ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235  

SCHOOL BOARD WORK SESSION  
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY  
November 11, 2019  

APPROVED MINUTES  

President Boknevitz took roll call and called the work session to order at 5:25 p.m.  

PRESENT: Board Members Boknevitz, Iwanski, Finch, Banach, Interim Superintendent Elworthy and Finance Manager Fischer  

EXCUSED: Board Vice President Shafer  

VISITORS: SFSD Director of Facilities & Operations – Andrew Daniels; two (2) public visitors (sign-in sheets retained in official minute book)  

Interim Superintendent Elworthy reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.  

A motion was made by Mr. Banach, seconded by Mr. Iwanski to approve the work session meeting agenda for November 11, 2019. Motion was unanimously approved.  

PLEDGE OF ALLEGIANCE  

COMMUNICATIONS TO THE BOARD: None  

COMMENTS FROM VISITORS: None  

SCHOOL BOARD WORK SESSION TOPICS:  

Information was presented and discussion ensued on the following work session topics in conjunction with long-range financial planning for the District:  

a) Historical Perspective  
b) Budget Development  
c) Financial Projections / Enrollment  
d) Review of Past Capital Projects  
e) Presentation of St. Francis School District 10-Year Maintenance Plan  

COMMUNICATIONS / COMMENTS FROM VISITORS: None  

Upon motion by Mr. Boknevitz, seconded by Mr. Banach, the Board President declared the work session adjourned at 7:18 p.m.  

Approved by:  

Chris Finch  
School Board Clerk  

Robert G. Boknevitz  
Board President
ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235  

SCHOOL BOARD REGULAR MEETING  
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY  
November 4, 2019  

APPROVED MINUTES

President Bokneitz called the regular meeting to order at 6:30 p.m.

PRESENT:  Board Members Bokneitz, Shafer, Finch, Banach, Interim Superintendent Elworthy and Finance Manager Fischer

EXCUSED:  Board Treasurer Iwanski

VISITORS:  SFHS Principal – Michael Lewandowski; SFSD Staff – Melissa Zeman; three (3) public visitors (sign-in sheets retained in official minute book)

Interim Superintendent Elworthy reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Shafer, seconded by Mr. Finch to approve the regular meeting agenda for November 4, 2019. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS / COMMENTS TO THE BOARD:  None

SPECIAL PRESENTATION BY DEER CREEK PRINCIPAL – Ms. Anna Young

Deer Creek Principal Young gave a brief update on the progress of Deer Creek’s initiatives for 2019-2020. The update included highlights on Deer Creek’s culture and learning; assessment and data collection and how the data is being used to create action plans for student achievement.

CONSENT AGENDA ACTION ITEMS:

President Bokneitz inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Ms. Shafer, seconded by Mr. Banach, the following consent agenda action items were approved.

- The minutes of the October 21, 2019 regular School Board meeting.
- Accounts payable expenditures totaling $125,130.85 and payroll/payroll-related expenditures totaling $205,507.38.
- Professional / Certified Personnel Items:
  - The appointment of Kaitlynne Michalek as .50 FTE K4 Teacher for the 2019-2020 school year.

Upon motion by Mr. Bokneitz, seconded by Mr. Finch, the St. Francis High School AP History / Government class field trip request to Chicago, Illinois was unanimously approved contingent upon an appropriate chaperone ratio compliant with Board Policy.

Upon motion by Mr. Bokneitz, seconded by Ms. Shafer, the following District donation(s) were unanimously approved as presented:

- The monetary donation of $40.00 from an anonymous donor designated towards meeting registration costs.
- The monetary donation of $100.00 from Mr. Dave Scherbarth designated towards the St. Francis High School Girls’ Basketball Program.
- The monetary donation from David and Peggy Todryk designated towards the St. Francis High School Girls’ Basketball Program.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION

Finance Manager Fischer reported on the following:

1) Community Budget Communication(s) were presented to include information on the 2019-2020 tax levy; 2019-2020 budgetary refinement; and fund balance.

Interim Superintendent Elworthy reported on the following:

1) A report providing detail on new hires, resignations and transfers of support staff positions within the St. Francis School District was presented to the Board for review.
2) Four (4) student calendar options for the 2020-2021 school year were presented to the Board for consideration. The Board reviewed each calendar option. Discussion ensued and the Board determined to move forward with the approval of Calendar (Option D) for the 2020-2021 school year. Calendar (Option D) will be brought back to the next regular meeting for final approval.

3) The following St. Francis High School course updates / name changes were presented to the Board for review and will be brought back to the next regular meeting for Board approval:
   a) 2020-2021 New Course(s):
      - Algebra 2 Honors
      - Advanced Placement Chemistry
      - Digital Photography
      - Honors Geometry
      - Introduction to Statistics
      - Trigonometry
   b) 2020-2021 Course Name Change(s):
      - College Prep Math to Intermediate Algebra
      - Design Concept

4) 2020 Spring General Election information was shared with the Board.
5) American Education Week is November 18-22, 2019. In observance and appreciation, the District will be providing breakfast treats for staff on Tuesday, November 19, 2019.

Board President Boknevitiz reported on the following:
1) Facilities Planning Board Work Session - November 11, 2019 - 5:15 p.m. - St. Francis High School Library
2) St. Francis Christmas Parade – December 7, 2019 - 3:00 p.m.
3) WASB State Education Convention – January 22-24, 2020 – Wisconsin Center

COMMUNICATIONS / COMMENTS TO THE BOARD: None

Upon motion by Mr. Boknevitiz, seconded by Ms. Shafer, the Board President declared the regular meeting adjourned at 7:38 p.m.

Approved by:

Chris Finch
School Board Clerk

Robert G. Boknevitiz
Board President