ST. FRANCIS SCHOOL DISTRICT
BUDGET HEARING AND ANNUAL MEETING

Willow Glen Primary School Library
2600 E. Bolivar Avenue
St. Francis, WI 53235
September 12, 2016

APPROVED MINUTES

Budget Hearing was called to order by Robert Boknevitz, School Board President, at 6:31 p.m.

Present: Board Members Boknevitz, Bednarski, Iwanski, Finch, Shafer*, Superintendent Peuse and Business Manager Mitchell

Visitors: Sign-in sheets retained in official minute book

*Arrived at 6:41 p.m.

President Boknevitz introduced Superintendent Peuse and Business Manager Mitchell, who gave a presentation on school funding and the rationale for the School District 2016-2017 budget. Business Manager Mitchell asked if there were any questions regarding the proposed budget. The Budget Hearing concluded at 7:20 p.m.

Annual Meeting was called to order by President Boknevitz at 7:21 p.m. The Pledge of Allegiance was led by President Boknevitz.

Mr. Russell Iwanski nominated Robert Boknevitz as Chairperson, motion seconded by Ms. Amanda Bednarski. Motion carried.

Mr. Chris Finch presented the minutes for the Annual Meeting of September 14, 2015. The minutes will be amended to reflect the action of short-term borrowing as per the Annual Meeting agenda of September 14, 2015. Upon a motion by Mr. Finch, seconded by Mr. Iwanski, the amended minutes for the Annual Meeting of September 14, 2015 were unanimously approved.

The following resolution authorizing short-term borrowing was presented:

"BE IT RESOLVED, that the St. Francis School Board be authorized to borrow money short-term for operating expenses if needed."

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the resolution authorizing short-term borrowing was unanimously approved.

Mr. Boknevitz moved, Ms. Bednarski seconded, that there shall be levied upon the taxable property of the St. Francis School District the sum of $7,098,994.00. $5,715,107 for the General Fund for the operation of district schools; $374,000 for the Community Service Fund; $921,083 for the discharge of non-referendum debt obligations; and $38,804 for the discharge of referendum debt obligations. Motion carried unanimously.

Mr. Boknevitz moved, Ms. Shafer seconded, that School Board salaries established by the electors of the St. Francis School District, Milwaukee County, State of Wisconsin are as follows: $225.00 per month for the office(s) of President, Treasurer and Clerk; and $200.00 per month for the office(s) of Vice President and Member. Motion carried unanimously.

Mr. Boknevitz moved, Ms. Bednarski seconded, that the electors also authorize for the payment of actual and necessary expenses of School Board Members when traveling in the performance of duties. Motion carried unanimously.

Mr. Boknevitz moved, Ms. Bednarski seconded, that the electors of the St. Francis School District, Milwaukee County, State of Wisconsin, authorize the School Board to dispose of surplus property (not land or buildings) that is no longer needed for school purposes upon terms and conditions satisfactory to the School Board. Motion carried unanimously.

Mr. Boknevitz moved, Mr. Finch seconded, that the date and place of the next Annual Meeting be Monday, September 11, 2017 at St. Francis High School, 4225 S. Lake Drive, St. Francis, Wisconsin. Motion carried unanimously.
The Board opened the floor for other items of discussion. Mr. Boknevitz moved, Ms. Shafer seconded, that the Annual Meeting be adjourned. Motion carried unanimously.

The Annual Meeting adjourned at 7:30 p.m.

Approved by:

[Signature]
Chris Finch
School Board Clerk

[Signature]
Robert G. Boknevitz
School Board President
ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SCHOOL BOARD REGULAR MEETING
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY
December 5, 2016

APPROVED MINUTES

Vice President Bednarski took roll call at 6:10 p.m.

At approximately 6:10 p.m. and upon motion by Mr. Iwanski, seconded by Ms. Shafer, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, Superintendent evaluation process; and,

Wisconsin State Statute 19.85 (1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons, where if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

PRESENT:    Board Members Bednarski, Iwanski, Shafer and Superintendent Peuse

EXCUSED:    Board Members Bokneitz, Finch

The Board reconvened into open session at approximately 6:33 p.m., taking no action.

Vice President Bednarski called the regular meeting to order at 6:33 p.m.

PRESENT:    Board Members Bednarski, Iwanski, Shafer, Superintendent Peuse and Director of Finance & Operations Mitchell

EXCUSED:    Board Members Bokneitz, Finch

VISITORS:   Mr. Tim Halbach / Mr. Mark McGinnis – Storm Ready Program; two (2) public visitors
            (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Iwanski, seconded by Ms. Shafer to approve the agenda for December 5, 2016. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS:

Questions were addressed by Ms Kim Hall and Ms. Lori Pribek regarding the 2017-2018 early start date, as well as, positive coaching programs within the District.

SPECIAL PRESENTATION – STORM READY BY MR. TIM HALBACH / NATIONAL WEATHER SERVICE

Mr. Tim Halbach of National Weather Service gave a brief presentation on the Storm Ready Program.

SPECIAL PRESENTATION BY WILLOW GLEN PRINCIPAL / C&I DIRECTOR, MRS. LAURIE POGORZELSKI

Willow Glen Principal Pogorzelski gave a brief update on the progress of Willow Glen’s initiatives for 2016-2017. The update included highlights on Willow Glen’s culture and learning; assessment and data collection and how the data is being used to create action plans for student achievement.
CONSENT AGENDA ACTION ITEMS:

President Bokneitz inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Ms. Bednarski, seconded by Mr. Ivanski, the following consent agenda action items were unanimously approved:

- The minutes of the November 21, 2016 regular School Board meeting.
- The minutes of the November 22, 2016 special School Board meeting.
- Accounts payable expenditures totaling $205,457.43 and payroll/payroll-related expenditures totaling $205,638.81.
- Personnel Items:
  - The long-term medical leave for Candy Dowd, Primary School Teacher.
  - The leave of absence request for Wendy Doherty, High School Guidance Secretary.
  - The appointment of Dawn Dufton-Maher as part-time Intervention Specialist at Deer Creek Intermediate School for the 2016-2017 school year.
  - The appointment of Jasmine Gould as part-time Intervention Specialist at Willow Glen Primary School for the 2016-2017 school year.

Upon motion by Ms. Shafer, seconded by Mr. Ivanski, the Five (5) Year Non-Discrimination Self-Evaluation was unanimously approved.

Upon motion by Ms. Shafer, seconded by Ms. Bednarski, the St. Francis Recreation Department—Winter Offerings Booklet was unanimously approved.

The proposal to approve the School Start Date Waiver for the 2017-2018 school year was postponed for further discussion at the January 9, 2017 regular meeting.

Upon motion by Ms. Bednarski, seconded by Ms. Shafer, the following District donation was unanimously approved:

- The monetary donation of $250.00 from the Lighthouse Activities Crew designated towards the St. Francis High School National Honor Society.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION

New Business Items for review included the following:

Director of Finance & Operations, Mr. Jonathan Mitchell presented information on the 2017-2018 Chapter 220 seats and the impact on the levy. Discussion ensued. The 2017-2018 Inter-District Voluntary Transfer Agreement will be presented and approved at a future meeting. Upon motion by Ms. Bednarski, seconded by Mr. Ivanski, the motion to approve a total of 12 continuing Chapter 220 seats for the 2017-2018 school year with no new additional seats and wait lists at each grade level was unanimously approved.

The Board reviewed enrollment projection data in determining new Open Enrollment seats for the 2017-2018 school year. A decision will be based upon student-teacher ratio guidelines, data provided, maintaining the maximum class size of thirty (30) students in the required subjects of English and History at the High School. This agenda item will be brought back for further discussion and approval at the January Board meeting.

Director of Finance/Operations Mitchell reported on the following:

1) The financial report for the month of November was presented for review.
2) The 2017-2018 Budget Forecast was presented for review and discussion.
3) In compliance with the rules of the School Nutrition Services Department for the Wisconsin Department of Public Instruction, the District has completed a self-assessment of the implementation of Wellness Policy 8510 and practices within the School District. The District received an overall rating of 2.7 out of 3.0. This report card tool will be included with the District’s on-site nutritional program audit for the 2016-2017 school year.
Superintendent Peuse reported on the following:

1) Each year, an update is provided to the Board on Advanced Placement Programming at the St. Francis High School. Superintendent Peuse reported results and participation for the 2016-2017 school year are somewhat mixed, but are heading in a positive direction. If the District looks to potentially offer more AP courses, there is generally a $1,500 to $2,000 training allotment for each class added.

Vice Board President Bednarski reported on the following important upcoming dates:

1) St. Francis Civic Association Event – December 14, 2016 – 5:30 PM to 7:00 PM
2) The WASB State Education Convention is January 18-20, 2017 at the Wisconsin Center. Board Members Boknevitz, Bednarski, Iwanski and Finch will be in attendance. Upon motion by Mr. Iwanski, seconded by Ms. Shafer, Board Vice President Bednarski was designated as the WASB Delegate Assembly Representative.
3) Long-Range Planning Board Work Session – January 16, 2017 – 5:00 PM to 8:00 PM
4) 2017 School Board Election information and deadlines for submitting campaign papers was shared with the Board.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Iwanski, seconded by Ms. Bednarski, the Vice President declared the regular meeting adjourned at 8:22 p.m.

Approved by:

Susan Shafer
Acting School Board Clerk

Amanda J. Bednarski
Board Vice President
ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SPECIAL MEETING
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY
November 22, 2016

APPROVED MINUTES

President Bokneitz called the special meeting to order at 5:46 p.m.

A motion was made by Ms. Bednarski, seconded by Ms. Shafer to approve the agenda for November 22, 2016. Motion was unanimously approved.

Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the Board adjourned into closed session in the High School Library according to Wisconsin State Statute 19.85 (1)(g) for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically, legal consultation.

PRESENT: Board Members Bokneitz, Bednarski, Iwanski, Finch and Shafer

VISITORS: Attorney Mary Hubacher – Buelow Vetter, S.C.

The President called closed session to order at 5:46 p.m. The Board reconvened into open session at approximately 5:59 p.m., taking no action.

Board President Bokneitz called the special meeting to order at 6:00 p.m.

Upon motion by Mr. Bokneitz, seconded by Mr. Iwanski, the Board moved into closed session at 6:00 p.m., according to Wisconsin State Statutes 19.85 (1)(f) and Wisconsin State Statutes 119.25 and 120.13(1) related to pupil expulsions.

PRESENT: Board Members Bokneitz, Bednarski, Iwanski, Finch, Shafer and Superintendent Peuse

VISITORS: Attorney Mary Hubacher – Buelow Vetter, S.C.; Mrs. Casey Blochowiak, SFHS Principal; and Mr. Michael Lewandowski, SFHS Assistant Principal

Introductions were exchanged. The student and guardian were not in attendance. Principal Blochowiak and Assistant Principal Lewandowski were excused from the closed session meeting at approximately 6:45 p.m. for Board deliberation on the hearing. The Board reconvened into open session at approximately 6:58 p.m., taking the following action on the expulsion hearing:

Upon motion, the Board moved to approve the findings of fact, conclusions and order of the Board regarding the expulsion of a student. Board Members Bokneitz, Bednarski, Iwanski, Finch and Shafer voted aye.

Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the President declared the special meeting adjourned at approximately 6:59 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Bokneitz
School Board Vice President
ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235  

SCHOOL BOARD REGULAR MEETING  
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY  
November 21, 2016  

APPROVED MINUTES  

President Boknevitz called the regular meeting to order at 6:30 p.m.  

PRESENT:  Board Members Boknevitz, Iwanski, Bednarski, Finch, Shafer and Superintendent Peuse  

VISITORS:  Mr. Clint Selle – Bray Architects; SFHS Principal – Mrs. Casey Blochowiak;  
no public visitors (sign-in sheets retained in official minute book)  

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.  

A motion was made by Ms. Bednarski, seconded by Ms. Shafer to approve the agenda for November 21, 2016. Motion was unanimously approved.  

PLEDGE OF ALLEGIANCE  

COMMUNICATIONS TO THE BOARD:  

A note of appreciation from the Kosloske family on the sympathies expressed by the District on the recent passing of a family member.  

COMMENTS FROM VISITORS:  None  

SPECIAL PRESENTATION BY BRAY ARCHITECTS – UPDATE ON FACILITIES / MAINTENANCE STUDY  

Mr. Clint Selle, representative from Bray Architects gave a brief presentation on findings in the District’s facilities / maintenance study.  

SPECIAL PRESENTATION BY SCHOOL RESOURCE OFFICER – DUANE MAZUR  

Officer Duane Mazur gave a brief presentation on safety topics within the District.  

CONSENT AGENDA ACTION ITEMS:  

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There were none.  

Upon motion by Ms. Bednarski, seconded by Mr. Iwanski, the following consent agenda action items were unanimously approved:  

- That the Board approve the minutes of the November 7, 2016 regular School Board meeting.  
- That the Board approve accounts payable expenditures totaling $23,179.73 and payroll/payroll-related expenditures totaling $440,399.97.  
- Personnel Items:  
  - The 2016 Family & Medical Leave request for Nikki Schuster, High School Teacher.  
  - The following extra-curricular appointments for the 2016-2017 school year:  
    - Beth Lewis, PI-34 Mentor $1,000.00  
  - The following athletic / recreation appointments for the 2016-2017 school year:  
    - Lance Marifke, Little Dribblers $500.00  
    - Rachael Obst, DC Poms & Dance (Winter / 0-5 Yrs) $1,479.00  
    - Doug Sarver, Strength & Conditioning $3,570.00  

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:  

The St. Francis Recreation Department Winter Offerings Booklet was presented for review. Discussion ensued. Proposed revisions will be brought back to the next regular School Board meeting for final approval.
Director of Finance / Operations Mitchell reported on the following:

1) The financial report for the month of October was presented for review.
2) Updated information on the 2016-2017 budgetary refinement was presented for review and discussion.
3) Director of Finance / Operations Mitchell shared the Business Office Scorecard Report to include updates on budgetary tracking, substitute fill rates and response to technology needs for the 1st quarter of the 2016-2017 school year.

Superintendent Peuse reported on the following:

1) Every five years, the Department of Public Instruction requires districts to conduct a self-evaluation related to Pupil Non-Discrimination. In order to meet the requirements of this expectation, the District is required to meet several assurances and certifications. The final written report of the evaluation for the “Five Year School Self-Evaluation Summary for Status of Pupil Non-Discrimination (PI 9.06) will be placed in an electronic format on our School and District website(s), as well as, available in paper copy in each school office and at the District Office.
2) Superintendent Peuse presented five (5) potential options for the 2017-2018 calendar start date for review and consideration. Currently, under State law, public schools may not start school before September 1 without having received a waiver from the Department of Public Instruction (DPI) for extraordinary circumstances. There are a number of school districts in the State considering asking for legislative relief to allow for more local control as to when the school year can start. One of the main points of emphasis that school districts tend to be relying on revolves around “Flow” at the start of the instructional process. Next year, September 1 falls on a Friday and this makes it difficult to have one day of instruction and then have a three-day weekend due to the Labor Day holiday. Discussion ensued. This agenda topic will be presented for approval at the next regular meeting.
3) The St. Francis School District has received 2015-2016 Accountability Report Cards from the Wisconsin Department of Public Instruction (DPI). The District has shown some very positive growth and continues to utilize the report card as one measure of continued work to build the strongest education outcomes for students. The 2015-2016 Accountability Report Cards will be utilized as the written report of the evaluation for the “Five-Year School Self-Evaluation Summary for Status of Pupil Non-Discrimination (PI9.06) and will be available on the School and District website(s), as well as, in each School and District Office.

Board President Boknevitz reported on the following important upcoming dates:

1) St. Francis Civic Association Event – December 14, 2016 – 5:30 PM to 7:00 PM
2) WASB State Education Convention – January 18-20, 2017 – Wisconsin Center
3) Long-Range Planning Board Work Session – January 16, 2017 – 5:00 PM to 8:00 PM

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the President declared the regular meeting adjourned at 8:42 p.m. Board Vice President was excused early from the meeting at 7:58 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Boknevitz
Board President
President Boknevitz called the regular meeting to order at 6:32 p.m.

**PRESENT:** Board Members Boknevitz, Bednarski, Finch, Shafer and Superintendent Peuse

**EXCUSED:** Board Treasurer Iwanski and Director of Finance/Operations Mitchell

**VISITORS:** SFHS Principal – Mrs. Casey Blochowiak; no public visitors (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bedrarski, seconded by Ms. Shafer to approve the agenda for November 7, 2016. Motion was unanimously approved.

**PLEDGE OF ALLEGIANCE**

**COMMUNICATIONS TO THE BOARD:** None

**COMMENTS FROM VISITORS:** None

**SPECIAL PRESENTATION BY ST FRANCIS HIGH SCHOOL PRINCIPAL – MRS. CASEY BLOCHOWIAK**

Principal Blochowiak gave a brief presentation on the St. Francis High School’s priorities and performance. Highlights on student enrollment and achievement were presented to the Board.

**CONSENT AGENDA ACTION ITEMS:**

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Ms. Bedrarski, seconded by Ms. Shafer, the following consent agenda action items were unanimously approved:

- That the Board approve the minutes of the October 24, 2016 regular School Board meeting.
- That the Board approve accounts payable expenditures totaling $54,315.89 and payroll/payroll-related expenditures totaling $361,898.34.
- Personnel Items:
  - The resignation request of Tammy Markosen, Lunchroom / Playground Supervisor effective October 3, 2016.
  - The 2016 Family & Medical Leave request for Krystyna Daton, Special Education Paraprofessional.
  - The 2016 Leave of Absence request for Kimberly DeSalvo, Supervisory Aide.
  - The following appointments as part-time Lunchroom / Playground Supervisors for the 2016-2017 school year:
    - Angela Adamczyk
    - Brantley Rayle
  - That the Board approve the following recreation appointments for the 2016-2017 school year:
    - Jonathan Romo, 7th-8th Grade Boys’ Basketball $1,491.00

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the following revision(s) to Attachment E of the St. Francis School District Employee Handbook and the respective letter(s) of appointment issues were approved as presented:

- Creative Writing / Publishing – Approve the total stipend increase for Creative Writing / Publishing from $2,000.00 to $3,500.00 effective the 2016-2017 school year and approve the letter(s) of appointment (split 50/50) for Melissa Mills and Nicole Ranchel.
- Power Lifting – Create the club as a paid position with an annual stipend of $1,000.00 and approve the letter of appointment for Mark Beaumont.
Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the CESA #1 Professional Services Proposal was unanimously approved.

Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the following District donation(s) were unanimously approved:

- The monetary donation of $5,000.00 from ABB designated towards the sponsorship of the St. Francis Robotics Program.
- The monetary donation of $200.00 from Bontempo Plumbing designated towards the purchase of materials for the Costa Rica Breakfast with Santa fundraiser.
- The monetary donation of $200.00 from Kerry Ann Douglas / REMAX designated towards the purchase of materials for the Costa Rica Breakfast with Santa fundraiser.
- The donation of $1,725.00 from the St. Francis Civic Association designated towards the following student groups that volunteered during the recent St. Francis Days’ event:
  - SFHS Ignition Group - $575.00
  - SFHS NHS - $250.00
  - SFHS Girls’ Basketball - $550.00
  - SFHS Girls’ Softball - $250.00
  - SFHS Football - $100.00
- The donation of various items designated for the SFHS Technology Education Department to include: a used Delta 18” Drum Sander; Tenoning Jig; (4) Stainless Hairpin Table Legs; 4/4 Walnut Wood; 4/4 Cherry Wood; 4/4 Maple Wood; 8/4 Maple Wood; Glue; ½ x 6 Dowels; and sand paper for drum sander (total value of $2,014.02) from Mr. Dave Todyrk.

**REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:**

The St. Francis Recreation Department Winter Offerings Booklet was tabled until the November 21, 2016 regular meeting.

Superintendent Peuse reported on the following:

1) The St. Francis School District has been implementing the CESA 6 Effectiveness Project© approved model for Educator Effectiveness since the 2014-2015 school year. The Effectiveness Project system has been implemented with fidelity across the District and continues to change based upon identified needs across the range of school districts utilizing the system (nearly 200 Wisconsin school districts currently use the Effectiveness Project as their model). The Board reviewed updated information on the Educator Effectiveness Project, as well as, the Educator Performance Evaluation System Timeline.

2) Information was shared with the Board on New Teacher Mentoring Support / Induction Systems in place within the District. The District currently has 25 staff members who are relatively new to the District who are receiving quality mentoring activities with regular check-ins and supported observation activities. This number also represents approximately 1/3 of our overall teaching staff.

3) Superintendent Peuse presented five (5) potential options for the 2017-2018 calendar start date for review and consideration. Currently, under State law, public schools may not start school before September 1 without having received a waiver from the Department of Public Instruction (DPI) for extraordinary circumstances. There are a number of school districts in the State considering asking for legislative relief to allow for more local control as to when the school year can start. One of the main points of emphasis that school districts tend to be relying on revolves around “Flow” at the start of the instructional process. Next year, September 1 falls on a Friday and this makes it difficult to have one day of instruction and then have a three-day weekend due to the Labor Day holiday. Discussion ensued. This agenda topic will be revisited at the September 21, 2016 Board meeting.

4) American Education Week is November 14-18, 2016. In observance and appreciation, the District will be hosting lunch for all staff on Tuesday, November 15, 2016.

Board President Bokneitz reported on the following important upcoming dates:

1) St. Francis Civic Association Event – December 14, 2016
2) WASB State Education Convention – January 18-20, 2017 – Wisconsin Center

**COMMUNICATIONS / COMMENTS FROM VISITORS:** None

Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 7:53 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Bokneitz
Board President
ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SCHOOL BOARD REGULAR MEETING
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY
October 24, 2016

APPROVED MINUTES

President Boknevitz called the regular meeting to order at 6:31 p.m.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Finch, Shafer, Superintendent Peuse and Business Manager Mitchell

VISITORS: SFSD Teachers / Staff – Kathy MacAvaney; no public visitors (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Ms. Shafer to approve the agenda for October 24, 2016. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Ms. Shafer, seconded by Mr. Finch, the following consent agenda action items were unanimously approved:

- That the Board approve the minutes of the October 3, 2016 regular School Board meeting.
- That the Board approve accounts payable expenditures totaling $239,001.92 and payroll/payroll-related expenditures totaling $445,281.01.
- Personnel Items:
  - The 2016 leave of absence request for Ellen Kohls, Secondary Special Education Teacher.
  - The appointment of Gail Reck as part-time Data Management Coordinator for the 2016-2017 school year.
  - The following appointments as part-time Recreation Workers for the 2016-2017 school year:
    - Taylor Adasiak
    - Kyle Clasen
    - Lauren Johns
    - Madetha Pakousohn
    - Montana Staszak
  - The appointment of Monique Jahnke as part-time Lunchroom / Playground Supervisor for the 2016-2017 school year.
  - The following PI-34 Mentor appointments for the 2016-2017 school year:

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<th>Mentors</th>
<th>1st Year Mentors</th>
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<tr>
<td>Colleen Chisholm**</td>
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<tr>
<td>Michelle DeWane (Split Contract)</td>
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<td>James Dorlack</td>
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• Chris Piper (Split Contract) 530.00
• Kari Podolski 1,000.00
• Fay Sunhilippo 1,000.00
• Nina Santi 1,000.00
• Jill Savick 1,000.00

2nd Year Mentors
• Laura Carlson 1,000.00
• Teresa Coplan 1,000.00
• Gerriann Crawley 1,000.00
• Michelle Engman** 2,000.00
• Carrie Fryjoff 1,000.00
• Trudy Hundt 1,000.00
• Mike King 1,000.00
• Kelli Krall 1,000.00
• Chris Piper 1,000.00
• Nikki Schuster** 2,000.00

**Indicates mentoring two new staff members.

- The following athletic appointments for the 2016-2017 school year:

Boys’ Basketball
• Lance Marike, Varsity Basketball Coach (5+ Yrs) 4,606.00
• Nick Spaciels, JV Basketball Coach (5+ Yrs) 3,540.00
• Keith Lisiak, Frosh Basketball Coach (0-5 Yrs) 3,223.00

Girls’ Basketball
• Mike Szydrowski, Varsity Basketball Coach (5+ Yrs) 4,606.00
• Jeff Martin, JV Basketball Coach (5+ Yrs) 3,540.00
• Kayla Bieszke, Frosh Basketball Coach (5+ Yrs) 3,540.00

Bowling
• Gerald Guertsen, Varsity Girls Coach (0-5 Yrs) 1,250.00

- The following extra-curricular appointments for the 2016-2017 school year:

• Jesse Blunt, Skills USA & Motorcycle BUILD 1,000.00
• Nikki Billings, FBLA Club 1,250.00
• Laura Carlson, Junior Class/Prom Co-Advisor (.50 Contract) 1,100.00
• Mike DeGroot – High Interest Club (Special Olympics Bowling-DC) 900.00
• Neil Fortier, Robotics 1,000.00
• Carrie Fryjoff, IGNITION (Freshmen Mentor) 1,000.00
• Eric Scherrer, Drama Club Assistant Director 2,220.00
• Erich Gottfried, Outdoor Science Club 1,000.00
• Peter Graven, Robotics Club (Lego League-Fall) 3,540.00
• Peter Graven, Robotics Club (MATE/ROV-Spring) 3,540.00
• Catrina Grosz, High Interest Club (First Lego League – 4th/5th Grade) 900.00
• Eric Gyland, Live Action Role Playing (LARP) 1,000.00
• Stephanie Henkhaus, Art Club 1,000.00
• Trudy Hundt, Junior Class / Prom Co-Advisor (.50 Contract) 1,100.00
• Mike King, District Webmaster 2,000.00
• Ashley Lozada, International Club (.50 Contract) 1,100.00
• Melissa Mills, Student Council Advisor 3,000.00
• Melissa Mills, GSA Club (Split Contract) 333.33
• Paul Oestreich, Drama Director 4,750.00
• Paul Oestreich, Pep Band / Drumline 1,275.00
• Andrew Rooney, GSA Club (Split Contract) 333.33
• Dave Santi, Senior Class / Graduation Advisor 2,220.00
• Nina Santi, IGNITION (Freshmen Mentor) 1,000.00
Upon motion by Mr. Boknevitz, seconded by Ms. Bednarsi, the 2016-2017 CESA #1 Contract amendment was unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the following District donation was unanimously approved:

- $434.48 monetary donation from the Knights of Columbus designated towards the St. Francis High School ID Program.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarsi, the St. Francis High School Spanish Class field trip request to Spanish Immersion Camp, Minnesota was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

There were no “New Business” agenda items for discussion.

Mr. Jonathan Mitchell – Director of Finance & Operations reported on the following:

1) The final budget for the 2016-2017 school year was presented for review.

2) Information was presented on the proposed 2016-2017 tax levy certification. Discussion ensued. Upon motion by Mr. Boknevitz, seconded by Ms. Bednarsi, the 2016-2017 tax levy certification / final budget was unanimously approved as presented.

3) Community budget communications were presented for review. These important public communications will be posted on the District’s website.

4) A document, “Technology Update as of September 2016” was presented for review along with the 2015-2018 District Technology Plan.

5) Chartwells Food Service Program has been modified in the last few years to create long-term financial sustainability and create student interest in healthy food options. The 2016-2017 school year is off to a very solid start. In October, the District received a communication regarding a Food Service Equipment Grant available through the Wisconsin Department of Public Instruction. This grant will allow for requests of up to two (2) items per school district. The District is investigating quotes to submit an application for a new dishwasher unit at Willow Glen Primary School and a new cooler at Deer Creek Intermediate School. Estimated cost to purchase and install these items will be $15,000. More updates to follow.

Superintendent Peuse reported on the following:

1) An update was presented to the Board on a recent meeting of the Southeastern WI School Alliance (SWSA). As discussed at a previous School Board meeting, SWSA is in the process of working on their mission and vision. One of the areas that SWSA continues to gain feedback on is the usage of “public” in the vision and mission statements. Superintendent Peuse shared his recent e-mail communication to SWSA regarding the District’s position on this topic. As the District has increasing demands both budgetarily and statutorily, it is the hope that SWSA will take the District’s feedback, through their Executive Committee, to heart as this determination on language in the mission and vision is revisited.

There was no report from School Board President Boknevitz.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 7:29 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Boknevitz
Board President
ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235  

SCHOOL BOARD REGULAR MEETING  
HELD IN THE DEER CREEK INTERMEDIATE SCHOOL LIBRARY  
October 3, 2016  

APPROVED MINUTES

President Boknevitz took roll call at 6:17 p.m.

At approximately 6:17 p.m. and upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, performance review.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Finch, Shafer and Superintendent Peuse

The Board reconvened into open session at approximately 6:26 p.m., taking the following action:

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the job description as presented in closed session with change to license number was unanimously approved.

President Boknevitz called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Finch, Shafer, Superintendent Peuse and Business Manager Mitchell

VISITORS: Building Principal(s) – Mr. Guy Powell and Mrs. Casey Blochowiak; SFSD Teachers / Staff – Maggie Krochlik; two (2) public visitors (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Iwanski, seconded by Ms. Shafer to approve the agenda for October 3, 2016. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

SPECIAL PRESENTATION BY DEER CREEK PRINCIPAL – MR. GUY POWELL

Principal Powell gave a brief presentation on Deer Creek’s priorities and performance. Highlights on student enrollment and achievement were presented to the Board.

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Ms. Shafer, seconded by Mr. Finch, the following consent agenda action items were unanimously approved:

- The minutes of the September 19, 2016 regular School Board meeting.
- Accounts payable expenditures totaling $226,999.02 and payroll/payroll related expenditures totaling $477,423.23
- Personnel Items:
  - The appointment of Michelle Marrero as part-time Parent Community Liaison for the 2016-2017 school year.
  - The 2016 family and medical leave request for Michael Lewandowski, Assistant Principal / Athletic Director.

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the proposed facilities study with Bray Architects was unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the extended field trip request for State qualifying teams was unanimously approved as presented.

1
Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the Youth Option Program requests were unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the proposed School Board meeting date change from October 17, 2016 to October 24, 2016 was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

There were no “New Business” agenda items for discussion.

Business Manager Mitchell reported on the following:

1) The financial report for the month of August was presented for review.
2) Updated information on the 2016-2017 budgetary refinement was presented for review and discussion.
3) Business Manager Mitchell an update on the recent ASBO Conference.

Superintendent Peuse reported on the following:

1) An update was presented to the Board on recent meetings of the Southeastern WI School Alliance. More information will be forthcoming once available on the Southeastern WI School Alliance Vision and Mission related to advocacy efforts. The next meeting of the Southeastern WI School Alliance is scheduled for October 11, 2016 from 7:30 to 9:00 a.m. at the Elmbrook School District Office.
2) Superintendent Peuse presented a brief update on the District’s marketing efforts.

There was no report from School Board President Boknevitz.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 8:15 p.m.

Approved by:

Chris Finch  
School Board Clerk

Robert G. Boknevitz  
Board President
President Bokneitz took roll call at 6:21 p.m.

At approximately 6:22 p.m. and upon motion by Mr. Bokneitz, seconded by Mr. Iwanski, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, performance review.

PRESENT: Board Members Bokneitz, Iwanski, Finch and Superintendent Peuse

EXCUSED: Board Vice President Bednarski

ABSENT: Board Member Shafer

The Board reconvened into open session at approximately 6:32 p.m., taking no action.

President Bokneitz called the regular meeting to order at 6:32 p.m.

PRESENT: Board Members Bokneitz, Iwanski, Finch, Superintendent Peuse and Business Manager Mitchell

EXCUSED: Board Vice President Bednarski

ABSENT: Board Member Shafer

VISITORS: SFSD Teachers / Staff – George Logic; no public visitors (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Iwanski, seconded by Mr. Finch to approve the agenda for September 19, 2016. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Bokneitz inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Mr. Bokneitz, seconded by Mr. Iwanski, the following consent agenda action items were unanimously approved:

- The minutes of the September 12, 2016 regular School Board meeting.
- Accounts payable expenditures totaling $106,173.68 and payroll/payroll-related expenditures totaling $221,881.71
- Personnel Items:
  - The appointment of Kayla Bieschke as Reading Intervention Specialist for the 2016-2017 school year.
  - The 2016 Leave of Absence request from Megan Conde, Special Education Paraprofessional.

Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the following resolution was unanimously approved as presented:

RESOLUTION AUTHORIZING TEMPORARY BORROWING IN AN AMOUNT NOT TO EXCEED $1,500,000; ISSUANCE OF TAX AND REVENUE ANTICIPATION PROMISSORY NOTES; AND PARTICIPATION IN THE PMA LEVY AND AID ANTICIPATION NOTES PROGRAM.
Upon motion by Mr. Bokneitz, seconded by Mr. Iwanski, NEOLA Special Release (June 2016) – The Edgar Collection was unanimously approved as presented.

Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the following District donation(s) were unanimously approved:

- The donation of four (4) SmartBoard Interactive White Boards (valued at approximately $1,600 to $2,000) from Indian Community School designated towards the St. Francis School District.
- The monetary donation of $250.00 from the St. Francis High School Activities Crew designated towards the St. Francis High School PBIS Program.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

There were no “New Business” agenda items for discussion.

Business Manager Mitchell reported on the following:

1) The financial reports for the months of June and July were presented for review.
2) Updated information on the 2016-2017 budgetary refinement was presented for review and discussion.
3) Business Manager Mitchell presented the 2016-2017 Business Office Scorecard Report to include updates on budgetary tracking, substitute fill rates and response to technology needs.

Superintendent Peuse reported on the following:

1) The Board reviewed additional information provided by Bray Architects in relation to a study that would guide long-range facility maintenance expenditure prioritization to align with the long-term use of spaces in the District.
2) Superintendent Peuse provided an update on SAIL. The Administrative Leadership Team recently participated in the AWSA SAIL (School Administrators Institute for Transformational Learning) process this past summer. SAIL is a team effort that provides some additional support, both through a mentor and resources that helps to facilitate setting realistic goals and clarifying educational expectations at buildings and across the District.

School Board President Bokneitz reported on the following:

1) The 2016 WASB Fall Regional Meeting is scheduled for September 28, 2016 at the Country Springs Hotel.
2) The School Board reviewed information on the three (3) qualified nominees for the WASB Region 11 election. Upon motion by Mr. Bokneitz, seconded by Mr. Finch, Mr. Brett Hyde was unanimously selected as the candidate of choice in the WASB Qualified Nominee for Election to Region 11.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the President declared the regular meeting adjourned at 7:40 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Bokneitz
Board President
President Boknevitz called the regular meeting to order at 7:32 p.m.

PRESENT: Board Members Boknevitz, Iwanski, BednarSKI, Finch, Shafer, Superintendent Peuse and Business Manager Mitchell

VISITORS: Building Principal(s) – Mrs. Casey Blochowiak and Mr. Guy Powell; one (1) public visitor
(sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. BednarSKI, seconded by Mr. Iwanski to approve the agenda for September 12, 2016. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Ms. BednarSKI, seconded by Mr. Iwanski, the following consent agenda action items were unanimously approved:

- The minutes of the August 15, 2016 regular School Board meeting.
- The minutes of the August 23, 2016 special School Board meeting.
- Accounts payable expenditures totaling $303,427.80 and payroll/payroll-related expenditures totaling $16,858.26
- Personnel Items:
  - The resignation of Shelley Wachter as Intermediate School Teacher effective August 26, 2016.
  - The resignation of Sara Bailey as Intervention Specialist effective September 6, 2016.
  - The resignation of Christie Van Boxtel as Lunch Supervisor.
  - The appointment of Jon Brackett as Secondary Social Studies Teacher for the 2016-2017 school year.
  - The appointment of Kelli Rediske as Intermediate School Teacher for the 2016-2017 school year.
  - The appointment of Tammy Markson as Lunch / Playground Supervisor for the 2016-2017 school year.

REPORTS/ITEMS FOR DISCUSSION/Possible ACTION:

New Business agenda items were discussed as follows:

1) Each year, the District must run scenarios to estimate cash flow for the year. Due to the timing of certain revenues, the District borrows money to cover expenses until revenues are received. Last year, the District joined a consortium group via PMA Financial to make a joint bid. Based on refinancing expenditures in July, the District anticipates being temporarily short an additional $200,000 and have estimated $1,500,000 short-term borrowing for 2016-2017. This agenda item will be brought back for approval at the next regular meeting on September 19, 2016.

2) The Board received an update on student enrollment and staffing for the 2016-2017 school year.

3) Throughout work sessions related to facilities maintenance and how enrollment relates to the District’s ongoing projects, administration has engaged a number of different people and firms to help guide the longer-term visionary process for overall District building operations. In consultation with Bray Architects, the District has received a proposal that meets the needs for future investigation of the best use of our facilities. This work would guide long-range facility maintenance expenditure prioritization to align with the long-term use of spaces in the District. This agenda item will be brought back to the next regular meeting for further discussion.

4) Administration recently hosted a District support staff training session on Tuesday, August 30, 2016 in the High School Theater. The purpose of this training highlighted on Positive Behavior Interventions and Supports in Schools (PBIS), as well as, anti-bullying expectations to assist in creating and maintaining a safe environment for students and staff.
There was no report from Business Manager Mitchell.

Superintendent Peuse reported on the following:

2) The District was recently informed of a construction project that will produce small ramifications to travel paths and access to Lunham Avenue in the coming 4-8 months. During this construction process, there will be days when the intersections of Lunham and Packard will be closed. The District will continue to work with the entities related to this construction project and will make every attempt to communicate with families on days when they will need to enter/exit on S. Lake Drive.

School Board President Boknevitz highlighted on upcoming important dates:

1) 2016 WASR Fall Regional Meeting – September 28, 2016

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 8:20 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Boknevitz
Board President
ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235  

SCHOOL BOARD REGULAR MEETING  
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY  
August 23, 2016  

APPROVED MINUTES  

President Boknevitz took roll call at 5:30 p.m.  

At approximately 5:31 p.m. and upon motion by Mr. Boknevitz, seconded by Mr. Finch, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, for consideration of administrative compensation.  

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Finch, Shafer and Superintendent Peuse  

The Board reconvened into open session at approximately 6:15 p.m., taking the following action:  

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the motion to approve administrator compensation adjustments as presented in closed session was unanimously approved.  

President Boknevitz called the regular meeting to order at 6:15 p.m.  

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Finch, Shafer, Superintendent Peuse and Business Manager Mitchell  

VISITORS: No public visitors (sign-in sheets retained in official minute book)  

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.  

A motion was made by Ms. Bednarski, seconded by Ms. Shafer to approve the agenda for August 23, 2016. Motion was unanimously approved.  

PLEDGE OF ALLEGIANCE  

COMMUNICATIONS TO THE BOARD / COMMENTS FROM VISITORS: None  

CONSENT AGENDA ACTION ITEMS:  

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.  

Upon motion by Ms. Shafer, seconded by Ms. Bednarski, the following consent agenda action items were unanimously approved:  

- Accounts payable expenditures totaling $70,442.97.  
- Personnel Items:  
  - The resignation of Brandon Blahnik as Secondary Social Studies Teacher effective August 18, 2016.  
  - The resignation of Megan Ferger as Intervention Specialist effective August 17, 2016.  
  - The appointment of Christine Ruz as School Counselor for the 2016-2017 school year.  
  - The appointment of Cassandra Mauer as part-time Intervention Specialist for the 2016-2017 school year.  
  - The appointment of Megan Conde as part-time Special Education Paraprofessional for the 2016-2017 school year.  
  - The appointment of Ashley Campbell as part-time Special Education Paraprofessional for the 2016-2017 school year.  
  - The appointment of Casey Zager as part-time Supervisory Aide for the 2016-2017 school year.  
  - The 2016 Family and Medical Leave request for David Santi, High School Teacher.  

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the adoption of the Special Education Handbook was unanimously approved as presented.  

COMMUNICATIONS / COMMENTS FROM VISITORS: None  

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 6:25 p.m.  

Approved by:  

Chris Finch  
School Board Clerk  

Robert G. Boknevitz  
Board President
ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SCHOOL BOARD REGULAR MEETING
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY
August 15, 2016

APPROVED MINUTES

President Boknevitz took roll call at 6:15 p.m.

At approximately 6:15 p.m. and upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, staff compensation adjustments.

PRESENT: Board Members Boknevitz, Bednarski, Finch, Shafer and Superintendent Peuse

EXCUSED: Board Treasurer Iwanski

The Board reconvened into open session at approximately 6:30 p.m., taking the following action:

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the motion to approve support staff compensation adjustments as presented in closed session was unanimously approved.

President Boknevitz called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Boknevitz, Bednarski, Finch, Shafer, Superintendent Peuse and Business Manager Mitchell

EXCUSED: Board Treasurer Iwanski

VISITORS: SFHS Principal – Mrs. Casey Blochowiak; two (2) public visitors (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Mr. Boknevitz to approve the agenda for August 15, 2016. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: Parent – Ms. Heather Possi inquired on her son, Carlos Davis’ Open Enrollment status.

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. The hire of Kristine Paulson was removed from the consent agenda approval.

Upon motion by Ms. Bednarski, seconded by Mr. Finch, the following consent agenda action items were unanimously approved:

- The minutes of the August 1, 2016 regular School Board meeting.
- Accounts payable expenditures totaling $47,555.22 and payroll/payroll-related expenditures totaling $408,953.44.
- Personnel Items:
  - The resignation of Karen Duren as Reading Specialist effective August 3, 2016.
  - The resignation of Holly Kirby as Supervisory Aide effective July 21, 2016.
  - The resignation of Hannah Auberg as Special Education Paraprofessional effective August 10, 2016.
  - The appointment of Michelle Renaud as Art Teacher (.50 FTE) for the 2016-2017 school year.
  - The appointment of Eric Scherrer as part-time Reading / English Intervention Specialist for the 2016-2017 school year.
  - The appointment of Corrine Valleskey as Primary School Replacement Teacher (.50 FTE) for the 2016-2017 school year.
  - The 2016 leave of absence request for Matthew Denis, Secondary Business Education Teacher.
• The 2016 leave of absence request for Ken Ellis, Willow Glen Custodian.

Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, NEOLA Update – Volume 25, Number 2 (June 2016) was unanimously approved as presented.

NEOLA Special Release (June 2016) – The Edgar Collection was tabled until the September 19, 2016 regular meeting.

The adoption of the Special Education Handbook was tabled until the August 23, 2016 special meeting.

Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the AP English textbook adoption was unanimously approved.

Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the 2016-2017 Mentor Guidebook was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

New Business agenda items were discussed as follows:

1) The Board received an update on the maintenance projects that took place over the summer months.

2) The Board received an update on student online registration.

There was no report from Business Manager Mitchell.

Superintendent Peuse reported on the following:

1) The All Staff Welcome Back Breakfast / In-Service is scheduled for August 24, 2016.

School Board President Bokneitz highlighted on upcoming important dates:

1) St. Francis Days’ Parade / Activities – September 3, 2016
2) 2016 WASB Fall Regional Meeting – September 28, 2016

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the President declared the regular meeting adjourned at 7:35 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Bokneitz
Board President
President Boknevitz took roll call at 6:01 p.m.

At approximately 6:02 p.m. and upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and,

Wisconsin State Statute 19.85 (1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; and

Wisconsin State Statute 19.85 (1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Specifically, personnel matter; staff compensation adjustments; and St. Francis Education Association negotiations update.

PRESENT: Board Members Boknevitz, Bednarski, Finch, Shafer and Superintendent Peuse

EXCUSED: Board Treasurer Iwanski

The Board reconvened into open session at approximately 6:40 p.m., taking the following action:

Upon motion by Mr. Finch, seconded by Ms. Shafer, the motion to approve the 2015-2016 and 2016-2017 Tentative Agreement(s) between the St. Francis School District and the St. Francis Education Association was unanimously approved.

President Boknevitz called the regular meeting to order at 6:41 p.m.

PRESENT: Board Members Boknevitz, Bednarski, Finch, Shafer, Superintendent Peuse and Business Manager Mitchell

EXCUSED: Board Treasurer Iwanski

VISITORS: SFHS Principal – Mrs. Casey Blochowiak; no public visitors (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevitz, seconded by Ms. Bednarski to approve the agenda for August 1, 2016. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the following consent agenda action items were unanimously approved:

- The minutes of the July 11, 2016 regular School Board meeting.
- Accounts payable expenditures totaling $359,106.90 and payroll/payroll-related expenditures totaling $570,832.83.
- Personnel Items:
  - The resignation of Nicholas Groth as Primary School Teacher effective July 25, 2016.
  - The resignation of Jared Kwiatkowski as Special Education Teacher effective July 27, 2016.
  - The resignation of Amanda Marino as School Counselor effective July 29, 2016.
- The resignation and retirement request of Kathy Thompson effective September 30, 2016.
- The 2016 leave of absence request for Jennifer Peronto, High School Supervisory Aide.
- The 2016 leave of absence request for Jennifer Lemmon, High School Supervisory Aide.
- The appointment of Noelle Posda as Primary School Teacher for the 2016-2017 school year.
- The appointment of Lee Bernfeld as Intermediate School Special Education Teacher for the 2016-2017 school year.
- The appointment of Rachael Dauman as Intermediate School Special Education Teacher for the 2016-2017 school year.
- The following athletic appointment for the 2016-2017 school year:

**Football**
- Adam Abdul-Wahid, Varsity Asst. Football Coach (0-5 Yrs./.50 Position) 1,601.50

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, revised Board Policy 5136 – Non-District Provided Wireless Communication and Electronic Devices was unanimously approved.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the motion to approve Blake A. Peuse to be named as a Compliance Officer in place of John W. Thomsen/Superintendent of Schools in Board Policies 1422, 3122, 4122, 1623, 3123, 4123, 1662, 3362, 4362, 2260, 2260.01, and 5517 was unanimously approved.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the Youth Option request(s) were unanimously approved as presented.

**REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:**

New Business agenda items were discussed as follows:

1) Business Manager Mitchell presented the 2016-2017 budgetary refinement for review and discussion.

2) The Board received an update on projected student enrollment for the 2016-2017 school year.

3) NEOLA Update – Volume 25, Number 2 (June 2016) to include the following policies and administrative guidelines was presented for review and discussion:

**Bylaws and Policies**
- Bylaw 0143.1 – Public Expression of Board Members
- Bylaw 0152 – Officer
- Bylaw 0164.2 – Special Meetings
- Bylaw 0166 – Agenda
- Bylaw 0167.1 – Voting
- Bylaw 0167.2 – Closed Session
- Bylaw 0167.5 – Use of Electronic Mail
- Bylaw 0167.6 – E-Mail – Public Records

**Section 1000 – Administration**
- 1110 – Assessment of District Goals
- 1210 – Board – District Administrator Relationship
- 1260 – Incapacity of the District Administrator

**Section 2000 – Program**
- 2262 – Child Care Programs
- 2370AG – Independent Study
- 2411 – School Counseling
- 2411AG – School Counseling
- 2416.01 – Parental Police Access to Library Information
- 2421 – Career and Technical Education Program
- 2451 – Alternative Education Program
- 2460 – Exceptional Education Needs
- 2460.02 – Least Restrictive Environment Position Statement – Deletion of Policy
- 2623AG – Testing Program
- 2700.01 – School Performance and Accountability Reports

**Section 3000 – Professional Staff**
- 3120 – Employment of Professional Staff
- 3122.01 – Drug-Free Workplace
- 3170.01 – Employee Assistance Program (EAP) – Deletion of Policy
- 3210 – Staff Ethics
Section 4000 – Support Staff

- 4122.01 – Drug-Free Workplace
- 4170.01 – Employee Assistance Program (EAP) – Deletion of Policy
- 4310 – Freedom of Speech in Non-School Settings

Section 5000 – Students

- 5113.01 – Course Options
- 5200 – Attendance
- 5230 – Release of Students Authorized Persons
- 5320 – Immunization
- 5350 – Student Suicide
- 5451.01 – Wisconsin Academic Excellence Scholarship
- 5463 – Credits from Non-Public Schools
- 5515AG – Operation of Vehicles on District Property
- 5772 – Weapons
- 5830 – Student Fundraising

Section 8000 – Operations

- 8120 – Operations
- 8330 – Student Records
- 8330AG – Student Records

Discussion ensued. NEOLA Update – Volume 25, Number 2 will be brought back to the August 15, 2016 regular meeting for approval.

4) NEOLA Special Release (June 2016) to include the following policies and administrative guidelines was presented for review and discussion:

Section 3000 – Professional Staff

- 3440 – Job-Related Expenses

Section 4000 – Support Staff

- 4440 – Job-Related Expenses

Section 6000 – Finances

- 6110 – Federal Funds
- 6111 – Internal Controls
- 6112 – Cash Management of Grants
- 6114 – Cost Principles – Spending Federal Funds
- 6116 – Time and Effort Reporting
- 6325 – Procurement – Federal Grants / Funds

Section 7000 – Property

- 7300 – Disposition of Real Property
- 7310 – Disposition of Surplus Property
- 7450 – Property Inventory

Discussion ensued. NEOLA Special Release (June 2016) will be brought back to the August 15, 2016 regular meeting for approval.

5) The 2016 Fall St. Francis Recreation Department Program was presented for review and approval. Upon motion by Ms. Bednarski, seconded by Ms. Shafer, the 2016 Fall St. Francis Recreation Department Program was unanimously approved.

6) The District employs Interventionists in the area of Literacy and Math for the purpose of providing Tier 2 and Tier 3 interventions for students who need additional or remedial instruction. These part-time positions (usually 5 hours per day) are aligned and budgeted largely through the District’s Title 1 funding. In order to remain competitive within the marketplace, Administration is recommending step pay rate increases in the St. Francis School District Staff Handbook (Attachment C) as follows:

<table>
<thead>
<tr>
<th>Step</th>
<th>Pay Rate per Hour</th>
</tr>
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<tbody>
<tr>
<td>0</td>
<td>$16.00</td>
</tr>
<tr>
<td>1</td>
<td>$16.40</td>
</tr>
<tr>
<td>2</td>
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<tr>
<td>4</td>
<td>$17.60</td>
</tr>
<tr>
<td>5</td>
<td>$18.00</td>
</tr>
</tbody>
</table>
This movement would result in several current staff members being placed at the next highest rate of pay for the 2016-2017 school year, as well as, allowing new hires to be placed within the new scale. We believe that this adjustment will help in the overall recruitment and retention of high quality team members. These increases would expand beyond our current Title 1 allotment and would require additional funds being made available through Fund 10 expenditure. Discussion ensued. Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the step pay rate increases for Intervention Specialists for the 2016-2017 school year was unanimously approved as presented.

Business Manager Mitchell reported on the following:

1) Business Manager Mitchell presented a draft of the 2016 Annual Meeting Notice and Budget Approval for review. Discussion ensued. Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the 2016 Annual Meeting Notice and Budget were unanimously approved.

Superintendent Peuse reported on the following:

1) The 2016-2017 Systems and Priorities document was presented for review. Discussion ensued and all questions were answered.
2) The All Staff Welcome Back Breakfast / In-Service is scheduled for August 24, 2016.

School Board President Bokneitz highlighted on upcoming important dates:

1) St. Francis National Night Out – August 3, 2016 – 6:00 PM to 9:30 PM
2) St. Francis Days' Parade / Activities – September 3, 2016
3) 2016 WASB Fall Regional Meeting – September 28, 2016

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the President declared the regular meeting adjourned at 8:05 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Bokneitz
Board President
ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SCHOOL BOARD REGULAR MEETING
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY
July 11, 2016

APPROVED MINUTES

President Boknevitz took roll call at 6:01 p.m.

At approximately 6:02 p.m. and upon motion by Mr. Boknevitz, seconded by Mr. Finch, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and,

Wisconsin State Statute 19.85 (1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

Specifically, personnel matter and staff compensation adjustments.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Finch, Shafer and Superintendent Peuse

The Board reconvened into open session at approximately 6:30 p.m., taking no action.

President Boknevitz called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Finch, Shafer, Superintendent Peuse and Business Manager: Mitchell

VISITORS: Mr. Phillip Hohlweck – PMA Financial Network; SFHS Principal – Mrs. Casey Blochowiak; two (2) public visitors (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Ms. Shafer to approve the agenda for July 11, 2016. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Ms. Bednarski, seconded by Mr. Iwanski, the following consent agenda action items were unanimously approved:

- The minutes of the June 27, 2016 regular School Board meeting.
- Accounts payable expenditures totaling $209,599.71 and payroll/payroll-related expenditures totaling $398,370.50.
- Personnel Items:
  - The resignation of Kristin Wieseley as Special Education Teacher effective June 28, 2016.
  - The resignation of Pamela Joy as Special Education Paraprofessional effective June 29, 2016.
  - The appointment of Katy Teske as School Counselor for the 2016-2017 school year.
  - The appointment of Jeff Martin as Supervisory Aide for the 2016-2017 school year.
  - The following appointments as part-time Recreation Workers:
    - Adam Clayton
    - Brady Raether
The following athletic appointments for the 2016-2017 school year:

**Football**
- Kyle Beaumont, Frosh Football Coach (0-5 Yrs/.50 Position) 1,601.50
- Mark Beaumont, Asst. Football Coach (5+ Yrs) 3,540.00
- Robert Braam, Asst. Football Coach (0-5 Yrs/.50 Position) 1,601.50
- James Burazin, Frosh Football Coach (0-5 Yrs/.50 Position) 1,601.50
- Jeremy Gemig, Asst. Football Coach (5+ Yrs) 3,540.00
- Dave Santi, Asst. Football Coach (5+ Yrs) 3,540.00
- Doug Sarver, Head Football Coach (5+ Yrs) 4,606.00
- Bob Sliwinski, Frosh Football Coach (0-5 Yrs/.50 Position) 1,601.50
- Kyle White, Asst. Football Coach (0-5 Yrs/.50 Position) 1,601.50

**Cheerleading**
- Lisa Jarosh, Cheerleading Coach (Fall / Winter 0-5 Yrs) 2,652.00

**Tennis**
- Mike King, Girls Head Tennis Coach (5+ Years) 3,540.00
- Nikki Schuster, JV Tennis Coach (5+ Yrs.) 2,836.00

**Volleyball**
- Lisa Pugel, Volleyball Head Coach (5+Yrs) 3,540.00
- Mark Pugel, Volleyball JV Coach (5+Yrs) 2,836.00
- Melissa Zeman, Frosh Volleyball Coach (5+Yrs) 2,836.00

The Board moved to approve the following Resolutions in regards to SFSD Fund 38 and Fund 39 Debt Refinancing:

- Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the Resolution Authorizing the Issuance and Sale of Approximately $8,255,000 General Obligation Refunding Bonds, Series 2016A was unanimously approved.

- Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the Resolution Authorizing the Issuance and Sale of Approximately $840,000 Taxable General Obligation Refunding Bonds, Series 2016B was unanimously approved.

Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the $500.00 National Night Out District donation to the St. Francis Police Department was unanimously approved.

Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the 2016-2017 School Resource Officer Agreement was unanimously approved.

**REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:**

New Business agenda items were discussed as follows:

1) The financial report for the month of June was presented for review.
2) Business Manager Mitchell presented the 2016-2017 budgetary refinement for review and discussion.
3) The Board received an update on projected student enrollment for the 2016-2017 school year.

Business Manager Mitchell’s shared the Business Office Scorecard Report to include updates on budgetary tracking, substitute fill rates and response to technology needs for the fourth quarter of the 2015-2016 school year.

Superintendent Peuse reported on the following:

1) Superintendent Peuse presented the District’s “Annual Report on Seclusion & Restraint with Students” and reported that District Policy and procedures are in alignment with the Individuals with Disabilities Education Act, as amended and Wis. Stats. Chapter 115 and 118 (115.787 and 118.205).

2) Annually, an agenda item on the first board meeting of the school year (after July 1) related to notice of academic standards adopted by the Board must be posted per State Statute 118.03(1g)(a)1. Additionally, the District is required to notify parents of these standards, as well as, provide an electronic posting via the school district website per State Statute 120.12(13). The Board was presented with the recommendation for meeting this requirement to include verbiage that would be posted to the District’s website.

3) The 2016-2017 SFSD Drop Out Prevention Plan was presented for review. Dropouts are reported annually for grades seven through twelve in order to track annual changes in dropout behavior. The Department of Public Instruction has approved dropout prevention accommodations to support pupils’ achievement and success in school. Discussion ensued. Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the 2016-2017 SFSD Drop Out Prevention Plan was unanimously approved.

4) Revised Board Policy 5136 on Non-District Provided Wireless Communication and Electronic Devices was presented for review and discussion. The usage of Non-District Provided Wireless Communication and Electronic Devices (also known as Personal
Communication Devices during the instructional day has been an area the District continues to monitor moving forward. This policy will be brought back to the next regular School Board meeting for further discussion and approval.

School Board President Boknevitz highlighted on upcoming important dates:

1) St. Francis Movie Night – July 29, 2016 – 7:00 PM
2) St. Francis National Night Out - August 3, 2016 – 6:00 PM to 9:30 PM
3) St. Francis Days’ Parade / Activities

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the President declared the regular meeting adjourned at 8:02 p.m.

Approved by:

Chris Finch  
School Board Clerk

Robert G. Boknevitz  
Board President
ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SCHOOL BOARD REGULAR MEETING
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY
June 6, 2016

APPROVED MINUTES

President Boknevitz took roll call at 5:20 p.m.

At approximately 5:21 p.m. and upon motion by Mr. Belanevitz, seconded by Ms. Bednarski, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, evaluation of Superintendent.

PRESENT: Board Members Boknevitz, Bednarski, Ivanisky, Finch, Shafer and Superintendent Peuse

The Board reconvened into open session at approximately 6:27 p.m., taking no action.

President Boknevitz called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Boknevitz, Bednarski, Ivanisky, Finch, Shafer, Superintendent Peuse and Business Manager Mitchell

VISITORS: SFSD Staff – Mike King; two (2) public visitors (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Ivanisky, seconded by Ms. Shafer to approve the agenda for June 6, 2016. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD:

Mr. Bob Prusinski requested the District to review age determination in the National Honor Society bylaws.

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. The replacement and purchase of the High School hot water storage tank was deferred for approval at the next regular meeting.

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the following consent agenda action items were approved:

- That the Board approve the minutes of the May 16, 2016 regular School Board meeting.
- That the Board approve accounts payable expenditures totaling $174,619.29 and payroll / payroll expenditures totaling $357,800.95.
- Personnel Items:
  - The resignation of Sarah Huber, School Counselor effective June 30, 2016.
  - The resignation of Leea Glasheen, Intervention Specialist effective June 10, 2016.
  - The resignation of Elizabeth Lewis as Instrumental Music Instructor (private lessons) through the St. Francis Recreation Department effective Fall 2016.
  - The 2016 FMLA request for Adam Paprocki, Custodian.
  - The appointment of Nikki Billings as Secondary Business Education Teacher for the 2016-2017 school year.
  - The appointment of Ashley Geob as Intermediate School Teacher for the 2016-2017 school year.
  - The appointment of Wendy Doherty as part-time High School Guidance Secretary.
  - The appointment current staff member, Mary Beth Bucher as Summer School Aide.
  - The following appointments to the position of Technology Intern:
    - Noah Bell
- Jacob Bednarski
- Alexander Reid
- Stephen Nadolinski
- Ralph Hoffman

- The following appointments to the position of Summer Custodial Assistant:
  - John Evans
  - Aren Feuling
  - Wesley Fisher
  - Elizabeth Gregg
  - Ben Opala
  - David Felle

- The following appointments to the position of Summer Cool Recreation Worker:
  - Brett Farquhar
  - Colton Feirer
  - Abigail Jankowski
  - Noah Mastaglio (pending successful background check)
  - Zach Tutaj

- The following athletic contracts for the 2016-2017 school year:
  - Rachel Obst, Deer Creek Poms & Dance Coach (Fall Season) $1,173.00

*Board Vice President Bednarski abstained from the vote.

Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the 2016-2017 Teacher supplemental pay recommendations were unanimously approved as presented.

Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the 2016-2017 St. Francis School District Employee Handbook updates were unanimously approved as presented.

Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the facilities usage fee waiver request from the St. Francis Police Department was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

New Business agenda items were discussed as follows:

1) The financial report for the month of May was presented for review.

2) The District enlisted the services of Telecom Fitness to review technology / phone contracts and provide consulting services leading up to the renewal of agreements for E-Rate for the 2016-2017 school year. The District is recommending the Board approve the Telecom Fitness Consulting Fees in order to realize a $24,383 annual savings on WAN connections. Upon motion by Ms. Bednarski, seconded by Mr. Finch, the Telecom Fitness Consulting Proposal was unanimously approved as presented.

3) The 2015-2016 Budget Transfer was presented for review and approval. Budget Transfers are approved at the Board level and are required due to modifications made through budgetary refinement, coding corrections required and realignment of resources due to under-spend in certain line item areas. Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the 2015-2016 Budget Transfers were unanimously approved as presented.

4) Business Manager Mitchell presented the 2016-2017 Preliminary Budget for review and discussion. This agenda item will be brought back at the next regular meeting for approval.

5) In March 2016, the Board approved moving meals up 5 cents to $2.45 (K-8) and $2.65 (9-12). Upon consultation with the Wisconsin Department of Instruction, the District has been informed with the current price equity calculator, the District may need to increase prices again to $2.50 and $2.70 respectively in order to meet current regulations. The 10 cent increase in total would net approximately $4,500 in additional revenues to the program. Discussion ensued. This agenda item will be brought back to the next regular meeting for approval.

Business Manager Mitchell shared an outline of the Spring Budget Update that was recently presented to all staff at all three buildings.

Superintendent Peuse reported on the following:

1) Superintendent Peuse reviewed how the District has increased performance on certain standardized tests, as well as, on optional programming, most notably Advanced Placement Programming participation.

2) The St. Francis School District received notification that all three of its schools, Willow Glen Primary (PK-3); Deer Creek Intermediate (4-8); and the St. Francis High School (9-12) are recipients of the 2015-2016 Wisconsin RtI Center School of Merit designation. This acknowledgement is based on accomplishments through the implementation of excellent Positive Behavior Interventions and Support (PBIS) practices correlating directly with our District goal of Kinder and More Compassionate Schools.
School Board President Boknevitz highlighted on upcoming important dates:

1) High School Graduation Program – June 9, 2016
2) New Student Barbeque – June 15, 2016 – 5:00 PM to 7:00 PM
3) July 4th Parade / Activities
4) St. Francis National Night Out – August 3, 2016 – 6:00 PM to 9:30 PM
5) St. Francis Days’ Parade / Activities
6) WASB 2016 Summer Leadership Institute – July 16, 2016

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 7:44 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Boknevitz
Board President
ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235  

SCHOOL BOARD REGULAR MEETING  
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY  
May 2, 2016  

APPROVED MINUTES  

President Boknevitz called the regular meeting to order at 6:30 p.m.  

PRESENT:  
Board Members Boknevitz, Bednarski, Finch, Shafer, Superintendent Peuse and Business Manager Mitchell  

EXCUSED:  
Board Treasurer Iwanski  

VISITORS:  
Building Principal(s) – Mr. Andrew Muszytowski; Mr. Michael Lewandowski and Mr. Guy Powell; SFSD Staff – Sarah Huyck; nine (9) public visitors (sign-in sheets retained in official minute book)  

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.  

A motion was made by Ms. Bednarski, seconded by Ms. Shafer to approve the agenda for May 2, 2016. Motion was unanimously approved.  

PLEDGE OF ALLEGIANCE  

COMMUNICATIONS TO THE BOARD:  None  

COMMENTS FROM VISITORS:  
Ms. Stephanie Ost expressed her concerns on receiving a denial to volunteer within the District.  

Mrs. Becky Bontempo, as well as student(s) Ella Bontempo and Jamie Baldwin expressed their support for Ms. Stephanie Ost to volunteer as a chaperone for the Deer Creek Outdoor Education field trip.  

SPECIAL PRESENTATION by Mr. Andrew Muszytowski – SFHS Principal  

Principal Muszytowski gave a brief presentation on St. Francis High School priorities and performance, as well as, initiatives for the 2015-2016 school year.  

CONSENT AGENDA ACTION ITEMS:  
President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.  

Upon motion by Ms. Bednarski, seconded by Ms. Shafer, the following consent agenda action items were unanimously approved:  

- The minutes of the April 18, 2016 regular School Board meeting.  
- The minutes of the April 27, 2016 School Board work session.  
- Accounts payable expenditures totaling $46,228.58 and payroll / payroll expenditures totaling $387,245.12.  
- Personnel Items:  
  - The resignation of Jamie Harlos, Primary School Teacher effective June 30, 2016.  
  - The following new appointment as Lunch / Playground Supervisor for the remainder of the 2015-2016 school year:  
    - Marisa Miladinovic  
  - The following returning staff for the K-8 Summer School Program:  
    - Dianne Jubeck – Special Education Paraprofessional (Session 1) / Life Skills (Session 2)  
    - Kim Nash – Math Workshop (Session 2)  
    - Chris Piper – Summer School Substitute Teacher  
  - The following extra-curricular contract(s) for the 2015-2016 school year:  
    - Laura Carlson, PI-34 Mentor (2nd Year) $1,000.00  
    - Sue Clarey, PI-34 Mentor (2nd Year) $1,000.00  
    - Laura Cogburn, PI-34 Mentor (2nd Year) $1,000.00  
    - Debra Jordan, PI-34 Mentor (2nd Year) $1,000.00
- Greg Koch, PI-34 Mentor (2nd Year) 1,000.00
- Nina Santi, PI-34 Mentor (2nd Year) 1,000.00
- Jill Savick, PI-34 Mentor (2nd Year) 1,000.00

Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the 2016-2017 teacher contract renewals were unanimously approved as presented.

Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the St. Francis High School Spanish Class field trip request to Chicago, Illinois contingent upon an appropriate chaperone ratio compliant with Board Policy was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

New Business agenda items were discussed as follows:

1) A revised 2016-2017 Staff Calendar was presented for review. As the 2016-2017 staff calendar was developed, there was a miscalculation of teacher/staff work days in relation to moving the teacher data retreat from two days to one day. A correction was made to the calendar to ensure the total number of teacher work days equal 190 days. Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the revised 2016-2017 Staff Calendar was unanimously approved as presented.

2) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.

3) Quotes for network server upgrades and replacement were presented to the Board for review and discussion. As discussed at previous meetings, the District is currently looking to migrate thirteen (13) virtual servers over and through this process will be able to simplify and eliminate eleven (11) servers currently on the system. Discussion ensued. Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the quote from CPW was unanimously approved in order to move forward with the project.

4) The District has been working with two vendors on a proposal to replace the carpeting in the High School Library. The replacement of the carpeting would require environmental abatement services, as there is asbestos in the existing flooring. At this time, the District is recommending the carpet replacement proposal from Stu's Flooring for Kinetex Carpeting of $22,425.36. Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the proposal from Stu's Flooring was unanimously approved as presented.

5) The 2016-2017 CESA #1 Service Contract and Summary Worksheet were presented for review and approval. Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the 2016-2017 CESA #1 Service Contract and Summary Worksheet were unanimously approved as presented.

6) 2016-2017 School Board meeting calendar dates were presented for 1st reading. Discussion ensued. Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the 2016-2017 School Board meeting calendar schedule was unanimously approved as presented.

7) Superintendent Peuse presented the Southeastern Wisconsin Educator Project (SWEP) Consortium Shared Services Agreement for review and approval. The SWEP Consortium aims to be a collaborative platform for school districts to share ideas, resources and expenses in building and sustaining effective mentoring programs, which in turn, builds leadership capacity and strengthens school communities. For the 2016-2017 school year, the Consortium will resume providing resources to assist school districts with the transition to the Effective Educator Model with new teachers. Discussion ensued. Upon motion by Ms. Bednarski, seconded by Mr. Finch, the SWEP Consortium Shared Services Agreement was unanimously approved as presented.

8) Information on the 2016-2017 budgetary refinement was presented for review and discussion.

9) The Board received information on how many applications were received during the 2016-2017 Open Enrollment application period.

10) The preliminary 2016-2017 Enrollment and Staffing Plan was presented for review and discussion.

11) The District will host another Community Financial Presentation on May 11, 2016 at 6:00 PM in the Deer Creek Intermediate School Library.

12) The District will sponsor a staff luncheon on May 5, 2016 in observance of Teacher / Staff Appreciation Week (May 2-6, 2016).

There was no further report from Business Manager Mitchell.

Superintendent Peuse reported on the following:

1) The St. Francis High School Principal transition is going well. Incoming SFHS Principal, Mrs. Casey Blochowiak is enjoying spending some time in the High School getting acquainted with staff and students.

2) Superintendent Peuse is scheduled to attend the Wisconsin Association of District Administrators conference on May 4-6, 2016 in Appleton, WI.

3) Superintendent Peuse anticipates an update after the next Southeastern Wisconsin School Alliance (SWSA) meeting. SWSA is the conduit of timely information to all potential and future legislative decisions that will directly impact Wisconsin Public Schools.

4) An update on the MSS Consulting Agreement will be presented at a future Board meeting.
School Board President Boknevitz highlighted on upcoming important dates:

1) St. Francis Civic Association Scholarship Dinner – May 24, 2016
2) NJIS Induction / Senior Awards Night – May 25, 2016
3) End-of-Year Staff Celebration – June 1, 2016

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 8:34 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Boknevitz
Board President
ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235  

SCHOOL BOARD WORK SESSION  
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY  
April 27, 2016  

APPROVED MINUTES

President Boknevitz took roll call at 7:00 p.m.

At approximately 7:01 p.m. and upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and,

Wisconsin State Statutes (1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons…if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories and data, or involved in such problems or investigations.


PRESENT: Board Members Boknevitz, Bednarsi, Iwanski, Finch, Shafer, and Superintendent Peuse

EXCUSED: Business Manager Mitchell

The Board reconvened into open session at approximately 7:15 p.m., taking no action.

President Boknevitz called the work session to order at 7:15 p.m.

PRESENT: Board Members Boknevitz, Bednarsi, Iwanski, Finch, Shafer, Superintendent Peuse, and Business Manager Mitchell

VISITORS: None (Sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Iwanski, seconded by Ms. Shafer to approve the agenda for April 27, 2016. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS / COMMENTS FROM VISITORS: None

SCHOOL BOARD WORK SESSION TOPICS:

Information was presented and discussion ensued on the following work session topics in conjunction with long-range planning for the District:

1) 10-Year Maintenance Plan
2) Long-Range Facilities Usage
3) 2016-2017 Enrollment and Staffing Plan
4) Budget Forecasting

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the President declared the work session adjourned at 8:46 p.m.

Approved by:

Chris Finch  
School Board Clerk

Robert G. Boknevitz  
Board President
ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SCHOOL BOARD REGULAR MEETING
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY
April 18, 2016

APPROVED MINUTES

President Boknevitz took roll call at 6:17 p.m.

At approximately 6:18 p.m. and upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, administrative contract discussion.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Finch, Shafer and Superintendent Peuse

VISITORS: Business Manager Mitchell

The Board reconvened into open session at approximately 6:26 p.m., taking the following action:

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the motion to amend the administrator contract as presented in closed session was unanimously approved.

President Boknevitz called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Finch, Shafer, Superintendent Peuse and Business Manager Mitchell

VISITORS: No public visitors (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Mr. Finch to approve the agenda for April 18, 2016. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

OATH OF OFFICE:

School Board President, Robert G. Boknevitz, administered the Oath of Office to newly elected Board Members, Christopher Finch and Russell Iwanski. Newly elected Board Members officially take office April 25, 2016.

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Ms. Bednarski, seconded by Mr. Finch, the following consent agenda action items were unanimously approved:

- The minutes of the April 4, 2016 regular School Board meeting.
- Accounts payable expenditures totaling $256,113.96 and payroll / payroll expenditures totaling $440,549.69.
- Personnel Items:
  - The resignation of Adriana Vazquez, Intervention Specialist effective April 8, 2016.
  - The following new appointments for the K-8 Summer School Program:
    - Megan Conde – Robotics
    - Monica Stanchfield-Bastardo – Supportive Reading / Middle School – Strategies for Success
  - The following returning staff for the K-8 Summer School Program:
Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the St. Francis High School Class of 2016 – Senior Field Trip request to Gurnee, Illinois was unanimously approved contingent upon an appropriate chaperone ratio compliant with Board Policy.

Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the Board moved to unanimously approve the following District donation(s):

- $200.00 monetary donation from the SFHS Lighthouse Activities Crew designated for the SFHS Motorcycle BUILD Program for required supplies.
- $100.00 monetary donation from Conoh’s Pub & Grill, LLC designated towards the St. Francis High School Girls’ Softball Program.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Business Manager Mitchell reported on the following:

1) The financial report for the month of March was presented for review.
2) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
3) Information on the 2016-2017 budgetary refinement was presented for review and discussion.
4) The preliminary 2016-2017 Enrollment and Staffing Plan was presented for review and discussion.
5) Business Manager Mitchell presented an update on facility projects addressed during Spring Break.
6) An updated prioritized list of projects under the 10-Year Maintenance Plan was presented for review and discussion.
7) At the April 18, 2016 School Board meeting, Business Manager Mitchell reported issues and concerns with the network performance after the District experienced a power outage on March 28, 2016, as well as, recurring issues which impact the reliability of network information. Quotes were presented for discussion on server upgrades and replacement. Funds would need to be identified in order to move forward with this project, the costs of various projects will be shared with the 2015-16 budgetary refinement document. Discussion ensued. This agenda item will be brought back to the Board work session meeting on April 27, 2016 for further discussion.

Superintendent Peuse reported on the following:

1) The District is recommending the approval for the YMCA to take ownership of the one-hour Early Release Day (Wednesday) Program from the St. Francis School District provided the fee remains affordable and in line with District communication to families (currently $3.00 per day and expected to remain the same for the 2016-2017 school year). Discussion ensued. Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the proposal for the YMCA to take ownership of the one-hour Early Release Day (Wednesday) Program was unanimously approved contingent the fee remains affordable and in line with District communications.
2) Superintendent Peuse provided an update on the St. Francis School District Continuous Improvement Processes and Timeline. The 2015-2016 goals and priorities reflecting the District’s collective values were reviewed. It is the District’s objective to continue to implement efficiency and bring all facets of our continuous improvement processes together now and into 2016-2017.
3) The Southeastern Wisconsin School Alliance (SWSA) provides school leaders and parents with the objective, non-partisan information and training they need to be strong advocates for educational excellence. SWSA is the conduit of timely information to all potential and future legislative decisions that will directly impact Wisconsin Public Schools. Superintendent Peuse highlighted on several potential pieces of legislation and other significant information.

School Board President Bokneitz reported on the following:

1) The formal process for the School Board Officer elections was discussed.
2) A School Board work session meeting is scheduled for Wednesday, April 27, 2016 at 7:00 p.m. in the St. Francis High School Library.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the President declared the regular meeting adjourned at 8:52 p.m.

Approved by:  
Chris Finch  
School Board Clerk

Robert G. Bokneitz  
Board President
ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SCHOOL BOARD REGULAR MEETING
HELD IN THE DEER CREEK INTERMEDIATE SCHOOL LIBRARY
April 4, 2016

APPROVED MINUTES

President Boknevitiz called the work session to order at 5:16 p.m.

PRESENT: Board Members Boknevitiz, Bednarski, Iwanski, Finch, Shafer, Superintendent Peuse and Business Manager Mitchell

VISITORS: No public visitors (sign-in sheets retained in official minute book)

WORK SESSION TOPICS:

Information was presented and discussion ensued on the following work session topics in conjunction with long-range planning for the District:

1) 10-Year Maintenance Plan – Cost to Complete All Projects
2) Fund 38 / 39 - Refinancing
3) 2016-2017 Enrollment / Staffing Plan
4) 2016-2017 Budget Planning

Upon motion by Mr. Boknevitiz, seconded by Mr. Iwanski, the President declared the work session adjourned and commenced the regular meeting at 6:29 p.m.

President Boknevitiz called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Boknevitiz, Bednarski, Iwanski, Finch, Shafer, Superintendent Peuse, and Business Manager Mitchell

VISITORS: Deer Creek Principal / Recreation Director – Mr. Guy Powell; St. Francis School District Staff – Gerriann Crawley and Peter Graven; one (1) public visitor (Sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Mr. Finch to approve the agenda for April 4, 2016. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

SPECIAL PRESENTATION by Mr. Guy Powell – Deer Creek Principal / Recreation Director

Principal Powell gave a brief presentation on Deer Creek’s priorities and performance. Highlights on student enrollment and achievement were presented to the Board.

CONSENT AGENDA ACTION ITEMS:

President Boknevitiz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Ms. Shafer, seconded by Mr. Iwanski, the following consent agenda action items were unanimously approved:

- The minutes of the March 21, 2016 regular School Board meeting.
- Accounts payable expenditures totaling $129,376.68 and payroll / payroll expenditures totaling $353,547.32.
- Personnel Items: None

Upon motion by Ms. Bednarski, seconded by Mr. Finch, the monetary donation of $150.00 from the St. Francis High School Activities Crew designated towards the St. Francis High School to help offset costs associated with “Breakfast with the Easter Bunny” was unanimously approved.
REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Business Manager Mitchell reported on the following:

1) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
2) The preliminary 2016-2017 Enrollment and Staffing Plan was presented for review and discussion.
3) The Board received an update on the 2016-2017 Open Enrollment application progress for both incoming and outgoing applications. Discussion ensued.
4) Business Manager Mitchell presented an update on facility projects addressed during Spring Break.
5) In June 2015, the Board approved the 2015-2018 Technology Plan. The District continues to work to make technology infrastructure simple, lean and reliable. Recently, the District's Network Consultant from CESA 6 assisted with outages experienced from the power outage on March 28, 2016. Business Manager Mitchell shared documentation on reported issues and concerns with the network performance after the outage, as well as, recurring issues which impact reliability of network information. Some items will require further discussion near-term as solutions require significant investment. Discussion ensued.
6) In alignment with the District's work in continuous improvement, Business Manager Mitchell shared results from scorecards in three areas: 1) Substitute Fill Rates; 2) Technology Ticket Completion Rates; and 3) Budget Refinement and Communication. In February, a survey was sent to all staff with questions regarding the performance of the Business Manager. Business Manager Mitchell shared results from that survey, as well.

Superintendent Peuse reported on the following:

1) During the AdvancED Accreditation process, the District was presented with distinct opportunities to grow. The noted areas were split into “Improvement Priorities” and “Opportunities for Improvement.” The expectation is that the Improvement Priorities are addressed within a 2-year window from final accreditation to keep the District on track for re-accreditation in the next 5-year cycle. Superintendent Peuse presented action plans that outlined timeline expectations and progress noted so far to keep the District on track. The Board reviewed the action plans presented, as well as, correspondence from Dr. Dean Ryerson.
2) The St. Francis School District, in conjunction with the Cudahy School District, applied for and received a Peer Review Mentor Grant (PRMG) through the Wisconsin Department of Public Instruction (DPI). The PRMG is designed to allot monetary resources through grants for school districts or consortia of district to provide opportunities for teachers and administrators to participate in ongoing training in various areas. Since this is a consortium agreement with another school district, the action would require Board approval. Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the Peer Review Mentor Grant 66.03 Agreement was unanimously approved.
3) Each year during election time, the Board is responsible for providing qualified electors for the Board of Canvassers. As Board Clerk Finch is on the ballot this election year, Vice President Bednarski will be serving as the Board representative in his place and assumes the responsibility to find two (2) additional qualified electors to constitute the School District Board of Canvassers.

There was no report from School Board President Boknevitz.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 8:45 p.m.

Approved by:

[Signature]
Chris Finch
School Board Clerk

[Signature]
Robert G. Boknevitz
Board President
ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SCHOOL BOARD REGULAR MEETING
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY
March 21, 2016

APPROVED MINUTES

President Boknevitz took roll call at 5:45 p.m.

At approximately 5:46 p.m. and upon motion by Ms. Bednarski, seconded by Ms. Shafer, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, Administrator performance evaluation(s).

PRESENT: Board Members Boknevitz, Bednarski, Ivanski, Finch, Shafer and Superintendent Peuse
VISITORS: Business Manager Mitchell

The Board reconvened into open session at approximately 6:27 p.m., taking the following action:

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the motion to extend the administrator contract for Superintendent Blake Peuse as presented in closed session was unanimously approved.

President Boknevitz called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Boknevitz, Bednarski, Ivanski, Finch, Shafer, Superintendent Peuse, and Business Manager Mitchell
VISITORS: Willow Glen Principal / Curriculum & Instruction Director – Mrs. Laurie Pogorzelski; St. Francis School District Staff – Sandi Teriac-Landowski; three (3) public visitors (Sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Ms. Shafer to approve the agenda for March 21, 2016. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

SPECIAL PRESENTATION by Ms. Laurie Pogorzelski – Willow Glen Principal / Director of Curriculum & Instruction

Principal Pogorzelski gave a brief presentation on Willow Glen’s priorities and performance. Highlights on student enrollment and achievement were presented to the Board.

CONSENT AGENDA ACTION ITEMS:
President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the following consent agenda action items were unanimously approved:

- The minutes of the March 7, 2016 regular School Board meeting.
- Accounts payable expenditures totaling $223,274.11 and payroll / payroll expenditures totaling $431,783.33.
- Personnel Items:
  - The appointment of Noelle Posda as Replacement Primary School Teacher at Willow Glen Primary School for the 2015-2016 school year.
  - The re-hire of Jean Brylow as part-time interim Guidance Secretary for the 2015-16 school year.
  - The following new appointments for the K-8 Summer School Program:
    - Katelyn Araya – Supportive Math
    - Katherine Nelson – Supportive Reading / Once Upon a Time
  - The following returning staff for the K-8 Summer School Program:
• Kayla Bieschke – Supportive Math / Safety Academy
• Nic Conrad – Math Workshop
• Danielle Chartier – Pint-Sized Picassos / All About Art 1 and 2
• Catrina Grosz – Red Cross Babysitting
• Misty J. Hadaway – Supportive Reading
• Joseph Hansen – Reading Workshop / Supportive Reading
• Courtney Korpela – Pages, Pens and Poses
• Deb Legwinski – Master Chef Junior
• Kristi Neumann – Music Rocks! / Basic Guitar / Intermediate Guitar
• Michael Seefeld – Life Skills
• Christopher Steffes – Living La Vida de Espanola / Technologic
• Eileen Wagner – Supportive Math
• Brad Williams – Hands-On Science
• Melissa Zeman – Fun and Games

The following staff for the St. Francis High School Summer School Program:
• Matthew Denis – Social Studies Teacher
• Neil Fortier – Science Teacher
• Jeremy Gemig – Alternative Education Teacher
• Eric Gyland – Alternative Education Intervention Specialist
• Zachary Koehn – English Teacher (Grades 11-12)
• Joseph Wirtz – Math Teacher

The following athletic / extra-curricular appointments for the 2015-2016 school year:

**Baseball**
- Freshman Coach – Joseph Wirtz (5+ Years/.50 FTE Contract) $1,418.00
- Freshman Coach – Richard Sykes* (5+ Years/.50 FTE Contract) $1,418.00

**Tennis**
- Head Coach – Mike King (5+ Years) $3,540.00
- JV Coach – Jesse Blunt (0-5 Years) $2,561.00

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the extension and replacement of the Administrative contract for Amanda Mack and such contract offered covering the period from July 1, 2016 to June 30, 2018 was unanimously approved. This new contract will supersede all prior signed contracts issued and approved.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the extension and replacement of the Administrative contract for Jonathan Mitchell and such contract offered covering the period from July 1, 2016 to June 30, 2018 was unanimously approved. This new contract will supersede all prior signed contracts issued and approved.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the extension and replacement of the Administrative contract for Guy Powell and such contract offered covering the period from July 1, 2016 to June 30, 2018 was unanimously approved. This new contract will supersede all prior signed contracts issued and approved.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the extension and replacement of the Administrative contract for Laurie Pogorzelski and such contract offered covering the period from July 1, 2016 to June 30, 2018 was unanimously approved. This new contract will supersede all prior signed contracts issued and approved.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the extension and replacement of the Administrative contract for Michael Lewandowski and such contract offered covering the period from July 1, 2016 to June 30, 2018 was unanimously approved. This new contract will supersede all prior signed contracts issued and approved.

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the St. Francis School District Summer School and Music Program for grades 9-12 was unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the proposed 2016-2017 Student Fee Schedule was unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the proposed 2016-2017 Lunch Program Fees was unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the proposed Social Studies curriculum refinement was unanimously approved as presented.
Upon motion by Mr. Boknevtiz, seconded by Ms. Shafer, the Deer Creek Choir / Band field trip request to Gurnee, Illinois was unanimously approved as presented.

Upon motion by Mr. Boknevtiz, seconded by Mr. Finch, the facilities usage fee waiver request from the St. Francis All Abilities Playground Group was unanimously approved as presented.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Business Manager Mitchell reported on the following:

1) The financial report for the month of February was presented for review and discussion.
2) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
3) The preliminary 2016-2017 Enrollment and Staffing Plan was presented for review and discussion.
4) The Chartwells Food Service Program has been modified in the last few years to create long-term financial sustainability and create student interest in healthy food options. Business Manager Mitchell reported the 2015-2016 school year is off to a very solid start with 64,055 student lunches served, reflecting a $12,797 profit through January 2016.
5) The City of St. Francis Zoning Board of Appeals will review a variance for signage for the St. Francis High School at their March 23, 2016 meeting. Due to the height and square footage of the proposed sign, it does not conform to City Ordinances and will require an exception approval. The proposed configuration is approximately $29,500. This would cover the sign and base. The cost will be split between donated funds of approximately $12,000, as well as, 10-Year Maintenance Plan budgeted funded for 2016-2017. Upon motion by Mr. Boknevtiz, seconded by Mr. Iwanski, the new St. Francis High School signage was unanimously approved as presented. The order for signage will be placed if the variance is approved by the City of St. Francis.

Superintendent Peuse reported on the following:

1) During the AdvancED Accreditation process, the District was presented with distinct opportunities to grow. The noted areas were split into “Improvement Priorities” and “Opportunities for Improvement.” The expectation is that the Improvement Priorities are addressed within a 2-year window from final accreditation to keep the District on track for re-accreditation in the next 5-year cycle. Superintendent Peuse presented action plans that outlined timeline expectations and progress noted so far to keep the District on track. Superintendent Peuse also expressed his appreciation to participate in the recent site visit for Lakeview Rehabilitation Center School. The experience provided an in-depth view into the tremendous work, energy, and dedication that a District puts forth in gaining accreditation.

2) At the March 7, 2016 regular meeting, the Board discussed the possibility of adding an additional course offering during Summer School / Cool related to areas of organization, study skills, time management, and associated areas of successful students. In collaboration with Mr. Guy Powell, an additional class, which would be open to all students, could be added to the current booklet for distribution to students and families. The course is titled, “Middle School: Skills for Success.” The content of the course will focus on different skills areas that fall within the vast context of Student Skills for Success. These areas include homework habits, organization, motivation, time management/personal responsibility, note-taking, test-taking skills and goal setting. Upon motion by Mr. Boknevtiz, seconded by Ms. Shafer, the additional Summer School / Cool course titled, “Middle School: Skills for Success” was unanimously approved.

3) St. Francis National Night Out is scheduled for August 3, 2016. As in past year, the District and Recreation Department will sponsor tables during the event.

School Board President Boknevtiz reported on the following:

1) School Board Vice President Bednarski will coordinate the canvassing of election ballots after the Spring Election on April 5, 2016.
2) Information on upcoming Wisconsin Association of School Boards Academy Workshop(s) was shared with the Board.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevtiz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 8:01 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Boknevtiz
Board President
President Boknevitz took roll call at 5:49 p.m.

At approximately 5:50 p.m. and upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, High School Principal candidate recommendation and teacher resignation(s).

PRESENT:  Board Members Boknevitz, BednarSKI, Iwanski, Finch,* Shafer and Superintendent Peuse
VISITORS:  Business Manager Mitchell

*Board Clerk Finch arrived at the meeting at approximately 5:55 p.m.

The Board reconvened into open session at approximately 6:29 p.m., taking the following action:

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the appointment of Casey Blochowiak as High School Principal and such contract offered covering the period from July 1, 2016 to June 30, 2018 was unanimously approved.

President Boknevitz called the regular meeting to order at 6:30 p.m.

PRESENT:  Board Members Boknevitz, BednarSKI, Iwanski, Finch, Shafer, Superintendent Peuse, and Business Manager Mitchell
VISITORS:  St. Francis School District Staff – Gerriann Crawley and Karen Duren; five (5) public visitors (Sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. BednarSKI, seconded by Ms. Shafer to approve the agenda for March 7, 2016. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD:  None

COMMENTS FROM VISITORS:  None

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Ms. BednarSKI, seconded by Mr. Finch, the following consent agenda action items were unanimously approved:

- The minutes of the February 15, 2016 regular School Board meeting.
- Accounts payable expenditures totaling $90,542.91 and payroll / payroll expenditures totaling $371,107.48.
- Personnel Items:
  - The resignation of Beth Obst, Poms & Dance Coach effective the end of the 2015-2016 season.
  - The resignation of Renee Tromp as part-time Guidance Secretary effective March 24, 2016.
  - The appointment of Lisa Geiger as part-time Special Education Paraprofessional at Willow Glen Primary School for the 2015-2016 school year.
  - The 2016 Family and Medical Leave request for Jessica Lange, Primary School Teacher.
  - The following Recreation Department appointments for the 2015-2016 school year:
    - Diane Yurasovich – Beyond the Bell Coordinator
    - Melissa Zeman – 7th Grade Volleyball Coach
The following athletic/extra-curricular appointments for the 2015-2016 school year:

**Gay-Straight Alliance**
- Advisor - Brandon Blahnik (Split Contract) \($333.33\)
- Advisor - Melissa Mills (Split Contract) \($333.33\)
- Advisor - Nikki Schuster (Split Contract) \($333.33\)

**Softball**
- JV Coach - Jeff Martin (0-5 Years) \($2,561.00\)

**Track**
- Assistant Coach - Robert Siwiwinski (0-5 Years) - .50 FTE Contract \($1,280.50\)

Upon motion by Ms. Bednarski, seconded by Mr. Finch, NEOLA Update Volume 25, Number 1 (December 2015) was unanimously approved as presented notating the tabling of Policy/Administrative Guideline 5320 for further review.

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the St. Francis School District Summer Cool Program was unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the St. Francis School District K-8 Summer School Program was unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the 2015-2016 CESA #1 contract amendments were unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the monetary donation of $100.00 from the St. Francis High School Lighthouse Activities Crew designated towards the St. Francis High School Student Council to assist with the cost of concessions at the Spring Fling Dance.

**REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:**

The 2016 Summer School Program for grades 9-12 was presented for review. Information on the 2016 Summer School Music Program was presented at the same time. Discussion ensued. Both agenda items will be brought forward for approval at the next regular Board meeting.

Business Manager Mitchell reported on the following:

1) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
2) Business Manager Mitchell shared a presentation on budgetary information that will be available to the public.
3) The Board received an update on the 2016-2017 Open Enrollment application progress for both incoming and outgoing applications. Discussion ensued.
4) The proposed 2016-2017 Student Fee Schedule, as well as, a survey of student fees for other area school districts was presented for review. Based on current financial projections for the 2016-2017 school year, the administrative recommendation is to freeze fees. Discussion ensued. This agenda item will be brought back at the March 21, 2016 meeting for approval.
5) Lunch Program fees for the 2016-2017 school year were presented for discussion. Based on budget projections for the 2016-2017 school year, administration is recommending an increase in lunch prices by 5 cents to $2.45 K-8 and $2.65 at grades 9-12, as well as, increase adult meals from $3.25 to $3.50 per meal. The District’s long-term goal is to break even and slowly build fund balance capacity for maintenance work on kitchen equipment. This agenda item will be brought back at the March 21, 2016 meeting for approval.

Superintendent Peuse reported on the following:

1) The District curriculum renewal process is a 5-Step cyclical and systematic process that provides for ongoing review and updating of District curricula. This past Fall, a K-12 Social Studies Committee convened. The tasks of the K-12 Social Studies Committee included describing our current state of instruction in Social Studies, reviewing best practices, researching mandates, creating our desired state, analyzing gaps, and developing recommendations. After reviewing resources from four publishing companies, the committee is recommending the purchase from TCJ, a digital curriculum for grades K-5 at a cost of $7,871.75; and the purchase of Pearson materials for grades 6-12 at a cost of $43,500.00. This agenda item will be brought back to the March 21, 2016 meeting for approval.
2) The 2015-2017 Wisconsin State Budget mandated that all high school students correctly answer 60 out of 100 questions on a civics test. The test is the same as the naturalization exam administered through U.S. Citizenship and Immigration Services. The State Budget did not include extra funding for schools to administer the test. Disabled students with Individualized Education Plans are required to take the exam, but do not need to pass. Most students will take the test in either American Government or AP U.S. Government and Politics their junior year. At the end of the Fall semester, 50 students took the exam as part of a pilot program and
all students passed. If approved, we can retro-actively give these students credit for passing the test. Starting with the Cls of 2017, passing will become a graduation requirement and will be noted on high school transcripts. The test is available online at www.uscis.gov. Students may take the test multiple times until they pass.

School Board President Boknevitz reported on the following:
1) Information on upcoming Wisconsin Association of School Boards Academy Workshop(s) was shared with the Board.
2) The Wisconsin Association of School Boards / School Perceptions Survey was presented for review and discussion.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 7:46 p.m.

Approved by:

\[Signature\]
Chris Finch
School Board Clerk

\[Signature\]
Robert G. Boknevitz
Board President
ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SCHOOL BOARD REGULAR MEETING
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY
February 15, 2016

APPROVED MINUTES

President Boknevitz took roll call at 6:17 p.m.

At approximately 6:19 p.m., and upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel matter.

PRESENT:  Board Members Boknevitz, Bednarski, Iwanski, Finch, and Superintendent Peuse

EXCUSED:  Board Member Shafer

VISITORS:  Business Manager Mitchell

The Board reconvened into open session at approximately 6:32 p.m., taking no action.

President Boknevitz called the regular meeting to order at 6:32 p.m.

PRESENT:  Board Members Boknevitz, Bednarski,* Iwanski, Finch, Superintendent Peuse, and Business Manager Mitchell

EXCUSED:  Board Member Shafer

VISITORS:  Mr. Dave Macoux – Schenck, S. C.; no public visitor(s) - (sign-in sheets retained in official minute book)

*Board Vice President Bednarski was excused from the meeting at approximately 7:30 a.m.

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Mr. Iwanski to approve the agenda for February 15, 2016. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD:  None

COMMENTS FROM VISITORS:  None

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Mr. Iwanski, seconded by Mr. Finch, the following consent agenda action items were unanimously approved:

- The minutes of the February 1, 2016 regular School Board meeting,
- Accounts payable expenditures totaling $154,569.23 and payroll / payroll expenditures totaling $423,526.06.
- Personnel items:
  - The resignation of Paula Fox, part-time Lunch Supervisor effective January 29, 2016.
  - The resignation of Melissa Bloor, part-time Beyond the Bell Coordinator effective February 5, 2016.
  - The appointment of Matthew Denis as Secondary Business Education Teacher at the St. Francis High School for the remainder of the 2015-2016 school year.
  - The appointment of Holly Jeffrey as part-time Intervention Specialist / Lunch Supervisor at Willow Glen Primary School for the 2015-2016 school year.
  - The 2016 Family and Medical Leave request for Fay Sanfilippo, Primary School Teacher.
  - The following athletic / extra-curricular appointments for the 2015-2016 school year:

Baseball
- Head Coach – Jared Kwiatkowski (0-5 Years) $3,203.00
- JV Coach – Nick Spaciels (5+ Years) $2,836.00
Golf
- Head Coach – Dave Santi (5+ Years) $3,540.00
- JV Coach – Jim Doolack (5+ Years) $2,836.00

Track
- Head Coach – George Logue (5+ Years) $4,606.00
- Assistant Coach – Jeremy Gemig (5+ Years) $2,836.00
- Assistant Coach – Nikki Schuster (5+ Years) $2,836.00
- Assistant Coach – Stephanie Heinen (0-5 Years) $2,561.00

Upon motion by Mr. Bokneitz, seconded by Mr. Iwanski, the Audit Report was unanimously approved as presented.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

NEOLA Update Volume 25, Number 1 – December 2015 was presented for a first reading:

Section 0000 – Bylaws
- 0100 – Definitions
- 0142.5 – Vacancies
- 0144.3 – Conflict of Interest
- 0167.1 – Voting

Section 1000 – Administration
- 1130 – Conflict of Interest

Section 2000 – Program
- 2131.01 – Reading Instructional Goal/Kindergarten Assessment

Section 3000 – Professional Staff
- 3120 – Employment of Professional Staff
- AG 3120 – District Support of Alternative Teacher Licensure
- 3120.06 – Selecting Student Teachers/Administrative Interns
- 3217 – Weapons
- 3230 – Conflict of Interest
- 3340 – Grievance Procedure
- 3440 – Job-Related Expenses

Section 4000 – Support Staff
- 4217 – Weapons
- 4230 – Conflict of Interest
- 4340 – Grievance Procedure
- 4440 – Job-Related Expenses

Section 5000 – Students
- 5111 – Eligibility of Resident / Non-Resident Students
- 5200 – Attendance
- 5320 – Immunization
- AG 5320 – Immunization of Students in School
- 5460 – Graduation Requirements
- 5772 – Weapons

Section 6000 – Finances
- 6110 – Federal Funds
- 6111 – Administration of Grant Programs
- 6320 – Purchasing
- AG 6700 – Fair Labor Standards Act (FLSA)
Section 7000 – Property
- 7217 – Weapons
- 7510 – Use of District Facilities
- AG 7510A – Use of District Facilities
- AG 7510B – Fees for Use of School Facilities
- AG 7510C – Supervision of Rented Facilities
- AG 7540.01A – Personal Use of District Technology

Section 8000 – Operations
- AG 8120 – Volunteers
- 8310 – Public Records
- AG 8310C – Response to Public Records Request
- 8330 – Student Records
- AG 8330 – Student Records
- 8453.01 – Control of Blood-Borne Pathogens
- 8500 – Food Services

Section 9000 – Relations
- 9700 – Relations with Non-School Affiliated Groups
- 9700.01 – Advertising and Commercial Activities

Discussion ensued. NEOLA Update Volume 25, Number 1 – December 2015 will be brought back for a second reading and approval at the next regular School Board meeting.

The 2016 Summer School Program for grades K-8 was presented for review and discussion. The 2016 Summer School Program will be brought forward for approval at the next regular Board meeting.

The 2016 Recreation Department Summer Cool Program for grades K-8 was presented for review and discussion. The 2016 Recreation Department Summer Cool Program will be brought forward for approval at the next regular Board meeting.

Business Manager Mitchell reported on the following:

1) The financial report for the month of January was presented for review and discussion.
2) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
3) The proposed 2016-2017 Student Fee Schedule, as well as, a survey of student fees for other area school districts was presented for review. Based on current financial projections for the 2016-2017 school year, the administrative recommendation is to freeze fees. Discussion ensued. This agenda item will be re-visited at the March 7, 2016 meeting for further discussion and possible approval.
4) Lunch Program fees for the 2016-2017 school year were presented for discussion. Based on budget projections for the 2016-2017 school year, administration is recommending an increase in lunch prices by 5 cents to $2.45 K-8 and $2.65 at grades 9-12, as well as, increase adult meals from $3.25 to $3.50 per meal. The District’s long-term goal is to break even and slowly build fund balance capacity for maintenance work on kitchen equipment. This agenda item will be re-visited at the March 7, 2016 meeting for further review and possible approval.

Superintendent Peuse reported on the following:

1) The District’s Spring Assessment Calendar outlining required student exams and their timeframes for the remainder of the 2015-2016 school year was shared with the Board.
2) The next meeting of the Southeastern Wisconsin School Alliance is scheduled for March 8, 2016 at the Elmbrook District: Office from 7:30 to 9:00 a.m. At this meeting, State Superintendent, Dr. Tony Evers will be in attendance to discuss a few of the issues plaguing public school education, as well as, working to build a bridge with the Wisconsin Department of Public Instruction to become better partners and advocates for public school education.
3) Superintendent Peuse presented a 90-day plan update to the Board. The purpose of outlining continued work in ninety day cycles is to provide a structure of what continues to work well in the District, what should be maintained as a positive practice, and what should be reviewed for improvement.
4) Superintendent Peuse spoke briefly on upcoming special presentations by Building Principal(s) that will be taking place this Spring at future Board meetings
5) The District has received a request to start a Gay-Straight Alliance (GSA) to present to students who may want to get involved in such activities. Students at St. Francis High School have been voicing their need for a club to support our LGBTQ population. Such a club would also provide opportunities to guide students in supporting each other within the LGBTQ community and help serve as a hub to create an inclusive community to sustain these students. Discussion ensued. Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the proposed Gay-Straight Alliance (GSA) club was unanimously approved as presented.
There was no report from President Boknevitz.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the President declared the regular meeting adjourned at 8:48 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Boknevitz
Board President
President Boknevitz took roll call at 6:02 p.m.

At approximately 6:03 p.m. and upon motion by Ms. Shafer, seconded by Mr. Ivanski, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, teacher contract(s)

PRESENT: Board Members Boknevitz, Bednarski, Ivanski, Finch, Shafer, and Superintendent Peuse

VISITORS: Business Manager Mitchell

The Board reconvened into open session at approximately 6:25 p.m., taking no action.

President Boknevitz called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Boknevitz, Bednarski, Ivanski, Finch, Shafer, Superintendent Peuse, and Business Manager: Mitchell

VISITORS: District Psychologist / Special Education Director – Ms. Amanda Mack; SFS&D Teachers / Staff – Beth Lewis, Paul Oestreichen and Kristi Neumann; two (2) public visitor(s) (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Mr. Finch to approve the agenda for February 1, 2016. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Ms. Bednarski, seconded by Mr. Finch, the following consent agenda action items were unanimously approved:

- The minutes of the January 18, 2016 regular School Board meeting.
- Personnel Items:
  - The resignation of Kurt Angst as part-time Network Technician effective January 27, 2016.
  - The appointment of Timothy Schuelke as part-time Network Technician for the 2015-2016 school year.
  - The following appointment(s) as part-time Lunchroom/Playground Supervisor for the 2015-2016 school year:
    - Lisa Geiger
    - Ben Opala
  - The following extra-curricular appointments for the 2015-2016 school year:
    - Teresa Coplan, PI-34 Mentor $1,000.00
    - Beth Lewis, PI-34 Mentor $1,000.00

Upon motion by Ms. Bednarski, seconded by Ms. Shafer, the facility usage fee waiver request was approved as presented. Board President Boknevitz abstained from this vote.
REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Business Manager Mitchell reported on the following:

1) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
2) Business Manager Mitchell presented an update on Wellness Programming within the St. Francis School District. Staff members again have the availability to complete a Health Risk Assessment with their physician for the 2016-2017 plan year. Those that document completion of the assessment can receive a discounted health insurance premium from 18% to 10%. Recently, the South Milwaukee School District reached out to the St. Francis School District to have a discussion of a potential Wellness Clinic shared between the two districts. At this meeting, wellness beliefs and goals of the two districts were discussed and found to be in high alignment. Together, the districts would provide services to approximately 450 employees. There are many logistical issues which need to be addressed in this type of partnership, but the District believes it to be worth continued exploration. The District will update the Board on progress as more information becomes available.

Superintendent Peuse reported on the following:

1) Each year, the St. Francis School District, pursuant to Federal and State law, identifies, locates and evaluates children ages 2 months to 5 years with disabilities, regardless of the severity of their disability, who are in need of special education and related services. The District’s next event is scheduled on March 14, 2016 from 3:00 p.m. to 5:00 p.m. at Willow Glen Primary School.
2) The District continues to host the process and answer questions as they arise in regards to the Supplemental Pay Model related to teacher compensation that was approved by the Board in December 2015.
3) The next Special Education Parent Advisory Committee Meeting is scheduled for February 8, 2016 from 6:00 to 7:30 p.m. at Deer Creek Intermediate School.

President Bokneitz reported on upcoming important dates:

1) President Bokneitz presented an update on the recent Wisconsin State Education Convention held on January 20-22, 2016 at the Wisconsin Center.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 7:18 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Bokneitz
Board President
ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SCHOOL BOARD REGULAR MEETING
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY
January 18, 2016

APPROVED MINUTES

President Boknevitz took roll call at 6:00 p.m.

At approximately 6:03 p.m. and upon motion by Mr. Boknevitz, seconded by Mr. Finch, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, Administrator evaluation and teacher contract negotiation.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Finch, Shafer, and Superintendent Peuse

VISITORS: Business Manager Mitchell

The Board reconvened into open session at approximately 6:36 p.m., taking the following action:

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the administrative resignation of Andrew Muszytwoski effective June 30, 2016 was unanimously approved as presented in closed session.

President Boknevitz called the regular meeting to order at 6:37 p.m.

PRESENT: Board Members Boknevitz, Bednarski, Iwanski, Finch, Shafer, Superintendent Peuse, and Business Manager Mitchell

VISITORS: St. Francis High School Principal – Mr. Andrew Muszytwoski; District Psychologist / Special Education Director – Ms. Amanda Mack; one (1) public visitor (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Mr. Iwanski to approve the agenda for January 18, 2016. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS TO THE BOARD: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Mr. Iwanski, seconded by Mr. Boknevitz, the following consent agenda action items were unanimously approved:

- The minutes of the January 4, 2016 regular School Board meeting.
- The minutes of the January 11, 2016 School Board work session meeting.
- Accounts payable expenditures totaling $152,957.48 and payroll / payroll expenditures totaling $1,316,661.18.
- Personnel Items:
  - The 2016 Family and Medical Leave request for Brandon Blahnik, Secondary Social Studies Teacher.
  - The appointment of Kurt Angst as part-time Network Technician for the 2015-2016 school year.
  - The following athletic / recreation appointments for the 2015-2016 school year:
    - High School Athletics
      - Tim Smith, Girls' Varsity Softball (0-5 Years) $3,203.00
    - Deer Creek Recreation
      - Tim Beaumont, Grades 7-8 Girls' Volleyball $1,491.00
      - Jeriel Coleman, Grades 7-8 Boys' Basketball $1,491.00
The Board made the following motions on proposed 2016-2017 High School Course Offerings:

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, Academic and Career Planning (one semester course) was unanimously approved as presented.

Upon motion by Ms. Bednarski, seconded by Ms. Shafer, Advanced Placement Biology (full-year course) was unanimously approved as presented.

Upon motion by Ms. Bednarski, seconded by Mr. Finch, Advanced Placement Computer Science Principles (full-year course) was unanimously approved as presented.

Upon motion by Ms. Bednarski, seconded by Mr. Iwanski, Advertising, Sales and Marketing (one semester course) was unanimously approved as presented.

Upon motion by Ms. Bednarski, seconded by Mr. Iwanski, Fashion and Retail Marketing (one semester course) was unanimously approved as presented.

Upon motion by Ms. Bednarski, seconded by Mr. Iwanski, Social Media and Interactive Marketing (one semester course) was unanimously approved as presented.

Upon motion by Ms. Bednarski, seconded by Mr. Boknevitz, Piano Lab (one semester course) was unanimously approved as presented.

Upon motion by Ms. Bednarski, seconded by Ms. Shafer, Digital Music Lab (one semester course) was unanimously approved as presented.

Upon motion by Ms. Bednarski, seconded by Mr. Finch, the motion to remove the following course(s) from the 2016-2017 St. Francis High School Course Selection Guide was unanimously approved:

- Writing, Gaming and Graphic Novels – English Department
- Careers – Business and Marketing Education Department
- Word Processing (Online) – Business and Marketing Education Department
- Financial Literacy (Online) – Business and Marketing Education Department
- Lifetime Pursuits – Physical Education Department
- Hispanic Cultural Comparisons – Foreign Language (Spanish) Department
- Trending Topics in Technology – Computer Science Department

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the motion to change the name of all upper-level English Department courses to English 11 (combines the current classes of “Challenging Cultural Myths” and “Exploring Non-Fiction”) and to English 12 (combines “Communicating in the 21st Century and/or “Literature and Film” and/or “Contemporary Literatures”) was unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the motion to change the name of “Foundations of Physics and Chemistry” to the following semester courses: “Intro to Physics” and “Intro to Chemistry” was unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the 2016-2017 school calendar recommendation was unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Mr. Finch, the WERMC Risk Management Consortium Agreement was unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the Deer Creek Poms field trip request to the Middle School State Competition in Sheboygan, Wisconsin was unanimously approved as presented.

Upon motion by Mr. Boknevitz, seconded by Ms. Bednarski, the following District donation(s) was unanimously approved as listed below:

- The donation of a Grizzly Wood Lathe with Digital Readout; Grizzly Live Center Set for Wood Lathe; and Hinge Mate (valued at $850.00) from Mr. Dave Todryk designated towards the St. Francis High School Technology Education Department.
- The monetary donation of $250.00 from the St. Francis High School Activities Crew designated towards the St. Francis High School Poms Team for State Competition expenses.
- The monetary donation of $250.00 from the St. Francis High School Activities Crew designated towards the Power Lifting Program for equipment needs.
REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Business Manager Mitchell reported on the following:

1) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
2) Business Manager Mitchell presented detailed information on resident and non-resident enrollment projections for the 2016-2017 school year for review.
3) Business Manager Mitchell presented an overview on the budget forecast for the 2016-2017 school year.
4) Business Manager Mitchell presented the Business Office Scorecard Report to include updates on budgetary tracking, substitute fill rates and response to technology needs for the second quarter of the 2015-2016 school year.
5) Discussion ensued on the continued development of human resources link & website(s).

Superintendent Peuse reported on the following:

1) 2016 WASB selected resolutions were presented for review and discussion. Each year, school districts from around the State meet at the WASB Delegate Assembly to discuss and vote on proposed resolutions related to possible legislative advocacy. The Board ensued in a conversation to provide direction to appointed delegate, Vice President Bednarski, as she votes on each resolution for the District.
2) In July of 2015, the St. Francis School District was accredited by AdvancED as the result of much hard work and dedication by staff. The District continues to work on improvement priorities that require attention and growth over the next two years to maintain accreditation through AdvancED. Superintendent Peuse presented an update to the Board related to the District's progress on these priorities.
3) Student Statewide assessment results were shared with the Board. Overall, 558 students were assessed using the Badger Exam and Dynamic Learning Maps (DLM) in grades 3 through 8. Among, those students, 48.9 percent of students were proficient or advanced in English Language Arts compared to 51.2 percent at the State-level. In Mathematics, 49.1 percent of St. Francis School District students were proficient or advanced compared to 43.7 percent Statewide.
4) Early release day professional development updates were provided to the Board.
5) The District's process for inclement weather school closings was reviewed with the Board.

President Bokneitz reported on upcoming important dates:

1) The Wisconsin Association of School Boards' State Education Convention is January 20-22, 2016 at the Wisconsin Center. All Board members will be in attendance.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 8:08 p.m.

Approved by:

Chris Finch  
School Board Clerk

Robert G. Bokneitz  
Board President
ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SCHOOL BOARD WORK SESSION
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY
January 11, 2016

APPROVED MINUTES

President Bokneitz called the work session to order at 5:45 p.m.

PRESENT:    Board Members Bokneitz, Bednarski, Iwanski, Finch, Shafer, Superintendent Peuse and Business Manager Mitchell

VISITORS:   No public visitors (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Mr. Finch to approve the agenda for January 11, 2016. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

DISTRICT LONG-RANGE PLANNING:

Information was presented and discussion ensued on the following work session topics in conjunction with long-range planning for the District:

1) Long-Term Enrollment Plan (Resident / Non-Resident / Open Enrollment / Chapter 220)
2) Long-Range Facility Needs and Project Prioritization
3) Budget Model for 2016-2017

Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the President declared the work session adjourned at 8:10 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Bokneitz
School Board President
President Boknevitz took roll call at 5:35 p.m.

The School Board began with a tour of Willow Glen Primary School conducted by Superintendent Peuse, Business Manager Mitchell, and Principal Pogorzelski. All Board Members were in attendance for the tour.

President Boknevitz called the regular meeting to order at 6:30 p.m.

**PRESENT:** Board Members Boknevitz, Bednarski, Iwanski, Finch, Shafer, Superintendent Peuse, and Business Manager Mitchell

**VISITORS:** Willow Glen Principal – Ms. Laurie Pogorzelski; SFHS Principal – Mr. Andrew Muszytowski; No public visitors (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Ms. Shafer to approve the agenda for January 4, 2016. Motion was unanimously approved.

**PLEDGE OF ALLEGIANCE**

**COMMUNICATIONS TO THE BOARD:** None

**COMMENTS FROM VISITORS:** None

**CONSENT AGENDA ACTION ITEMS:**

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Ms. Shafer, seconded by Mr. Finch, the following consent agenda action items were unanimously approved:

- The minutes of the December 7, 2015 regular School Board meeting.
- Accounts payable expenditures totaling $388,476.92 and payroll / payroll expenditures totaling $396,081.64.
- Personnel Items:
  - The 2016 Family and Medical Leave request for Debra Jordan, Primary School Teacher.
  - The following extra-curricular appointment for the 2015-2016 school year:
    - Deborah Legwinski, PI-34 Mentor $1,000.00

Upon motion by Mr. Boknevitz, seconded by Mr. Iwanski, new Open Enrollment seats for the 2016-2017 school year was unanimously approved as follows:

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<th>Grade Level</th>
<th>New OE Seats for 2016-2017</th>
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</table>
Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, NEOLA Update (November 2015) was unanimously approved as follows:

- Policy 5113 – Open Enrollment Program (Inter-District)
- AG 5113B – Open Enrollment for Students with Disabilities
- Policy 5113.01 – Course Options

Upon motion by Mr. Bokneitz, seconded by Ms. Shaffer, revised Board Policy 3120 – Employment of Professional Staff was unanimously approved as presented.

Upon motion by Mr. Bokneitz, seconded by Ms. Bednarski, the following District donation was unanimously approved as listed below:

- The $10.00 monetary donation from Ms. Andrew Muszytowski designated towards the St. Francis High School Cheer Team.

**REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:**

Business Manager Mitchell reported on the following:

1) The financial report for the month of December was presented for review and discussion.
2) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
3) Business Manager Mitchell presented detailed information on resident and non-resident enrollment projections for the 2016-2017 school year for review.
4) Business Manager Mitchell presented an overview on the budget forecast for the 2016-2017 school year.
5) Business Manager Mitchell presented an updated document reflecting recommended and completed projects in conjunction with the 10-Year Maintenance Plan.
6) In April 2013, the Board approved joining the WERMC Risk Management Consortium effective July 1, 2013 to provide additional expertise to guide the District in building safety culture. The advantage of joining this group and gaining a consultant was to address four key areas which the District has begun to develop – bidding; cost reduction; risk mitigation/pro-active management; and claims handling. The District has gained good processes for addressing sound safety systems and is recommending the renewal with WERMC Risk Management Consortium for the 2016-2017 school year. Discussion ensued. This agenda item will be brought back to the next regular meeting for approval.
7) In June 2015, the Board approved the new 2015-2018 Technology Plan. Business Manager Mitchell provided an update on the progress of the new plan and its goals. The goal with the new Technology Plan is to have a nimble document that allows the District to adjust as technology standards change. The primary focus is on helping teachers embed tools, rather than creating additional work. The District also wants to leverage technology infrastructure to allow greater collaboration amongst staff and students.
8) The discussion on the Development of Human Resources Link & Website(s) was tabled until the January 18, 2016 regular meeting.

Superintendent Peuse reported on the following:

1) The Southeastern Wisconsin School Alliance (SWSA) provides school leaders and parents with the objective, non-partisan information and training they need to be strong advocates for educational excellence. SWSA is the conduit of timely information to all potential and future legislative decisions that will directly impact Wisconsin Public Schools. Superintendent Peuse highlighted on several potential pieces of legislation and other pertinent information received at a recent SWSA meeting.
2) The St. Francis High School continues to work towards improving course selections and increase career readiness for students. As part of the improvement process, a complete review of current course offerings has taken place within each department. The review is designed to ensure that programing for students is innovative, engaging and most importantly, embedded with high academic standards. It is at this time the following recommendations are being brought forward for review and approval by the Board:

**Recommendation #1**

Approve the following course proposal changes at the St. Francis High School for the 2016-2017 school year:

- Academic & Career Planning
- Advanced Placement Biology
- Advanced Placement Computer Science Principals
- Advertising, Sales and Marketing
- Fashion and Retail Marketing
- Social Media and Interactive Marketing
- Piano Lab
- Digital Music Lab
Recommendation #2
Eliminate “Writing, Gaming and Graphic Novels”

Recommendation #3
Change the name of all upper-level English Department courses to English 11 (combines the current classes of “Challenging Cultural Myths” and “Exploring Non-Fiction” and to English 12 (combines “Communicating in the 21st Century” and/or “Literature and Film” and/or “Contemporary Literature.”

Recommendation #4
Change the name of “Foundations of Physics and Chemistry” to the following semester courses, “Intro to Physics” and “Intro to Chemistry.”

The fiscal impact to the District is estimated at $54,890 (dependent upon course approvals and computer leases). Discussion ensued. This agenda item will be brought back to the January 18, 2016 regular Board meeting for approval.

3) The proposed 2016-2017 school calendar was presented for review. There has been tremendous value in Early Release Wednesdays throughout the 2015-2016 school year. The District has been able to leverage current work with more regular, yet, compacted time to continue improvement efforts. The highlights of the proposed calendar include: 1) Move from a 2-day data retreat to a 1-day data retreat (based on feedback) and create four (4) professional development days (5 total days) prior to the school year and similar to the current calendar; 2) Have one (1) data retreat make-up day in October and have the day before Thanksgiving off for all staff; 3) Maintain a Spring Break after the Easter holiday. This agenda item will be brought back for Board approval at the January 18, 2016 regular meeting.

President Boknevitz reported on upcoming important dates:

1) The Board has scheduled an additional Board meeting on January 11, 2016 from 5:30 to 8:30 p.m. to discuss items related to the building tours and have further discussion regarding future programming and building needs.
2) The Wisconsin Association of School Boards’ State Education Convention is January 20-22, 2016 at the Wisconsin Center.
3) The Board reviewed the following Wisconsin Association of School Boards’ documents: 1) Update on 2015 Resolutions; 2) Report to the Membership on 2016 Resolutions; and 3) Resolutions Submitted by Member School Boards.

COMMUNICATIONS / COMMENTS FROM VISITORS: None

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 8:37 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Boknevitz
Board President
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