

St. Francis School District

Extra-Curricular Conduct Code

Eligibility:

It is the policy of St. Francis School District, Wisconsin, that students participating in athletics and other extra-curricular activities are subject to the following eligibility rules. (Extra-curricular activities are defined as those school sponsored activities for which students do not receive course credit.)

A. Philosophy

The Extra-Curricular Program at St. Francis is intended to provide an opportunity for students to expand their overall educational experience. The merits of participating as an individual or in an activity, the physical development, athletic and/or leadership skills attained, along with the increased maturity of working with and for others, are very possible goals within the reach of every student. One of the many factors needed to provide such an atmosphere is the following Extra-Curricular Conduct Code, whose conditions are intended to aid our students in bettering themselves, to develop a sense of responsibility and to attain a sense of pride in a job well done. Thus, students must understand that, in general, participation in extra-curricular activities is not a right, but instead a privilege, not to be abused.

B. Rules of Eligibility

1. **Passing Work:** Students in grades 9 through 12 must be enrolled in a minimum of five (5) class hours and may not fail more than one (1) class in the most recent 9-week grading period. A student will lose eligibility for (15) school days from the time the student is notified of his/her academic suspension. Eligibility is defined as being allowed or permitted to participate. A student may regain eligibility when he/she is again doing passing work in the required number of classes. It is the coach's decision if a student will practice during the ineligible period. Signed notification from ALL teachers and a parent/guardian will be required before being reinstated. The Athletic Director will send a letter to the student's home with the date the student can regain eligibility.
2. For a student to participate in a practice, game, meet or other extra-curricular activity, he/she must not be absent from any classes the day of the practice, game, meet or activity. Only pre-arranged excused absences or other mitigating circumstances as determined by the Athletic Director, Principal or other designated school official will be permitted. Problems with buses will not cause a student to lose participation. If an event is on a non-school day, the student must be in attendance the entire previously scheduled school day.
3. **Sport Eligibility: Additional Information/Requirements**
 - a. In addition to the rules outlined in this Conduct Code, the District follows the minimum rules of student eligibility of the Wisconsin Interscholastic Athletic Association (WIAA).
 - b. An "athlete" is any student enrolled in St. Francis High School who is, or has participated in a St. Francis School District sponsored sport.
 - c. Athletes will be ineligible if their 19th birthday is prior to August 1st of a given year or if they have been in attendance for 8 semesters.
 - d. **Falls Sports Eligibility:** When the earliest allowed WIAA game/meet takes place before the first day of classes, "the maximum ineligibility period shall be the lesser of 1) 21-consecutive calendar days beginning with the date of the earliest allowed competition in a sport; or 2) One-third of the maximum number of games/meets allowed in a sport (rounded up if one-third results in a fraction)". In those instances where a member school has begun fall classes on or before the date of the earliest allowed WIAA game/meet in a sport, ineligible students in these situations are subject to the standard rule applied when school is in session (15-scheduled school days and nights). In this situation, eligibility is regained on the school day following the period off ineligibility (16th school day). Note 1: an interschool scrimmage does not count as a game or meet for purposes of this rule. Note 2: If a multi-school meet is counted on your schedule as one meet, it also counts as one meet as it applies to the number of meets an ineligible student must sit out. Note 3: Games/meets at different levels of competition (Varsity, JV, Freshmen) may NOT be combined to reach the number of meets an athlete must sit out. Note 4: Students may be required to attend an after school study hall due to poor academic achievement.

When the school year begins, after the earliest allowed game/meet, the following determines the period of eligibility: **Minimum Ineligible Period: 21 days or:**

Cross Country	4 meets
Football	3 games
Soccer	8 games
Swim	5 meets
Tennis	5 matches
Volleyball	5 meets

Students must be an amateur in all recognized sports of the WIAA in order to compete in any sport.

Sport Eligibility: Additional Information/Requirements (continued)

- e. Students cannot compete in both a non-school sponsored sport and a school sponsored sport of the same type during the same season.
- f. An athlete may not quit one sport and participate in another sport during the same season without the approval of the coaches involved.
- g. If a student quits a sport or activity without discussion with, and approval of, the involved coach/advisor, the student will not be allowed to participate in the first contest or event for which he/she is eligible in the next season or activity in which the student participates.

C. Required Paperwork

A student may not participate in interschool athletics or activities until the school has written evidence on file in the Athletic Department Office, in the frequency required by WIAA rules, attesting to: 1.) A Physical Form signed by a Doctor of Medicine or an Alternate Year Form. 2.) A Concussion Form including student and parent signatures acknowledging acceptance of the Extra-Curricular Conduct Code Policy. 3.) An Emergency Contact Information Sheet. 4.) Participation fee and a one-time yearly transportation fee, paid in full, as applicable.

D. Enforcement of Code Violations

A student will be suspended from interschool competition for the following Code violations (these violations are cumulative through a student's career at St. Francis High School).

First, for the use or possession of alcohol, tobacco, electronic cigarettes or any vapor products, or the use, possession, buying or selling of a controlled substance. Secondly, for attending and/or remaining at any function where alcohol is illegally served to minors, the student is expected to leave immediately upon recognition of the presence of alcohol or controlled substances. Thirdly, for any other immoral or unacceptable conduct contrary to the ideals, principles and standards of St. Francis School District and/or WIAA.

For the First Offense: The suspension will be for 25% of the activity or sport season (rounded up if fraction) in which the student would be otherwise eligible. The student must continue to participate in all scheduled practices and meetings pertaining to his/her activity.

For the Second Offense: The suspension will be for 50% of the activity or sport season (rounded up if fraction) for which the student would otherwise be eligible. The student must continue to participate in all scheduled practices and meetings pertaining to his/her activity. NOTE: if either of the above suspensions are not able to be completed in the given season, the suspension will carry over to the next season in which the student participates and successfully completes.

For the Third Offense: The suspension will be for one calendar year from the date of the third offense. The student will not be permitted to participate in any scheduled practices or meetings.

For the Fourth Offense: The suspension will be for the remainder of the student's career at St. Francis High School. The student will not be permitted to participate in any scheduled practices or meetings.

E. Dispute Resolution

1. A student experiencing any problem concerning the interpretation of these rules or other individual problems must use the following steps:
 - a. Discussion involving student, parents and coach/advisor.
 - b. Conference among student, parents, coach/advisor, Athletic Director and Principal.
2. Appeal: Any student may appeal a ruling of the Athletic Director, coach/advisor and Principal to the Activities Council. This Council shall consist of District Administrator (other than the Principal), and a minimum of two (2) head coaches/advisors whose activities are not in a season and a maximum of four (4), so that the total Council membership is odd. The decision of this Council shall be final in matters pertaining to these rules. A written appeal must be submitted to the Principal and Athletic Director within two weeks of notification of suspension or other ruling.

Whenever reference is made in this section to a time schedule, said days are referred to as "School Days", unless there are not sufficient school days remaining in the school calendar. Then said days will become "Calendar Days".

F. WIAA Physical Examinations Procedure

All athletes are required to have a physical every other year. Generally all athletes receiving a physical during the past school year will not be required to have one for the current school year. However, an Alternate Year Form is required.

Because student athlete insurance from the WIAA is no longer available, injuries or medical needs of individual student athletes must be handled through health insurance carried by the parents.

G. Athletic Participation/Transportation Fee

A \$60.00 non-refundable fee is assessed to students to participate in each athletic sport to a maximum of \$120.00 per student, then the third sport is free. Additionally, a yearly one-time \$35.00 transportation fee must be paid by all athletes.

H. Interscholastic Athletic Program - Athletic Director (414) 747-3694

We welcome all Freshmen to become members of our athletic teams. The following is a list of athletic opportunities that are open to all students at St. Francis High School. First day of practice is listed:

Fall Season

Earliest Date for Practice

Cross Country (boys and girls)	08/19/19
Football (boys)	08/05/19
Soccer (boys)	08/19/19
Swimming & Diving (girls)	08/13/19
Tennis (girls)	08/13/19
Volleyball (girls)	08/19/19

Winter Season

Basketball (girls)	11/11/19
Basketball (boys)	11/18/19
Hockey (boys and girls)	11/11/19
Swimming & Diving (boys)	11/18/19
Wrestling (boys and girls)	11/18/19

Spring Season

Baseball (boys)	03/23/20
Golf (boys)	04/6/20
Soccer (girls)	03/23/20
Softball (girls)	03/16/20
Tennis (boys)	03/30/20
Track & Field (boys and girls)	03/09/20