

SCHOOL BOARD MINUTES ARCHIVE

2005

ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SPECIAL SCHOOL BOARD MEETING

HELD IN THE DISTRICT OFFICE

December 28, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 7:30 a.m.

President Hemmer reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Ms. Hemmer to approve the agenda for December 28, 2005. Motion was unanimously approved.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, review of the roles and responsibilities of a Board Member.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit, Rutter and Duerstein

EXCUSED: Interim Superintendent Topinka

VISITORS: None

The President called closed session to order at 7:30 a.m.

The Board reconvened into open session at 9:00 a.m., taking no action.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the President declared the special meeting adjourned at 9:01 a.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

December 19, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:02 p.m.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Rutter, and Hasenstein

EXCUSED: Board Treasurer Boknevitz and Interim Superintendent Topinka

VISITORS: None

The President called closed session to order at 5:02 p.m. The Board reconvened into open session at 5:30 p.m., taking no action.

The regular meeting in the High School Library commenced at 5:30 p.m.

PRESENT: Board Members Hemmer, Rutter, Hasenstein, Ms. Carol Topinka ☐ Interim Superintendent and Mr. Nick Alioto ☐ Business Manager

EXCUSED: Board Treasurer Boknevitz

VISITORS: Nine (9) public visitors (sign-in sheets retained in official minute book)

Interim Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Hasenstein, seconded by Ms. Rutter to approve the agenda for December 19, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS:

A thank you note from the family of Brad Browne for the expressions of sympathies received on the recent death of a family member.

COMMENTS FROM VISITORS:

Ms. Ellen Ferentz endorsed Mr. Kyle Duerstein for appointment to the School Board.

Mr. Ray Klug spoke highly of Mr. Kyle Duerstein and how he would be an asset to the School Board.

Mr. Mike Ferentz and Mr. Dave Goltz also expressed their support for Mr. Kyle Duerstein.

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Ms. Hasenstein, seconded by Ms. Rutter, the following Consent Agenda Action Items were unanimously approved:

- ☐ Minutes of November 23, 2005
- ☐ Minutes of November 28, 2005
- ☐ Bills totaling \$155,283.14 and payroll/payroll-related bills totaling \$521,934.98.
- ☐ Personnel Items:

1. The following extra-curricular contracts for the 2005-2006 school year: _

Non-SFEA Athletic

Mark Beaumont, Strength & Conditioning Coach \$3,500.00

The agenda was temporarily suspended to allow Mr. Nick Alioto, Business Manager to address the Board. The Facilities Study Committee will make a formal presentation to the School Board at the February 6, 2006 regular meeting. Mr. Alioto briefly highlighted some of the Committee's recommendations. Mr. Alioto was then excused from the meeting at approximately 5:45 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the annual High School field trip to Luther College in Decorah, Iowa on

January 8-9, 2006 was unanimously approved.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the donation of birch, maple, oak and pinewood from Carla and Tom Hawley was unanimously approved.

Upon motion by Ms. Hasenstein, seconded by Ms. Rutter, the donation of an electronic, 2-manual Wurlitzer organ from Judy and Michael Richmond was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Mr. Steve Wills, High School Business Teacher, provided additional information on proposed changes in the business class offerings. Discussion ensued. Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the Board moved to unanimously approve reducing to two (2) word processing courses each semester and adding the two (2) new proposed course offerings, Software Applications PowerPoint and Software Applications Excel. The Board thanked Mr. Wills for his continued commitment to provide business curriculum options for our High School students.

The Power School student software proposal was removed from the table for further review by the Business Manager, Technology Coordinator, and Interim Superintendent.

The Deer Creek Recreation Building is used by the City as a voting site. Several modifications (required by HAVA) needs to be made to be in compliance. Mr. Matthew Karshna presented a proposal to the Board to meet those requirements.

The School Board interviewed Mr. Kyle Duerstein for the vacant School Board seat. Upon motion by Ms. Rutter, seconded by Ms. Hemmer, Ms. Liz Hasenstein was nominated to be Vice President. The motion passed unanimously. Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the appointment of Kyle Duerstein to the St. Francis School Board until the election seats the new candidates was unanimously approved.

Interim Superintendent, Ms. Carol Topinka reported on the following:

- 1) Ms. Topinka spoke about the wonderful winter concert performance at Willow Glen Primary School.
- 2) There is a welcome reception for the new Business Manager, Ms. Julie Orłowski scheduled for Monday, January 16, 2006 from 4:30 to 6:00 p.m. in the High School library.
- 3) The Wisconsin Alliance for Excellent Schools will sponsor a free public education forum addressing state funding and school finance. The free seminar is for the community and will be held January 23, 2006 from 6:30 p.m. to 7:30 pm in the St. Francis High School Little Theater.
- 4) A School Board work session is scheduled for Monday, January 9, 2006 from 5:00 to 6:45 p.m. in the High School Library. A joint meeting between the St. Francis School Board and the City of St. Francis Common Council will follow at 7:00 p.m.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) Wisconsin Dells School District, our partner district in the Engage Technology Survey process visited the St. Francis School District to interview staff, students, community and Board members on November 29-30, 2006.
- 2) The City of St. Francis will be distributing welcome baskets to people moving into the condominiums and apartments on Lake Drive. A brochure describing our school district will be included in the basket.
- 3) WASB By-Laws
- 4) Negotiations with the custodial union are tentatively scheduled for December 21, 2005.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the President declared the regular meeting adjourned at 6:38 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE DISTRICT OFFICE

December 13, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 4:00 p.m.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitz, the Board moved into closed session according to Wisconsin State Statutes 19.85 (1)(f) and Wisconsin State Statutes 119.25 and 120.13(1) related to pupil expulsions.

PRESENT: Board Members Hemmer, Boknevitz, Rutter, Hasenstein and Interim Superintendent Topinka

EXCUSED: None

VISITORS: Dr. Gerald Luecht - High School Principal

The President called closed session to order at 4:02 p.m. The Board reconvened into open session at 4:17 p.m., taking the following action:

Upon motion by Mr. Boknevitz, seconded by Ms. Hemmer, the Board moved unanimously to expel the student brought forth for expulsion hearing. The student is hereby permanently expelled from the School District of St. Francis, all classroom and school-related activities, as well as, School District premises, from this date forward until her 21st birthday.

The special work session commenced at 4:20 p.m.

PRESENT: Board Members Hemmer, Boknevitz, Rutter, Hasenstein and Interim Superintendent Topinka

VISITORS: Sign-in sheets retained in official minute book ☞ no visitors

Interim Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Ms. Hasenstein to approve the agenda for December 13, 2005. Motion was unanimously approved.

WORK SESSION TOPIC ☞ ENROLLMENT FOR 2006-2007:

The Board reviewed enrollment projections for 2006-2007. After much discussion, the Board needs more information from the Building Administrators. Ms. Topinka will gather the information and the Board and administrative team will reconvene in early January to review and discuss the data.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Boknevitz, Rutter, Hasenstein and Interim Superintendent Topinka

VISITORS: Mr. Nick Alioto ☞ Business Manager

The President called closed session to order at 6:06 p.m. The Board reconvened into open session at 6:30 p.m., taking no action.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the President declared the special meeting adjourned at 6:30 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

November 28, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 6:04 p.m.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Rutter, Hasenstein, and Ms. Carol Topinka ☐☐ Interim Superintendent

EXCUSED: Board Members Wall and Boknevit

VISITORS: None

The President called closed session to order at 6:04 p.m. The Board reconvened into open session at 6:30 p.m., taking the following action:

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board unanimously approved hiring Ms. Julie Orłowski for the Business Manager position and the issuance of such contract effective January 3, 2006 to June 30, 2007.

The regular meeting in the High School Library commenced at 6:30 p.m.

PRESENT: Board Members Hemmer, Boknevit (arrived at 6:30 p.m.), Rutter, Hasenstein, and Ms. Carol Topinka ☐☐ Interim Superintendent

EXCUSED: Board Members Wall and Mr. Nick Alioto ☐☐ Business Manager

VISITORS: Five (5) public visitors (sign-in sheets retained in official minute book)

Interim Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevit, seconded by Ms. Hemmer to approve the agenda for November 28, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS:

Ms. Jane Carney and Ms. Lori Pawłowski expressed their appreciation to the School Board for their help with the ☐☐Senior Citizen Thanksgiving.☐☐ Appreciation was also expressed to Mrs. Paula Boknevit for her hard work in obtaining donations, as well as, Gregory Boknevit, Frankie Chiaverotti and the whole Chartwell staff.

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda recommendations. Item 9A, ii, minutes from November 23, 2005 was tabled for further review.

Upon motion by Mr. Boknevit, seconded by Ms. Hasenstein, the following Consent Agenda Action Items were unanimously approved:

- ☐☐ Minutes of November 7, 2005
- ☐☐ Bills totaling \$169,681.49 and payroll/payroll-related bills totaling \$601,940.17.
- ☐☐ Personnel Items:
 1. The appointment of Kathy Chiaverotti as part-time Special Education

Paraprofessional effective November 28, 2005.

2. The following extra-curricular contracts for the 2005-2006 school year:

SFEA Extra-Curricular

Trudy Hundt, Extra Class CIV \$3,312.92

Total SFEA Extra-Curricular Contracts: \$3,312.92

Non-SFEA Athletic

Mike Pipp, Boys JV Basketball Coach CI/EA 4+YRS \$3,036.87

Ann Santi, Girls Freshman Basketball Coach CI/EA 2YR \$2,717.20

Total Non-SFEA Athletic Contracts: \$5,754.07

Upon motion by Mr. Boknevitiz, seconded by Ms. Rutter, the Board approved the donation to the District of 468 board feet of rough-cut white walnut wood from Mr. Ralf Bruno.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Mr. Steve Wills, High School Business Teacher, presented several changes in the Business class offerings. Discussion ensued. If Word Processing is dropped from the High School, the Board will like assurance that the 8th graders have the basic keyboarding skills upon entering High School.

Mr. Brad Browne, Information Systems Coordinator, reviewed the Power School student software proposal with the Board. The Board asked Interim Superintendent Topinka to discuss the software proposal with Mr. Nick Alioto, Business Manager regarding what impact it will have on the District's current budget and to set-up an implementation plan. The Board will review this information at the December 19, 2005 meeting.

Mr. Browne also updated the Board on the Technology Committee and the Engage Committee.

Interim Superintendent Topinka distributed 2006-2007 projected enrollment information to the Board for review. This information will be discussed further at the Board work session on December 13, 2005.

Interim Superintendent, Ms. Carol Topinka reported on the following:

- 1) In observation of National Education Week, the District provided lunch to all staff on November 14, 2005.
- 2) The Facilities Study Committee's next meeting is tomorrow, November 29th at 6:30 p.m. in the High School Library.
- 3) A letter of appreciation was sent to Ms. Maggie Luczywko, Director of the St. Francis Public Library, for support of the ESL Program.
- 4) An expression of appreciation to Ms. Sue Dohr for creating very user-friendly libraries at each of the schools in the District.
- 5) The December 19th regular School Board meeting will have a closed session at 5:00 p.m., with the regular meeting beginning at 5:30 p.m. The Winter Band Concert is also scheduled for 7:00 p.m. at the Deer Creek Gymnasium that same evening.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) There will be no Board work session on December 5, 2005.
- 2) A joint meeting between the St. Francis School Board and the City of St. Francis Common Council is scheduled for Monday, January 9, 2006 at 7:00 p.m. The meeting will take place at St. Francis City Hall.
- 3) The deadline for submitting School Board election candidacy papers to the District Office is Tuesday, January 3, 2006 at 5:00 p.m.

- 4) Registration for the Chapter 220 Program is January 2-20, 2006. Applications for the Chapter 220 Program must be completed at the Milwaukee Chapter 220 Office.
- 5) Registration for the Open Enrollment Program is February 6-24, 2005. Application forms are available in the District Office beginning February 6th.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitz, the President declared the regular meeting adjourned at 8:05 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SPECIAL SCHOOL BOARD MEETING

HELD IN THE DISTRICT OFFICE

November 23, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 4:32 p.m.

Interim Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Ms. Hemmer to approve the agenda for November 23, 2005. Motion was unanimously approved.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PRESENT: Board Members Hemmer, Boknevitz (arrived 4:40 p.m.) Rutter, Hasenstein, and Interim Superintendent Topinka

EXCUSED: Board Member Wall

VISITORS: Ms. Julie Orłowski (arrived at 5:00 p.m.)

The President called closed session to order at 4:32 p.m.

The Board reconvened into open session at 5:40 p.m., taking no action.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the President declared the special meeting adjourned at 5:40 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

November 7, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 6:00 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any

public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein, Ms. Carol Topinka ☐ Interim Superintendent and Mr. Nick Alioto ☐ Business Manager

EXCUSED: None

VISITORS: Mr. Roger Dixon ☐ Public Business Consulting Group

The President called closed session to order at 6:05 p.m. The Board reconvened into open session at 6:30 p.m., taking the following action:

Upon motion by Mr. Boknevit, seconded by Ms. Hasenstein, the Board unanimously approved the authorization of the Actuarial Study of Other Post-Employment Benefit Plans with cost not to exceed \$3,500.00.

The regular meeting in the High School Library commenced at 6:30 p.m.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein, Ms. Carol Topinka ☐ Interim Superintendent and Mr. Nick Alioto ☐ Business Manager

EXCUSED: None

VISITORS: Two (2) public visitors (sign-in sheets retained in official minute book)

Interim Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevit, seconded by Ms. Hemmer to approve the agenda for November 7, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda recommendations. There were none.

Upon motion by Mr. Boknevit, seconded by Ms. Hasenstein, the following Consent Agenda Action Items were unanimously approved:

- ☐ Minutes of October 24, 2005
- ☐ Minutes of October 31, 2005
- ☐ Bills totaling \$147,175.20 and payroll/payroll-related bills totaling \$496,103.58.
- ☐ Personnel Items:
 1. The resignation of Margo Stollenwerk as Special Education Paraprofessional effective October 26, 2005.
 2. The 2005 family medical leave request for Lee Lord, Elementary Teacher.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

The 2006 Annual Lock-In for the District's 6th, 7th and 8th grade students was discussed. Upon motion by Ms. Rutter, seconded by Mr. Boknevit, the 2006 Lock-In for the District's 6th, 7th and 8th grade students on Friday, March 17, 2006 was unanimously approved.

Board Member Hasenstein suggested the District provide community information sessions on school finance. These sessions would provide information on how school districts are funded, the state laws governing school district budgets and how those laws impact our school district.

Revised School Board Policy B-5 on Student Fees, was reviewed and upon motion by Ms. Rutter, seconded by Mr. Boknevit, Policy B-5 was unanimously approved.

Business Manager, Mr. Nick Alioto reported on the following:

- 1) Virchow Krause & Company, LLP has a new partner with their firm, Mr. Don Villione. The District's financial statements were not filed when the company's former partner resigned. Virchow Krause has filed for an extension with the Department of Public Instruction and the statements should be completed by December 15, 2005.

Interim Superintendent, Ms. Carol Topinka reported on the following:

- 1) A professional development meeting is scheduled for Wednesday, November 9, 2005 at Deer Creek Intermediate School.
- 2) Board Member Hasenstein and Interim Superintendent Topinka will attend the Southeastern Wisconsin School Alliance meeting scheduled on Tuesday, November 8, 2005.
- 3) Interim Superintendent Topinka will attend the next Community Development Authority meeting scheduled for Monday, November 14, 2005.
- 4) Negotiations with the St. Francis Education Association are tentatively scheduled for November 30, 2005.
- 5) The District and Chartwells Dining Service is sponsoring the Second Annual Senior Citizen Thanksgiving Dinner in the High School cafeteria this Wednesday, November 9th. Board Members Wall, Rutter, Hasenstein and Interim Superintendent Topinka will help serve dinner and clean up.
- 6) The November 21st regular School Board meeting has been rescheduled to Monday, November 28th due to parent-teacher conferences already scheduled on November 21st.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) The Annual Wisconsin Association of School Board's State Conference is being held January 18-20, 2006.
- 2) The current election poll locations in the St. Francis School District are in non-compliance with the City of St. Francis and the State of Wisconsin. Interim Superintendent Topinka will contact the City Clerk, Ms. Anne Uecker to obtain the official notification.
- 3) The St. Francis Association of Commerce dinner meeting with the St. Francis Common Council and the St. Francis School District is Wednesday, November 9, 2005, 5:30 p.m. at Dobie's Restaurant. Interim Superintendent, Ms. Topinka and Board Members Boknevit, Rutter and Hasenstein plan on attending.
- 4) Future scheduled School Board meetings are as follows:

| | |
|---------------------------|--|
| December 19 th | Closed Session - 5:00 P.M. / Regular School Board Meeting |
| January 9 th | Joint Meeting with City of St. Francis Common Council at City Hall |
| January 16 th | Regular School Board Meeting |
- 5) WKCE testing has been completed at all schools except Deer Creek Intermediate School.
- 6) The School Board is still accepting letters of interest for the future vacancy on the School Board.

Upon motion by Ms. Hemmer, seconded by Mr. Boknevit, the President declared the regular meeting adjourned at 7:28 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

ST. FRANCIS SCHOOL BOARD

AND

CITY OF ST. FRANCIS COMMON COUNCIL

HELD IN THE HIGH SCHOOL LIBRARY

October 31, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 7:00 p.m.

SCHOOL BOARD MEMBERS PRESENT:

Board Members Hemmer, Boknevitz, Rutter, Hasenstein, and Ms. Carol Topinka ☞ Interim Superintendent / Director of Instructional Services

EXCUSED: Board Vice President Wall

ST. FRANCIS COMMON COUNCIL MEMBERS PRESENT:

Mayor Richards, Alderman Lillrose, Alderman Brickner, Alderman Jarosh, Alderwoman Fliss, Council President Sopolinski and City Administrator Voltner

EXCUSED: Alderman Mayer

CITY OFFICIALS ATTENDING: St. Francis Police Chief, Victor Venus; St. Francis City Clerk, Anne Uecker

PUBLIC VISITORS: Eleven (11) public visitors (sign-in sheets retained in official minute book)

Mr. Bob Carr of the St. Francis Community Development Authority and Mr. Paul Patrie of Stifel Nicolaus & Co., Inc., gave a presentation on Tax Increment Financing (TIF) Districts to the School Board and Common Council. The TIF District presentation provided information on understanding TIF Districts and its impact to the community. A TIF District could help expand the tax base in St. Francis.

Interim Superintendent Topinka, City Administrator Voltner, and School Board Treasurer Boknevitz will draft a joint press release of the City and School District tax levy.

Costs associated with the K-8 reconfiguration were discussed. Interim Superintendent Topinka will meet with St. Francis Police Chief Venus to review current financial costs and discuss what future costs may be. After reviewing costing information, the St. Francis School Board and City of St. Francis will determine how these costs will be paid. The St. Francis School District will have financial information by the end of November.

Interim Superintendent Topinka and Police Chief Venus will revise a joint traffic / student safety memo that will be sent home to all parents. This memo addresses very important safety issues where drivers are violating traffic and parking laws at the Willow Glen and Deer Creek Schools. Additionally, children are not crossing the street where the crossing guards are located. The purpose of this joint memo is to help facilitate a safer environment.

A discussion of the current election poll locations in the St. Francis School District ensued. The St. Francis School District will address concerns brought forward to ensure compliance with the City of St. Francis and the State of Wisconsin.

The St. Francis School Board and City of St. Francis Common Council will meet again on January 9, 2006 at 7:00 p.m. at St. Francis City Hall.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitz, the President declared the work session adjourned at 8:30 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

HELD IN THE HIGH SCHOOL LIBRARY

October 24, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 6:00 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein, Ms. Carol Topinka ☐ Interim Superintendent

EXCUSED: Mr. Nick Alioto ☐ Business Manager

VISITORS: None

The President called closed session to order at 6:00 p.m. The Board reconvened into open session at 6:35 p.m., taking no action.

The regular meeting in the High School Library commenced at 6:35 p.m.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein, Ms. Carol Topinka ☐ Interim Superintendent

EXCUSED: Mr. Nick Alioto ☐ Business Manager

VISITORS: Four (4) public visitors (sign-in sheets retained in official minute book)

Interim Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Wall, seconded by Mr. Boknevit to approve the agenda for October 24, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda recommendations. There were none.

Upon motion by Ms. Hasenstein, seconded by Mr. Boknevit, the following Consent Agenda Action Items were unanimously approved:

☐ Minutes of October 3, 2005

☐ Bills totaling \$3,474,094.10 (commercial loan payment included of \$3,214,172.50) and payroll/payroll-related bills totaling \$504,992.08

☐ Personnel Items:

1. The appointment of Joan Laux as District Social Worker for 1st semester of the 2005-2006 school year.

2. The following athletic/extra-curricular contracts for the 2005-2006 school year:

SFEA Extra-Curricular:

Brianna Stathas, Elementary Student Council Advisor \$
1,278.68

Total SFEA Extra-Curricular Contracts: \$
1,278.68

Upon motion by Ms. Rutter, seconded by Mr. Bokneviz, the 2005-2006 Budget was unanimously approved.

Upon motion by Mr. Bokneviz, seconded by Ms. Wall, the Certification of Levy was unanimously approved.

Upon motion by Mr. Bokneviz, seconded by Ms. Hasenstein, the proposed three-year ☐Snow and Ice Management Services Agreement☐ from Kujawa Enterprises, Inc. (KEI) was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Ms. Jane Carney and Ms. Lori Pawlowski from Chartwell☐s Dining Services presented important information. In order for the School District to continue to receive federal funds for our student lunch program, the District must develop and implement a ☐Wellness Policy☐ by the start of the 2006-2007 school year. Ms. Carney presented sample policies from other school districts and offered her and Chartwell☐s assistance in writing the policy. Interim Superintendent Topinka will be meeting with school administrators to begin the process.

Discussion ensued concerning proposed new Chapter 220 seats for the 2006-2007 school year. Upon motion by Mr. Bokneviz, seconded by Ms. Hasenstein, a total of twenty (20) new Chapter 220 seats were unanimously approved.

The 2006-2007 Inter-District Voluntary Transfer Agreement was presented for discussion in conjunction with the approval of new Chapter 220 seats. Upon motion by Mr. Bokneviz, seconded by Ms. Hasenstein, the 2006-2007 Inter-District Voluntary Transfer Agreement was unanimously approved.

Ms. Wall has amended her resignation date from November 1, 2005 to mid-December 2005. Letters of interest will be accepted through December 1, 2005.

There was no Business Manager report.

Interim Superintendent, Ms. Carol Topinka reported on the following:

- 1) The WKCE testing window begins today. Grades 3, 5, 6 and 7 will be tested in Reading and Math. Grades 4, 8 and 10 will be tested in all five (5)-subject areas.
- 2) Ms. Topinka attended the Community Development Authority Meeting at St. Francis City Hall. The Mendel Group outlined several environmental issues that need to be addressed.
- 3) The joint meeting with the City of St. Francis Common Council is scheduled for Monday, October 31st at 7:00 p.m. in the High School library. The City and School Board are collaborating on the agenda.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) Negotiations with the St. Francis Education Association are scheduled for Thursday, November 3, 2005 at 4:00 p.m. in the St. Francis High School Library.
- 2) The District and Chartwells Dining Service will sponsor the Second Annual Senior Citizen Thanksgiving Dinner in the High School cafeteria on November 9th.
- 3) Annually, the St. Francis Association of Commerce invites the St. Francis Common Council and the St. Francis School District to their dinner meeting. The meeting is scheduled for Wednesday, November 9, 2005, 5:30 p.m. at Dobie☐s Restaurant.

Upon motion by Mr. Bokneviz, seconded by Ms. Hemmer, the President declared the regular meeting adjourned at 7:41 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

HELD IN THE HIGH SCHOOL LIBRARY

October 3, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 6:00 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein and Ms. Carol Topinka ☐ Interim Superintendent

EXCUSED: Mr. Nick Alioto ☐ Business Manager

VISITORS: None

The President called closed session to order at 6:00 p.m. The Board reconvened into open session at 6:30 p.m., taking no action.

The regular meeting in the High School Library commenced at 6:30 p.m.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein, Ms. Carol Topinka ☐ Interim Superintendent, and Mr. Nick Alioto ☐ Business Manager

EXCUSED: None

VISITORS: Two (2) public visitors (sign-in sheets retained in official minute book)

Interim Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Ms. Hemmer to approve the agenda for October 3, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS:

A letter of resignation effective November 1, 2005 from Ms. Cami Wall, Vice President of the St. Francis School Board was accepted by the Board.

A letter of appreciation from Mr. Bob Wettengel, Vice President of the St. Francis Days☐ Committee for the utilization of District grounds during the Annual St. Francis Days☐ celebration.

COMMENTS FROM VISITORS:

High School students, Stephanie Hippensteel and Mary Kessel expressed concerns regarding their perception of alleged discrimination with the dress code policy at the High School. The Board instructed the students to follow the appropriate steps to address their concerns.

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda recommendations. There were none.

Upon motion by Ms. Rutter, seconded by Mr. Boknevit, the following Consent Agenda Action Items were unanimously approved:

☐ Minutes of September 19, 2005

☐ Bills totaling \$118,990.90 and payroll/payroll-related bills totaling \$803,263.10

Personnel Items:

1. The appointment of Melissa Gilchrist as part-time PK-12 Reading Teacher for the 2005-2006 school year.
2. The following athletic/extra-curricular contracts for the 2005-2006 school year:

SFEA Extra-Curricular (Replacement / Corrected Contracts):

Chris Dusold, HS Detention Supervisor, CIV (Replaces 6/6/05 Approval) \$
3,746.80

Jack LoPresti, Teacher Extra Class (Replaces 9/19/05 Approval)
\$ 3,746.80

Yukari Pack, Teacher Extra Class (Replaces 6/6/05 Approval) \$
3,746.80

Steven Wills, Teacher Extra Class (Replaces 9/19/05 Approval)
\$ 3,746.80

**Total SFEA Extra-Curricular Replacement/Corrected
Contracts: \$14,987.20**

SFEA Extra-Curricular (New Contracts):

Kathy Doty, Grades 4/5 Choir, CIII
\$ 799.18

Peter Graven, Elementary Student Council Advisor DC/CIII \$
1,278.68

Mike King, District Webmaster New Position
\$ 5,226.60

Timothy Wurgler, Elementary Band/Choir, CIII
\$ 1,118.85

**Total SFEA New Extra-Curricular
Contracts: \$ 8,423.31**

Upon motion by Mr. Boknevit, seconded by Ms. Rutter, the resolution authorizing temporary borrowing in amount not to exceed \$3,300,000.00 pursuant to Section 67.12(8)(a)1, Wisconsin Statutes was unanimously approved, with the bid being awarded to M&I Bank.

Upon motion by Mr. Boknevit, seconded by Ms. Hemmer, the Youth Options Program requests for 2nd semester of the 2005-2006 school year were unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Business Manager, Mr. Nick Alioto reported on the following:

- 1) GASB: 43/45 to be completed by actuary in one week, then it will go to Roger Dickson. The Board should plan on discussion at the first meeting in November. The District will need another actuary to do the pension piece, due to some staff take a buy out as part of the insurance piece. The cost will be approximately \$1,500.00 to \$1,700.00
- 2) Policy B-05 on Student Fees: Mr. Alioto presented a revised policy. The Board will need to review this policy and make their recommendations to Mr. Alioto before the November 1st meeting.
- 3) CESA 10 Bench Marking Report: The District had an energy study completed back in 2003 by Mr. Pat Finnemore. The District has made some changes, but most of the projects to improve energy usage are very costly. Mr. Alioto recommends that the District not spend their time and energy on another energy study.

- 4) Budget Development Calendar: Mr. Alioto presented a general outline for developing the 2006-2007 budget.
- 5) Cousins Center Report: The cost to purchase the Cousins Center and the estimated cost to make the Center usable as school buildings is prohibitive.
- 6) E-Funds for Schools: E-Funds is a way for parents to pay school fees and other costs via the internet. There has not been much publicity or information given to parents regarding this service available to them. At this time, this is a low priority for the District.

Interim Superintendent, Ms. Carol Topinka reported on the following:

- 1) WKCE testing at the High School is scheduled for October 25th and November 1st. All students are required to attend school on testing days; however, grades 9, 11 and 12 will be released at 10:00 a.m.
- 2) The Summer School Report has been completed. There is one (1) more FTE student enrolled than last year.
- 3) A Parent Reading Hour is scheduled for tomorrow, October 4th at Willow Glen Primary School.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) A reminder that the 2005 WASB Fall Regional Meeting will take place on October 5th in Waukesha.
- 2) St. Francis Education Association negotiations are scheduled for Thursday, October 6, 2005 at 4:00 p.m. in the St. Francis High School Library.
- 3) The School Board meeting scheduled for October 17th has been changed to October 24th.

Upon motion by Mr. Boknevitcz, seconded by Ms. Hasenstein, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Wall, Boknevitcz, Rutter, Hasenstein and Ms. Carol Topinka ☞ Interim Superintendent

EXCUSED: None

VISITORS: Mr. Nick Alioto and Mr. Roger Dickson ☞ Public Business Consulting Group

The President called closed session to order at 8:00 p.m. The Board reconvened into open session at 8:50 p.m., taking no action.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the President declared the regular meeting adjourned at 8:50 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY


September 19, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 6:00 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Wall, Boknevitcz, Rutter, and Ms. Carol Topinka ☞ Director of Instructional Services (Ms. Topinka was excused from the closed session at 6:05 p.m.)

EXCUSED: Board Member Hasenstein and Mr. Nick Alioto  Business Manager

VISITORS: None

The President called closed session to order at 6:00 p.m. The Board reconvened into open session at 6:30 p.m., taking no action.

The regular meeting in the High School Library commenced at 6:30 p.m.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, and Ms. Carol Topinka - Director of Instructional Services

EXCUSED: Board Member Hasenstein and Mr. Nick Alioto  Business Manager

VISITORS: Three (3) public visitors (sign-in sheets retained in official minute book)

President Hemmer reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Ms. Wall to approve the agenda for September 19, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE


COMMUNICATIONS: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda recommendations. There were none.

Upon motion by Ms. Rutter, seconded by Ms. Wall, the following Consent Agenda Action Items were unanimously approved:

 Minutes of July 29, 2005

 Minutes of September 7, 2005

 Bills totaling \$137,187.70

 Personnel Items:


1. That the Board approve the following athletic/extra-curricular contracts for the 2005-2006 school year:

SFEA Extra-Curricular

Katie Cerniglia, Peer Helper Advisor, CIII \$ 799.18

Stephanie Henkhaus, Art Club \$ 799.18

Mike King, District Webmaster \$4,800.00

Jack LoPresti Teacher  Extra Class, CIV
\$2,928.00

Jack LoPresti, Stock Market \$
799.18

Nicole Mastaglio, Yearbook Advisor, CIV \$2,797.11

Carrie Miller, 9th Grade Class Advisor, CIII \$
639.34

Steve Wills, Teacher ☐ Extra Class, CIV
\$2,928.00

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Mr. Ron Stauss attended the School Board meeting to propose restoring the Willow Glen ☐ball field☐ located at the northeast end of the property. Mr. Stauss will accomplish this with no cost to the District. The proposed ball field will be child-sized and available for use by the school and neighborhood. Board Member Boknevitz stated he supported the project, but was concerned that the project once started, would not be completed due to lack of funds. Mr. Stauss reassured the Board that all monies and equipment needed to complete the project would be in hand prior to the start. The Board asked Mr. Stauss to keep Ms. Mancl aware of each step of his plan and the Board thanked and supported his efforts. Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the proposed Willow Glen Baseball Field Project was unanimously approved.

Mr. Brad Browne, Information Systems Manager, presented a proposal to replace the Skyward student software package with Power School. The District would receive a 28% savings if the change to Power School were signed before September 23, 2005. The Board requested financial impact information and inquired if the District could defer payment until after July 1, 2006 if the District out-right purchases the new software. Mr. Browne will research further, talk with staff, and report back to the Board at a future meeting.

Interim Superintendent Topinka presented an update on the Community Listening Session held on September 12, 2005. The Board appreciated so many people attending this session and there were several suggestions. Ms. Topinka met with St. Francis Police Chief, Victor Venus. Chief Venus is very concerned about the children crossing at Kinnickinnic Avenue and Denton Avenue. A safety study is currently being worked on. The City☐s involvement in the District☐s Safety Plan was also discussed. School District staff training in situations of potential building intruders with weapons was discussed as another possible area of collaboration between the City of St. Francis and the St. Francis School District.

Willow Glen Principal, Michelle Mancl will color-code children☐s backpacks to determine how they arrive and leave school. Deer Creek Principal, Blake Peuse sent home an input sheet to parents and will report back with the results.

The possibility of changing the start and stop times for school is contractual.

The suggestion of lifting of parking restrictions will be discussed with the City.

Interim Superintendent, Ms. Carol Topinka, provided the following Instructional Services Report:

- 1) Ms. Topinka shared an e-mail received from Maggie Luczyko, Library Director at the St. Francis Public Library. Classes are going well. GED classes and community classes are available. The School Board appreciates the collaborative relationship we have with the St. Francis Public Library.
- 2) SEWSA meetings are scheduled for the second Tuesday of the month. Ms. Topinka and Ms. Hasenstein will be attending these meetings.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) The 2005 WASB Fall Regional Meeting is scheduled for October 5th.
- 2) The next regular School Board meeting is scheduled for Monday, October 3, 2005. A closed session will follow the meeting.

Upon motion by Ms. Wall, seconded by Ms. Hemmer, the President declared the regular meeting adjourned at 8:10 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

September 7, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 6:00 p.m.

Upon motion by Ms. Hemmer, seconded by Ms. Wall, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Wall, Rutter, Hasenstein and Ms. Carol Topinka ☐ Director of Instructional Services

EXCUSED: Board Member Boknevitz and Mr. Nick Alioto ☐ Business Manager

VISITORS: None

The President called closed session to order at 6:10 p.m. The Board reconvened into open session at 6:30 p.m., taking no action.

The regular meeting in the High School Library commenced at 6:30 p.m.

PRESENT: Board Members Hemmer, Wall, Rutter, Hasenstein, and Ms. Carol Topinka - Director of Instructional Services

EXCUSED: Board Member Boknevitz and Mr. Nick Alioto ☐ Business Manager

VISITORS: Five (5) public visitors (sign-in sheets retained in official minute book)

President Hemmer reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Ms. Wall to approve the agenda for September 7, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS:

Ms. Gail Mayer expressed concern about having sufficient crossing guards at the reconfigured primary and intermediate schools.

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda recommendations. Item 9a, i, the minutes of July 29, 2005 was removed.

Upon motion by Ms. Hasenstein, seconded by Ms. Wall, the following Consent Agenda Action Items were unanimously approved:

- ☐ Minutes of August 15, 2005
- ☐ Minutes of August 17, 2005
- ☐ Minutes of August 29, 2005
- ☐ Bills totaling \$267,782.29 and payroll and payroll-related bills totaling \$144,622.23.
- ☐ Personnel Items: None Reported

Upon motion by Ms. Rutter, seconded by Ms. Wall, the appointment of Ms. Carol Topinka as Interim Superintendent was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

The High School Japanese class field trip to Japan in June 2006 was presented to the Board for approval. It was noted that since there is no sister school, the proposed trip will be more of a sightseeing tour. Upon motion by Ms. Hemmer, seconded by Ms.

Hasenstein, the High School Japanese class field trip to Japan in June 2006 was unanimously approved.

Mr. Trevor Loes presented an overview to the School Board of the opportunity offered to the St. Francis High School Choir to participate with the Milwaukee Symphony Orchestra in the 2005-2006 Youth & Teen Concerts: Exploring the Musical Universe. Upon motion by Ms. Hasenstein, seconded by Ms. Rutter, the 2005-2006 Milwaukee Symphony Orchestra Choral Partnership with the St. Francis School District was unanimously approved.

There was no report from Business Manager, Mr. Nick Alioto, as he was excused from attending this meeting.

Interim Superintendent, Ms. Carol Topinka, provided the following Instructional Services Report:

- 1) Student class enrollment numbers were reviewed. The High School teachers are experiencing some class overloads.
- 2) Mr. Mike King will be assuming the responsibilities of Webmaster for the entire District.
- 3) Dr. Gerald Luecht will be the District's representative at the State ACT Council.
- 4) The District's collaborative relationship with the St. Francis Public Library was discussed. Library reading is provided at Willow Glen, as well as, library resources at Deer Creek. The GED Program that was started by Bridges to Learning will continue.
- 5) On Monday, September 12, 2005 at 7:30 p.m. (after the District's Annual Meeting), there will be a listening session to address parental / community concerns, specifically regarding the shuttle buses, the parking and drop off of children before and after school at both Deer Creek and Willow Glen, and the safety of students who walk to and from school.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) Mrs. Topinka, Mrs. Hemmer and Elementary Principals, Ms. Mancl and Mr. Peuse met with St. Francis City Officials last week to discuss the impact to the City of the reconfiguration, specifically regarding the safety of the students, either walking to and from school, the shuttle buses, crossing guards, and the financial impact of adding stop signs and/or traffic control lights. The meeting was productive, with plans to meet again.
- 2) The District's Budget Hearing / Annual Meeting is scheduled for Monday, September 12, 2005. The Budget Hearing will commence at 6:30 p.m., with the Annual Meeting to follow at 7:00 p.m. After the Annual Meeting, there will be a community listening session to address concerns from the community.

Upon motion by Ms. Wall, seconded by Ms. Rutter, the President declared the regular meeting adjourned at 7:30 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SPECIAL SCHOOL BOARD MEETING

HELD IN THE DISTRICT OFFICE

July 29, 2005

CORRECTED

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 7:32 a.m.

President Hemmer reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Hemmer, seconded by Mr. Boknevit to approve the agenda for July 29, 2005. Motion was unanimously approved.

Upon motion by Ms. Hemmer, seconded by Mr. Boknevit, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, District personnel.

PRESENT: Board Members Hemmer, Wall, Boknevit (excused at approximately 8:37 a.m.), Rutter, and Hasenstein, Superintendent Ewald (excused at 8:10 a.m. and invited to return to closed session at 10:00 a.m.)

EXCUSED: None

VISITORS: Attorney Robert Buikema ☞ Davis & Kuelthau, S.C. (arrived at approximately 9:00 a.m.)

The President called closed session to order at 7:32 a.m.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the Board placed Dr. Ronda Ewald, Superintendent on administrative leave, pending the review of the overall administrative structure. It was agreed that the description of the leave (i.e., vacation, leave of absence) would depend on how Dr. Ronda Ewald wanted it characterized. A roll call vote was taken. Board Member Boknevit participated via a telephone conference call. Board Members Hemmer, Wall, Rutter and Hasenstein voted aye. Board Member Boknevit voted nay.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the President declared the special meeting adjourned at 11:30 a.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SPECIAL SCHOOL BOARD MEETING / WORK SESSION

HELD IN THE DISTRICT OFFICE

August 29, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 6:30 p.m.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein, and Ms. Carol Topinka ☞ Director of Instructional Services

EXCUSED: None

VISITORS: None

President Hemmer reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Hemmer, seconded by Mr. Boknevit to approve the agenda for August 29, 2005. Motion was unanimously approved.

ACTION ITEMS:

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the following Agenda Action Items were unanimously approved:

A. Personnel Items:

1. The appointment of Nina Feest as High School Social Studies Teacher for the 2005-2006 school year.
2. The following athletic/extra-curricular contracts for the 2005-2005 school year:

SFEA Athletics

Jim Dorlack, Varsity Football Coach/EA C1 \$2,077.86

NON-SFEA Athletics

Joseph Saskowski, Girls JV Volleyball Coach/EA C2 2YR \$2,173.76

WORK SESSION TOPICS:

District activities were discussed to include the following:

- 1) School Board participation in the St. Francis Days[®] Annual Parade. Board Member Hasenstein will secure a truck for the School Board to ride in, while Board Clerk Rutter will purchase the candy for the parade.
- 2) Retake of ID pictures will be taken in the High School Little Theatre on August 31st from 9:00 to 11:00 a.m.
- 3) The Wisconsin Association of School Board[®]s Fall Regional Meeting on October 5, 2005 at the Country Springs Hotel in Waukesha. Board Members Hemmer, Bokneviz, Rutter and Hasenstein plan to attend.
- 4) The Citizens[®] Facilities Study Committee Meeting on Tuesday, August 30th is cancelled. It will be rescheduled for a date in September.
- 5) Willow Glen Primary School will have a [®]Ribbon Cutting Ceremony[®] at 10:30 a.m. on September 1, 2005.

The focus of the work session was on District functions and possible shared functions. The Board discussed different ways the District can proceed in the future.

Upon motion by Ms. Rutter, seconded by Mr. Bokneviz, the President declared the work session adjourned at 8:15 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SPECIAL SCHOOL BOARD MEETING

HELD IN THE DISTRICT OFFICE

August 17, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 7:30 a.m.

Upon motion by Ms. Rutter, seconded by Mr. Bokneviz, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, District personnel.

PRESENT: Board Members Hemmer, Wall, Bokneviz, Rutter, and Hasenstein

EXCUSED: Dr. Ronda Ewald[®] Superintendent; Ms. Carol Topinka[®] Director of Instructional Services; and Mr. Nick Alioto[®] Business Manager

VISITORS: None

The President called closed session to order at 7:37 a.m. The Board reconvened into open session at 7:40 a.m.

PRESENT: Board Members Hemmer, Wall, Bokneviz, Rutter and Hasenstein,

EXCUSED: Dr. Ronda Ewald[®] Superintendent; Ms. Carol Topinka[®] Director of Instructional Services; and Mr. Nick Alioto[®] Business Manager

VISITORS: Three (3) public visitors (sign-in sheets retained in official minute book)

President Hemmer reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Mr. Bokneviz to approve the agenda for August 17, 2005. Motion was unanimously approved.

ACTION ITEMS:

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the following Agenda Action Item was unanimously approved:

A. Personnel Items:

1. The letter of resignation consistent with the terms of the severance agreement and release of Dr. Ronda Ewald, Superintendent of Schools effective August 17, 2005.

Upon motion by Mr. Boknevitz, seconded by Ms. Hasenstein, the President declared the special meeting adjourned at 7:41 a.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

August 15, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 6:00 p.m.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, future negotiations with the St. Francis Education Association, staffing for 2005-2006 and District personnel.

PRESENT: Board Members Hemmer, Wall, Boknevitz, Rutter, Hasenstein and Ms. Carol Topinka ☞ Director of Instructional Services

EXCUSED: Superintendent Ewald and Mr. Nick Alioto ☞ Business Manager

VISITORS: None

The President called closed session to order at 6:00 p.m. The Board reconvened into open session at 6:30 p.m., taking no action.

The regular meeting in the High School Library commenced at 6:30 p.m.

PRESENT: Board Members Hemmer, Wall, Boknevitz, Rutter, Hasenstein, and Ms. Carol Topinka - Director of Instructional Services

EXCUSED: Superintendent Ewald and Mr. Nick Alioto ☞ Business Manager

VISITORS: Ms. Michelle Mancl ☞ Willow Glen Primary School Principal; Mr. Blake Peuse ☞ Deer Creek Intermediate Principal; and three (3) public visitors (sign-in sheets retained in official minute book)

President Hemmer reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Ms. Hasenstein to approve the agenda for August 15, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS:

Alderman Ted Jarosh expressed concern about having sufficient crossing guards at the reconfigured primary and intermediate

schools.

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda recommendations. Item 9a, i, the minutes of July 29, 2005 was removed.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the following Consent Agenda Action Items were unanimously approved:

- ☐ Corrected Minutes of August 1, 2005
- ☐ Minutes of August 3, 2005
- ☐ Bills totaling \$169,584.57 and payroll and payroll-related bills totaling \$368,345.59.
- ☐ Personnel Items:
 1. The appointment of Angela Olson as High School English Teacher for the 2005-2006 school year.
 2. The appointment of Sarah Marcet as High School English Teacher for the 2005-2005 school year.
 3. The appointment of April Alexander as High School Mathematics Teacher for the 2005-2006 school year.
 4. The appointment of Susan Marion as Elementary Special Education Teacher for the 2005-2005 school year.

Upon motion by Ms. Rutter, seconded by Mr. Boknevit, the Early Childhood Support Project 66.03 Agreement was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Ms. Michelle Mancl, Willow Glen Primary School Principal presented an enrollment update to the School Board. Presently, there are 64 students registered for K5; 86 students for 1st grade; 76 students for 2nd grade; and 75 students for 3rd grade. A few minor repairs were addressed on a recent walk-through of the building with Miron Construction. The shuttle bus service between the elementary schools has been scheduled.

Mr. Blake Peuse, Deer Creek Intermediate Principal presented an update to the School Board. The remodeling of Deer Creek is almost complete. There is a carpeting problem in two of the 7th and 8th grade classrooms. Mr. Peuse is working on some ideas on how to address the repair of the carpeting in these rooms. Teachers have been coming in to get their rooms set up. Ordered items are beginning to arrive. Presently, there are 82 students registered for 4th grade; 84 students for 5th grade; 86 students for 6th grade; 92 students for 7th grade; and 103 students for 8th grade.

Ms. Mancl discussed her work with a committee that is working on new report cards. A Report Card will be based on State Standards and will be a form of communication to parents, staff and School Board.

The second reading of revised School Board Policy B-05 on ☐ Student Fees, ☐ was tabled for further revisions. Board Clerk Rutter will contact Business Manager, Mr. Nick Alioto to verify if this revised policy will be available for either the August 29th or September 7th meeting.

The second reading of revised School Board Policy D-05A and D-05B on ☐ Full/Part-Time Students, ☐ was reviewed. Upon motion by Mr. Boknevit, seconded by Ms. Rutter, revised School Board Policy D-05A and D-05B on ☐ Full/Part-Time Students ☐ was unanimously approved.

There was no report from Business Manager, Mr. Nick Alioto, as he was excused from attending this meeting.

There was no report from Superintendent Ewald, as she was excused from attending this meeting.

Instructional Services Director, Ms. Carol Topinka reported on the following:

- 1) Mr. John Roscioli is creating the census in regards to GASB. The actuary has all information and a report will be presented to the Board in September.
- 2) Ms. Topinka presented an overview of District activities, which included:
 - ☐☐ Textbook Purchases
 - ☐☐ All District Administrators will attend the Hope Foundation Conference on August 17-19, 2005.
 - ☐☐ Professional Reading Course ☐☐ Coordinated by Sue Dohr / Carol Topinka
 - ☐☐ Summer School Attendance

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) Continued negotiations with the District and the St. Francis Education Association are scheduled for tomorrow, August 16, 2005.
- 2) The Wisconsin Association of School Board☐s Regional Meeting is October 5th at the Country Springs Hotel in Waukesha.
- 3) The Board is participating in the St. Francis Days Annual Parade on September 3rd at 11:00 a.m. Board Clerk Rutter will purchase candy for the parade.
- 4) Ms. Carol Topinka will be overseeing the New Teacher Orientation on Monday, August 29, 2005.
- 5) The District will partner with the St. Francis Public Library by storing books for them.

Upon motion by Mr. Boknevitz, seconded by Ms. Rutter, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PRESENT: Board Members Hemmer, Wall, Boknevitz, Rutter, Hasenstein, and Ms. Carol Topinka ☐☐ Director of Instructional Services

EXCUSED: Superintendent Ewald and Mr. Nick Alioto ☐☐ Business Manager

VISITORS: None

The President called closed session to order at 7:49 p.m. The Board reconvened into open session at 8:00 p.m., taking no action.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitz, the President declared the regular meeting adjourned at 8:00 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SPECIAL SCHOOL BOARD MEETING

HELD IN THE DISTRICT OFFICE

August 3, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:17 p.m.

PRESENT: Board Members Hemmer, Rutter and Hasenstein,

EXCUSED: Board Members Wall, Boknevitz and Superintendent Ewald

VISITORS: None

President Hemmer reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Hasenstein, seconded by Ms. Rutter to approve the agenda for August 3, 2005. Motion was unanimously approved.

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda recommendations. There was none.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the following Consent Agenda Action Items were unanimously approved:

- FF** Personnel Items:
1. The letter of resignation from Michael Piscotti, High School Teacher effective August 3, 2005.
 2. The proposed Reading Teacher position (previously discussed at the August 1, 2005 School Board meeting) to provide reading instruction and assessment to selected student grades 6-12.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the President declared the special meeting adjourned at 5:20 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

August 1, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:35 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Wall, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, future negotiations with the St. Francis Education Association, staffing for 2005-2006 and District personnel.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, and Hasenstein

EXCUSED: Superintendent Ewald

VISITORS: Ms. Carol Topinka - Director of Instructional Services

The President called closed session to order at 5:35 p.m. The Board reconvened into open session at 6:30 p.m., taking no action.

The regular meeting in the High School Library commenced at 6:30 p.m.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein, Ms. Carol Topinka - Director of Instructional Services, and Mr. Nick Alioto – Business Manager

EXCUSED: Superintendent Ewald

VISITORS: Mr. Blake Peuse, Deer Creek Intermediate Principal; three (3) public visitors (sign-in sheets retained in official minute book)

President Hemmer reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Ms. Wall to approve the agenda for August 1, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda recommendations. Item 9a, viii, item #1, the letter of resignation from Ms. Carol Topinka, Director of Instructional Services was removed.

Upon motion by Mr. Boknevit, seconded by Ms. Hasenstein, the following Consent Agenda Action Items were unanimously approved:

- Minutes of June 11, 2005
- Minutes of July 13, 2005
- Minutes of July 21, 2005
- Minutes of July 22, 2005
- Minutes of July 27, 2005
- Minutes of July 28, 2005
- Bills totaling \$157,157.00 and payroll and payroll-related bills totaling \$396,064.25.
- Personnel Items:
 1. The letter of resignation from Gretchen Haugse, High School Teacher effective August 1, 2005.
 2. The letter of resignation from Deborah Weber, Elementary Special Education Teacher effective August 1, 2005.
 3. The appointment of Debra Jordan as Special Education Teacher for the 2005-2006 school year.
 4. The following extra-curricular contracts for the 2005-2006 school year:
 - SFEA Athletics**

| | |
|--|------------|
| George Logic, Boys/Girls Cross Country Coach/HC C2 | \$3,196.70 |
|--|------------|
 - Non-SFEA Athletics**

| | |
|--|------------|
| Steve Young, Girls Varsity Volleyball Coach CII/HC 4Yrs. | \$3,036.87 |
|--|------------|
 - Non-SFEA Extra-Curricular**

| | |
|--------------------------------|------------|
| Hope Carr, Forensics CV 4 Yrs. | \$1,973.97 |
|--------------------------------|------------|

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Ms. Topinka presented the proposed Reading Teacher position and how current grants/funds will pay for the teacher. This Reading Teacher position will compliment, enhance and support the District reading curriculum.

Mr. Blake Peuse, Deer Creek Intermediate Principal presented the 6th grade enrollment update and the possible need for additional staff. After a lengthy discussion, the Board directed Mr. Peuse to validate the present 6th grade enrollment numbers by placing phone calls to families to verify their enrollment for the 2005-2006 school year in the St. Francis School District. Ms. Topinka provided her assistance in explaining there is presently a full-time Special Education Teacher assigned specifically to the 6th grade. In addition, some instructional aide time is also provided to 6th grade.

Mr. Peuse provided rationale to parent letters being mailed in August. The letter provides important information for students and parents regarding the start of the 2005-2006 school year.

Mr. Nick Alioto reported the District is on schedule with the K-8 reconfiguration. The District has not incurred any labor costs with the moving company. New supplies are to arrive approximately August 20, 2005. The Deer Creek parking lot has been completed, with just a few items to be finalized. After discussion, the Board expressed their desire to see the school buildings open in the evening prior to the start of school. The Board understands that teachers are not required to be present, however, would expect building administration to be available.

Revised School Board Policy B-05 on "Student Fees," was discussed. Mr. Alioto will make further revisions and provide Board Clerk Rutter with a revised copy for the August 15, 2005 regular meeting.

Revised School Board Policy D-05A and D-05B on "Full/Part-Time Students," was discussed and tabled until the August 15, 2005 regular meeting to enable the Board to receive and review the cross-referenced policies.

Business Manager, Mr. Nick Alioto reported on the following:

- 1) The Deer Creek parking lot/paving project has been completed. Due to an unforeseen drainage problem, the project went over budget.
- 2) The District's current transportation provider has terminated their contract. Mr. Alioto received pricing information from Alliance and Laidlaw. Lamers may also submit a bid. A decision will be made by the end of the week.
- 3) The District audit will begin August 15, 2005 and will be completed by November 1, 2005.

There was no report from Superintendent Ewald, as she was excused from attending this meeting.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) While Superintendent Ewald is on vacation, Ms. Carol Topinka, Director of Instructional Services, will be performing the duties of the office of Superintendent.
- 2) The 18th Annual Greater St. Francis Open (G.S.F.O.) sponsored by the St. Francis Association of Commerce is scheduled for Monday, August 8th at Grant Park Golf Course, with dinner to follow at the St. Francis Lions Community Center.
- 3) Proposals will be exchanged with the St. Francis Education Association negotiations scheduled for August 3, 2005 at 11:00 a.m. in the St. Francis High School Library.
- 4) There will be no School Board work session on August 8, 2005.

Upon motion by Ms. Hasenstein, seconded by Ms. Hemmer, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, and Hasenstein

EXCUSED: Superintendent Ewald

VISITORS: Ms. Carol Topinka, Director of Instructional Services

The President called closed session to order at 8:50 p.m. The Board reconvened into open session at 9:30 p.m., taking no action.

Upon motion by Ms. Hasenstein, seconded by Ms. Hemmer, the President declared the regular meeting adjourned at 9:30 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SPECIAL SCHOOL BOARD MEETING

HELD IN THE DISTRICT OFFICE

July 28, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 7:35 a.m.

President Hemmer reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevit, seconded by Ms. Rutter to approve the agenda for July 28, 2005. Motion was unanimously approved.

Upon motion by Mr. Boknevit, seconded by Ms. Rutter, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, District personnel.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein and Superintendent Ewald

EXCUSED: None

VISITORS: None

The President called closed session to order at 7:35 a.m. The Board reconvened into open session at 8:37 a.m., taking no action.

Upon motion by Ms. Rutter, seconded by Mr. Boknevit, the President declared the special meeting adjourned at 8:37 a.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SPECIAL SCHOOL BOARD MEETING

HELD IN THE DISTRICT OFFICE

July 27, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 7:30 a.m.

President Hemmer reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevit, seconded by Ms. Rutter to approve the agenda for July 27, 2005. Motion was unanimously approved.

Upon motion by Mr. Boknevit, seconded by Ms. Rutter, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, District personnel.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein and Superintendent Ewald

EXCUSED: None

VISITORS: None

The President called closed session to order at 7:35 a.m. Superintendent Ewald was excused from the closed session at 8:55 a.m. The Board reconvened into open session at 9:10 a.m., taking no action.

Upon motion by Ms. Rutter, seconded by Mr. Bokneviz, the President declared the special meeting adjourned at 9:10 a.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SPECIAL SCHOOL BOARD MEETING

HELD IN THE DISTRICT OFFICE

July 22, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 4:00 p.m.

President Hemmer reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Bokneviz, seconded by Ms. Wall to approve the agenda for July 22, 2005. Motion was unanimously approved.

Upon motion by Ms. Rutter, seconded by Mr. Bokneviz, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, District personnel.

PRESENT: Board Members Hemmer, Wall, Bokneviz, Rutter, and Hasenstein

EXCUSED: Superintendent Ewald

VISITORS: Ms. Carol Topinka, Director of Instructional Services

The President called closed session to order at 4:00 p.m. The Board reconvened into open session at 5:20 p.m., taking no action.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the President declared the special meeting adjourned at 5:20 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SPECIAL SCHOOL BOARD MEETING

HELD IN THE DISTRICT OFFICE

July 21, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:30 p.m.

President Hemmer reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Bokneviz, seconded by Ms. Hasenstein to approve the agenda for July 21, 2005. Motion was

unanimously approved.

Upon motion by Mr. Boknevitz, seconded by Ms. Hasenstein, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, District personnel.

PRESENT: Board Members Hemmer, Wall, Boknevitz, Rutter, and Hasenstein

EXCUSED: Superintendent Ewald

VISITORS: None

The President called closed session to order at 5:30 p.m. The Board reconvened into open session at 6:30 p.m., taking no action.

Upon motion by Mr. Boknevitz, seconded by Ms. Wall, the President declared the special meeting adjourned at 6:30 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SPECIAL SCHOOL BOARD MEETING

HELD IN THE DISTRICT OFFICE

July 13, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 1:05 p.m.

Superintendent Ewald reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Hemmer, seconded by Ms. Rutter to approve the agenda for July 13, 2005. Motion was unanimously approved.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, identify final staffing reductions of 2005-2006.

PRESENT: Board Members Hemmer, Boknevitz, Rutter, Hasenstein, and Superintendent Ewald

EXCUSED: Board Member Wall

VISITORS: Ms. Carol Topinka, Director of Instructional Services; Dr. Gerald Luecht, St. Francis High School Principal;
Ms. Michelle Mancl, Willow Glen Elementary Principal; and Mr. Blake Peuse, Deer Creek Elementary Principal

The President called closed session to order at 1:10 p.m. The Board reconvened into open session at 2:45 p.m., taking the following action:

Upon motion by Ms. Rutter, seconded by Mr. Boknevitz, the elimination of the District Social Worker position due to the uncertainty of the current budget and to comply with contractual language was unanimously approved.

Upon motion by Mr. Boknevitz, seconded by Ms. Hasenstein, the use of fund balance to compensate for the budget reductions necessary due to lacking of funding by the State was unanimously approved.

Upon motion by Ms. Hemmer, seconded by Ms. Hasenstein, the President declared the special meeting adjourned at 2:50 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING
HELD IN THE HIGH SCHOOL LIBRARY

July 11, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 6:00 p.m.

Upon motion by Ms. Hasenstein, seconded by Ms. Hemmer, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, future negotiations with the St. Francis Education Association.

PRESENT: Board Members Hemmer, Rutter, Hasenstein and Superintendent Ewald

EXCUSED: Board Members Wall and Bokenvitz

VISITORS: None

The President called closed session to order at 6:00 p.m. The Board reconvened into open session at 6:33 p.m., taking no action.

The regular meeting in the High School Library commenced at 6:33 p.m.

PRESENT: Board Members Hemmer, Rutter, Hasenstein and Superintendent Ewald

EXCUSED: Board Members Wall and Bokneviz, Ms. Carol Topinka ^{PS} Director of Instructional Services, and Mr. Nick Alioto ^{PS} Business Manager

VISITORS: None (Sign-in sheets retained in official minute book)

Superintendent Ewald reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Hemmer, seconded by Ms. Hasenstein to approve the agenda for July 11, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Ms. Hasenstein, seconded by Ms. Rutter, the following Consent Agenda Action Items were unanimously approved:

- Minutes of June 20, 2005
- Corrected Minutes of July 6, 2005
- Bills totaling \$621,662.94 and payroll and payroll-related bills totaling \$445,333.10.

Personnel Items:

i. The following extra-curricular contract for the 2005-2006 school year:

SFEA Extra-Curricular

Angela Samman, International Club Co-Advisor HS CIII \$919.05

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the District donation of twenty-five (25) Pentium III computers and twenty (20) computer monitors with keyboards and mice from Falk Corporation in care of Mr. and Mrs. Troy Andre was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Revised School Board Policy B-05 on Student Fees, was discussed and tabled until the August 1, 2005 regular meeting.

Revised School Board Policy D-09 on Student Attendance, was discussed. Upon motion by Ms. Rutter, seconded by Ms. Hemmer, Policy D-09, including the additional revisions, was unanimously approved.

The Board reviewed the following Board/Administration share beliefs statements for approval:

In the St. Francis School District, students are our #1 priority.

We believe:

Education is an innovative, evolving, process based on student needs and measured by a year's progress in a year's time.

Support and intervention are provided in a physically and emotionally safe learning environment.

A student's education integrates academics, arts, activities and athletics.

Learning is a shared responsibility among the student, family, staff and community.

Upon motion by Ms. Hemmer, seconded by Ms. Hasenstein, the District's share beliefs were unanimously approved.

Superintendent Ewald reported on the following:

- 1) The District recently had a commercial made at the St. Francis High School on June 22, 2005 for Square/Joint, a sports equipment company. The company is paying the District \$1,000.00 for use of the High School facilities.
- 2) The St. Francis Fire Department and the District is working together to address the garage facility issues at Deer Creek Elementary.
- 3) The District toured the Cousin's Center in St. Francis on July 6, 2005. The Archdiocese is interested in selling the property and is seeking proposals. The District is gathering data to respond.
- 4) Deer Creek and Willow Glen Principals report the K-8 reconfiguration process is progressing very smoothly.
- 5) Superintendent Ewald shared with the School Board communications regarding the State funding and budget impact.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) The next SWSA meeting is tomorrow morning in Wauwatosa at 7:30 a.m. Superintendent Ewald and Board Member Hasenstein will be attending this meeting.
- 2) The July 25, 2005 Board meeting was discussed. Board Clerk Rutter will be unable to attend.
- 3) Reviewed future meeting dates.
- 4) Kathleen Rutter and Jacqueline Hemmer will attend the Wisconsin Association of School Board Leadership Conference in

Wausau on July 15-16, 2005.

- 5) The Board requested Superintendent Ewald to review with staff the District's policies regarding waiver of school fees due to financial hardship.
- 6) The Wisconsin Association of School Boards has hired Mr. John Ashley as Executive Director effective August 1, 2005.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, additional lay-offs for 2005-2006 and salaries of non-represented employees.

PRESENT: Board Members Hemmer, Rutter, Hasenstein and Superintendent Ewald

EXCUSED: Board Members Wall and Boknevitc

VISITORS: None

The President called closed session to order at 7:35 p.m. The Board reconvened into open session at 10:05 p.m., taking the following action:

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the proposed annual salary increases for non-union personnel, to include the Superintendent, Director of Instructional Services, Building Principals, Athletic/Recreation Coordinator, District Secretary and Financial Clerk positions, were unanimously approved.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the President declared the regular meeting adjourned at 10:05 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SCHOOL BOARD WORK SESSION

HELD IN THE HIGH SCHOOL LIBRARY

July 6, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 7:30 a.m.

PRESENT: Board Members Hemmer, Boknevitc, Rutter, and Superintendent Ewald

EXCUSED/ABSENT: Board Members Wall and Hasenstein, Instructional Services Director, Ms. Topinka

VISITORS: Ms. Michelle Mancl, Willow Glen Principal; Mr. Blake Peuse, Deer Creek Principal; and Dr. Gerald Luecht, St. Francis High School Principal

The meeting was posted in accordance with the open meeting laws of the State of Wisconsin.

WORK SESSION TOPICS:

The Board and Administration worked together to develop the following four (4) belief statements:

In the St. Francis School District, students are our #1 priority.

We believe:

- Education is an innovative, evolving process based on student needs and measured by a year's progress in a year's time.
- Support and intervention are provided in a physically and emotionally safe learning environment.
- A student's education integrates academics, arts, activities and athletics.
- Learning is a shared responsibility among the student, family, staff and community.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitz, the President declared the work session adjourned at 9:30 a.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

June 20, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:30 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, including additional lay-offs and staffing for 2005-2006.

PRESENT: Board Members Hemmer, Wall, Boknevitz, Rutter, and Superintendent Ewald

EXCUSED: Board Member Hasenstein

VISITORS: None

The President called closed session to order at 5:30 p.m. The Board reconvened into open session at 6:30 p.m., taking the following action:

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the two-year contract for the Information Management Systems Coordinator was unanimously approved.

The regular meeting in the High School Library commenced at 6:30 p.m.

PRESENT: Board Members Hemmer, Wall, Boknevitz, Rutter, and Superintendent Ewald

EXCUSED: Board Member Hasenstein, Ms. Carol Topinka ☞ Director of Instructional Services, and Mr. Nick Alioto ☞ Business Manager

VISITORS: 2 Visitors (Sign-in sheets retained in official minute book)

Superintendent Ewald reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevitz, seconded by Ms. Rutter to approve the agenda for June 20, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS:

A thank you note from retiring High School Physical Education Teacher, Judy Richmond, expressing her gratitude for the District gift and luncheon.

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Ms. Wall, seconded by Ms. Rutter, the following Consent Agenda Action Items were unanimously approved:

- ☐ Minutes of June 6, 2005
- ☐ Minutes of June 8, 2005
- ☐ Minutes of June 13, 2005
- ☐ Bills totaling \$192,123.92 and payroll and payroll-related bills totaling \$533,073.97.
- ☐ Personnel Items:

- i. The resignation request of Erin Jex, High School Teacher effective June 30, 2005.
- ii. The resignation request of Jessica Kruszka, Elementary School Teacher effective June 30, 2005.
- iii. The appointment of Stephanie Henkhaus from 50% to 100% FTE Art Teacher.
- iv. The appointment of Krystyna Daton as part-time Library Media Paraprofessional for the 2005-2006 school year.
- v. The 2005 family medical leave for Rebecca Ribar, School Psychologist.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitz, the Continued Spending Resolution was unanimously approved.

Upon motion by Ms. Rutter, seconded by Ms. Wall, the 2005 Cash Defeasance Resolution authorizing the establishment of an escrow account with respect to certain outstanding general obligation refunding bonds dated October 1, 1995 was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

New School Board Policy B-12 on ☐Major Maintenance Projects,☐ was reviewed. Upon motion by Mr. Boknevitz, seconded by Ms. Rutter, new School Board Policy B-12 on ☐Major Maintenance Projects☐ was unanimously approved.

Revised School Board Policy D-09 on ☐Student Attendance,☐ was discussed and tabled for a 4th reading at the July 11, 2005 regular meeting.

Re-titled and revised School Board Policy D-14 on ☐Access to Public Records,☐ was discussed. Upon motion by Ms. Rutter, seconded by Mr. Boknevitz, Policy D-14, including Exhibit 1, was unanimously approved.

Superintendent Ewald reported on the following:

- 1) The weekly update from Mr. Matt Karshna, the District Facilities Maintenance employee was presented to the School Board. There will be follow-up on questions raised concerning Sieman's projected costs and pool maintenance / asphalt paving at Deer Creek Elementary. The Board inquired on the timeline on receiving a report on the Actuary (GASB) Study.
- 2) Superintendent Ewald presented an update on the recent group of Superintendents' visit with the Governor on June 14, 2005. Superintendent Ewald stated the meeting was very beneficial and the small group of Superintendents that attended allowed for quality time. The negative impact of a reduction in the per pupil inflationary increase to St. Francis and all districts was a message the Governor heard clearly. The news release crafted (with Board revisions) after that meeting will hopefully be in an upcoming edition of the Cudahy-St. Francis Reminder newspaper.
- 3) A staffing / enrollment update for the 2005-2006 school year was presented. The District will be taking some kids off the Open Enrollment wait lists, due to the declination of seats. The District will be posting for positions in Secondary Math and English, as well as, Elementary Special Education.
- 4) Superintendent Ewald presented the Board with answers to their questions regarding District van rentals and the qualifications of drivers. Superintendent Ewald expressed her appreciation to Mr. John Kloppenburg for the thorough job of answering the Board's questions.
- 5) The regular School Board meetings for October are scheduled for October 3, 2005 and October 17, 2005. There will be a

need to call a special meeting after October 17th to approve the tax levy.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) The July 6, 2005 Board Work Session was discussed. Board Members Boknevitc and Wall will be unable to attend the July 6, 2005 work session, but will give their information for the meeting to Board President Hemmer.
- 2) The St. Francis School Board will participate in the City of St. Francis Fourth of July Parade. Superintendent Ewald will be unable to participate, as she will be out of town.
- 3) Superintendent Ewald will respond to the St. Francis Days Committee approving utilization of School District grounds for the Annual St. Francis Days celebration held over Labor Day weekend.
- 4) Board Member, Liz Hasenstein will attend future SWSA meetings with Superintendent Ewald. The next meeting is scheduled for July 12, 2005.

The scheduled closed session after the meeting was cancelled.

Upon motion by Mr. Boknevitc, seconded by Ms. Rutter, the President declared the regular meeting adjourned at 8:04 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SCHOOL BOARD WORK SESSION
HELD IN THE HIGH SCHOOL LIBRARY

June 13, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 4:00 p.m.

PRESENT: Board Members Hemmer, Wall, Rutter, Hasenstein, Superintendent Ewald and Instructional Services Director, Ms. Topinka

EXCUSED/ABSENT: None

VISITORS: Ms. Michelle Mancl, Willow Glen Principal; Mr. Blake Peuse, Deer Creek Principal; and Dr. Gerald Luecht, St. Francis High School Principal

Superintendent Ewald reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Hemmer, seconded by Ms. Rutter to approve the agenda for June 13, 2005. Motion was unanimously approved.

WORK SESSION TOPICS:

The Building Principals presented reports of the past year and their goals / focus for 2005-2006.

A discussion of shared beliefs ensued.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitc, the President declared the work session adjourned at 6:30 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SPECIAL SCHOOL BOARD MEETING
HELD IN THE DISTRICT OFFICE

June 8, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:02 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(f)(b) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons where if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, specifically student discipline.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein, Superintendent Ewald,

EXCUSED: None

VISITORS: Dr. Gerald Luecht, St. Francis High School Principal

The President called closed session to order at 5:02 p.m. The Board reconvened into open session at 5:40 p.m., taking the following action:

Upon motion by Ms. Hemmer, seconded by Mr. Boknevit, the Board approved the High School Principal's recommendation for discipline of two (2) senior students.

Upon motion by Mr. Boknevit, seconded by Ms. Rutter, the President declared the regular meeting adjourned at 5:40 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

June 6, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:30 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, including additional lay-offs and staffing for 2005-2006.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein, Superintendent Ewald,

EXCUSED: None

VISITORS: None

The President called closed session to order at 5:30 p.m. The Board reconvened into open session at 6:33 p.m., taking no action.

The regular meeting in the High School Library commenced at 6:33 p.m.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein, Superintendent Ewald, Ms. Carol Topinka ^{PS} Director of Instructional Services, and Mr. Nick Alioto ^{PS} Business Manager

EXCUSED: None

VISITORS: 3 Visitors (Sign-in sheets retained in official minute book)

Superintendent Ewald reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Mr. Boknevit to approve the agenda for June 6, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE


COMMUNICATIONS: None


COMMENTS FROM VISITORS: Mr. Dan Rank discussed the recent senior class prank at the High School and asked the Board to reconsider the decision of not allowing those involved to participate in the graduation ceremony.

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. Item 9a, iii, #2 was removed.

Upon motion by Ms. Rutter, seconded by Ms. Wall, the following Consent Agenda Action Items were unanimously approved:

 Minutes of May 16, 2005

 Bills totaling \$230,247.67 and payroll and payroll-related bills totaling \$620,182.28.

 Personnel Items:

i. The resignation request of Christian Tomsey, High School Teacher effective June 30, 2005.

ii. The appointment of Peggy Pfeffer as part-time Library Media Paraprofessional for the 2005-2006 school year.

iii. The appointment of Marilyn Rottel as part-time Library Media Paraprofessional for the 2005-2006 school year.

iv. The Board approved the following extra-curricular contracts for the 2005-2006 school year:

SFEA Athletic

Terry Benka, Boys Varsity Golf Coach CII/HC
\$ 3,196.70

Carrie Miller, Girls Varsity Softball Coach CII/HC
3,196.70 \$

SFEA Extra-Curricular

Chris Dusold, HS Detention Supervisor CIV
2,928.00 \$

Molly Gallegos, Peer Helper Advisor CIII
799.18 \$

Peter Graven, Elementary Student Council Co-Advisor WG CIII
\$ 639.34

Peter Graven, Web Master WG
1,742.20 \$

Trevor Loes, HS Band and Choir CIII
3,356.54 \$

Nicole Mastaglio, HS Newspaper \$

2,157.77

Drew Novotny, Drama Director (2 Play Min/1st & 2nd Semester) CV \$ 4,155.71

Yukari Pack, Teacher ☞ Extra Class CIV \$
2,928.00

Jane Perkins, Web Master DC \$
1,742.20

Non-SFEA Athletics

Mark Beaumont, Asst. Varsity Football Coach/EA C1 4+YRS \$ 3,036.87

Peggy Chmielewski, Jr. High Volleyball Coach, C6 3YR (7th Grade) \$
1,150.81

Nick Dean, 8th Grade Boys Basketball Coach, C6 2YRS \$
1,086.88

Andrea O☞Connell-Kainz, Boys & Girls Asst. Track Coach CII/EA 5YR \$ 2,429.49

Joe Paczocha, Boys Varsity Basketball Co-Coach CI/HC, 5YRS \$ 1,873.96

The Continued Spending Resolution was tabled until the June 20, 2005 regular meeting.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitiz, the 2005-2006 CESA #1 Contract was unanimously approved.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitiz, the 2005 Summer School contracts were approved contingent upon adequate student enrollment for each course offered.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

A sample of new School Board Policy B-12 on ☞Major Maintenance Projects,☞ was reviewed and tabled for further revision. This new policy will be revisited at a future meeting.

Revised School Board Policy D-09 on ☞Student Attendance,☞ was discussed and then tabled for further revision. Policy D-09 will be revisited at a future meeting.

Re-titled and revised School Board Policy D-14 on ☞Access to Public Records,☞ was discussed and then tabled for further revision. Policy D-14 will be revisited at a future meeting.

New School Board Policy D-14A on ☞Records Retention,☞ was reviewed and upon motion by Mr. Boknevitiz, seconded by Ms. Wall, Policy D-14A was unanimously approved.

New School Board Policy E-09 on ☞Reading Instruction,☞ was tabled for a future meeting.

High School English Teacher, Ms. Nicole Morawski, presented an overview of the 2005-2006 High School English courses.

Ms. Carol Topinka presented summer school enrollment numbers to the School Board. The Board has approved that there can be an enrollment of no less than ten (10) students in each Summer School class offered.

The transportation contract between Bestway and the St. Francis School District has been terminated. Mr. Alioto and Mr. Kloppenburg will be sending out request for proposals.

Business Manager, Mr. Nick Alioto reported on the following:

- 1) The weekly update from Mr. Matt Karshna, the District Facilities Maintenance employee.
- 2) Vandalism/pranks have been an expense to the District.
- 3) The District☞s search for a transportation van continues.

There was no report from Instructional Services Director, Ms. Carol Topinka.

Superintendent Ewald reported on the following:

- 1) An overview of the contributions Bridges to Learning provided to the District was reviewed. Family Night Out and computer classes will continue.
- 2) Superintendent Ewald presented a staffing / enrollment update for the 2005-2006 school year. Presently, there are 419 students enrolled at Deer Creek Elementary and 349 students enrolled at Willow Glen Elementary. At the present, there are four (4) sections of 1st grade serving 81 students and three (3) sections of 6th grade serving 76 students. At the present time, teachers previously laid off are re-called; however, there are still some paraprofessional positions that will continue to be on lay-off. Teaching positions will be posted.
- 3) Ms. Nicole McKinny will be joining the St. Francis District as an Administrative Intern from Alverno College for the summer school, working with Mr. Blake Peuse and Ms. Michelle Mancl.
- 4) Superintendent Ewald will be visiting with the Governor with a group of Superintendents on June 14, 2005.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) The St. Francis School Board will participate in the St. Francis Days Annual Parade
- 2) President Hemmer expressed her appreciation to Lisa Jarosh for her help with the coordination of the Open Enrollment / Chapter 220 New Student Barbeque on June 2, 2005.

Several School Board Members requested a special meeting to discuss the recent incident at the High School and the subsequent consequences. The closed session meeting will be held on Wednesday, June 8, 2005 at 5:00 p.m. in the District Office.

The scheduled closed session after the meeting was cancelled.

Upon motion by Mr. Boknevitz, seconded by Ms. Rutter, the President declared the regular meeting adjourned at 8:50 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

May 16, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:30 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, including additional lay-offs, personnel resignation and staffing for 2005-2006.

PRESENT: Board Members Hemmer, Wall, Boknevitz, Rutter, Hasenstein, Superintendent Ewald,

EXCUSED: None

VISITORS: None

The President called closed session to order at 5:30 p.m. The Board reconvened into open session at 6:30 p.m., taking the following action:

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the corrected personnel resignation agreement was unanimously approved as presented.

The regular meeting commenced at 6:30 p.m.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein, Superintendent Ewald, Ms. Carol Topinka ☐
Director of Instructional Services, and Mr. Nick Alioto ☐ Business Manager

EXCUSED: None

VISITORS: 5 Visitors (Sign-in sheets retained in official minute book)

Superintendent Ewald reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Mr. Boknevit to approve the agenda for May 16, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS: Non

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Mr. Boknevit, seconded by Ms. Rutter, the following Consent Agenda Action Items were unanimously approved:

- ☐ Corrected Minutes of May 2, 2005
- ☐ Minutes of May 9, 2005
- ☐ Bills totaling \$164,986.63 and payroll and payroll-related bills totaling \$367,111.84
- ☐ Personnel Items:

i. That the Board approve the following extra-curricular contracts for the 2005-2006 school year:

SFEA Athletic

| | |
|---|----|
| Terry Benka, Freshman Girls Tennis Coach/EA C2 2,557.36 | \$ |
| James Dorlack, Boys Varsity Baseball Coach CII 3,196.70 | \$ |
| James Dorlack, Girls JV Softball Coach, CII/EA 2,557.36 | \$ |
| Erich Gottfried, Boys Freshman Baseball Coach C2 2,557.36 | \$ |
| Mike King, Boys Varsity Tennis Coach CII/HC 3,196.70 | \$ |
| Larry Lesniewski, Boys JV Golf Coach, CII/EA 2,557.36 | \$ |
| George Logic, Boys/Girls Head Track Coach, CII/HC 4,795.05 | \$ |
| Kimberly Palazzo, Boys/Girls Asst. Track Coach CII/NA 2,557.36 | \$ |

| | |
|---|----|
| Dave Santi, Boys Freshman Basketball Coach C1/EA 3,196.70 | \$ |
| Dave Santi, JV Football Coach/C1 EA 3,196.70 | \$ |
| Melissa Zeman, Freshman Volleyball Coach/EA C2 2YR 2,557.36 | \$ |
| Melissa Zeman, Jr. High Volleyball Coach C6 (8 th Grade) 1,278.68 | \$ |

SFEA Extra-Curricular

| | |
|--|-------------|
| Terry Benka, National Honor Society Advisor, CIII 799.18 | \$ |
| Terry Benka, 10 th Grade Class Advisor, CIII \$ 639.34 | |
| Claudia Busateri, Earthkeepers Club/Deer Creek, CIII \$ 799.18 | |
| Laura Edwin, 11 th Grade Co-Class Advisor, CIII 919.05 | \$ |
| Erich Gottfried, Science Club Advisor/HS, CIII 799.18 | \$ |
| Larry Hanlon, International Club Co-Advisor/HS, CIII \$ 919.05 | |
| Carla Herried, Peer Helper Advisor, CIII 799.18 | \$ |
| Mike King, Web Master/HS | \$ 1,742.20 |
| Morinville, Cadets/Deer Creek, CIII \$ 1,118.85 | |
| Ellen Kohls, 11 th Grade Co-Class Advisor, CIII 919.05 | \$ |
| Nicole Morawski, Co-Pep Club Advisor, CIII \$ 799.18 | |
| Yukari Pack, Japan ☐ USA Connection 1,038.93 | \$ |
| Dave Santi, 12 th Grade Class Advisor, CIII 1,838.10 | \$ |
| Eileen Wagner, Readers/Writers Workshop Club 799.18 | \$ |
| Steve Wills, FBLA Advisor, CIII 799.18 | \$ |
| Missy Zeman, Elementary Student Council/Deer Creek, CIII 1,278.68 | \$ |

Non-SFEA Athletics

| | |
|--|----|
| Mike Barna, Boys Freshman Tennis Coach/NA CII 2YR \$ 2,045.89 | |
| John Jelacic, 8 th Grade Boys Basketball Coach, C6 3YRS 1,150.81 | \$ |
| John Kloppenburg, Boys Varsity Basketball Co-Coach, CI/HC 6YRS 1,873.96 | \$ |
| Earl Kloss, JV Football Coach/EA C1 4+YRS \$ 3,036.87 | |
| Clayton Lynde, Asst. Varsity Football Coach/EA C1 4+YRS 3,036.87 | \$ |
| Scott Santi, Asst. Freshman Football Coach/EA C1 4+YRS 2,024.58 | \$ |
| Doug Sarver, Head Varsity Football Coach/HC C1 4+YRS 3,974.92 | \$ |
| Joseph Saskowski, Soccer Coach # Rec. Dept. \$ 500.00 | |
| Joseph Saskowski, Girls JV Basketball Coach C1/EA, 4+YRS 3,036.87 | \$ |
| Dave Scheel, Freshman Football Coach/EA C1 4YR 2,024.58 | \$ |
| Mike Sherman, Head Girls Tennis Coach/HC C2 4+YRS 3,036.87 | \$ |
| Rachel Swick, JV Girls Tennis Coach/EA C2 5YRS 2,429.49 | \$ |
| Mike Szydlowski, Girls Varsity Basketball Coach 3,947.92 | \$ |
| Mike Szydlowski, Girls Jr. High Basketball Coach/JH C6 4+YRS \$ 1,214.75 | |

Non-SFEA Extra-Curriculars

| | |
|---|----|
| Beth Obst, Jr. High Pep Squad Coach, 3YR 1,150.81 | \$ |
| Bobbie Raatz, Spirit Squad Coach (Fall) / SS CV 5YRS \$ 1,214.75 | |
| Bobbie Raatz, Spirit Squad Coach (Winter) / SS CV 5YRS 1,518.43 | \$ |
| Mike Szydlowski, HS Student Council Advisor, CIII 4+YRS 1,366.59 | \$ |

Upon motion by Mr. Boknevit, seconded by Ms. Rutter, the Willow Glen / Deer Creek safety cadet field trip request to Six Flags Great America in Gurnee, Illinois was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Mr. Pat Fennimore of Public Business Consulting Group presented an overview of the comprehensive 10-year maintenance plan for the District. Mr. Alioto will present the plan to the Facilities Committee, who will recommend items for possible referendum. Mr. Fennimore suggested the District adopt a preventative maintenance policy. This policy would provide objective rationale that would prioritize projects. A sample policy will be presented for a first reading at the June 6th meeting.

A list of summer 2005 maintenance projects was presented to the Board. After review and upon motion by Ms. Rutter, seconded by Mr. Boknevit, Plan #1 was unanimously approved. Mr. Alioto will research the cost of have Section H, the driveway connecting the front and back parking lots at Deer Creek Elementary asphalted.

The Administrative Team and the Board will meet June 13, 2005 to work together to develop ~~the~~beliefs ~~of~~ in conjunction with the District's vision and mission statement.

Upon motion by Mr. Boknevit, seconded by Ms. Rutter, the Board unanimously approved \$8,000.00 to replace the District van. A discussion ensued regarding vans rented for District sporting events. Superintendent Ewald will follow-up on questions raised.

Mr. Nick Alioto presented a brief 2005-2006 budget update. At the present time, enrollment numbers are not as high as the District projected in the 2005-2006 budget.

A report from Mr. Matt Karshna, a District Facilities Maintenance employee, was presented for review. Future reports will reflect in what buildings the work has been completed. The Board will receive copies of the reports sent to the Business Manager.

Instructional Services Director, Ms. Carol Topinka reported on the following:

- 1) A \$95,000.00 alternative education grant was awarded to the District for the 2005-2006 school year. This grant has a 5-year rollout. The money will be used to fund the District's At-Risk Program at the High School.
- 2) A proposal from the High School Improvement Team will be presented at the June 13, 2005 School Board work session. This proposal outlines how the District can improve reading and writing at the High School.
- 3) Mr. Bretzel, Mr. King, and Mr. Graven recently attended the Green Lake Math Conference. Ms. Topinka expressed her appreciation to Mr. Bretzel on his coordination of the conference.

Superintendent Ewald reported on the following:

- 1) Concerns have been expressed regarding the increased cost of ~~the~~Lunch & Games ~~for~~ Summer Cool. The District needs to be consistent with the message given to concerned parents as to why the fees were increased.
- 2) The EOCA grant was discussed regarding how Willow Glen can work with resources to be parent partners.
- 3) The Board received a copy of revised School Board Policy D-14; ~~the~~Procedures for Public Records. ~~This~~ This policy will be presented for a 1st reading approval at the June 6, 2005 regular meeting.
- 4) The District has some important upcoming dates:

| | |
|-----------------------|---|
| May 18 th | Willow Glen Open House & Fine Arts Night at 5:00 to 7:00 p.m. |
| May 19 th | Deer Creek Open House & Fine Arts Night at 5:00 to 7:00 p.m. |
| May 23 rd | Steering Committee for Reconfiguration at 4:00 to 6:00 p.m., High School Library |
| May 24 th | SF Association of Commerce Scholarship Dinner / Polonez Restaurant at 6:30 p.m. |
| May 24 th | Band Concert |
| May 25 th | National Honor Society at 6:30 p.m. / Senior Awards at 7:00 p.m. |
| June 2 nd | Open Enrollment / 220 New Student Barbeque at High School - 5:00 to 7:00 p.m. |
| June 9 th | High School Graduation at 7:00 p.m. |
| June 10 th | District Italian Luncheon at 12:00 to 1:30 p.m. |

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) A School Board work session is scheduled for Monday, June 13th from 3:30 p.m. to 6:00 p.m. in the High School Library.
- 2) President Hemmer discussed various ideas on how the District could improve the declining enrollment.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the Board moved into closed session according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein, Superintendent Ewald,

EXCUSED: None

VISITORS: None

The President called closed session to order at 9:00 p.m. The Board reconvened into open session at 9:35 p.m., taking no action.

Upon motion by Mr. Boknevit, seconded by Ms. Rutter, the President declared the regular meeting adjourned at 9:35 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SCHOOL BOARD WORK SESSION

HELD IN THE DISTRICT OFFICE

May 9, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 4:00 p.m.

PRESENT: Board Members Hemmer, Wall, Rutter, Hasenstein, and Superintendent Ewald

EXCUSED/ABSENT: Board Treasurer Boknevit

VISITORS: None

Superintendent Ewald reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Hemmer, seconded by Ms. Hasenstein to approve the agenda for May 9, 2005. Motion was unanimously approved.

WORK SESSION TOPICS:

The Board reviewed the District's vision and planning.

In discussion, the Board determined the vision of the St. Francis School District is to be an institution of educational excellence that provides the opportunity for all students to become lifelong learners, who contribute positively to an ever-changing society.

The mission of the St. Francis School District is to maximize the potential of each student.

The Board will continue to discuss the vision and mission of the St. Francis School District.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the President declared the work session adjourned at 6:30 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

May 2, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:45 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, including personnel resignation and staffing for 2005-2006.

PRESENT: Board Members Hemmer, Wall, Boknevitz, Rutter, Hasenstein, Superintendent Ewald,

EXCUSED: None

VISITORS: Mr. Nick Alioto, Business Manager (arrived at 6:00 p.m.)

The President called closed session to order at 5:45 p.m. The Board reconvened into open session at 6:30 p.m., taking no action.

The regular meeting commenced at 6:30 p.m.

PRESENT: Board Members Hemmer, Wall, Boknevitz, Rutter, Hasenstein, Superintendent Ewald, Ms. Carol Topinka ☐ Director of Instructional Services, and Mr. Nick Alioto ☐ Business Manager

EXCUSED: None

VISITORS: 4 Visitors (Sign-in sheets retained in official minute book)

Superintendent Ewald reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevitz, seconded by Ms. Hasenstein to approve the agenda for May 2, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Mr. Boknevitz, seconded by Ms. Wall, the following Consent Agenda Action Items were unanimously approved:

☐ Minutes of April 18, 2005

☐ Bills totaling \$134,221.78 and payroll and payroll-related bills totaling \$173,404.09.

☐ Personnel Items:

1. The appointment of Katie Cerniglia as Physical Education Teacher for the 2005-2006 school year.

Upon motion by Mr. Boknevitz, seconded by Ms. Hasenstein, the appointment of Kathleen A. Rutter as representative of the St. Francis School District to the Cooperative Educational Services Agency #1 2005 Annual Convention was approved.

Upon motion by Mr. Boknevitz, seconded by Ms. Rutter, the gift of a Spinnet piano with bench to the District from Mr. and Mrs. James

McManus was approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

The third reading of revised School Board Policy D-24 ☐☐ Public School Open Enrollment☐ was discussed. After further review and upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the revised School Board Policy D-24 ☐☐ Public School Open Enrollment☐ was unanimously approved.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the following Mental Health Parity Act (HIPAA) resolutions were unanimously approved.

RESOLVED, that the District hereby elects to exempt its employee health benefit plans from the mandates that would otherwise be required under the Federal Mental Health Parity Act.

FURTHER RESOLVED, that the Superintendent or Superintendent☐s Designee will have the authority to take any and all actions necessary to implement the intent of the foregoing resolution including, but not limited to, the preparation and distribution of appropriate notices to health plan participants, employee representatives and the Center for Medicare and Medicaid Services.

Business Manager, Mr. Nick Alioto reported on the following:

- 1) Mr. Nick Alioto presented the Facilities Study Committee High School cafeteria design study results. Mr. Alioto pointed out several areas that need to be considered when redesigning the cafeteria and suggested a further study be done at the cafeteria/kitchen location. After discussion and upon a motion by Mr. Boknevitz, seconded by Ms. Rutter, the Board moved to unanimously approve a budget of no more than \$1,000.00 for Mackesey to work with Chartwells Dining Service to develop an updated cafeteria design. This study will be accomplished within the next three (3) weeks.
- 2) Food service management bid results were discussed. The Cudahy and St. Francis School Districts jointly issued an RFP for food management services pursuant to Wisconsin DPI guidelines. Bids were due back at noon on April 6, 2005 and a total of two (2) bids were received, one from the District☐s current vendor, Chartwells Dining, and one from Taher, Inc. After an evaluation of the two bids and upon motion by Ms. Rutter, seconded by Ms. Hasenstein, Chartwells Dining was awarded the food service management contract for the combined two-school system. Vice President Wall and Board Treasurer Boknevitz abstained from voting on the food service management contract.
- 3) The District received five (5) bids on the Deer Creek roofing project. Upon motion by Mr. Boknevitz, seconded by Ms. Rutter, the lowest bid of \$148,626.00 from FJA Christionsen was unanimously approved.
- 4) The District interviewed three (3) prospective health insurance providers, WPS, Blue Cross/Blue Shield, and United Health Care, to administer the District☐s self-funded plan. The benefits will remain the same. The District could potentially save a substantial amount of money by switching to a different provider. Superintendent Ewald and Mr. Alioto will make their recommendations to the Insurance Committee for possible provider changes that will be considered during union negotiations.
- 5) Business Manager, Mr. Nick Alioto presented bid results and final project pricing for the K-8 elementary remodeling for reconfiguration. The budget of \$213,793.00 is under what was originally projected. Upon motion by Mr. Boknevitz, seconded by Ms. Rutter, the final projected budget for the K-8 elementary reconfiguration was unanimously approved.

There was no report from Instructional Services Director, Ms. Carol Topinka.

School Board meeting dates for the 2005-2006 school calendar were discussed.

Superintendent Ewald reported on the following:

- 1) Dr. Ewald presented a student enrollment update for the 2005-2006 school year. Along with the enrollment update, Dr. Ewald outlined possible staffing changes related to changing enrollment numbers for the 2005-2006 school year.
- 2) Summer school fees were presented and discussed at length. A recommendation was made to change the course charge for ☐☐Lunch and Games,☐ to \$100.00 for the total six-weeks of summer school. This change was made to better serve the community.
- 3) The next Facilities Study Committee meeting is scheduled for Tuesday, May 3, 2005 at 6:30 p.m. in the High School Library.
- 4) The District will work with DJ Printing for the printing of the 2005-2006 calendars. DJ Printing will charge the same as in

previous years.

- 5) Elementary school open houses are scheduled. Willow Glen Elementary Fine Arts Night is Wednesday, May 18th from 5:00 p.m. to 7:00 p.m. Deer Creek Elementary Fine Arts Night is Thursday, May 19th from 5:00 p.m. to 7:00 p.m. The Principals will be available to give scheduled tours. On May 20th, parents can also visit their child's new elementary school for the 2005-2006 school year. Parents can visit Willow Glen from 12:15 p.m. to 3:15 p.m. and at Deer Creek from 12:00 p.m. to 3:00 p.m.
- 6) Legislative updates included Governor Doyle's veto of AB3 and an article from Oshkosh Northwestern by Mr. Paul Amonsens, "2/3 Funding Needs to Come Back."

There was no report from School Board President, Ms. Jacqueline Hemmer.

The closed session after the regular meeting was cancelled.

Upon motion by Mr. Boknevitcz, seconded by Ms. Wall, the President declared the regular meeting adjourned at 7:50 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

April 18, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:45 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, including personnel resignation and staffing for 2005-2006.

PRESENT: Board Members Hemmer, Wall, Boknevitcz, Rutter, Hasenstein, Superintendent Ewald,

EXCUSED: None

VISITORS: Mr. Nick Alioto, Business Manager (arrived at 6:15 p.m.)

The President called closed session to order at 5:45 p.m. The Board reconvened into open session at 6:31 p.m., taking no action.

The regular meeting commenced at 6:31 p.m.

PRESENT: Board Members Hemmer, Wall, Boknevitcz, Rutter, Hasenstein, Superintendent Ewald, Ms. Carol Topinka, Director of Instructional Services, and Mr. Nick Alioto, Business Manager

EXCUSED: None

VISITORS: 4 Visitors (Sign-in sheets retained in official minute book)

Superintendent Ewald reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevitcz, seconded by Ms. Rutter to approve the agenda for April 18, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS: None

School Board Clerk, Kathleen Rutter, administered the Oath of Office to re-elected Board Member, Robert G. Boknevitz.

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Mr. Boknevitz, seconded by Ms. Rutter, the following Consent Agenda Action Items were unanimously approved:

- ☐☐ Corrected Minutes of April 4, 2005
- ☐☐ Corrected Minutes of April 11, 2005
- ☐☐ Bills totaling \$175,734.68 and payroll and payroll-related bills totaling \$484,135.21.
- ☐☐ Personnel Items:
 1. The 2005 family medical leave request for Erin McGargill.
 2. The following extra-curricular contract for the 2004-2005 school year:

SFEA Extra-Curricular

Missy Zeman, Intramural Coach CIII \$399.59

ELECTION OF OFFICERS:

Upon motion by Mr. Boknevitz, seconded by Ms. Rutter, Jacqueline Hemmer was elected School Board President.

Upon motion by Mr. Boknevitz, seconded by Ms. Hasenstein, Camille Wall was elected School Board Vice President.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, Robert Boknevitz was elected School Board Treasurer.

Upon motion by Mr. Boknevitz, seconded by Ms. Wall, Kathleen Rutter was elected School Board Clerk.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

The second reading of revised School Board Policy D-24 ☐☐ Public School Open Enrollment☐☐ was discussed. Discussion ensued regarding a policy requirement to have Open Enrollment students reapply after completing 8th grade. There will be a third reading at the next School Board meeting.

Instructional Services Director, Ms. Carol Topinka reported on the following:

- 1) Ms. Jill Savick ☐☐ District and School Assessment Coordinator talked about the following assessment changes that occurred in the 2004-2005 school year:

- ☐☐ Pre-identification stickers
- ☐☐ Online record editing. This will enable the District to ensure that all demographic data is correct.
- ☐☐ Online reporting system will help eliminate paperwork.
- ☐☐ WCKE results are embargoed until May 25, 2005.
- ☐☐ On May 20, 2005 ☐ Schools will be informed if they are a school in need.
- ☐☐ On June 14, 2005 ☐ WCKE results are released to the public.
- ☐☐ In the 2005-2006 school year, 3rd, 8th and 10th grades will all be tested.

- ☐☐ Accommodations need to be listed on booklets.
- ☐☐ ELL students will all be taking the same test to see what accommodations are needed. This is the same in all districts. This will determine their level for future testing.
- ☐☐ The testing period for the 2005-2006 school year is October 24th through November 18th. The testing period will be four (4) weeks, instead of three (3) weeks.
- ☐☐ Parents reserve the right to opt out of testing at 4th, 8th and 10th grade levels.
- ☐☐ 4th through 8th grade testing require a four (4) function calculator.
- ☐☐ ISIS ☐☐ Individual Student Informational System will be linked to reporting WKCE data.
- ☐☐ Test security is a big issue. In the future, tests will possibly be taken online.

Business Manager, Mr. Nick Alioto reported on the following:

- 1) The ten (10) year maintenance plan is almost complete.
- 2) The new Facilities Maintenance person, Matthew Karshna, has made great progress in District repairs. Mr. Boknevitz inquired on the status of a maintenance request form. A discussion ensued regarding a software package that would enable maintenance requests to be submitted electronically.
- 3) Mr. Alioto discussed the confidentiality of personnel issues.

Superintendent Ewald reported on the following:

- 1) Reading Night at Willow Glen Elementary was a very well attended, enjoyable evening that contributes to community building. Superintendent Ewald expressed her appreciation to all involved.
- 2) The Open Enrollment / Chapter 220 New Student Barbeque is scheduled for Thursday, June 2nd from 5:00 p.m. to 7:00 p.m. in the High School cafeteria.
- 3) —————The District has a change to summer school fees. This change is necessary due to legal aspects concerning assessing charges for High School classes that are remedial and are for credits. After comparison with other local school districts, the St. Francis School District will charge \$10.00 per course. -
- 4) PTO☐☐s, parent involvement and volunteers are an important priority to the District and Board. PTO☐☐s will be discussed at the next Administrative Team Meeting.
- 5) Dr. Ewald discussed an article related to TABOR.
- 6) Dr. Ewald addressed the St. Francis School District as ☐☐A Learning Community,☐☐ referencing two documents the Board received earlier. The District continues to work toward becoming a true learning organization.

President Hemmer reported on the following:

- 1) A reminder to Board Members to reply to Mr. Santi regarding the class of 2005 graduation ceremony invitation.
- 2) A reminder regarding an upcoming WASB seminar on May 7, 2005.
- 3) Appreciation to Ms. Topinka for the beneficial presentation at the April 11, 2005 School Board work session.
- 4) The next School Board work session is scheduled for Monday, May 9, 2005.

The closed session after the regular meeting was cancelled.

Upon motion by Mr. Boknevitz, seconded by Ms. Rutter, the President declared the regular meeting adjourned at 7:59 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SCHOOL BOARD WORK SESSION

HELD IN THE DISTRICT OFFICE

April 11, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 6:00 p.m.

PRESENT: Board members Hemmer, Wall, Boknevit, Rutter, Hasenstein, Superintendent Ewald and
Ms. Carol Topinka

EXCUSED/ABSENT: None

VISITORS: None

Superintendent Ewald reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Ms. Hemmer to approve the agenda for April 11, 2005. Motion was unanimously approved.

WORK SESSION TOPICS:

The Board reviewed and discussed instructional initiatives as presented by Ms. Carol Topinka. The District-wide professional development and curriculum improvement plan discussed covered the following topics:

1. Teaching a dynamic curriculum aligned with the state standards and bench marks.
2. Improving student writing in grades K-12.
3. Improving assessment for learning.
4. Improving student reading through balanced literacy instruction.
5. Using data to drive student achievement.

Future projects include the following:

1. Use principles learned in SEWAC to redesign K-8 report cards.
2. The High School English Department will develop a writing manual using 6 traits; all High School students will use in all subject areas at all grade levels.
3. High School 9th grade courses for the 2005-2006 school year will include, **Grammar and Composition** in 1st semester and **Reading Strategies in Content Area** in 2nd semester.
4. The High School will create inter-disciplinary units of study in English and Social Studies.

Upon motion by Ms. Rutter, seconded by Mr. Boknevit, the Board moved into closed session according to Wisconsin State Statutes 19.85 (1) (c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein, and Superintendent Ewald

VISITORS: None

The President called closed session to order at 8:10 p.m. The Board reconvened into open session at 9:25 p.m., taking no action:

Upon motion by Ms. Rutter, seconded by Mr. Boknevit, the President declared the work session adjourned at 9:25 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

HELD IN THE HIGH SCHOOL LIBRARY

April 4, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:45 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Wall, the Board moved into closed session according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, including personnel resignation and plan for 2005-2006.

PRESENT: Board Members Hemmer, Wall, Boknevit (arrived at 6:00 p.m.), Rutter, Hasenstein, Superintendent Ewald,

EXCUSED: None

VISITORS: None

The President called closed session to order at 5:45 p.m. The Board reconvened into open session at 6:30 p.m., taking no action.

The regular meeting commenced at 6:30 p.m.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein, Superintendent Ewald, Ms. Carol Topinka ^{FF} Director of Instructional Services, and Mr. Nick Alioto ^{FF} Business Manager

EXCUSED: None

VISITORS: None

Superintendent Ewald reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Mr. Boknevit to approve the agenda for April 4, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Mr. Boknevit, seconded by Ms. Rutter, the following Consent Agenda Action Items were unanimously approved:

- ^{FF} Minutes of March 21, 2005
- ^{FF} Bills totaling \$66,955.31 and payroll and payroll-related bills totaling \$294,685.33.
- ^{FF} Personnel Items: None

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Revised School Board Policy D-24 ^{FF} ^{FF} Public School Open Enrollment^{FF} was discussed. There will be a second reading at the next School Board meeting.

The Board discussed materials and sample reading policies from the Wisconsin Association of School Boards brought forward by Superintendent Ewald. School Boards are required by section 118.015 of the State Statutes to provide for a developmental reading program for students at all grade levels. By creating such Board policy, the Board will communicate that reading proficiency is a priority in the St. Francis School District. Instructional Services Director, Ms. Carol Topinka and the District Title 1 Reading Teacher, Ms. Colleen Chisholm will draft a District Reading Policy. The policy will be systematized and brought back to the Board for further review and discussion.

Instructional Services Director, Ms. Carol Topinka reported on the following:

- 1) Ms. Topinka discussed professional development and how it is an important component for good schools. Ms. Topinka is developing a course proposal professional development form that will need to be approved by the Building Principals, Ms. Topinka and Superintendent Ewald.

Business Manager, Mr. Nick Alioto reported on the following:

- 1) The required yearly testing / inspection of Willow Glen Elementary's fire detection system was discussed. The approximate cost to conduct the annual inspections will be \$3,000 to \$4,000.
- 2) Any health, safety or code issues need to be reported to Mr. Alioto. Mr. Alioto will address all reported issues.
- 3) The wall in the custodial closet is completely mold ridden. The mold will be removed at an approximate cost of \$3,500.
- 4) The building maintenance projects will be presented to the Board at the first meeting in May. At the present time, the District is receiving bids for the Deer Creek Elementary roofing project. The bids will be presented at the May Board meeting. The three (3) major maintenance projects focused on will be the Deer Creek roofing project, the asphalt replacement at both the Recreation Building and the Deer Creek front parking lot. Other projects will include the continuation of replacing a couple doors each year at Deer Creek and the remainder of High School lockers being re-anchored.

Superintendent Ewald reported on the following:

- 1) An Open Enrollment update was presented to the Board.
- 2) The District calendar is in the process of being coordinated. Alternative printing solutions are being researched.
- 3) E-Funds for schools is functional and will be utilized in a test run for High School summer school.
- 4) The Attendance, Open Enrollment and Reading policies will come back for further review by the Board.

President Hemmer reported on the following:

- 1) A reminder to vote in the upcoming election on Tuesday, April 5, 2005.
- 2) A suggestion for future School Board minutes to list Ms. Carol Topinka and Mr. Nick Alioto as part of the Administrative Team instead of being listed under visitors.
- 3) The MATC Appointment Committee for the Board of Directors met on March 12, 2005. Jeannette Bell and Lauren Baker, both incumbents and State Senator, Pedro Colon were elected to three (3) year terms.
- 4) President Hemmer inquired as to how the District can embrace those resident students not attending our schools, such as, home-schooled students.

The closed session after the regular meeting was cancelled.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the President declared the regular meeting adjourned at 8:10 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

March 21, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 6:00 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Wall, the Board moved into closed session according to Wisconsin State Statutes 19.85

(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, including support staff lay-offs for 2005-2006.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein and Superintendent Ewald

EXCUSED: None

VISITORS: Ms. Carol Topinka  Director of Instructional Services, Mr. Nick Alioto  Business Manager


The President called closed session to order at 6:00 p.m. The Board reconvened into open session at 6:40 p.m., taking the following action:

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board unanimously approved the 2005-2006 support staff lay-offs as presented in closed session.

The regular meeting commenced at 6:40 p.m.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein and Superintendent Ewald

EXCUSED: None

VISITORS: Ms. Carol Topinka - Instructional Services Director, Mr. Nick Alioto  Business Manager, and 2 visitors (visitor sign-in sheets retained in official minute book)

Superintendent Ewald reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevit, seconded by Ms. Wall to approve the agenda for March 21, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE





COMMUNICATIONS: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Ms. Wall, seconded by Ms. Rutter, the following Consent Agenda Action Items were unanimously approved:

-  Minutes of March 7, 2005
-  Minutes of March 15, 2005
-  Bills totaling \$216,376.00 and payroll and payroll-related bills totaling \$444,170.38.
-  Personnel Items:

1. The hiring of Nancy Woods for the Instructional Services Secretary position.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Miron Construction made a presentation to the School Board on the elementary school reconfiguration projected projects and related costs. The Board reviewed and discussed budgetary information provided. Upon motion by Mr. Boknevit, seconded by Ms. Hasenstein, the budget revision to move portable equipment listed in the reconfiguration budget (items 1-5) to the general budget was unanimously approved. After further discussion and upon motion by Mr. Boknevit, seconded by Ms. Rutter, the Board unanimously approved the base budget for reconfiguration.

School Board Vice President, Camie Wall and her husband, Chet will coordinate with the City of St. Francis on the canvassing of ballots for the April election. The canvassing will take place at the St. Francis City Hall on Wednesday, April 6, 2004 at 2:00 p.m.

Superintendent Ewald and Business Manager, Mr. Nick Alioto will coordinate with Gallagher Benefits to meet with two different health insurance providers, along with our current provider, Humana. Information will be presented to the Board.

Open Enrollment and Chapter 220 policies/procedures/seats was discussed at length. Superintendent Ewald will follow-up with Ms. Mary Jo Cleaver from the Department of Public Instruction to clarify and obtain more information. There will be more information to follow at the April 4, 2005 regular School Board meeting.

There was no report from Instructional Services Director, Ms. Carol Topinka.

Business Manager, Mr. Nick Alioto reported on the following:

- 1) Mr. Alioto proposed a change to the property (building, contents and property) insurance deductible. By increasing the deductible from \$2,500.00 to \$10,000.00, the District will save \$4,250.00 annually. The District has had one claim in the last five (5) years.

Upon motion by Ms. Hemmer, seconded by Ms. Wall, the proposed change to the property insurance coverage was unanimously approved.

Superintendent Ewald reported on the following:

- 1) There will be a Board work session on May 9, 2005 from 4:00 to 6:30 p.m. in the District Office. The work session topic will focus on visioning, Board goal focus and District priorities.

President Hemmer reported on the following:

- 1) The next scheduled Board work session is April 11, 2005 from 4:00 to 6:30 p.m. in the District Office. Instructional Services Director, Ms. Carol Topinka will report on a plan for curriculum and instruction.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the Board moved into closed session according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PRESENT: Board Members Hemmer, Wall, Boknevitz, Rutter, Hasenstein and Superintendent Ewald

EXCUSED: None

VISITORS: None

The President called closed session to order at 7:58 p.m. The Board reconvened into open session at 8:12 p.m., taking no action.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the President declared the regular meeting adjourned at 8:12 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SCHOOL BOARD WORK SESSION

HELD IN THE DISTRICT OFFICE

March 15, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 4:00 p.m.

PRESENT: Board members Hemmer, Wall, Boknevitz (arrived at 4:20 p.m.), Rutter, Hasenstein and Superintendent Ewald

EXCUSED/ABSENT: None

VISITORS: Mr. Nick Alioto, Business Manager

Superintendent Ewald reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Ms. Hemmer to approve the agenda for March 15, 2005. Motion was unanimously approved.

WORK SESSION TOPICS:

The Board reviewed the K-8 elementary reconfiguration budget, and the revised three-year District budget projections.

Upon motion by Ms. Rutter, seconded by Ms. Wall, the Board moved into closed session according to Wisconsin State Statutes 19.85 (1)(e)(i) for providing feedback and discussing the future of the Public Business Consulting Group, LLC contract.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter (excused at 5:55 p.m.), Hasenstein and Superintendent Ewald

EXCUSED: None

VISITORS: Mr. Nick Alioto, Business Manager

The President called closed session to order at 5:20 p.m. The Board reconvened into open session at 6:15 p.m., taking no action:

Upon motion by Ms. Hasenstein, seconded by Ms. Wall, the President declared the work session adjourned at 6:15 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk ; Elizabeth A. Hasenstein, Acting School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

March 7, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:48 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Wall, the Board moved into closed session according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, including staffing lay-offs for 2005-2006 and administrator insurance request.

PRESENT: Board Members Hemmer, Wall, Boknevit (arrived at 5:57 p.m.), Rutter, Hasenstein and Superintendent Ewald

EXCUSED: None

VISITORS: None


The President called closed session to order at 5:48 p.m. The Board reconvened into open session at 6:28 p.m., taking the following action:

Upon motion by Ms. Rutter, seconded by Ms. Wall, the Board unanimously approved the administrative insurance request as presented in closed session.

The regular meeting commenced at 6:30 p.m.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein and Superintendent Ewald

EXCUSED: None

VISITORS: Ms. Carol Topinka - Instructional Services Director, Mr. Nick Alioto  Business Manager, and 14 visitors (visitor sign-in sheets retained in official minute book)

Superintendent Ewald reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevit, seconded by Ms. Hasenstein to approve the agenda for March 7, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS:

Ms. Paula Newell inquired as to what qualifications the District requires of Kelly Staffing Services. Ms. Newell also stated that she has not received responses from the Board in the past when she has posed questions. Ms. Newell stated that the Wednesday take home folders are not equal between both elementary schools.

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. Item #2 under personnel was removed from the consent agenda and placed as an individual action item.

Upon motion by Mr. Boknevit, seconded by Ms. Wall, the following Consent Agenda Action Items were unanimously approved:

☐ Minutes of February 24, 2005

☐ Payroll and Payroll-Related Bills totaling \$416,684.61

☐ Personnel Items:

1. The resignation of Cheri Cetnarowski, Elementary Teacher effective June 30, 2005.

Upon motion by Ms. Rutter, seconded by Mr. Boknevit, the hiring of Matthew Karshna for the Facilities Maintenance position, pending background verification was unanimously approved.

Upon motion by Mr. Boknevit, seconded by Ms. Rutter, the Youth Options requests for 1st semester of the 2005-2006 school year was unanimously approved.

Upon motion by Mr. Boknevit, seconded by Ms. Hasenstein, the 7th grade class field trip to the Medieval Times Dinner & Tournament in Schaumburg, Illinois on April 27, 2005 was unanimously approved.

Upon motion by Mr. Boknevit, seconded by Ms. Hasenstein, the District donation of an experiment vacuum pump from Mr. Ken Ellis was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Principals Reports School/Student Learning Goals

Dr. Gerald Luecht presented a report on the St. Francis High School's current steering committees. Dr. Luecht also presented the School Board with tentative enrollment projections for the 2005-2006 school year. The enrollment projections did not include new Open Enrollment or Chapter 220 students, nor do they reflect any students that may need to repeat a grade level. The student schedules will be run before Spring break. High School Teacher, Ms. Mary Ellen Flanagan discussed articulated classes and how students will be able to achieve credit at MATC (technical schools). The Board viewed a short film clip on vocational technology and the importance of jobs in this field.

Deer Creek Principal, Mr. Blake Peuse presented a handout to the Board outlining Deer Creek's activities. Mr. Peuse presented the Board with an overview of running records, and explained the positives of using running records in a school district. Running records are used primarily in grades K-3.

Willow Glen Elementary Teacher, Ms. Laura Cogburn presented some of her 3rd grade students. The children read books they had written and illustrated.

Willow Glen Principal, Ms. Michelle Mancl presented an overview on student progress. Ms. Mancl also spoke on the merits of

detention and explained it was being reviewed and discussed. Ms. Mancl highlighted on how well curriculum mapping is progressing and the success of Science Night at Willow Glen. A Reading Night and Math Night are being planned for this year.

Discussion ensued regarding the cost of summer school to the District. Several options were discussed to decrease the cost to the District. After discussion and upon motion by Ms. Hasenstein, seconded by Ms. Wall, the 2005 Summer School proposal was unanimously approved as discussed.

There was no further report from Instructional Services Director, Ms. Carol Topinka.

Business Manager, Mr. Nick Alioto reported on the following:

- 1) E-Funds are almost functional.
- 2) Miron Construction will make a presentation on the elementary school reconfiguration to the Board at the next regular meeting. The Board will receive information to review the week before on March 15, 2005.
- 3) The Facilities Maintenance position has been filled pending background information check. Matthew Karshna will begin with the District on March 28, 2005.
- 4) Public Business Consulting Group received a letter of bid acceptance on the District's 10-year maintenance plan. Mr. Pat Finnemore will be onsite on Wednesday, March 9, 2005 to visit each building.
- 5) Roofing bids will be presented at the next regular School Board meeting.
- 6) In April, a project list will be developed for the summer months.

Superintendent Ewald reported on the following:

- 1) Appreciation to the High School Guidance Secretary, Ms. Kathy Thompson for all her assistance with the elementary registration on March 16-24, 2005.
- 2) Appreciation to Board Member, Liz Hasenstein for her assistance in informing parents and the community regarding State legislative issues.
- 3) Dr. Ewald presented an update on Open Enrollment applications received. The District received 170 Open Enrollment applications. There are more applications in certain grade levels than seats available for 101 projected seats. The District may not be able to accept all applications.
- 4) Citizens' Facilities Study Committee meeting is tomorrow evening. The Committee's primary focus is the High School. The Committee will attend and present an update to the Board at the March 21, 2005 regular meeting. The Committee will meet again on April 5, 2005. On May 2, 2005, a draft recommendation will be presented to the Board. The Committee's final recommendation will be presented to the School Board on May 16, 2005.

President Hemmer reported on the following:

- 1) The Board will implement a suggested time frame for each reports/items for discussion/possible action on the agenda. The Board will see if this helps to keep the discussion focused on the issue.

The closed session after the meeting was cancelled.

Upon motion by Mr. Boknevitz, seconded by Ms. Rutter, the President declared the regular meeting adjourned at 10:02 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

February 24, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:50 p.m.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the Board moved into closed session according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, including employee non-renewal and employee insurance request.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein and Superintendent Ewald

EXCUSED: None

VISITORS: None

The President called closed session to order at 5:45 p.m. The Board reconvened into open session at 6:30 p.m., taking the following action:

Upon motion by Ms. Hasenstein, seconded by Ms. Wall, the Board unanimously approved the administrators' insurance request as presented in closed session.

The regular meeting commenced at 6:30 p.m.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein and Superintendent Ewald

EXCUSED: Mr. Nick Alioto Business Manager

VISITORS: Ms. Carol Topinka, Instructional Services Director and 2 visitors (visitor sign-in sheets retained in official minute book)

Superintendent Ewald reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevit, seconded by Ms. Hemmer to approve the agenda for February 24, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Mr. Boknevit, seconded by Ms. Wall, the following Consent Agenda Action Items were unanimously approved:

- ☐ Minutes of February 10, 2005
- ☐ Payroll and Payroll-Related Bills totaling \$802,696.60
- ☐ Personnel Items:

1. The following extra-curricular contract for the 2004-2005 school year:

SFEA Athletics

| | |
|--|------------|
| Jim Dorlack, Girls JV Softball Coach CII/EA | \$2,557.36 |
| Carrie Miller, Girls Varsity Softball Coach CII/HC | \$3,196.70 |
| Missy Zeman, Jr. High Volleyball Coach C6 (8 th) | \$1,028.68 |

Non-SFEA Athletics

| | |
|--|------------|
| Mike Barna, Boys Freshman Tennis Coach/NA/CII/1YR | \$1,534.42 |
| Jacob Bunk, Girls Jr. High Basketball Coach/JH/C6/1YR | \$1,022.94 |
| Peggy Chmielewski, Jr. High Volleyball Coach C6/2YR (6 th) | \$1,086.88 |
| Jessica Doome, Jr. High Volleyball Asst. Coach C6 (7 th) | \$ 250.00 |
| Dave Hoagland, Boys/Girls Asst. Track Coach CII/EA 2YR | \$2,173.76 |
| Mike Mackenzie, Boys JV Tennis Coach NA/CII/1YR | \$1,534.42 |
| Andrea O'Connell-Kainz, Boys/Girls Asst. Track Coach CII 4YR | \$2,429.49 |
| Deborah Voith, Jr. High Volleyball Coach C6/1 YR (7 th) | \$1,022.94 |

Upon motion by Mr. Boknevit, seconded by Ms. Wall, the \$100.00 monetary donation from Easterday Fluid Technologies, Inc. to be utilized towards the Willow Glen Elementary 8th grade graduation ceremony was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, membership with the Southeastern Wisconsin School Alliance was unanimously approved with the contingency that the District's membership will begin at the start of the next membership year and the District will continue to receive updates from lobbyists.

Revised School Board Policy D-09 on Student Attendance, was discussed and then tabled for further revision by the Building Principals and District Social Worker and will be revisited at a future meeting.

Instructional Services Director, Ms. Carol Topinka presented information on the proposed 2005 Summer School Program. The proposal was tabled for further information to be presented at the March 7, 2005 regular meeting.

Instructional Services Director, Ms. Carol Topinka reported on the following:

- 1) Third grade reading test booklets have arrived. The testing period is from March 7th through March 25th. Teachers may start testing anytime after March 7th. Beginning in the 2005-2006 school year, every student in 3rd, 8th and 10th grade will be tested in reading.
- 2) In the future when grades 3 through 10 are tested annually, there will be a strain on staff resources. Administration is looking at solutions to alleviate any problems.

Superintendent Ewald reported on the following:

- 1) There was a nice article in the February 24th edition of the St. Francis / Cudahy Community Newspaper about the Willow Glen Science Night.
- 2) Superintendent Ewald attended a wonderful play entitled, How to Eat Fried Worms, presented by Ms. Grafwallner's class at Deer Creek Elementary.
- 3) A reminder to encourage parents to attend the community presentation on state school funding on Monday, February 28, 2005 from 6:30 to 8:00 p.m. in the High School Little Theater.
- 4) A correction about the K-8 reconfiguration Power Point presentations. The Principals clarified that the Willow Glen information is being distributed to the K-2 grade levels in both buildings. The Deer Creek information is being distributed to grades 3-8 in each building. The Board requests that the Building Principals disseminate information together at all grade levels in both elementary schools.
- 5) At the February 10th meeting, the District reported 99 Open Enrollment applications received. As of today, the District has received a total of 158 applications. The registration deadline for Open Enrollment applications is Friday, February 25, 2005 at 4:00 p.m.

- 6) Early elementary registration for grades K4-8 is scheduled for March 16-24, 2005.
- 7) The St. Francis Lions Club is sponsoring a reception for the St. Francis Mariner Football coaches and team and their families on March 10, 2005.
- 8) The District received three (3) separate bids for the 10-year maintenance plan. The District is accepting the lowest bid, which was \$6,200.00 versus \$12,900.00 and \$19,750.00.
- 9) Superintendent Ewald shared an article regarding the property tax freeze from the Milwaukee Journal-Sentinel titled, "United on End, Divided on Means."

President Hemmer reported on the following:

- 1) A reminder that beginning in March, the regular School Board meetings will be held on the first and third Monday evening of the month.
- 2) A School Board Work Session is scheduled for March 15, 2005 from 4:00 to 6:30 p.m. in the District Office.
- 3) The Association of Commerce is sponsoring their Annual Spaghetti Dinner on Sunday, March 13, 2005 from 11:00 a.m. to 6:00 p.m. at St. Paul's Catholic Church Hall.

Upon motion by Mr. Boknevit, seconded by Ms. Wall, the Board moved into closed session according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein and Superintendent Ewald

EXCUSED: None

VISITORS: None

The President called closed session to order at 8:05 p.m. The Board reconvened into open session at 8:25 p.m., taking no action.

Upon motion by Mr. Boknevit, seconded by Ms. Rutter, the President declared the regular meeting adjourned at 8:40 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

February 10, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:45 p.m.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the Board moved into closed session according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, including potential personnel and staffing lay-offs for 2005-2006.

PRESENT: Board Members Hemmer, Wall, Boknevit, Rutter, Hasenstein and Superintendent Ewald

EXCUSED: None

VISITORS: None


The President called closed session to order at 5:45 p.m. The Board reconvened into open session at 6:30 p.m., taking the following action:

Upon motion by Mr. Bokneviz, seconded by Ms. Hasenstein, the Board unanimously approved the proposed staffing lay-offs for the 2005-2006 school year as presented in closed session.

The regular meeting commenced at 6:30 p.m.

PRESENT: Board Members Hemmer, Wall, Bokneviz, Rutter, Hasenstein and Superintendent Ewald

EXCUSED: Ms. Carol Topinka, Instructional Services Director

VISITORS: Mr. Nick Alioto  Business Manager and 4 visitors (visitor sign-in sheets retained in official minute book)

Superintendent Ewald reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Bokneviz, seconded by Ms. Rutter to approve the agenda for February 10, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE


COMMUNICATIONS: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Mr. Bokneviz, seconded by Ms. Wall, the following Consent Agenda Action Items were unanimously approved:

 Minutes of January 27, 2005

 Minutes of February 1, 2005

 Bills totaling \$280,502.45

 Personnel Items:

1. The following extra-curricular contract for the 2004-2005 school year:

SFEA Extra-Curricular

Steve Wills, FBLA Advisor, CIII \$399.59

Upon motion by Ms. Hemmer, seconded by Mr. Bokneviz, the High School Band field trip request to Luther College in Decorah, Iowa on February 27-28, 2005 was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Mr. Jack Linehan and Ms. Pam Woodard of the Southeastern Wisconsin Schools Alliance made a presentation regarding their organization.

The Board mission and vision statement draft was presented for review. The Board will continue to work on this draft and bring it back for further discussion.

A community presentation on state public school funding is scheduled for Monday, February 28, 2005 in the St. Francis High School Little Theater from 6:30 to 8:00 p.m. An important fact sheet will be available on how state public school funding is impacting St. Francis and all school districts.

The minutes from the past Facilities Study Committee Meeting held on January 31, 2005 was presented and a brief update was given on the work progress of the Committee.

There was no report from Instructional Services Director, Ms. Carol Topinka or Business Manager, Mr. Nick Alioto.

Superintendent Ewald reported on the following:

- 1) Dr. Ewald encouraged School Board participation at the Wisconsin Association of School Boards Day at the Capitol, scheduled for Wednesday, March 16, 2005.
- 2) The St. Francis Junior High Poms Squad was awarded 2nd place in a recent State competition.
- 3) A teacher in the District recently attended a reading conference and shared an e-mail from the conference with other teachers. The conference outlined the Five T's for Better Teaching. They are as follows:
 - Text: Use just right books.
 - Talk: Build conversation rather than a learning environment of interrogation.
 - Task: Provide meaningful tasks in which students can find ownership.
 - Teach: Guide by the side; be a coach.
 - Test: Help to build authenticity in learning through evaluation.
- 4) The District has received 99 applications for Open Enrollment since the registration start on February 7, 2005.
- 5) A reminder to encourage parents to attend the community presentation on state school funding on Monday, February 28, 2005.

President Hemmer reported on the following:

- 1) President Hemmer expressed her appreciation to Elementary Principals, Michelle Mancl and Blake Peuse, on their excellent job of presenting information to the community at the K-8 Reconfiguration Update Meeting held on February 8, 2005.
- 2) The Board will be determining and scheduling future work session dates.
- 3) President Hemmer will be attending the MATC District Board Appointment Committee Meeting on Saturday, March 12, 2005.

The closed session after the regular meeting was cancelled.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitc, the President declared the regular meeting adjourned at 8:40 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SCHOOL BOARD WORK SESSION

HELD IN THE DISTRICT OFFICE

February 1, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 4:10 p.m.

PRESENT: Board members Hemmer, Wall, Boknevitc, Rutter, Hasenstein and Superintendent Ewald

EXCUSED/ABSENT: None

VISITORS: None

Superintendent Ewald reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Ms. Hemmer to approve the agenda for February 1, 2005. Motion was unanimously

approved.

WORK SESSION TOPICS:

Planning for February 8, 2005 Reconfiguration Update

The Board reviewed presentations from Elementary Principals, Ms. Michelle Mancl and Mr. Blake Peuse. The presentations provided the Board with an outline of discussion items for the February 8, 2005 Community Reconfiguration Update Meeting.

After review, the Board contributed their suggestions, which Superintendent Ewald will share with Ms. Mancl and Mr. Peuse.

Goal Focus ☐ Priorities

The Board discussed priorities related to current reality as a District and revisited the ☐reality checklist☐ developed in July 2004. The Board determined that the District mission and vision statements require additional revisions. Board Member, Liz Hasenstein, will bring drafts to the February 10, 2005 regular Board meeting.

The Board evaluation will be addressed at a future work session. Upon motion by Ms. Hasenstein, seconded by Ms. Rutter, the President declared the work session adjourned at 6:45 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

January 27, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:47 p.m.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the Board moved into closed session according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, including leave request, personnel and staffing issues for 2005-2006, and Principal contract.

PRESENT: Board Members Hemmer, Wall, Boknevitz (arrived at 5:54 p.m.), Rutter, Hasenstein and Superintendent Ewald

EXCUSED: None

VISITORS: None

The President called closed session to order at 5:47 p.m. The Board reconvened into open session at 6:27 p.m., taking the following action:

Upon motion by Mr. Boknevitz, seconded by Ms. Hemmer, the Board unanimously approved the additional leave request for one year (2005-2006 school year) for the elementary school teacher.

Upon motion by Mr. Boknevitz, seconded by Ms. Hasenstein, the Board unanimously approved the issuance of the Building Administrator contract to Dr. Gerald Luecht as presented.

The regular meeting commenced at 6:30 p.m.

PRESENT: Board Members Hemmer, Wall, Boknevitz, Rutter, Hasenstein and Superintendent Ewald

EXCUSED: None

VISITORS: Ms. Carol Topinka ☐ Director of Instructional Services, Mr. Nick Alioto ☐ Business Manager and 8 visitors (visitor sign-in sheets retained in official minute book)

Superintendent Ewald reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevit, seconded by Ms. Wall to approve the agenda for January 27, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Mr. Boknevit, seconded by Ms. Hemmer, the following Consent Agenda Action Items were unanimously approved:

- Minutes of January 13, 2005
- Bills totaling \$11,529.64 and payroll/payroll-related bills totaling \$353,858.70.
- Personnel Items:
 1. The resignation of Suellyn Wittlieff, Instructional Services Secretary effective April 8, 2005.
 2. The 2008 retirement request for Jeri Koss, Elementary Teacher.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Ms. Molly Gallegos, Mr. David Kjell, Ms. Amy Robel and a St. Francis School District student presented an overview of the At-Risk Program. The presentation included important data supporting the program. Further updates to the School Board will be presented at future meetings.

The High School Japanese class field trip to Arlington, Illinois was presented to the Board for approval. Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the High School Japanese class field trip to Arlington, Illinois was unanimously approved.

Mr. Nick Alioto presented a general contractor proposal from Miron Construction Company. Miron Construction offered a bid of 4%, where the other two bids came in at 5% and 8%. Board Treasurer Boknevit, Mr. Alioto, and Elementary Principals, Ms. Mancl and Mr. Peuse interviewed all three companies that presented bids. Upon motion by Mr. Boknevit, seconded by Ms. Rutter, the proposal from Miron Construction Company was unanimously approved as the general contractor for Deer Creek and Willow Glen Elementary Schools reconfiguration remodeling project.

Revised School Board Policy A-02, Procedures for Meetings, was discussed. The revisions reflect changing the regular School Board meetings from the second and fourth Thursday of the month to the first and the third Monday of the month. The meeting time and location will remain at 6:30 p.m. in the High School Library. The change will take effect beginning March 7, 2005. Upon motion by Mr. Boknevit, seconded by Ms. Wall, revised School Board Policy A-02 was unanimously approved.

There was no further report from Business Manager, Mr. Nick Alioto.

Superintendent Ewald reported on the following:

- 1) Deer Creek teachers, staff and students recently collected \$3,459.96 to benefit the Tsunami Relief Fund.
- 2) High School teacher, Mike King was commended on his hard work revising the District's website.
- 3) Dr. Ewald reported on state school districts that will be dealing with budget cuts.
- 4) The Joint Committee on Finance will have a public hearing from 12:00 p.m. to 5:00 p.m. on February 1, 2005 at the Waukesha County Technical College to present a substitute amendment to the original tax freeze legislation.

- 5) Dr. Ewald presented an update on enrollment in the District. As of the second Friday count in January, the District is reflecting a loss of seventeen (17) students from the third Friday count in September. This loss is due to various reasons.
- 6) The main focus at the Annual Wisconsin Association of School Boards State Conference held recently was no matter what is coming down the road for school districts with the budgetary challenges, we need to stay focused on kids.

President Hemmer reported on the following:

- 1) Ms. Hemmer discussed the recent Annual Wisconsin Association of School Boards State Conference held in January and encouraged School Board Members to attend WASB future seminars. The conference was a good experience and very worthwhile for those able to attend.
- 2) A reminder that the first meeting of the MATC District Board Appointment Committee is Saturday, March 12, 2005. A School Board member needs to attend.

Upon motion by Mr. Boknevitz, seconded by Ms. Hemmer, the Board moved into closed session according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, including personnel and staffing issues for 2005-2006, and Principal contract.

PRESENT: Board Members Hemmer, Wall, Boknevitz, Rutter, Hasenstein and Superintendent Ewald

VISITORS: Ms. Carol Topinka, Director of Instructional Services

The President called closed session to order at 8:34 p.m. The Board reconvened into open session at 8:34 p.m., taking no action.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitz, the President declared the regular meeting adjourned at 8:35 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

January 13, 2005

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:31 p.m.

Upon motion by Mr. Boknevitz, seconded by Ms. Hemmer, the Board moved into closed session according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, including Board/Administration roles, personnel and staffing issues for 2005-2006, and Principal contract.

PRESENT: Board Members Hemmer, Wall, Boknevitz, Rutter, Hasenstein and Superintendent Ewald

EXCUSED: None

VISITORS: Ms. Michelle Mancl Willow Glen Principal and Mr. Blake Peuse Deer Creek Principal

The President called closed session to order at 5:35 p.m. The Board reconvened into open session at 6:30 p.m., taking no action.

The regular meeting commenced at 6:30 p.m.

PRESENT: Board Members Hemmer, Wall, Boknevitz, Rutter, Hasenstein and Superintendent Ewald

EXCUSED: None

VISITORS: Ms. Carol Topinka Director of Instructional Services, Mr. Nick Alioto Business Manager and 4 visitors

(sign-in sheets retained in official minute book)

Superintendent Ewald reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevit, seconded by Ms. Wall to approve the agenda for January 13, 2005. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS:

Ms. Paula Newell inquired as to whether the District was planning to offer summer school with the K-8 reconfiguration.

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. Item III under 9a, the hiring of a School Psychologist, was removed and placed as a separate action item not on the consent agenda.

Upon motion by Mr. Boknevit, seconded by Ms. Rutter, the following Consent Agenda Action Items were unanimously approved:

- ☐ Minutes of December 20, 2004
- ☐ Bills totaling \$131,715.23 and payroll/payroll-related bills totaling \$462,809.97.
- ☐ Personnel Items: None

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the hiring of Rebecca Ribar as School Psychologist for the St. Francis School District and the issuance of such contract covering February 1, 2005 through June 30, 2006 was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

The latest update from the Willow Glen and Deer Creek Elementary Reconfiguration Committees was presented for discussion. Ms. Mancl reviewed the current proposal from the Willow Glen and Deer Creek Elementary Reconfiguration Committees on the proposed utilization of a shuttle bus between elementary schools in 2005-2006. The Board reviewed the proposal. There will be two (2) trips carrying students, both in the morning and afternoon. A discussion ensued on a ☐one year trial period☐ for the shuttle bus service. The building principals will monitor the District's need for the shuttle bus service. Upon motion by Ms. Hemmer, seconded by Ms. Hasenstein, the Willow Glen / Deer Creek Elementary transportation service proposal for 2005-2006 was unanimously approved.

The Willow Glen / Deer Creek start and end times for 2005-2006 were discussed. Deer Creek Principal, Mr. Blake Peuse reported that the Willow Glen and Deer Creek Elementary Reconfiguration Committees unanimously agreed to keep the start and end times the same. The Committee also agreed that the thirty (30) minutes between the start/end times would give parents time to drop off and pick up children at two different schools. Mr. Peuse also discussed looking at traffic patterns and current drop off areas.

Willow Glen Principal, Ms. Michelle Mancl reviewed the proposed dates for the elementary open houses. The elementary open houses are scheduled for May, so children keep focused on their present school year and do not feel overwhelmed by the reconfiguration. Both elementary principals are available to give parents / students a tour of their new school. The next step in the planning process is to review student supervision, especially at Willow Glen Elementary.

The Board discussed the changing of the regular School Board meetings from the second and fourth Thursday of the month to the first and third Monday of the month. The meeting time/location will remain at 6:30 p.m. in the High School library. The second Monday of the month will be a Board work session. The meetings will change effective March 7, 2005. School Board Policy A-02 will be revised at the next regular meeting to reflect the changes.

The CESA contract for 2004-2005 was presented for approval. After review and upon a motion by Ms. Rutter, seconded by Mr. Boknevit, the 2004-2005 contract with CESA was unanimously approved.

Business Manager, Mr. Nick Alioto reported on the following:

- 1) K-8 Reconfiguration ☐ Andy Stefancian from Commercial Consultants will serve on the K-8 Facilities Committee. -The District needs to hire a general contractor to begin the preliminary work of the reconfiguration.

The Facilities Implementation Committee will interview three (3) candidates on January 19, 2005 and make a recommendation to the Board at the next regular School Board meeting.

- 2) Roof bids have been mailed out. Mr. Alioto will report back to the Board in February for approval.
- 3) The facilities maintenance position has been advertised and the District is receiving applications. The District's goal is to have the new applicant start in February.
- 4) Year-end payroll and retroactive payments are completed.

Following the Business Manager's report, Ms. Hemmer inquired on the contract with Chartwell's Dining Service, as well as, bids for the food service contract.

Superintendent Ewald reported on the following:

- 1) This evening the District's Instructional Services Director, Ms. Carol Topinka is representing our District at the Southeastern Wisconsin Alliance Forum on advocating for public schools. Parent, Gail Kolvenbach is attending this meeting, as well. A variety of groups at state and local levels are trying to network because the upcoming legislative session and impending budget is promising to have a significant impact on the operations of public schools statewide.
- 2) Superintendent Ewald and three Board Members are scheduled to attend the Wisconsin School Board Association Annual Convention workshop, "Help, My Reality Check Bounced."
- 3) It's good to point out positives that we can celebrate on a regular basis as a learning community. First are the partnering efforts of our St. Francis Education Association leadership. Second, Bob Boknevitc is running again as incumbent for School Board, as well as, Kyle Duerstein expressing interest to serve on the School Board. Lastly, our four 3rd grade teachers recently asked to meet together to talk about reading and curriculum improvements. It is encouraging to see teachers being very supportive of each other as they focus on reconfiguration changes in 2005-2006.

President Hemmer reported on the following:

- 1) Appreciation to the two (2) School Board candidates, Mr. Bob Boknevitc (incumbent) and Mr. Kyle Duerstein.
- 2) A reminder on the Annual Wisconsin Association of School Board's State Conference that is being held January 19-21, 2005. The Institute for Wisconsin's Future will be sponsoring a booth at this convention.
- 3) The K-8 Reconfiguration Steering Committee will meet on January 17, 2005 in the High School Library from 4:00 to 6:00 p.m.
- 4) Thank you to Lisa Jarosh and John Kloppenburg for all their hard work on the recent possible snow day.
- 5) The first meeting of the MATC District Board Appointment Committee is Saturday, March 12, 2005.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, including Board/Administration roles, personnel and staffing issues for 2005-2006, and Principal contract.

PRESENT: Board Members Hemmer, Wall, Boknevitc, Rutter, Hasenstein and Superintendent Ewald

EXCUSED: None

VISITORS: None

The President called closed session to order at 8:20 p.m. The Board reconvened into open session at 8:50 p.m., taking no action.

Upon motion by Mr. Boknevitc, seconded by Ms. Hasenstein, the President declared the regular meeting adjourned at 8:50 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

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