (9) public visitors (sign-in sheets retained in official minute book)

Superintendent Thomsen reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Bokneitz, seconded by Ms. Bednarski to approve the agenda for June 15, 2015. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS:

St. Francis High School Teacher, Nina Santi expressed her concerns on the staff turn-around in the District and consideration of staff input.

Ms. Mireya Magallon expressed her concerns on the District's staff turn-around and how it impacts students.

St. Francis High School Teacher, Ms. Nikki Schuster expressed her concerns on staff retention in the District and teacher compensation.

St. Francis High School student, Sara Sokolowski expressed her concerns on teacher retention in the District.

SPECIAL TIF DISTRICT PRESENTATION BY MR. TIM RHODE - CITY OF ST. FRANCIS:

Mr. Tim Rhode, City of St. Francis Administrator presented information to the Board on Tax Increment Financing (TIF) Districts. Discussion ensued.
CONSENT AGENDA ACTION ITEMS:
President Bokneitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Ms. Bednarski, seconded by Ms. Shafer, the following consent agenda action items were unanimously approved:

- The minutes of the June 1, 2015 regular School Board meeting.
- Accounts payable expenditures totaling $135,165.00 and payroll/payroll-related expenditures totaling $442,493.33.
- Personnel Items:
  - The resignation of Katherine Bennett as Secondary Spanish Teacher effective June 24, 2015.
  - The resignation of Carrie Clement as Primary School Teacher effective June 12, 2015.
  - The resignation of Mark Edwards as Intermediate School Teacher effective June 12, 2015.
  - The resignation of Daniel Schrank as Secondary Business Education Teacher effective June 12, 2015.
  - The resignation of Richard Stelloh as Willow Glen Primary School Head Custodian effective July 4, 2015.
  - The appointment of Jamie Harlos as Primary School Teacher for the 2015-2016 school year.
  - The appointment of Kelli Jo Johnson as Intermediate School Teacher for the 2015-2016 school year.
  - The appointment of Charlotte Skendandore as Primary School Teacher for the 2015-2016 school year.
  - The appointment of Christopher Steffes as Secondary Spanish Teacher for the 2015-2016 school year.
  - The following new appointments to the K-8 and 9-12 Summer School Program(s):
    - Peter Locher – Robotics
    - Heidi Noble – Summer School Teachers’ Aide
    - Kayla Trmp – Summer School Teachers’ Aide
  - The following returning staff to the Grades K-8 Summer School Program:
    - Kathy Getchel – Art (the addition of 1st session)
    - Kelli Jo Johnson – Model Car Building (replaces prior approval of Emily Schmidt)
  - The following new appointments as Technology Interns:
    - Kevin Brings
    - Ralph Hoffman
    - Cody Michalek
    - Stephen Nadolinski
  - The following new appointment as Recreation Worker:
    - Troy Dorlack

Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the 2015-2016 WIAA Sports Membership Renewal Application was unanimously approved.

Upon motion by Mr. Bokneitz, seconded by Mr. Iwanski, the 2015-2016 Technology Plan was unanimously approved.

Upon motion by Mr. Bokneitz, seconded by Mr. Iwanski, the Deer Creek Intermediate School Poms field trip request to Middle School State Competition in Sheboygan, WI was unanimously approved.

Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the Board moved to unanimously approve the facility usage fee waiver request from the St. Francis 4th of July Commission as presented.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Business Manager Mitchell reported on the following:

1) The 2015-2016 preliminary budget was presented for review and approval. Discussion ensued. Upon motion by Mr. Bokneitz, seconded by Mr. Iwanski, the 2015-2016 preliminary budget was approved as presented.

2) Insurance renewal information on property, liability and workers’ compensation was presented for review. Based on pricing information received, the District is recommending the switch to Chubb Insurance for the District’s property insurance and the renewal with SFM for workers’ compensation. Liability insurance will be deferred until the July meeting as the District has not received renewal information, yet. Upon motion by Mr. Bokneitz, seconded by Mr. Iwanski, the switch to Chubb Insurance for property insurance and the renewal with SFM for workers’ compensation was unanimously approved.

3) The form to withdraw from the Local Government Property Insurance Fund was presented for approval and signature. Upon motion by Mr. Bokneitz, seconded by Mr. Iwanski, the withdrawal from the Local Government Property Insurance Fund was unanimously approved.
4) The 2015-2018 Technology Plan identifies a need for wireless infrastructure at Willow Glen and Deer Creek Schools. The previous 2012-2015 Plan also identified this need. Due to limited budget resources, the District has tabled this item in the past; however, the District recently received additional federal funding that will allow this work to be completed. Upon motion by Mr. Boknevitz, seconded by Ms. Bednarz, the Willow Glen and Deer Creek Schools wireless project was unanimously approved as presented.

5) Business Manager Mitchell presented an update on the various summer facility projects currently taking place at each of the school buildings.

Superintendent Thomsen reported on the following:

1) The Southeastern Wisconsin School Alliance 66.301 Cooperative Agreement and Resolution was presented for renewal. The financial impact of continuing membership with this organization is $3,000. This is currently in the 2015-2016 budget. Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the renewal of the Southeastern Wisconsin School Alliance 66.301 Cooperative Agreement and Resolution was unanimously approved.

2) Willow Glen Primary School, Deer Creek Intermediate School and the St. Francis High School were selected by the Wisconsin RtI Center as "Schools of Merit" for their work accomplished through the implementation of Positive Behavioral Interventions and Supports (PBIS).

3) Superintendent Thomsen gave a brief update on the progress with the Teachers' Compensation Committee.

4) The new student barbecue is scheduled for this Wednesday, June 17, 2015 from 5:00 to 7:00 p.m. in the St. Francis High School cafeteria.

Board President Boknevitz reported on the following:

1) The School Board will participate in the July 4th City of St. Francis Parade and activities.

2) St. Francis National Night Out is scheduled for Wednesday, August 5, 2015 from 6:00 p.m. to 9:00 p.m. at Milton Vretenar Memorial Park.

3) The Annual St. Francis Days is September 3-6, 2015 at Milton Vretenar Memorial Park. The parade will take place on Saturday, September 5, 2015 beginning at 11:00 a.m.

4) Information was shared with the Board on the upcoming Wisconsin Association of School Boards' 2015 Summer Leadership Institute scheduled for July 18, 2015 at the Heidel House Resort in Green Lake, Wisconsin.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the President declared the regular meeting adjourned at 7:30 p.m.

Approved by:

[Signatures]

Susan Shafer
Acting School Board Clerk

Robert G. Boknevitz
School Board President
ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SCHOOL BOARD REGULAR MEETING
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY
June 1, 2015

APPROVED MINUTES

President Boknevitz called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Finch, Shafer, Superintendent Thomsen and Business Manager Mitchell

VISITORS: SFSD Staff – Beth Lewis; no public visitors (sign-in sheets retained in official minute book)

Superintendent Thomsen reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Mr. Finch to approve the agenda for June 1, 2015. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the following consent agenda action items were unanimously approved:

- The minutes of the May 14, 2015 special School Board meeting.
- The minutes of the May 18, 2015 regular School Board meeting.
- Accounts payable expenditures totaling $118,496.67 and payroll/payroll-related expenditures totaling $375,203.99.
- Personnel Items:
  - The resignation of Tracy Marsolek as Deer Creek Lunch / Playground Supervisor effective June 11, 2015.
  - The 2015 Family and Medical Leave for Sandi Teriaca-Landowski, Special Education Paraprofessional.
  - The following new appointments to the K-8 and 9-12 Summer School Program(s):
    - Zachary Koehn – Secondary English
    - Colleen Lesnjak – Drama
    - Jeremy Lubus – Secondary Social Studies
    - Daniel Naffier – Secondary Math
  - The following returning staff to the K-8 Summer School Program:
    - Jeremy Gemig – Alternative Education (Shared Position)
    - Eric Gylland – Alternative Education (Shared Position)
    - Jennifer Peronto – Student Supervisor
    - Neil Fortier, Secondary Science
    - Melissa Mills, Secondary English
    - Ashley Pociask, Secondary English (Short-Term Assignment)
  - The following new appointment as part-time Custodian:
    - Nancy Schaefer
  - The following new appointments as Summer Custodial Assistants:
    - Matthew Lesak
    - Jacob Wiedower
    - Brady Wieland

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the WHAA Application for Cooperative Team Sponsorship (Boys’ Golf) for the 2015-2016 school year was unanimously approved.
Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the SFHS Poms field trip request to Wisconsin Dells, WI – Summer Dance Camp was unanimously approved as presented.

Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the SFHS Poms field trip request to Poms State Competition in La Crosse, WI was unanimously approved as presented.

Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the Board moved to unanimously approve the following District donation:

- $100.00 monetary donation from the St. Francis High School – Lighthouse Activities Crew designated towards the Breast Cancer Benefit held in support for a St. Francis High School staff member.

Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the Board moved to unanimously approve the following facility usage fee waiver request:

- St. Francis Police Department – Movie Night

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

For the past three (3) school years, the Board has approved a Curriculum and Instruction stipend. The Board reviewed information in support of continuing the stipend for this vital position within the District. Upon motion by Mr. Bokneitz, seconded by Mr. Iwanski, the 2015-2016 Curriculum and Instruction stipend contract for Ms. Laurie Pogorzelski was unanimously approved as presented.

A proposal for an Adaptive Physical Education Program for the 2015-2016 school year was presented for review. During the 2014-2015 school year, the District studied providing adaptive physical education services for students. In all cases reviewed, specially designed instruction is required to meet the specific needs of our students, as well as, address safety concerns in that learning environment. The District currently has a .5 FTE teacher at Willow Glen who has the 860 license and will be able to provide the adaptive physical education services for the 2015-2016 school year. The fiscal impact was reviewed by the Board. Discussion ensued. Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the proposal for an Adaptive Physical Education Program for the 2015-2016 school year was unanimously approved as presented.

Business Manager Mitchell reported on the following:

1) The monthly financial update for the month of May was presented for review.
2) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
3) Business Manager Mitchell presented an update on the following facilities projects at the St. Francis High School:
   - Asphalt Project
   - Roofing Project
   - Wood Flooring Project

Business Manager Mitchell also presented for review and approval the following summer flooring projects:
   - Choir Room and Practice Rooms – St. Francis High School
   - 2nd Grade Classroom(s) – Willow Glen Primary School
   - Library Computer Lab – Willow Glen Primary School

All three (3) rooms will be replaced with the same flooring as used for five (5) classrooms in the previous year. The District received bids from two (2) vendors and based on the quotes received, the District is recommending the approval of the proposed summer flooring projects and the quote received from Stu’s Flooring. Upon motion by Mr. Bokneitz, seconded by Mr. Iwanski, the bid from Stu’s Flooring was unanimously approved.

4) In July 2013, the District joined the WERMC Consortium for risk management insurance to address needs in the following areas: bidding, cost reduction and claim handling. A proactive program helps the District address issues as they arise and build a safety culture. The District is recommending the renewal of the WERMC Consortium and the approval of the 2015-2016 WERMC 66.03 Agreement. Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the renewal of the WERMC Consortium and the 2015-2016 WERMC 66.03 Agreement was unanimously approved as presented.

5) The District made major modifications to their health insurance plan in January 2012 in order to stabilize costs. Based on the trending since those modifications, the District has been able to realize cost savings. The Board reviewed a summary sheet outlining changes to the health plan for the 2015-2016 school year. The biggest modification will be in the negotiations of the District’s prescription drug plan. This switch will have little-to-no impact on staff members. Based on this information, the District anticipates the following changes to premiums: Health Insurance 0% (frozen for second year in a row) and Dental Insurance 2.09% increase. The Board currently covers 100% of the dental premium cost for eligible full-time staff members. Discussion ensued. Upon motion by Mr. Finch, seconded by Ms. Bednarski, the proposed changes with the 2015-2016 Health and Dental Insurance Renewal(s) were unanimously approved as presented.
6) Business Manager Mitchell presented an update on the Local Government Property Insurance Fund - Notice of Withdrawal. More information will be presented at the next regular School Board meeting.

7) The 2015-2016 Technology Plan was presented for review and discussion. The Technology Team met for the first time on March 2, 2015 to review past goals of the 2012-2015 Technology Plan. The Team agreed that the District has made progress on all goals set forth in the 2012-2015 Technology Plan and developed three (3) new goals for the 2015-2018 Technology Plan. These goals were shared with staff during the Spring District Updates. After further work, the 2015-2018 Technology Plan draft was shared with the Building Leadership Teams to build capacity over what the District does moving forward. The 2015-2018 Technology Plan will be presented for final review and approval at the June 15, 2015 School Board meeting.

Superintendent Thomsen reported on the following:

1) Information on the 2014-2015 School Accountability – Assembly Bill 67 (also known as the pause bill) was shared. Under this bill, it stipulates the Department of Public Instruction (DPI) shall not produce School and District Report Cards this year and that the results from the 2014-2015 testing cannot be used in Educator Effectiveness.

2) The St. Francis School District Recreation Department will offer Instrumental Private Lessons beginning September 16, 2015 through May 2016. The lessons will be after-school for ages 5-17. No prior musical training is required. Cost is $14.00 per 30-minute lesson. Lessons will be available on the following instruments: piano, flute, clarinet, saxophone, trumpet, French horn, trombone/baritone, tuba, percussion, and guitar.

3) Superintendent Thomsen shared the following end-of-year communications to parent(s):
   - Beyond the Bell – The St. Francis School District Recreation Department will offer supervised daycare for students at Willow Glen and Ever Creek School(s) until the normal release time for those in need of child supervision on Early Release Wednesday’s beginning in the 2015-2016 school year. The cost is $3.00 per child for each Wednesday. Sign-up for Beyond the Bell will take place during regular school registration in August 2015.
   - Information on the St. Francis High School’s Advanced Placement test participation was presented for review. The St. Francis High School had sixty-seven (67) students take a total of eighty-nine (89) AP exams this year. A breakdown per grade level is as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>9th</td>
<td>1 Student</td>
</tr>
<tr>
<td>10th</td>
<td>13 Students</td>
</tr>
<tr>
<td>11th</td>
<td>26 Students</td>
</tr>
<tr>
<td>12th</td>
<td>27 Students</td>
</tr>
</tbody>
</table>

One sophomore took 2 exams
One junior took 2 exams
Four seniors took 2 exams / Five seniors took 3 exams / Two seniors took 4 exams

Board President Bokneitz reported on the following:

1) The End-of-Year Staff Celebration is scheduled for June 3, 2015 at the St. Francis Brewery and Restaurant.

2) The St. Francis High School Graduation Program is scheduled for June 11, 2015 beginning at 7:00 p.m. in the St. Francis High School Gymnasium. The event is by ticket only.

3) The School Board will participate in the July 4th Parade and activities.

4) St. Francis National Night Out is scheduled for Wednesday, August 5, 2015 from 6:00 p.m. to 9:30 p.m. at Milton Vretenar Memorial Park.

5) The Annual St. Francis Days’ festivities will take place September 3-6, 2015 at Milton Vretenar Memorial Park.

6) A brief discussion ensued or the proposed City of St. Francis - Tax Incremental Financing (TIF) District. A presentation will be held at the next regular School Board meeting to provide further information.

7) Information was presented on the upcoming Wisconsin Association of School Boards’ 2015 Summer Leadership Institute scheduled for July 18, 2015 at the Heidel House Resort in Green Lake, Wisconsin.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 8:00 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Bokneitz
School Board President
ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235  

SCHOOL BOARD REGULAR MEETING  
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY  
May 18, 2015  

APPROVED MINUTES

President Boknevitz called the closed session to order at 6:20 p.m.

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and,

Wisconsin State Statute 19.85 (1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred t in such histories or data, or involved in such problems or investigations, specifically, evaluation of Administrator.

PRESENT: Board Members Boknevitz, Bednarsi, Iwanski, Finch, Shafer and Superintendent Thomsen

EXCUSED: Business Manager Mitchell

VISITORS: None

The President called closed session to order at 6:20 p.m. The Board reconvened into open session at approximately 6:30 p.m., taking no action.

President Boknevitz called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Boknevitz, Bednarsi, Iwanski, Finch, Shafer, Superintendent Thomsen and Business Manager Mitchell

VISITORS: Building Principal – Mr. Andrew Muszytowski; SFSD Staff – Gerriann Crawley; no public visitors (sign-in sheets retained in official minute book)

Superintendent Thomsen reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarsi, seconded by Mr. Iwanski to approve the agenda for May 18, 2015. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

SPECIAL PRESENTATION BY ST. FRANCIS HIGH SCHOOL PRINCIPAL MUSZYTOWSKI:

St. Francis High School Principal Muszytowski presented information to the Board regarding the following points:

- Schools Mission, Vision, and Belief Statements - The Vision and Belief Statements are new to school and created by staff, students, and parents through a process late last school year.

- Kinder & More Compassionate Schools - Positive Behavior Interventions and Supports (PBIS) is going strong at the school with specific goals in place to help the school continuously improve its environment. Anti-Bullying activities are taking place and the Freshmen Mentors have been selected and partially trained for next year. The mid-week "SetYour Sails Days" data indicate that students are taking advantage of the academic assistance offered to them during the school day.

- Updates on Statewide Assessments - Results were shared from the 9th Grade Fall Aspire testing, 10th Grade Fall WKCE testing, and 11th Grade Spring ACT testing along with present Advanced Placement testing.

- Updates were also shared with Educator Effectiveness and Professional Development
• Finally, Mr. Muszytowski shared some strong results from the Parent, Student, and Staff Surveys that were administered in the fall for the AdvancED accreditation visit.

CONSENT AGENDA ACTION ITEMS:
President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Ms. Bednarski, seconded by Mr. Boknevitz, the following consent agenda action items were unanimously approved:

- The minutes of the May 4, 2015 regular School Board meeting.
- Accounts payable expenditures totaling $105,802.53 and payroll/payroll-related expenditures totaling $453,439.88.
- Personnel Items:
  - The resignation of Ashley Pociask as English Intervention Specialist effective June 11, 2015.
  - The appointment of Douglas Omer as part-time Special Education Paraprofessional at the St. Francis High School for the remainder of the 2014-2015 school year.
  - The following new appointments to the K-8 Summer School Program:
    - Danielle Chartier – Art
    - Misty J. Hadaway – Reader’s Workshop (Grades 1-2)
    - Joseph Hansen – Reader’s Workshop (Grades 1-2)
    - Christopher Steffes – Technologic / Living La Vida De Espanola
  - The following returning staff to the K-8 Summer School Program:
    - Kayla Bieschke – Supportive Math (Grade 6)
    - Nic Conrad – Math Workshop (Grades 3-4)
    - Candy Dowd – Reading Intervention
    - Laura Frombach – Supportive Reading (Grade 1)
    - Nic Groth – Supportive Reading (Grade 2)
    - Courtnei Korpeln – Pages, Pens and Poses (Grades 1-3)
    - Kelli Krall – Turning Pages Book Club (Grades 4-6)
    - Deb Legwinski – Iron Chef
    - Rebecca Oestreich – Music Rocks!
    - Emily Schmidt – Model Car Building
    - Mike Seeffeld – Life Skills
    - Julie Swenson - I’m Going to School / Safety Academy
    - Eileen Wagner – Supportive Math (Grade 5)
    - Brad Williams – Hands-On Science
    - Melissa Zeman – Fun and Games (Grades K-3)

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the appointment of Mr. Guy Powell as Recreation Director and such contract covering the remainder of the 2014-2015 school year and the entire 2015-2016 school year was unanimously approved.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the 2015-2016 St. Francis School District Employee Handbook was unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the 2015-2016 St. Francis School District Benefit Handbook was unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the Willow Glen / Deer Creek shuttle bus recommendation was unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, 2015-2016 Lunch Fees was unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the Board moved to unanimously approve the following facility usage fee waiver request:

• YMCA of Metro Milwaukee – Before and After-School Care

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:
Business Manager Mitchell reported on the following:
1) The monthly financial update for the month of April was presented for review.
2) Updated information on the 2014-2015 budgetary refinement was presented for review and discussion. At the May 4, 2015 regular meeting, Business Manager informed the Board about additional funding made available to the District for 2014-2015. As a result, the District has flexibility in how the funds are spent. The following items were presented for discussion and approval:
   - High School Gym Flooring – This project has been a priority maintenance items for several years. The District has received competitive pricing to make this project a reality. Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the proposal to purchase gym flooring at the cost of $47,000 with the remaining cost of installation to occur and be expensed with the 2015-2016 school year was unanimously approved as presented.
   - Phone Server Upgrade – Allocate $21,000 towards the server upgrade for the CISCO Phone System. This will provide dependability for the next 5+ years at which point, the District can re-evaluate any need for changes to the system. Upon motion by Mr. Bokneitz, seconded by Mr. Iwinski, the server upgrade for the CISCO Phone System was unanimously approved as presented.
   - High School Science Lab Chromebox Recommendation – Allocated $11,200 for 28 Chromebox units and monitors for use at lab stations in all four (4) Science classrooms. Upon motion by Ms. Shafer, seconded by Ms. Bednarck, the High School Science Lab Chromebox recommendation was unanimously approved as presented.
   - Staff Chromebook Recommendation – Allocate $5,000 towards the purchase of staff Chromebooks. The District is working on a model to create teacher capacity for using technology by allocating Chromebooks for staff members who want to be leaders in embedding technology in the classroom. Upon motion by Ms. Shafer, seconded by Mr. Finch, the Staff Chromebook recommendation was unanimously approved as presented.
   - Student Chromebook Recommendation – Allocate $65,800 towards Chromebook carts for grades K-8. The District can purchase approximately six (6) Chromebook carts with these funds, deploying two (2) at Willow Glen and four (4) at Deer Creek. Upon motion by Mr. Boknevit, seconded by Ms. Shafer, the Student Chromebook recommendation was unanimously approved as presented.
3) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
4) Business Manager Mitchell presented an updated inspection report on pending maintenance projects.

There was no report from Superintendent Thomsen.

Board President Bokneitz reported on the following:

1) Upcoming Important Dates:
   - St. Francis Association of Commerce Scholarship Dinner – May 19, 2015
   - NHS Induction / Senior Awards Night – May 29, 2015
   - End-of-Year Staff Celebration – June 3, 2015
   - High School Graduation Program – June 11, 2015

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the President declared the regular meeting adjourned at 7:52 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Bokneitz
School Board President
ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SPECIAL MEETING
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY
May 14, 2015

APPROVED MINUTES

President Boknevez called the special meeting to order at 5:32 p.m.

Superintendent Thomsen reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevez, seconded by Mr. Iwanski to approve the agenda for May 14, 2015. Motion was unanimously approved.

Upon motion by Mr. Boknevez, seconded by Mr. Iwanski, the Board adjourned into closed session in the High School Library according to Wisconsin State Statute 19.85 (1)(g) for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically, legal consultation.

PRESENT: Board Members Boknevez, Bednariski, Iwanski and Shafer*

EXCUSED: Board Member Finch

VISITORS: Attorney Mary Hubacher – Buelow Vetter, S.C.

*Board Member Shafer was excused at 5:51 p.m.

The President called closed session to order at 5:39 p.m. The Board reconvened into open session at approximately 5:51 p.m., taking no action.

Board President Boknevez called the special meeting to order at 6:01 p.m.

Upon motion by Mr. Boknevez, seconded by Mr. Iwanski, the Board moved into closed session at 6:01 p.m., according to Wisconsin State Statutes 19.85 (1)(f) and Wisconsin State Statutes 119.25 and 120.13(1) related to pupil expulsions.

PRESENT: Board Members Boknevez, Bednariski, Iwanski, and Superintendent Thomsen

EXCUSED: Board Members Finch and Shafer

VISITORS: Student and Parent(s); Attorney Mary Hubacher – Buelow Vetter, S.C.; Mr. Andrew Muszytowski, SFHS Principal; Mr. Michael Lewandowski, SFHS Assistant Principal; and St. Francis Police Officer Mazur

Introductions were exchanged. The student, parent(s), Principal Muszytowski, Assistant Principal Lewandowski, and Officer Mazur were excused from the closed session meeting at approximately 6:45 p.m. for Board deliberation on the hearing. The Board reconvened into open session at approximately 7:00 p.m., taking the following action on the expulsion hearing:

Upon motion, the Board moved to approve the findings of fact, conclusions and order of the Board regarding the expulsion of a student. Board Members Boknevez, Bednariski, and Iwanski voted aye.

Upon motion by Mr. Boknevez, seconded by Mr. Iwanski, the President declared the special meeting adjourned at approximately 7:01 p.m.

Approved by:

[Signature]
Amsterdam Bednariski
Acting School Board Clerk

[Signature]
Robert G. Boknevez
School Board Vice President
ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235  

SCHOOL BOARD REGULAR MEETING  
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY  
May 4, 2015

APPROVED MINUTES

President Boknevitz called the closed session to order at 6:18 p.m.

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and,

Wisconsin State Statute 19.85 (1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, specifically, evaluation / performance of Administrator and personnel matters.

PRESENT:  Board Members Boknevitz, Bednarski, Iwanski, Finch, Shafer and Superintendent Thomsen

EXCUSED:  Business Manager Mitchell

VISITORS:  None

The President called closed session to order at 6:18 p.m. The Board reconvened into open session at approximately 6:25 p.m., taking no action.

President Boknevitz called the regular meeting to order at 6:30 p.m.

PRESENT:  Board Members Boknevitz, Bednarski, Iwanski, Finch, Shafer, Superintendent Thomsen and Business Manager Mitchell

VISITORS:  Mr. Gene Sanchez – Chartwells Dining Service; no public visitors (sign-in sheets retained in official minute book)

Superintendent Thomsen reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Mr. Finch to approve the agenda for May 4, 2015. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD:  A note of appreciation from the Melissa Zeman family on the sympathies expressed by the District on the recent passing of a family member.

COMMENTS FROM VISITORS:  None

ELECTION OF OFFICERS:

Upon motion by Mr. Iwanski, seconded by Ms. Bednarski, Robert Boknevitz was unanimously elected School Board President.

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, Amanda Bednarski was unanimously elected School Board Vice President.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, Russell Iwanski was unanimously elected School Board Treasurer.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, Chris Finch was unanimously elected School Board Clerk.

Mr. Chris Finch was appointed representative of the St. Francis School District to the Cooperative Educational Services Agency #1 2015 Annual Convention.

Board Vice President Bednarski was appointed the Wisconsin Association of School Board Delegate. President Boknevitz was appointed the Wisconsin Association of School Board Legislative Liaison. Board Member Shafer was appointed the Wisconsin Association of School Board Alternate Delegate.
CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Ms. Bednarski, seconded by Mr. Iwanski, the following consent agenda action items were unanimously approved:

- The minutes of the April 20, 2015 regular School Board meeting.
- Personnel Items:
  - The resignation of Michael Shepard, Special Education Paraprofessional effective April 22, 2015.
  - The resignation of Jessica Salmomowicz, High School Spanish Teacher effective June 17, 2015.
  - The appointment of Kristin Tomaich as part-time Lunch / Playground Supervisor at Willow Glen Primary School for the 2014-2015 school year.

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the 2015-2016 Teacher contract renewals was approved as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the 2015 Summer Cool Recreation Program addition(s) were approved as presented.

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the facility usage fee waiver request from Ms. Amanda Sura / People to People Student Ambassadors was unanimously denied as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the facility usage fee waiver request from Ms. Denise Urick was unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the Board moved to unanimously approve the following District Donations:

- $169.99 monetary donation from the SFHS Lighthouse Activities Crew designated towards the van rental fee for the St. Francis High School Yearbook Staff to attend a seminar in Oshkosh, WI.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

2015-2016 St. Francis School District Employee Handbook updates were presented for review and discussion. The Board requested Administration to review the use of language regarding personal and non-paid leave. This agenda item will be revisited and brought forward for approval at the next regular School Board meeting on May 18, 2015.

2015-2016 St. Francis School District Employee Benefit Handbook updates were presented for review and discussion. This agenda item will be brought forward for Board approval at the May 18, 2015 regular meeting.

Business Manager Mitchell reported on the following:

1) The monthly financial update for the month of March was presented for review.
2) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion. The following agenda items were discussed in conjunction with the 2015-2016 budget:
   - Updated information on the Willow Glen / Deer Creek shuttle bus costing and ridership was presented for review. The District is currently facing a $717,000 deficit for the 2015-2016 school year. In order to meet financial obligations, the District recommended canceling the morning (AM) shuttle service at a savings of an estimated $17,500. The District also recommended the assessment of a nominal fee annually for ridership. This agenda item will be brought forward for approval at the May 18, 2015 regular School Board meeting.
3) The current YMCA before-school and after-school daycare program at Willow Glen Primary School has reached capacity for licensing. The YMCA is asking the District to consider expanding the programming to a second site at Deer Creek Intermediate School. Administration has researched the possibility of a second site at Deer Creek and finds that this would be feasible. Administration recommends the approval of the second site as this is a vital service available to working families. Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the motion to approve expanding programming to a second site at Deer Creek Intermediate School was unanimously approved as presented.
4) Budgetary transfers for the 2014-2015 school year were presented for review and approval. Each year the Board approves an annual budget. Any changes to the budget at the 2-digit function level 1XXXX must be Board approved. Discussion ensued. Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the 2014-2015 budgetary transfers were unanimously approved as presented.
5) Student enrollment projections, along with an update on class sizes anticipated for the 2015-2016 school year was presented for review and discussion.
6) The Board received an update on the 2015-2016 Open Enrollment application period which ended April 30, 2015.
7) 10-Year Maintenance Plan -
   • Business Manager Mitchell presented information and a quote for the replacement of lockers in the High School men’s and women’s locker rooms.
   • A maintenance project update inspection report was presented and the following new projects were identified:
     i. St. Francis High School - The 1st floor fire suppression system located in the High School main lobby experienced “freezing” issues during the winter months. Business Manager and District Maintenance Coordinator, Mr. James Felber are working with CG Schmidt and Eppstein Uhen on a solution to resolve the issues.
     ii. Deer Creek Intermediate School – Business Manager Mitchell received a quote for 24 units for the replacement of the pool area lockers.
     iii. Willow Glen Primary School – Business Manager Mitchell met with two vendors regarding the space where a play structure was removed at Willow Glen. The District is looking to replace with a new “up to code” play structure. Costs are yet to be determined.
8) A Food Service Program update was presented by Mr. Gene Sanchez, a representative of Chartwells Dining Service.
9) The 2015-2016 Food Service Management Contract renewal was presented for review and discussion. Upon motion by Ms. Bednarski, seconded by Mr. Iwanski, the 2015-2016 Food Service Management Contract renewal with Chartwells Dining Service was approved. Board President Boknevitz abstained from the vote.
10) A proposal to slightly increase 2015-2016 lunch fees was presented for review and discussion. Based on budget projections, Business Manager Mitchell recommends a .05 cent increase in lunch fees for the 2015-2016 school year to achieve a minimum a net-neutral budget. The District’s long-term goal is to break even and slowly build fund balance capacity for maintenance work on kitchen equipment. This agenda item will be revisited at the May 18, 2015 for Board approval.

Superintendent Thomsen reported on the following:
1) In October 2014, the School Board approved a partnership with MSS Consulting to raise potential sponsorships and marketing opportunities for the District. The Board reviewed marketing and sponsorship guides developed by MSS Consulting to include business listings and sponsorship menu options. The District’s next step is the mailing of a District Newsletter containing an initial invitation to St. Francis residents and/or businesses the opportunity to sponsor. Updates will be provided at future meetings.
2) As a result of the review/ interview(s) conducted by the Accreditation Team during their recent visit, the St. Francis School District is being recommended to AdvancEd for District Accreditation.
3) The K-12 Science curriculum revision process and expenditures were reviewed. The last time the K-12 Science curriculum was reviewed in St. Francis was in 2009. It has been 15 years since Science Standards were revised in the United States. Since that time, many advances have occurred. Earlier this year, the School Board approved the process for review and refinement of the K-12 Science curriculum. Science Curriculum Committee(s) were formed at the K-5, middle and high school levels and convened during the 2014-2015 school year. Based on their research, the Committees’ are recommending the District approve the K-8 Foss purchase and SFHS textbook purchases as presented. Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the proposed K-8 Foss purchase and SFHS textbook purchases were unanimously approved.
4) The Southeastern Wisconsin New Teacher Project (SEWNTP) Consortium Agreement was presented for review. The SEWNTP Consortium aims to be a collaborative platform for school districts to share ideas, resources and expenses in building and sustaining effective mentoring programs, which in turn builds leadership capacity and strengthens school communities. Currently, twenty-seven (27) school districts participate in the Consortium. The St. Francis School District has participated in this Consortium since 2007. Discussion ensued. Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the Southeastern Wisconsin New Teacher Project (SEWNTP) Consortium Agreement was unanimously approved as presented.
5) The 2015-2016 CESAs #1 Service Contract / Summary Sheet(s) were presented for review and approval. Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the 2015-2016 CESAs #1 Service Contract / Summary Sheet(s) were unanimously approved as presented.
6) 2015-2016 School Board meeting calendar dates were presented for a 1st reading. Discussion ensued. Upon motion by Ms. Dedras, seconded by Ms. Shafer, the 2015-2016 School Board meeting calendar schedule was unanimously approved as presented.
7) The District will sponsor a staff luncheon on May 7, 2015 in observance of Teacher/ Staff Appreciation Week (May 4-8, 2015).
8) Superintendent Thomsen shared a recent communication sent to all parent/guardian(s) regarding the recently approved 2015-2016 calendar.

Board President Boknevitz reported on the following:
1) Upcoming Important Dates:
   • St. Francis Association of Commerce Scholarship Dinner – May 19, 2015
   • NHS Induction / Senior Awards Night – May 20, 2015
   • End-of-Year Staff Celebration – June 3, 2015
   • High School Graduation Program – June 11, 2015
COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the President declared the regular meeting adjourned at 9:20 p.m.

Approved by:

Chris Finch  
School Board Clerk

Robert G. Boknevitz  
School Board President
ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235  

SCHOOL BOARD REGULAR MEETING  
HELD IN THE DEER CREEK INTERMEDIATE SCHOOL LIBRARY  
April 20, 2015  

APPROVED MINUTES

President Boknevitz called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Finch, Superintendent Thomsen and Business Manager Michell

VISITORS: School Board Elect – Susan Shafer; Building Principal(s) - Andrew Muszytowski; Laurie Pogorzelski; Guy Powell; SFSD Staff – Nikki Schuster; five (5) public visitors (sign-in sheets retained in official minute book)

Superintendent Thomsen reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Iwanski, seconded by Ms. Bednarski to approve the agenda for April 20, 2015. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: A note of appreciation from the Heather Nosbusch / Slawinski family on the sympathies expressed by the District on the recent passing of a family member.

COMMENTS FROM VISITORS:

Ms. Michelle Marrero expressed her concerns on the shuttle bus transportation between Deer Creek and Willow Glen School(s).

Ms. Nikki Schuster provided supportive commentary on the proposed late start/early release calendar for the 2015-2016 school year.

Ms. Eryn Kleppin expressed her concerns on the proposed early release calendar for the 2015-2016 school year and the shuttle bus transportation between Deer Creek and Willow Glen School(s).

OATH OF OFFICE:

Acting School Board Clerk, Chris Finch, administered the Oath of Office to newly elected Board Members, Amanda J. Bednarski and Susan Shafer. Newly elected Board Members officially took office April 27, 2015.

SPECIAL PRESENTATION BY DEER CREEK PRINCIPAL POWELL:

Deer Creek Principal Powell shared a presentation on Deer Creek initiatives for the 2014-2015 school year to include the following:

- Deer Creek Intermediate School’s Mission
- PBIS (Positive Behavioral Interventions and Supports)
- How Deer Creek is creating student excitement with various high interest clubs; a community circle; and student recognition programs to include Deer Creek Dollars, Charger Champions and grade-level celebrations.
- An update on the growth of Deer Creek student achievement that included highlights on the School Improvement Plan, a review of Literacy and Mathematics, as well as, comparisons between other area school districts.
- A chart reflecting the progress of the Effectiveness Project.
- The success of Deer Creek’s Robotics Program, recently featured in a segment of WebMD’s, “The Future of Health” for the 8th grade students’ work with 3-D prosthetics printing.

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Ms. Bednarski, seconded by Mr. Finch, the following consent agenda action items were unanimously approved:

- The minutes of the March 16, 2015 regular School Board meeting.
- The minutes of the March 23, 2015 special School Board meeting.
- Accounts payable expenditures totaling $326,928.05 and payroll/payroll-related expenditures totaling $826,387.16.
- Personnel Items:
  - The retirement of Jean Brylow, High School Secretary effective June 30, 2015.
  - The retirement of Sue Orlowski, High School Secretary effective June 30, 2015.
  - The resignation of Rita Davis, Community Engagement Coordinator effective April 21, 2015
  - The resignation of Laura Roberts, Primary School Teacher effective June 12, 2015.
  - The resignation of Chris Shanafelt, Primary School Teacher effective June 30, 2015.
  - The appointment of Sowmya Desai as Secondary Chemistry Replacement Teacher at the St. Francis High School for the remainder of the 2014-2015 school year.
  - The appointment of Melissa Mills as Secondary English Replacement Teacher at the St. Francis High School for the remainder of the 2014-2015 school year.
  - The appointment of Kelli Johnson as long-term Substitute Teacher for the remainder of the 2014-2015 school year.
  - The appointment of Sara Weinhold as Reading Intervention Specialist at Deer Creek Intermediate School for the 2014-2015 school year.
  - The appointment of Jacob Ribardy as part-time Network Technician.
  - The 2015 Family and Medical Leave request for James Felber, Maintenance Coordinator.
  - The 2015 Family and Medical Leave request for Craig Paprocki, Deer Creek Custodian.
  - The 2015 Family and Medical Leave request for John Thomsen, Superintendent.
  - The 2015 Leave of Absence request for Kim Stanton-McBride, District Social Worker.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the 2015-2016 Early Release School Calendar was approved as presented.

Upon motion by Ms. Bednarski, seconded by Mr. Boknevitz, the K-12 Technology Curriculum “I Can” Statements were approved as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the 2015-2016 Student Fees and Club Costs were approved as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the Deer Creek 7th and 8th Grade Band / Choir field trip request to Gurnee, Illinois was unanimously approved.

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the SFHS Technology Class competition field trip request to Madison, Wisconsin was unanimously approved.

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the Board moved to unanimously approve the following District donations:

- $175.00 monetary donation from the SFHS Lighthouse Activities Crew designated for the SFHS Baseball Team.
- $50.00 monetary donation from Evan & Sally Mollenkopf designated for the SFHS Baseball Team.
- $20.00 monetary donation from Diane Bloom designated for the SFHS Baseball Team.
- $50.00 monetary donation from Natalie Crosetto designated for the SFHS Baseball Team.
- $25.00 monetary donation from Vicki Wise designated for the SFHS Baseball Team.

Upon motion by Ms. Bednarski, seconded by Mr. Iwanski, the WIAA Cooperative Hockey Team Sponsorship Application was approved as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the facility usage fee waiver request from the United States Marines was approved as presented.

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the 2015 High School Summer Music Program was approved as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the music rental fee in conjunction with the 2015 High School Summer Music Program was unanimously approved as presented.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

The K-12 Science curriculum revision process and expenditures was presented for review. Discussion ensued. The Board requested additional information regarding budget transfers. This agenda item will be brought back to the May 4, 2015 regular meeting for further review and approval.
Business Manager Mitchell reported on the following:

1) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion. The following agenda items were discussed in conjunction with the 2015-2016 budget:
   - Updated information on the Willow Glen / Deer Creek shuttle bus costing and ridership was presented for review. At the March 16, 2015 regular meeting, the Board reviewed information in conjunction with the shuttle bus costing and ridership. The District is currently facing a $717,000 deficit for the 2015-2016 school year. In order to meet financial obligations, the District recommended canceling the morning (AM) shuttle service at a savings of an estimated $17,500. The District also recommended the assessment of a nominal fee annually for ridership. In an attempt to gather more information and at the request of the Board, a survey was developed and mailed to parents of students that currently utilize the shuttle bus. The survey results were shared with the Board. Discussion ensued. The Board requested a separate survey mailing to parent/guardian(s) of all 3rd grade students that will be attending Deer Creek next year. This Board item will be revisited at the May 4, 2015 meeting.
   - The Board reviewed the proposed staffing plan for the 2015-2016 school year.

2) The Board received an update on the 2015-2016 Open Enrollment application progress for both incoming and outgoing applications. Discussion ensued. Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the motion to increase the number of new Open Enrollment seats at the following grade levels was unanimously approved:
   - 9th Grade: Increase from 70 to 90 New Seats
   - 10th Grade: Increase from 10 to 15 New Seats
   - 11th Grade: Increase from 10 to 15 New Seats

3) A salary revision the Head Coach Track position on Attachment E of the St. Francis School District Employee Handbook was presented for review. Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the revision to Attachment E of the St. Francis School District Employee Handbook was unanimously approved.

4) 10-Year Maintenance Plan -
   - The High School Parking Lot / Roofing Project(s) are scheduled to be completed during the summer months of 2015. Discussion ensued. The costing will be split between the 2014-2015 and 2015-2016 budget years.
   - Business Manager Mitchell reported that based on current needs, the District’s inspection company is recommending a renovation of the current High School gym bleachers.

5) Business Manager Mitchell presented a report that highlighted on District-wide facility projects completed over Spring Break.

Superintendent Thomsen reported on the following:

1) The District Accreditation visitation schedule was presented to the Board. The Accreditation Team will be visiting the District April 26-29, 2015.

2) The Special Education Parent Advisory Committee is scheduled to meet on April 27, 2015 at 6:00 PM - Deer Creek Intermediate School.

3) A document, “St. Francis School District Goals – Learning, Growing and Achieving – 2015 and Beyond,” was reviewed with the Board.

4) Superintendent Thomsen provided an update on the St. Francis School District Continuous Improvement Processes and Timeline. Beginning in 2014, the St. Francis School District identified six (6) key goal areas and worked to align these goals to resources and school-level action plans. The 2014-2015 goals and priorities reflecting the District’s collective values were reviewed.

5) Superintendent Thomsen shared the 2015 Spring Update that was recently presented to staff at each individual school.

Board President Bokneitz reported on the following:

1) The appointment process for the remaining 1-year term to the St. Francis School Board was reviewed. Upon motion by Mr. Bokneitz, seconded by Mr. Ivanski, the Board unanimously moved to set aside Board Policy 0142.5 School Board Vacancies and appoint Chris Finch to the remaining 1-year term on the St. Francis School Board. School Board Vice President, Amande J. Bednarski, administered the Oath of Office to newly appointed Board Member, Chris Finch.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the President declared the regular meeting adjourned at 8:37 p.m.

Approved by:

Chris Finch
Acting School Board Clerk

Robert G. Bokneitz
School Board President
ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SPECIAL MEETING
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY
March 23, 2015

APPROVED MINUTES

President Boknevitz called the special meeting to order at 5:32 p.m.

Superintendent Thomsen reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Iwanski, seconded by Ms. Bednarski to approve the agenda for March 23, 2015. Motion was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

The Board reviewed a letter and survey that was recently mailed to parent/guardian(s) of students utilizing the shuttle bus service between Deer Creek Intermediate School and Willow Glen Primary School.

President Boknevitz called the closed session to order at 5:40 p.m.

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the Board adjourned into closed session in the High School Library according to Wisconsin State Statute 19.85 (1)(g) for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically, legal consultation.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, and Finch

VISITORS: Attorney Mary Hubacher – Buelow Vetter, S.C.

The President called closed session to order at 5:40 p.m. The Board reconvened into open session at approximately 5:50 p.m., taking no action.

Board President Boknevitz called the special meeting to order at 6:00 p.m.

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the Board moved into closed session at 6:00 p.m., according to Wisconsin State Statutes 19.85 (1)(f) and Wisconsin State Statutes 119.25 and 120.13(1) related to pupil expulsions.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Finch and Superintendent Thomsen

VISITORS: Student and Guardian; Attorney Mary Hubacher – Buelow Vetter, S.C.; and Mr. Michael Lewandowski, SFHS Assistant Principal

Introductions were exchanged. The student, guardian, and Assistant Principal Lewandowski were excused from the closed session meeting at 6:54 p.m. for Board deliberation on the hearing. The Board reconvened into open session at approximately 7:06 p.m., taking the following action on the expulsion hearing:

Upon motion, the Board moved to approve the findings of fact, conclusions and order of the Board regarding the expulsion of a student. Board Members Boknevitz, Bednarski, Iwanski, and Finch voted aye.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the President declared the special meeting adjourned at approximately 7:12 p.m.

Approved by:

[Signature]
Chris Finch
Acting School Board Clerk

[Signature]
Robert G. Boknevitz
School Board Vice President
ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235  

SCHOOL BOARD REGULAR MEETING  
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY  
March 16, 2015  

APPROVED MINUTES  

President Bokneitz called the regular meeting to order at 6:31 p.m.  

PRESENT: Board Members Bokneitz, Bednarski, Iwanski, Finch, Superintendent Thomsen and Business Manager Michell  

VISITORS: School Board Election Candidate – Susan Shaffer; SFSD Staff – Debra Jordan; four (4) public visitors (sign-in sheets retained in official minute book)  

Superintendent Thomsen reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.  

A motion was made by Mr. Bokneitz, seconded by Mr. Iwanski to approve the agenda for March 16, 2015. Motion was unanimously approved.  

PLEDGE OF ALLEGIANCE  

COMMUNICATIONS TO THE BOARD: None  

COMMENTS FROM VISITORS:  

Mr. Dale Medrano expressed his concerns on the proposed early release calendar days and how it would impact families.  

CONSENT AGENDA ACTION ITEMS:  

President Bokneitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.  

Upon motion by Ms. Bednarski, seconded by Mr. Iwanski, the following consent agenda action items were unanimously approved:  

- The minutes of the March 2, 2015 regular School Board meeting.  
- Accounts payable expenditures totaling $152,518.91 and payroll/payroll-related expenditures totaling $430,530.26.  
- Personnel Items:  
  - The appointment of Barbara Dean as Special Education Replacement Teacher at Willow Glen Primary School for the 2014-2015 school year.  
  - The appointment of Tammy Smith as part-time Substitute Lunchroom / Playground Supervisor at Willow Glen Primary School for the 2014-2015 school year (pending successful completion of background check).  
  - The following athletic contracts for the 2014-2015 school year:  
    - Brandon Blahnik, Head Track & Field Coach (5+ Yrs)  
    - Jose Collazo, JV Baseball Coach (0-5 Yrs)  
    - Jim Dornack, JV Softball Coach (5+ Yrs)  
    - Stephanie Heinen, JV Track & Field Coach (0-5 Yrs/.50 Contract)  
    - Mike King, Boys' Head Tennis Coach (5+ Yrs)  
    - Jared Kwiatkowski, Varsity Baseball Coach (0-5 Yrs)*  
    - George Logic, JV Track & Field Coach (5+ Yrs)  
    - Therese Mance, JV Track & Field Coach (0-5 Yrs)  
    - Dave Santi, Boys' Head Golf Coach (5+ Yrs)  
    - Dan Schramka, Boys' JV Golf Coach (0-5 Yrs)  
    - Robert Sliwinski, JV Track & Field Coach (0-5 Yrs)  
  *Replaces previous JV contract issued/approved.
Upon motion by Mr. Iwanski, seconded by Ms. Bednarski, the 3rd reading of NEOLA Update Volume 24, Number 1 – December 2014 was approved as presented.

The Board moved to approve the extension and replacement of the following Administrative contracts:

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the extension and replacement of the administrative contract for Dr. John W. Thomsen and such contract offered covering the period from July 1, 2015 to June 30, 2017 was unanimously approved. The new contract will supersede all prior signed contracts issued and approved.

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the extension and replacement of the administrative contract for Jonathan Mitchell and such contract offered covering the period from July 1, 2015 to June 30, 2017 was unanimously approved. The new contract will supersede all prior signed contracts issued and approved.

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the extension and replacement of the administrative contract for Guy Powell and such contract offered covering the period from July 1, 2015 to June 30, 2017 was unanimously approved. The new contract will supersede all prior signed contracts issued and approved.

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the extension and replacement of the administrative contract for Laurie Pogorzelski and such contract offered covering the period from July 1, 2015 to June 30, 2017 was unanimously approved. The new contract will supersede all prior signed contracts issued and approved.

Upon motion by Mr. Iwanski, seconded by Mr. Finch, the facility usage fee waiver request from the St. Francis Civic Association for their Annual Spaghetti Dinner fundraiser was approved as presented. Board Members Bednarski, Iwanski and Finch voted aye. Board President Boknevitz abstained from voting.

Upon motion by Ms. Bednarski, seconded by Mr. Iwanski, the St. Francis School District Recreation Department 2015 Summer Cool Program booklet was unanimously approved as presented.

Upon motion by Ms. Bednarski, seconded by Mr. Finch, the St. Francis School District 2015 Grades K-8 Summer School Program booklet was unanimously approved as presented.

Upon motion by Ms. Bednarski, seconded by Mr. Boknevitz, the St. Francis School District 2015 Grades 9-12 Summer School Program booklet was unanimously approved as presented.

The Board moved to approve the following field trip requests:

- Upon motion by Mr. Iwanski, seconded by Mr. Finch, the St. Francis High School FBLA Team field trip request to LaCrosse, Wisconsin for State competition was unanimously approved.

- Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the St. Francis High School International Club field trip request to Chicago, Illinois was unanimously approved.

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the $10.00 monetary donation from the Mr. Eric Gyland designated to the SFHS Cheer Team was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Superintendent Thomsen led a discussion on a late start versus early release calendar for the 2015-2016 school year. Parent communications and concerns are being given careful consideration. This agenda item will be brought back for further discussion and approval at the April 20, 2015 regular meeting.

The Board reviewed K-12 District Technology Curriculum “I Can” statements. The “I Can” statements are based on Technology Standards developed by MyEcoach, which are, in turn, aligned to the International Society of Technology in Education (ISTE) Standards and Performance indicators for students. The District began the process to develop an updated technology curriculum last summer. Since then, these “I Can” statements have been reviewed and modified if deemed necessary by High School departments and grade-level teams. By the end of the 2014-2015 school year, all teachers will have the chance to review the “I Can” statements and identify barriers
to implementation. Beginning in the 2015-2016 school year, teachers will use Professional Learning Community (PLC) time to delve further into the “I Can” statements. The Board will revisit this agenda item for approval at the April 20, 2015 regular meeting.

Business Manager Mitchell reported on the following:

1) The Financial Report for the month of February was presented for review and discussion.
2) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion. The following agenda items were discussed in conjunction with the 2015-2016 budget:
   - Information on the current Willow Glen / Deer Creek shuttle bus costing and ridership was presented for review. The shuttle bus ridership is lower in the morning (AM) versus the afternoon (PM). The District is currently facing a $717,000 deficit. In order to meet financial obligations, the District is recommending canceling the morning (AM) shuttle service at a savings of an estimated $17,500. The District is also recommending the assessment of a nominal fee annually for ridership. A survey will be mailed to parents of students that are currently utilizing the shuttle bus in order to gather more input before a final decision is made at the April 20, 2015 regular School Board meeting.
   - The Board reviewed projected class sizes in conjunction with the proposed staffing plan for the 2015-2016 school year.
3) Student fees and club costs for the 2015-2016 school year were reviewed, as well as, if there were any fee reductions, what impact it would have on the District. Per attorneys at NEOLA, the District is reviewing the use of fees for technology. Discussion ensued. This agenda item will be re-visited at the April 20, 2015 meeting for further review and approval.
4) The Board received an update on the 2015-2016 Open Enrollment application progress for both incoming and outgoing applications.
5) 10-Year Maintenance Plan
   - High School Parking Lot Project – The District continues to work with Jahnke & Jahnke as an engineering firm on asphalt work and redesign. The Board reviewed a drawing of the proposed High School parking lot reconfiguration that would be completed during Summer of 2015. Discussion ensued. Upon motion by Mr. Bokneitz, seconded by Ms. Bednarски, the proposed High School parking lot reconfiguration was unanimously approved contingent upon acceptance of the lowest project bid and the cost to be split between the 2014-2015 and 2015-2016 budget years.
6) The Board reviewed an update on the progress and development of the District’s Risk Management Program. Successful risk management programs are a result of being proactive in developing a safety culture within the organization to meet the goals set out in policy. Currently, the District is a member of the WERMC Risk Management Consortium to provide additional expertise to guide the District in building safety culture. The WERMC Board is discussing a fee increase of 3% for the 2015-2016 school year, which would increase the District’s fees from $1,085 to $1,117 annually. As there were no increases imposed for the 2014-2015 school year and based on the value the District receives participating in this Consortium, the fee is reasonable to maintain.
7) The District’s current Technology Plan expires at the end of the 2014-2015 school year. Requirements to create a Technology Plan for E-Rate funding and for the Wisconsin Department of Public Instruction have been repealed, however, the District believes adopting a new plan is the best way to plan for future technology needs. A committee has been formed to consist of teachers, the District Media Specialist and Administrators. The committee met for the first time on March 2, 2015 to review the three (3) goals of the past Technology Plan and unanimously agreed the District has made progress on all three (3) goals. The committee plans to have a first read of the new Technology Plan presented at the June 2, 2015 Board meeting, with final approval occurring at the June 16, 2015 Board meeting.
8) The Board received an update on the Food Service Program. Financial information for the month of February was also reviewed.
9) The contract amendment between Chartwells Dining Service and the St. Francis School District to provide a Summer Lunch Program was presented for review and approval. Discussion ensued. Upon motion by Mr. Bokneitz, seconded by Ms. Bednarски, the addition of a Summer Lunch Program contract amendment was unanimously approved as presented.

Superintendent Thomsen reported on the following:

1) A Southeastern Wisconsin Schools Alliance (SWSA) legislative update dated March 10, 2015 was shared with the Board.
2) Superintendent Thomsen highlighted on the following recent events at each school:
   - Willow Glen Primary School – The Annual “Green Eggs and Ham” Day held on March 4, 2015 was well-attended.
   - Deer Creek Intermediate School – The Deer Creek Robotics Program is featured in a segment of WebMD’s, “The Future of Health” with Robin Roberts for their work with 3-D prosthetics printing.
   - St. Francis High School – Students and staff participated in the Red Cross Blood Drive held on March 11, 2015.
3) Superintendent Thomsen presented an update on recent Teachers’ Compensation Meetings.
4) The AdvanceED Accreditation Team will interview School Board Members on April 27, 2015 at 5:30 p.m. in the St. Francis High School Library.

Board President Bokneitz reported on the following:

1) President Bokneitz presented a draft of a Board resolution addressing concerns on the Governor’s budget and public school funding. Discussion ensued. Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the St. Francis School Board resolution was unanimously approved and signed by all Board Members. This resolution will be sent to State Representatives and Senators.
2) President Bokneitz will coordinate the canvassing of election ballots after the Spring Election on April 7, 2015.
3) Information on the upcoming Wisconsin Association of School Boards' 2015 Spring Academy was shared. Interested Board Members should contact the District Secretary, Lisa Jarosh to register.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the President declared the regular meeting adjourned at 9:28 p.m

Approved by:

[Signatures]

Chris Finch
Acting School Board Clerk

Robert G. Boknevitz
School Board President
ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235  

SCHOOL BOARD REGULAR MEETING  
HELD IN THE WILLOW GLEN PRIMARY SCHOOL LIBRARY  
March 2, 2015  

APPROVED MINUTES  

President Boknevitz called the closed session to order at 6:02 p.m.  

Upon motion by Mr. Boknevitz, seconded by Mr. Ivanski, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and,  

Wisconsin State Statute 19.85 (1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred t in such histories or data, or involved in such problems or investigations, specifically, personnel / administrative performance evaluations.  

PRESENT: Board Members Boknevitz, Ivanski, Finch, and Superintendent Thomsen  
EXCUSED: Board Vice President Bednarski  
VISITORS: None  

The President called closed session to order at 6:02 p.m. The Board reconvened into open session at approximately 6:15 p.m., taking no action.  

President Boknevitz called the regular meeting to order at 6:30 p.m.  

PRESENT: Board Members Boknevitz, Ivanski, Finch, Superintendent Thomsen and Business Manager Mitchell  
EXCUSED: Board Vice President Bednarski  
VISITORS: Building Principal(s) Pogorzelski and Powell; SFSD Staff – Michelle Boening, Mary Koch, Chris Piper, and Fay Sanfilippo; four (4) public visitors (sign-in sheets retained in official minute book)  

Superintendent Thomsen reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.  

A motion was made by Mr. Boknevitz, seconded by Mr. Ivanski to approve the agenda for March 2, 2015. Motion was unanimously approved.  

PLEDGE OF ALLEGIANCE  

COMMUNICATIONS TO THE BOARD:  

The Board received a letter from Ms. Beth Bell expressing her concerns on the proposed early release calendar days. Ms. Bell suggested the Board review the possibility of instead of releasing students early on those specific days, having students start later in the morning.  

COMMENTS FROM VISITORS:  

St. Francis School District Staff – Michelle Boening, Chris Piper and Fay Sanfilippo expressed their support for early release days proposed for the 2015-2016 school calendar.  

Ms. Beth Bell expressed her concerns on the proposed early release calendar days and how they would impact parents’ work schedules and routines.  

SPECIAL PRESENTATION BY WILLOW GLEN PRINCIPAL POGORZELSKI  

Willow Glen Principal Pogorzelski gave a brief update on the progress of Willow Glen’s initiatives for 2014-2015. The update included highlights on Willow Glen’s culture and the students’ excitement to learn; the implementation of “Kinder and More Compassionate Schools,” the District’s anti-bullying initiative; Math and Literacy updates / growth trends, as well as, how this data is being utilized to create action plans for student achievement; and, an update on the Educator Effectiveness process and staff professional development.
CONSENT AGENDA ACTION ITEMS:
President Bokneitz inquired if there was any item(s) that should be removed from the consent agenda. The following two action items were deferred until the March 16, 2015 regular meeting for approval:

- The 2nd reading of NEOLA Update Volume 24, Number 1 – December 2014.
- The facility usage fee waiver request from the St. Francis Civic Association for their Annual Spaghetti fundraiser.

Upon motion by Mr. Iwanski, seconded by Mr. Bokneitz, the following consent agenda action items were unanimously approved:

- The minutes of the February 16, 2015 regular School Board meeting.
- The minutes of the February 23, 2015 special School Board meeting.
- Accounts payable expenditures totaling $154,713.01 and payroll/payroll-related expenditures totaling $293,795.08.
- The appointment of E. Michael Shepard as part-time Special Education Paraprofessional at the St. Francis High School for the 2014-2015 school year.
- The 2015 family and medical leave request for Karen Duren, Literacy Coach.

Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the 2014-2015 CESA #1 Contract Amendment was approved as presented.

Upon motion by Mr. Iwanski, seconded by Mr. Bokneitz, the field trip request for State Competition for the SFHS Girls’ Bowling was unanimously approved as presented.

Upon motion by Mr. Bokneitz, seconded by Mr. Iwanski, the $100.00 monetary donation from the SFHS Lighthouse Activities Crew designated to the SFHS Student Government to assist with expenses for the Spring Fling Dance was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:
Superintendent Thomsen shared parent communications that expressed concerns on the proposed early release calendar for the 2015-2016 school year. At the February 16, 2015 meeting, several parents spoke in opposition to the new calendar design citing daycare and financial challenges. Teachers are in support of the early release design, expressing the need for regular collaboration time to review assessment data and design learning strategies for all students. The suggestion to review the possibility of a late start versus early release calendar will be researched and brought back to the next regular meeting for review and discussion.

The 2015 Recreation Department Summer Cool Program was presented for review and discussion. Cost analysis information was presented for review. The 2015 Recreation Department Summer Cool Program will be brought forward for approval at the next regular Board meeting.

The 2015 Summer School Program(s) for grades K-8 and 9-12 were presented for review. The 2015 Summer School Program’s) for grades K-8 and 9-12 will be brought back for approval at the next regular Board meeting.

Business Manager Mitchell reported on the following:

1) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
2) The Board reviewed additional information in conjunction with student fees and club costs for the 2015-2016 school year. NEOLA attorneys recommend the District review the use of fees for technology. Discussion ensued. The Board requested additional information on potential fee reductions and how it would impact the District. This agenda item will be re-visited at the March 16, 2015 meeting for further review and discussion.
3) The Board received an update on the 2015-2016 Open Enrollment application progress for both incoming and outgoing applications. Discussion ensued.
4) The Board reviewed the District’s 10-Year Maintenance Plan and a proposal for a flooring project at Deer Creek Intermediate School. Based on heavy usage of rooms during the summer months, the District has begun utilizing winter and spring break periods for minor upgrades. At this time, the District is recommending a carpet upgrade for three (3) rooms at Deer Creek Intermediate School. The work will be completed over spring break to ensure the rooms will be back to full function on April 13, 2015. Upon motion by Mr. Bokneitz, seconded by Mr. Iwanski, the Board unanimously approved the completion of the proposed flooring project at Deer Creek Intermediate School in an amount not to exceed $11,000.00.

Superintendent Thomsen reported on the following:

1) A communication from State Superintendent Tony Evers regarding State Assessments was shared with the Board.

There was no report from President Bokneitz.
COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the President declared the regular meeting adjourned at 8:45 p.m.

Approved by:

Chris Finch
Acting School Board Clerk

Robert G. Boknevitz
School Board President
ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SCHOOL BOARD SPECIAL MEETING
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY
February 23, 2015

APPROVED MINUTES

President Boknevitz called the special meeting to order at 5:02 p.m.

Superintendent Thomsen reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Iwanski, seconded by Mr. Boknevitz to approve the agenda for February 23, 2015. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

CLOSED SESSION

Upon motion by Mr. Boknevitz, seconded by Mr. Warwick, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, evaluation of Superintendent.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Warwick, Finch, and Superintendent Thomsen

VISITORS: None

The President called closed session to order at 5:02 p.m. The Board reconvened into open session at approximately 7:22 p.m., taking no action.

Upon motion by Mr. Warwick, seconded by Mr. Iwanski, the President declared the special meeting adjournment to the St. Francis Brewery and Restaurant for a social gathering at 7:22 p.m.

Approved by:

[Signatures]

Dean Warwick
School Board Clerk

Robert G. Boknevitz
School Board President
President Boknevitz called the closed session to order at 6:02 p.m.

Upon motion by Mr. Boknevitz, seconded by Mr. Warwick, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, evaluation of Superintendent.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Warwick, Finch, and Superintendent Thomsen

VISITORS: None

The President called closed session to order at 6:02 p.m. The Board reconvened into open session at approximately 6:20 p.m., taking no action.

President Boknevitz called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Warwick, Finch, Superintendent Thomsen and Business Manager Mitchell

VISITORS: Building Principal(s) Muszytowski, Pogorzelski, and Lewandowski; Board Election Candidate – Susan Schafer; SFSD Staff – Colleen Chisholm, Karen Duren, Maggie Krochalk, George Logic, Susan Michalski, and Nikki Schuster; twelve (12) public visitors (sign-in sheets retained in official minute book)

Superintendent Thomsen reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Warwick, seconded by Ms. Bednarski to approve the agenda for February 16, 2015. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS:

St. Francis School District Staff – Colleen Chisholm, Karen Duren, Maggie Krochalk, Susan Michalski and Nikki Schuster expressed their support for early release days proposed for the 2015-2016 school calendar.

Tammy Markosen and Jozelyn Bozick expressed their concerns on the proposed early release calendar days and how they would impact parents’ work schedules and routines.

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Ms. Bednarski, seconded by Mr. Finch, the following consent agenda action items were unanimously approved:

- The 2015 Family and Medical Leave request for Phil Batkins, Deer Creek Teacher.
- The 2015 Family and Medical Leave request for Carrie Pryjoff, High School Teacher.
- The 2015 Family and Medical Leave request for Catrina Grosz, Deer Creek Teacher.
- The appointment of Douglas Omer as Special Education Replacement Teacher at the St. Francis High School during the 2014-2015 school year.
- The appointment of Joseph Fanning as Secondary Business Education Teacher (.58 FTE) for the remainder of the 2014-2015 school year.
• The appointment of Ahmed Abdurrawaf as Secondary Math Intervention Specialist for the remainder of the 2014-2015 school year.
• The appointment of Nertila Fejzolli as Lunch / Playground Supervisor at Willow Glen Primary School for the 2014-2015 school year.

Upon motion by Mr. Warwick, seconded by Ms. Bednarski, the 2nd reading of Kinder & Compassionate Schools – PBIS / Review of Grades 9-12 Anti-Bullying Curriculum was unanimously approved as presented.

Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the facility usage fee waiver request from Ms. Jocelyn Borzick / St. Francis All Abilities Playground was unanimously approved as presented.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Superintendent Thomesen shared information on the proposed 2015-2016 school calendar. At the November 17, 2014 meeting, the Board communicated it was open to the concept of a weekly early release calendar for the 2015-2016 school year. Upon receiving input from District teachers, it is evident there is overwhelming support for an early release Wednesday calendar for the 2015-2016 school year. Discussion ensued. This agenda item will be brought back to the next regular Board meeting in March for further discussion.

NEOLA Volume 24, Number 1 - December 2014 (1st Reading) was presented for review and discussion:

Section 1000 – Administration
• 1630.01 – Family & Medical Leave of Absence (FMLA)

Section 2000 – Program
• 2120 – Management: Restructuring & School Improvement
• 2221 – Special Observance Days
• 2421 – Career & Technical Education Program
• 2510 – Adoption of Textbooks
• 2521 – Selection of Instructional Materials & Equipment
• 2623 – Student Assessment
• 2700 – Annual District Report (deletion of policy)

Section 3000 – Professional Staff
• 3120 – Employment of Professional Staff
• 3211 – Whistleblower Protection
• 3217 – Weapons
• 3220 – Staff Evaluation & Educator Effectiveness
• AG3220 – Evaluation of Staff
• 3430.01 – Family & Medical Leave of Absence (FMLA)

Section 4000 – Support Staff
• 4211 – Whistleblower Protection
• 4217 – Weapons
• 4340 – Grievance Procedure
• 4420 – Health Insurance Benefit
• 4430.01 – Family & Medical Leave of Absence (FMLA)

Section 5000 – Students
• AG5330 – Administration of Medications
• 5516 – Student Hazing
• 5830 – Student Fundraising

Section 6000 – Finances
• 6111 – Administration of Grant Programs
• 6146 – Post-Issuance Tax Exempt Bond Compliance
• 6230 – Budget Hearing

Section 7000 – Property
• 7217 – Weapons
• 7230 – Gifts, Grants and Bequests
• 7440 – Facility Security
• 7540.02 – District Web Page
• 7540.03 – Student Education Technology Accept. Use/Safety
• AG7540.03 – Student Education Technology Accept. Use/Safety
• 7540.04 – Staff Education Technology Accept. Use/Safety
• AG7540.04 – Staff Education Technology Accept. Use/Safety

Section 8000 – Operations
• 8145 – Annual Reports
• 8431 – Preparedness for Toxic Hazards
• AG8431 – Written Hazard Communication Program
• 8500 – Food Services
• 8510 – Wellness
• 8540 – Vending Machines
• 8550 – Competitive Food Sales

Section 9000 – Relations
• 9150 – School Visitors
• 9210 – Parent Organizations
• 9211 – District-Support Organizations
• AG9211 – District-Support Organizations
• 9270 – Private or Tribal Schooling

Discussion ensued. NEOLA Volume 24, Number 1 - December 2014 will be brought back at the March 2, 2015 meeting for approval.

Business Manager Mitchell reported on the following:

1) Updated information on the 2014-2015 budgetary refinement was presented for review and discussion.
2) The Board reviewed 2015-2016 budgetary refinement projections based on the latest budget release from Governor Walker. Key budget drivers, as well as, anticipated savings were reviewed and discussed by the Board.
3) The 2014-2015 Student Fee Schedule, as well as, a survey of student fees for other area school districts was presented for review. NEOLA attorneys recommend the District review the use of fees for technology. Discussion ensued. The Board requested additional information on costs associated with clubs. This agenda item will be re-visited at the March 2, 2015 meeting for further review and discussion.
4) The Board received an update on the 2015-2016 Open Enrollment application progress. Discussion ensued. The Board requested trend information on K4 student Open Enrollment applications that have applied to other non-resident districts in previous years. The Board would also like to research the possibility of advertising, as well as, have additional information on the District's website on what the St. Francis School District offers students that may be interested in attending the St. Francis School District.
5) Business Manager Mitchell presented an update on the District's Food Service Program. All questions were answered.
6) A 6-week Wellness Program Campaign, “Everybody, Everyday” begins February 23, 2015 for all staff. This campaign challenges participants to establish a routine of intentionally scheduling daily activity into each week. Developing a life-long habit of daily exercise is the goal. Staff interested in participating must sign up by February 20, 2015. All individuals who successfully complete the challenge will receive a participation award and anyone who participates in wellness programming and has a fitness club membership is eligible for up to a $50.00 wellness reimbursement.
7) “Anonymous Alerts” is now available in the St. Francis School District to report student concerns quickly and anonymously.

Superintendent Thomsen reported on the following:

1) An update on the District’s Accreditation process was presented by Superintendent Thomsen. Global Accreditation Targets were identified following the District’s Administrative Leadership Team’s AdvanceED Accreditation Self-Assessment process; the Accreditation Readiness Visit that took place on December 9, 2013; and a written report from Dr. Freitag which was received January 3, 2014. These targets were the foundation for Accreditation Readiness steps and are further clarified on the Accreditation Action Plan that was shared with the Board. Discussion ensued. All questions were answered.
2) The District Spring Assessment Calendar was shared with the Board.
3) Superintendent Thomsen presented an update on the recent Teacher Compensation Committee meeting held on February 11, 2015 and reported the meetings are progressing well.
4) Superintendent Thomsen spoke briefly on upcoming special presentations by Building Principal(s) that will be taking place this Spring at future Board meetings.

President Bokneitz reported on the following:

1) A reminder that the upcoming Wisconsin Association of School Boards – 2015 Day at the Capitol is scheduled for March 18, 2015.
2) President Boknevitz took a moment to recognize Board Treasurer Iwanski’s recent achievement in the WASB Board Recognition Program and presented Mr. Iwanski with a certificate and pin on behalf of the Wisconsin Association of School Boards. President Boknevitz expressed his appreciation for Mr. Iwanski’s years of excellent service and commitment to the St. Francis School District.

3) The Board expressed their deep regret on the resignation of Board Clerk, Brian Warwick. Brian Warwick will attend his last Board meeting on February 23, 2013. A certificate of appreciation was presented to Mr. Warwick on behalf of the District.

COMMUNICATIONS / COMMENTS FROM VISITORS:

Becky Bontempo requested additional information on “Beyond the Bell” child care and questioned what percentage of kids would stay.

Beth Bell inquired as to how sports programs would be affected by the change to an early release calendar for 2015-2016.

Jozelyn Borziok inquired on the after-school child care and if it would include special needs kids. Ms. Borziok also asked if Board Members could have e-mail addresses.

Eryn Kleppin inquired on how the K4 Program would work with the early release calendar days, as well as, what the schedule would be for the shuttle bus between Deer Creek and Willow Glen School(s).

Upon motion by Mr. Boknevitz, seconded by Mr. Warwick, the President declared the regular meeting adjourned at 8:24 p.m.

Approved by:

[Signature]
Brian Warwick
School Board Clerk

[Signature]
Robert G. Boknevitz
School Board President
ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53035

SCHOOL BOARD REGULAR MEETING
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY
February 2, 2015

APPROVED MINUTES

President Boknevitz called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Warwick, Finch, Superintendent Thomsen and Business Manager Mitchell

VISITORS: SFSD Staff – Nikki Schuster; no public visitors (sign-in sheets retained in official minute book)

Superintendent Thomsen reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Mr. Iwanski to approve the agenda for February 2, 2015. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Mr. Warwick, seconded by Mr. Boknevitz, the following consent agenda action items were unanimously approved:

- The resignation of David Haskins, High School Custodian effective February 11, 2015.
- The resignation of Rietta Lewis-McGee, Special Education Paraprofessional effective February 11, 2015.
- The 2015 Family and Medical Leave request for Christina Cathey, High School Teacher.
- The 2015 Family and Medical Leave request for Steve Erickson, District Technology Coordinator.
- The 2015 Family and Medical Leave request for Mary Koch, District Library Media Specialist.
- The appointment of Sara Rivers as Special Education Replacement Teacher at the St. Francis High School pending successful completion / approval of WI Department of Public Instruction licensure.
- The appointment of Melissa Page as Lunch / Playground Supervisor at Deer Creek Intermediate School for the 2014-2015 school year.
- The following athletic / recreation contracts for the 2014-2015 school year:
  - Allen R. Thompson – Girls’ Varsity Softball Coach (5+ Yrs) $3,540.00

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the final notice of Administrator contract non-renewal was unanimously approved as presented.

Upon motion by Mr. Warwick, seconded by Ms. Bednarski, the 2nd reading of the District Curriculum Review Plan was unanimously approved as presented.

Upon motion by Ms. Bednarski, seconded by Mr. Finch, the 2nd reading of the SFSD Recreation Department – 2015 Holiday Dance Program was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Superintendent Thomsen shared the 1st reading of Kinder and Compassionate Schools – PBIS / Review of Grades 9-12 Anti-Bullying Curriculum. The information provided a chart that delineated steps that have been taken by District Team members thus far to forward PBIS and Anti-Bullying practices. Discussion ensued. This agenda item will be brought back to the next regular Board meeting for formal approval.
Business Manager Mitchell reported on the following:

1) Updated information on the 2014-2015 budgetary refinement was presented for review and discussion.
2) New Wellness Programming will be announced soon in the District.
3) In conjunction with Employee Wellness Guiding Beliefs, the District implemented staff health risk assessments to prevent or detect possible health threats early. These preventive assessments are covered 100% by the District. For 2015, the District is recommending the continuation of health risk assessments, with the proposal to increase health insurance contribution rates for those staff not participating in a health risk assessment from 14% to 18%. Staff will receive notification. Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the 2015 Health Risk Assessment and Employee Wellness Program information to include the proposed increase to 18% for those staff not participating in a health risk assessment was unanimously approved as presented.

Superintendent Thomsen reported on the following:

1) The District will attempt to receive input from parents and the community regarding potential changes to the 2015-2016 calendar. At the present time, there is overwhelming support from teachers and administrators for an early release Wednesday calendar for the 2015-2016 school year. This agenda item will be revisited at the next regular Board meeting for further discussion.
2) The St. Francis School District Child Find is scheduled for Monday, March 9, 2015 at Willow Glen Primary School from 3:00 p.m. to 5:00 p.m. Child Find is the process of screening and evaluation designed to locate, identify and refer young children (ages 2 months to 5 years old) with disabilities and their families who are in need of Early Intervention Programs or Special Education Services.
3) Superintendent Thomsen shared a legislative communication to Senator Paul Farrow expressing his concerns with AB1.
4) Superintendent Thomsen gave a brief update on the recent Teacher Compensation Committee meeting held on January 26, 2015.
5) The next Special Education Parent Advisory Committee Meeting is scheduled for February 9, 2015 beginning at 7:00 p.m. in the St. Francis High School Library.

President Bokneitz reported on the following:

1) President Bokneitz presented an update on the recent Wisconsin State Education Convention held on January 21-23-2015 at the Wisconsin Center.
2) Information was presented on the upcoming Wisconsin Association of School Boards – 2015 Day at the Capitol scheduled for March 18, 2015.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Bokneitz, seconded by Mr. Warwick, the President declared the regular meeting adjourned at 7:24 p.m.

Approved by:

[Signatures]

[Name]
School Board Clerk

[Name]
School Board President
ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235

SCHOOL BOARD REGULAR MEETING  
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY  
January 19, 2015

APPROVED MINUTES

President Boknevitz called the closed session to order at 6:02 p.m.

Upon motion by Mr. Boknevitz, seconded by Mr. Ivanski, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(e) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, evaluation of Superintendent.

PRESENT:  Board Members Boknevitz, Bednarski, Ivanski, Warwick, Finch, and Superintendent Thomsen

VISITORS:  None

The President called closed session to order at 6:02 p.m. The Board reconvened into open session at approximately 6:22 p.m., taking no action.

President Boknevitz called the regular meeting to order at 6:30 p.m.

PRESENT:  Board Members Boknevitz, Bednarski, Ivanski, Warwick, Finch, Superintendent Thomsen and Business Manager Mitchell

VISITORS:  Ms. Susan Shafer – School Board Election Candidate; SFSD Staff – Laura Cogburn; one (1) public visitor (sign-in sheets retained in official minute book)

Superintendent Thomsen reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Mr. Warwick to approve the agenda for January 19, 2015. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD:  None

COMMENTS FROM VISITORS:

Ms. Niani Yarbrough-Quirk inquired why the St. Francis School District does not observe Martin Luther King’s birthday. President Boknevitz and Superintendent Thomsen responded to Ms. Yarbrough-Quirk’s inquiries.

School Board Candidate, Ms. Susan Shafer questioned and expressed her concerns on the declining resident enrollment within the District. Ms. Shafer also made inquiries on the current grading scale implemented in the District.

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Mr. Warwick, seconded by Mr. Finch, the following consent agenda action items were unanimously approved:

- The minutes of the January 5, 2015 regular School Board meeting.
- The minutes of the January 12, 2015 School Board work session.
- Accounts payable expenditures totaling $169,102.91 and payroll/payroll-related expenditures totaling $777,825.51.
- The 2015 Family and Medical Leave request for Nicole Hoffmann, High School Teacher.
- The 2015 Leave of Absence request for Jean Slusar, Special Education Paraprofessional.
- The appointment of Kelli Johnson as Reading Intervention Specialist at Deer Creek Intermediate School for the 2014-2015 school year.
- The resignation of Sandra Welvang as Lunchroom / Playground Supervisor.
- The following athletic/recreation contracts for the 2014-2015 school year:
  - Jesse Blunt – JV Girls’ Tennis Coach (0-5 Yrs) $2,561.00
- The following Recreation Department appointments for the 2014-2015 school year:
  - Tracey Amrozewicz – 8th Grade Volleyball Instructor
  - Jordan Pogorzelski – Youth Soccer Instructor
  - Amanda Tupy – 5th/6th Grade Volleyball Instructor

Upon motion by Ms. Bednarski, seconded by Mr. Ivanski, the 2nd reading of Board Policy 5451.02 – TES – Technical Excellence Higher Education Scholarships was unanimously approved as presented.

Upon motion by Mr. Warwick, seconded by Ms. Bednarski, the 2nd reading of Board Policy 5113 – Admission of Students Participating Under Open Enrollment was unanimously approved as presented.

Upon motion by Mr. Warwick, seconded by Ms. Bednarski, the 2nd reading of Board Administrative Guideline 5113B – Open Enrollment for Students with Disabilities was unanimously approved.

Upon motion by Mr. Warwick, seconded by Ms. Bednarski, new Board Policy 2312 – Class Size was unanimously approved.

Upon motion by Mr. Warwick, seconded by Ms. Bednarski, new Board Policy 2312 Administrative Guideline – Class Size was unanimously approved.

Upon motion by Mr. Warwick, seconded by Ms. Bednarski, the reaffirmation of approval for the facility usage fee waiver request by Ms. Jocelyn Borzick of the St. Francis All-Abilities Playground was unanimously approved.

Upon motion by Mr. Warwick, seconded by Mr. Finch, the Perkins Grant 66.03 Consortium Agreement was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Business Manager Mitchell reported the following:

1) Updated information on the 2014-2015 budgetary refinement was presented for review and discussion.
2) The Board reviewed enrollment projection data in determining new Open Enrollment seats for the 2015-2016 school year. Based upon student-teacher ratio guidelines, data provided, maintaining the maximum class size of thirty (30) students in the required subjects of English and History at the High School, and after a few modifications to the original proposal, the Board concluded that 154 new Open Enrollment seats with additional wait lists at all grade levels, along with providing additional seats for current year tuition waivers, would assist in stabilizing the District’s enrollment.
3) Upon motion by Mr. Boknevitz, seconded by Mr. Ivanski, the approval of the following new Open Enrollment seats, with additional wait lists at all grade levels, along with providing additional seats for current year tuition waivers was unanimously approved.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Board Approved New Open Enrollment Seats for 2015-2016</th>
<th>Special Education Program Space Available</th>
<th>Additional Wait List Available</th>
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4) Business Manager presented an update on the Food Service Program.
5) In December 2014, the Board approved computer purchases via a 3-year lease. These upgrades were necessary in order to ensure success in completing student assessments and student intervention programs. Business Manager Mitchell reported that training has
occurred with staff at all buildings. Students have adapted immediately to the technology upgrade and the District is receiving good feedback from staff on the experience of using new technology to complete testing/interventions.

6) The District’s current CISCO Ironport internet filter is not flexible enough to meet the needs of the District’s new Google environment for computers. The District has experienced a host of issues this year with accessing websites and e-mail services via Google, as well as, other websites via the current internet filter. The District is recommending the move to new hardware and licensing on the internet filter to the CISCO Meraki Filter. This filter is cloud-based, allowing more flexible access to the system to look into issues, as well as, simplifying the update process to the filter. Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the move to the CISCO Meraki Filter was unanimously approved as presented.

7) Business Manager Mitchell gave a brief overview on employee resources available within the District.

Superintendent Thomsen reported on the following:

1) The District has received valuable input from teachers regarding potential changes to the 2015-2016 calendar. There is overwhelming support from teachers and administrators for an early release Wednesday calendar for the 2015-2016 school year. Superintendent Thomsen presented a draft of what the 2015-2016 calendar may look like and asked for further direction to guide the calendar development process.

2) Superintendent Thomsen reviewed the District’s current inclement weather school closing procedures.

3) The Board reviewed the District’s Curriculum Review Plan. The focus of implementation of curricular programs will be at the building and District level with the staff as key players in the implementation process. Ongoing monitoring of implementation is important in ensuring a guaranteed and viable curriculum. Discussion ensued. The District’s Curriculum Review Plan will be brought forward for Board approval at the next regular meeting.

4) Superintendent Thomsen brought forward a 2015 Holiday Dance Program proposal from Ms. Rita Davis, Community Engagement Coordinator on behalf of the SFSD Recreation Department. The proposal was reviewed at length. The Program will be designed to run as revenue neutral. This agenda item will be brought back for Board approval at the next regular meeting.

5) Superintendent Thomsen shared a legislative communication to Senator Chris Larson and Representative Christine Sinicki expressing his concerns with AB1.

6) The announcement of the impending closure of South Shore YMCA effective January 31, 2015 was shared with the Board.

President Boknevitz reported on the following:

1) In conjunction with the WASB Resolution(s) review and upon motion by Mr. Boknevitz, seconded by Mr. Finch, the appointment of Amanda Bednarski as Delegate was unanimously approved.

2) The Wisconsin State Education Convention is January 21-23-2015 at the Wisconsin Center in Milwaukee, WI.

**COMMUNICATIONS / COMMENTS FROM VISITORS:** None

Upon motion by Mr. Warwick, seconded by Mr. Boknevitz, the President declared the regular meeting adjourned at 9:30 p.m.

Approved by:

[Signature]
Brian Warwick
School Board Clerk

[Signature]
Robert G. Boknevitz
School Board President
President Boknevetz called the work session to order at 5:10 p.m.

PRESENT: Board Members Boknevetz, Bednarski, Iwanski, Warwick, Finch, Superintendent Thomsen and Business Manager Mitchell

VISITORS: Ms. Susan Shafer – School Board Election Candidate; no public visitors (sign-in sheets retained in official minute book)

Superintendent Thomsen reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Mr. Iwanski to approve the agenda for January 12, 2015. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

DISTRICT LONG-RANGE PLANNING:

Information was presented and discussion ensued on the following work session topics in conjunction with long-range planning for the District:

1) Long-Term Enrollment Plan (Resident / Non-Resident / Open Enrollment / Chapter 220)
2) 10-Year Maintenance Plan – Cost to Complete All Projects
3) Budget Model for 2015-2016
4) Future Staffing Plan
5) District Technology Plan
6) Alternative Revenue Sources / Marketing
7) Teacher Compensation Model
8) Effectiveness Project and the Impact on Educators
9) Accreditation and Continuous Improvement
10) School District Calendars for Achievement
11) Board of Education Professional Development
12) District Policy / AGs / Handbook / Benefit Book
13) Educational Advocacy (WASB Resolutions / SWSA / SAA)
14) Mission / Vision / Goals / Systems and Priorities

Revised Board Policy #5113 – Open Enrollment and new Administrative Guideline #5113B – Open Enrollment for Students with Disabilities was presented for a 1st reading. Discussion ensued. This policy and administrative guideline will be brought to the next regular meeting on January 19, 2015 for a 2nd reading and approval.

Upon motion by Mr. Warwick, seconded by Mr. Iwanski, the President declared the work session adjourned at 8:00 p.m.

Approved by:

[Signatures]

Brian Warwick
School Board Clerk

Robert G. Boknevetz
School Board President
ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SCHOOL BOARD REGULAR MEETING
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY
January 5, 2015

APPROVED MINUTES

President Boknevitz called the regular meeting to order at 6:32 p.m.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Warwick, Finch, Superintendent Thomsen and Business Manager Mitchell

VISITORS: Mr. Dave Maccoux – Schenck, S.C.; SFHS Principal Andrew Muszytowski; no public visitors (sign-in sheets retained in official minute book)

Superintendent Thomsen reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Mr. Warwick to approve the agenda for January 5, 2015. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

SPECIAL PRESENTATION BY SFHS PRINCIPAL MUSZYTOWSKI:

St. Francis High School Principal Muszytowski distributed information on the St. Francis High School’s student population and how it has changed over the past 5 years. Principal Muszytowski also discussed student test results now in comparison to past years, as well as, school improvement goals. Discussion ensued and questions were answered.

AUDIT PRESENTATION BY MR. DAVE MACCOUX – SCHENCK, S.C.:

Mr. David Maccoux, a representative from Schenck, S.C. reviewed the District’s 2013-2014 Audit Report. The representative presented audit findings to include the District’s financial reports, the communication letter to management, and identified areas with potential internal control deficiencies.

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Mr. Warwick, seconded by Mr. Finch, the following consent agenda action items were unanimously approved:

- The minutes of the December 8, 2014 regular School Board meeting.
- Accounts payable expenditures totaling $164,655.37 and payroll/payroll-related expenditures totaling $441,105.47.
- Personnel Items:
  - The resignation of Lisa Dimmitt, Intervention Specialist effective December 18, 2014.
  - The resignation of Keyon Lawson, part-time Custodian effective December 26, 2014.
  - The 2015 Family and Medical Leave request for Brandon Blahnik, High School Teacher.
  - The 2015 Leave of Absence request for Jessica Lange, Elementary School Teacher.
  - The following athletic / recreation contracts for the 2014-2015 school year:
    - Jon Bartz – Varsity Baseball Coach
    - Jared Kwiatkowski – JV Baseball Coach
    - Jeff Martin – 5th/6th Grade Basketball Coach
  - The following Athletic Department appointments for the 2014-2015 school year:
    - Keith Pfeffer – Game Announcer
Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the 2013-2014 Audit Report was unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Mr. Warwick, revised Board Policy 5460 – Graduation Requirements (2nd reading) was unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the 2015-2016 SFHS Course Changes (2nd reading) was unanimously approved as recommended.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the Board unanimously approved the following District donations:

- $5,000.00 donation from an anonymous donor designated for the St. Francis Robotics Program.
- Two (2) Dremel 3000 Series Variable Speed Rotary Tool Kits (valued at $138.00) from an anonymous donor donated to Deer Creek Intermediate School.
- $100.00 donation from an anonymous donor designated towards the St. Francis Robotics Program.
- $5,000.00 donation from Randy & Robyn Gilbertson designated towards student scholarships.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the Deer Creek Poms overnight field trip request to Sheboygan, WI contingent upon an appropriate chaperone ratio compliant with Board policy was unanimously approved.

Upon motion by Mr. Boknevitz, seconded by Mr. Warwick, the High School Poms overnight field trip request to LaCrosse, WI contingent upon an appropriate chaperone ratio compliant with Board policy was unanimously approved.

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the Preliminary Notice of Administrator Contract Non-Renewal was unanimously approved as presented.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

The 2015-2016 Chapter 220 Inter-District Voluntary Transfer Agreement was presented for review and approval. Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the 2015-2016 Inter-District Transfer Agreement was unanimously approved as presented.

Revised Board Policy #5451.02 - Technical Excellence High Education Scholarships (TES) was presented for a 1st reading. 2013 Wisconsin Act 60 created a scholarship program to provide scholarships for attendance at Wisconsin's technical schools. Discussion ensued. This policy will be brought to the next regular meeting on January 19, 2015 for a 2nd reading and approval.

Business Manager Mitchell reported on the following:

1) Updated information on the 2014-2015 budgetary refinement was presented for review and discussion. The Board will have discussions that will include budgetary refinement at their January 12, 2015 long-range planning work session.

2) Resident and non-resident enrollment plans were presented for review. Discussion ensued. The Board will include enrollment plans for further discussion at their January 12, 2015 long-range planning work session.

3) High School roofing bids were reviewed. The District’s roofing consultant, Stephan Mar-Pohl is recommending the District go with the base bid (with allowance for flashing repairs) of $156,650 from Winding Roofing. Work will begin June 15, 2015 and be completed by August 21, 2015. Discussion ensued. Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the bid from Winding Roofing was unanimously approved as presented.

4) Business Manager Mitchell reviewed employee resources links and websites with the Board.

Superintendent Thomsen reported on the following:

1) The St. Francis Education Association is requesting that the District create a teacher compensation model, so teachers have a better idea on potential salary increases/progression from year to year. It has been suggested to form a committee in order to establish this model with a goal to have the Board review the model in May of 2015. Before moving forward, the Board will need to provide the committee direction and parameters for the committee and model. The Board will also need to provide administration direction relative to the new compensation development process. Discussion ensued. Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the formation of a committee to establish a teacher compensation model was unanimously approved.
President Boknevitz reported on the following:

1) A reminder that the Board has scheduled a long-range planning work session to begin at 5:00 p.m. on January 12, 2015 in the St. Francis High School Library.
2) The 2015 Wisconsin Association of School Board Resolution(s) was reviewed.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the President declared the regular meeting adjourned at 9:20 p.m.

Approved by:

[Signatures]

Brigh Warwick
School Board Clerk

Robert G. Boknevitz
School Board President