

SCHOOL BOARD MINUTES ARCHIVE

2006

ST. FRANCIS SCHOOL DISTRICT
4225 SOUTH LAKE DRIVE
ST. FRANCIS, WI 53235

SPECIAL SCHOOL BOARD MEETING

HELD IN THE DISTRICT OFFICE

December 13, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the special meeting to order at 5:15 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Rutter, and Superintendent Topinka

EXCUSED: Board Member Duerstein and Business Manager Orłowski

VISITORS: None

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Mr. Boknevitz to approve the agenda for December 13, 2006. Motion was unanimously approved.

ACTION ITEMS:

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the 8th grade field trip request to Chicago, Illinois with the appropriate chaperone ration per School Board Policy was unanimously approved.

Upon motion by Ms. Hasenstein, seconded by Ms. Rutter, the President declared the special meeting adjourned at 5:16 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY

December 11, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:31 p.m.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitz, the Board adjourned into closed session in the District Office pursuant to Wisconsin State Statutes 19.85 (2)(f) for the review and consideration of confidential pupil records relating to an expulsion and to take appropriate action to confirm or amend the Board's order; and Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Rutter, Duerstein, and Superintendent Topinka

EXCUSED: None

VISITORS: Attorney Robert Buikema ☐ Davis & Kuelthau, S.C. and Business Manager Orłowski

The President called closed session to order at 5:31 p.m. The Board reconvened into open session at 6:30 p.m., taking the following action:

Upon motion by Ms. Hemmer, seconded by Mr. Boknevit, the Board unanimously ratified the expulsion order as presented by the District☐s Attorney.

President Jacqueline Hemmer called the regular meeting to order at 6:31 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit, Rutter, Duerstein, Superintendent Topinka and Business Manager Orłowski

EXCUSED: None

VISITORS: Seven (7) public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Hasenstein, seconded by Ms. Hemmer to approve the agenda for December 11, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS:

Ms. Cheryl Berry, Lunchroom Supervisor at Deer Creek Intermediate School expressed the need for first aid training. At the present time, no emergency training has been provided to Lunchroom/Playground Supervisors.

Mr. Terry Junker, Lunchroom Supervisor at Deer Creek Intermediate School reiterated the need for the same. Mr. Junker expressed his concerns regarding safety, liability and improved utilization of Lunchroom/Playground Supervisors.

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Mr. Boknevit, seconded by Ms. Hasenstein, the following Consent Agenda Action Items were unanimously approved:

☐ Minutes of November 20, 2006

☐ Bills totaling \$137,732.51 and payroll/payroll-related bills totaling \$589,704.98.

☐ Personnel Items:

1. The resignation of Theresa Saskowski, Athletic/Recreation Clerk effective December 22, 2006.
2. The following extra-curricular contracts for the 2006-2007 school year:

SFEA Extra-Curricular (Revised)

Nina Feest, Co-Drama Director 3,007.89

Nicole Morawski, Co-Drama Director 3,007.89

Total SFEA Extra-Curricular Contracts: \$ 6,015.78

SFEA Extra-Curricular (New)

Peter Graven, Newspaper Advisor (Intermediate Level) 2,255.92

Total SFEA Extra-Curricular Contracts: \$ 2,255.92

Upon motion by Mr. Boknevitz, seconded by Ms. Rutter, the Boys' Soccer Cooperative Sports Agreement with the Cudahy School District was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Mr. Mike King, High School Teacher, presented a proposal to restructure the original Computer Science 1 course offering into Intro to Computer Science. Upon motion by Mr. Boknevitz, seconded by Ms. Rutter, the Intro to Computer Science proposal was unanimously approved as presented.

The Global Trade and Development new course proposal was tabled for further discussion.

Mr. Larry Hanlon presented the High School Spanish class field trip to Spain planned for April 2007. Upon motion by Mr. Boknevitz, seconded by Ms. Rutter, the High School Spanish class field trip to Spain in April 2007 (observing the appropriate chaperone ratio as per School Board Policy) was unanimously approved.

A revised draft of the newly proposed District Reading Policy E-09 was reviewed. After discussion and upon a motion by Ms. Rutter, seconded by Ms. Hasenstein, District Reading Policy E-09 was unanimously approved.

A proposal for the READ 180 Program was presented for approval. After review and upon a motion by Ms. Rutter, seconded by Ms. Hasenstein, the proposed READ 180 Program was unanimously approved. The Board requested Administrators to bring forth an implementation timeline.

Business Manager, Ms. Julie Orłowski reported on the following:

- 1) Business Manager Orłowski has been working on the PMA Contract. The contract is on a year-to-year basis.
- 2) Business Manager Orłowski distributed a proposed tiered salary schedule for Lunchroom/Playground Supervisors. The proposed salary schedule will maintain consistency with current staff. The salary schedule will be reviewed annually along with the District Fee Schedule. Upon motion by Ms. Hemmer, seconded by Ms. Hasenstein, the proposed tiered salary schedule for Lunchroom/Playground Supervisors was unanimously approved.

There was no report from Board Members.

Superintendent, Ms. Carol Topinka reported on the following:

- 1) Mr. Peter Graven, Intermediate School Teacher presented information on the 8th grade field trip request to Chicago on February 20, 2007. Due to the late receipt of information, the request could not be placed on the December 11, 2006 agenda. The Board will schedule a special meeting on Wednesday, December 13, 2006 at 5:15 p.m. to vote on the 8th grade field trip request.
- 2) Mr. Jim Heiden - Superintendent of the Cudahy School District contacted Superintendent Topinka regarding a joint school board meeting to discuss the possible ways the two school districts can work together. The joint meeting will take place in February 2007. Time and day are yet to be determined.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) The next scheduled regular School Board meetings are Monday, January 8, 2007 and Monday, January 22, 2007. Both meetings will commence at 6:30 p.m. in the St. Francis High School Library.
- 2) The Board will have a budget work session on Monday, January 15, 2007 at 5:00 p.m. in the District Office.
- 3) The St. Francis School Board has two seats open in the election on April 3, 2007.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the President declared the regular meeting adjourned at 7:50 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY

November 20, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the regular meeting to order at 5:01 p.m.

Upon motion by Ms. Hasenstein, seconded by Mr. Boknevitz, the Board moved into closed session in the High School Library for hearing according to Wisconsin State Statutes 19.85 (1)(f); 119.25; and 120.13(1) related to pupil expulsions.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Duerstein, and Superintendent Topinka

EXCUSED: Board Clerk Rutter arrived at 5:59 p.m.

VISITORS: Parents, student and Dr. Gerald Luecht ☞ St. Francis High School Principal

The President called closed session to order at 5:01 p.m. The Board reconvened into open session at 6:07 p.m., taking the following action:

Upon motion by Mr. Duerstein, seconded by Ms. Hasenstein, the Board confirmed Administration provided sufficient evidence to support the allegations of misconduct by the student. Board Members Hemmer, Hasenstein, Boknevitz and Duerstein voted aye. Board Member Rutter abstained.

Upon motion by Mr. Duerstein, seconded by Ms. Hasenstein, the Board moved to expel the student brought forth for the expulsion hearing for the remainder of the first semester of the 2006-2007 school year and that the student meet stipulated conditions for re-admittance and continued enrollment. Board Members Hemmer, Hasenstein, Boknevitz and Duerstein voted aye. Board Member Rutter abstained.

The Board reconvened into open session at 6:05 p.m.

Upon motion by Ms. Hasenstein, seconded by Ms. Rutter, the Board moved into closed session in the High School Library, according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Rutter, Duerstein, and Superintendent Topinka

EXCUSED: None

VISITORS: Business Manager Orłowski

The President called closed session to order at 6:07 p.m. The Board reconvened into open session at 6:30 p.m., taking no action.

President Jacqueline Hemmer called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Rutter, Duerstein, Superintendent Topinka and Business Manager Orłowski

EXCUSED: None

VISITORS: Five (5) public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Mr. Boknevitz to approve the agenda for November 20, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS:

Thank you cards from staff at Deer Creek Intermediate School and Willow Glen Primary School regarding the recent staff appreciation luncheon in observance of **AA**American Education Week.**AA**

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Ms. Hemmer, seconded by Mr. Duerstein, the following Consent Agenda Action Items were unanimously approved

- AA** Minutes of November 6, 2006
- AA** Minutes of November 13, 2006
- AA** Bills totaling \$174,016.65 and payroll/payroll-related bills totaling \$474,978.37.
- AA** Personnel Items:

1. The 2006 family medical leave for Debra Foti-Ervin.
2. The following extra-curricular contracts for the 2006-2007 school year:

SFEA Extra-Curricular

| | |
|---|---------------------|
| Sarah Danek, Band (HS), CIII | 2,005.26 |
| Sarah Danek, Band (Intermediate) | |
| 835.53 | |
| Nina Feest, Drama Director, CV | 4,344.73 |
| Mallory Kroon, Chorus (HS) | 1,503.95 |
| Mallory Kroon, Chorus (Intermediate) | 334.21 |
| Nicole Morawski, Asst. Drama Director, CV | 1,671.05 |
| Yukari Pack, Japan AA USA Connection | 1,086.18 |
| Total SFEA Extra-Curricular Contracts: | \$ 11,780.91 |

3. The following mentoring contracts for the Initial Educator/Mentor Program for the 2006-2007 school year:

| | |
|-------------------|----------|
| Butch Bretzel | |
| 1,000.00 | |
| Sue Clarey | 1,000.00 |
| Laura Edwin | 1,000.00 |
| Trudy Hundt | 1,000.00 |
| Nick Schuster | 1,000.00 |
| Christine Trasser | |
| 1,000.00 | |

Total SFEA Mentoring Contracts:

6,000.00

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Mr. Nick Schuster, High School Social Studies Teacher, presented a proposal to modify approximately half of the World Geography sections to Honors World Geography. Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the World Geography proposal was unanimously approved as presented.

The "Global Trade and Development" new course proposal was tabled for further discussion the December 11, 2006 regular School Board meeting.

Mr. Steve Wills, High School Business Teacher, presented several changes in the Business class offerings. The first proposal would combine PowerPoint and Word into one course. The second proposal would create a new course titled, "Advanced Accounting." Discussion ensued. Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, both proposed course changes were unanimously approved as presented.

A draft of the newly proposed District Reading Policy was reviewed. After discussion, several revisions were made to the policy. Superintendent Topinka will bring a revised version to the December 11, 2006 meeting.

Business Manager, Ms. Julie Orlowski reported on the following:

- 1) Review of the 2005-2006 and 2006-2007 budgets.
- 2) Business Manager Orlowski introduced a new FMLA Policy for Board review and approval. Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the new FMLA Policy was unanimously approved as presented.
- 3) District Technology Coordinator, Mr. Brad Browne presented an update on the current phone system and distributed information on other phone service vendors. Mr. Browne will continue to work on solutions for the District's phone problems. The Board will utilize the information provided by Mr. Browne in the future budgeting process.

Board Members reported on the following:

- 1) Board Vice President Hasenstein attended a recent Legislative Seminar sponsored by the Wisconsin Association of School Boards. The main focus of discussion was centered on budget issues.
- 2) Board Treasurer Boknevitc retained his seat on the Board of Directors for the Association of Commerce and also reported Mr. Larry Burazin has received the "Citizen of the Year" award.

Superintendent, Ms. Carol Topinka reported on the following:

- 1) Superintendent Topinka congratulated Board President Hemmer, who was recently honored by Froedert Hospital for 20 years of dedicated service.
- 2) Superintendent Topinka introduced Mr. David Fidlin, Journalist for the Community Newspapers, Inc. Mr. Fidlin's new assignment will include reporting news on the St. Francis School District.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) The next scheduled School Board meeting is Monday, December 11, 2006 at 6:30 p.m. in the St. Francis High School Library.

Upon motion by Ms. Haenstein, seconded by Ms. Rutter, the President declared the regular meeting adjourned at 7:25 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SPECIAL SCHOOL BOARD MEETING / WORK SESSION

HELD IN THE DISTRICT OFFICE

November 13, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the regular meeting to order at 4:10 p.m.

Upon motion by Ms. Hemmer, seconded by Mr. Boknevitz, the Board moved into closed session from 4:10 p.m. to 5:10 p.m., according to Wisconsin State Statutes 19.85 (1)(f) and Wisconsin State Statutes 119.25 and 120.13(1) related to pupil expulsions.

PRESENT: Board Members Hemmer, Boknevitz, Rutter, Duerstein, and Superintendent Topinka

EXCUSED: Board Vice President Hasenstein

VISITORS: Parent, students and Dr. Gerald Luecht, St. Francis High School Principal

The President called closed session to order at 4:10 p.m. The Board reconvened into open session at 5:10 p.m., taking the following action:

Upon motion by Mr. Boknevitz, seconded by Ms. Hemmer, the Board moved unanimously to not expel the student brought forth for the expulsion hearing.

Upon motion by Mr. Boknevitz, seconded by Ms. Hemmer, the Board moved unanimously to not expel the student brought forth for the expulsion hearing.

President Jacqueline Hemmer called the work session to order at 5:15 p.m.

PRESENT: Board Members Hemmer, Boknevitz, Rutter, Duerstein, Superintendent Topinka, and Business Manager Orlovski

EXCUSED: Board Vice President Hasenstein

VISITORS: Buildings & Grounds Coordinator ☐ Mr. Matt Karshna (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevitz, seconded by Ms. Rutter to approve the agenda for November 13, 2006. Motion was unanimously approved.

WORK SESSION TOPICS:

The information from the following four (4) reports will be considered when the School Board makes decisions regarding the future of the St. Francis School District:

☐ Reports on housing trends and enrollment from the Applied Population Laboratory.

☐ PMA 5-year financial and staffing implications report

☐ 10-year facilities plan

☐ Seimens District walk-through report

The Board requests the reports be available by February 2007.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitz, the President declared the work session adjourned at 6:15 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY

November 6, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the regular meeting to order at 6:03 p.m.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitz, the Board moved into closed session in the District Office, according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Rutter, Duerstein, and Superintendent Topinka

EXCUSED: None

VISITORS: Business Manager Orłowski

The President called closed session to order at 6:04 p.m. The Board reconvened into open session at 6:34 p.m., taking no action.

President Jacqueline Hemmer called the regular meeting to order at 6:35 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Rutter, Duerstein, Superintendent Topinka and Business Manager Orłowski

EXCUSED: None

VISITORS: Two (2) public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevitz, seconded by Ms. Hemmer to approve the agenda for November 6, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. Item 9a, iv, 3 - SFEA extra-curricular contracts issued to Lindsay Cloninger and Stephanie Henkhaus were approved as presented. All remaining SFEA extra-curricular contracts were tabled for further review.

Upon motion by Ms. Rutter, seconded by Mr. Duerstein, the following Consent Agenda Action Items were unanimously approved:

☐ Minutes of October 16, 2006

☐ Minutes of October 30, 2006

☐ Bills totaling \$112,878.30 and payroll/payroll-related bills totaling \$385,415.13.

☐ Personnel Items:

1. The June 30, 2012 retirement request of District Librarian ☐ Sue Dohr.
2. The June 30, 2010 retirement request of Elementary School Counselor ☐ Judy Savick.
3. The following extra-curricular contracts for the 2006-2007:

SFEA Extra-Curricular

Lindsey Cloninger, Elementary Student Council, DC CIII \$ 835.53

Stephanie Henkhaus, Art Club Advisor, CIII 835.53

Upon motion by Mr. Boknevitz, seconded by Ms. Hasenstein, the resolution authorizing temporary borrowing in amount not to exceed \$2,800,000 at the net effective rate 3.6931% with the purchaser listed as Stifel Nicolaus, pursuant to Section 67.12(8)(a)1, Wisconsin Statutes was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Superintendent Topinka distributed Board Policy review assignments to each Board Member. Superintendent Topinka will bring back the Reading Policy for review in December.

Business Manager, Ms. Julie Orłowski reported on the following:

- 1) Review of the 2005-2006 and 2006-2007 budgets was tabled for a future School Board meeting.
- 2) Business Manager Orłowski introduced Mr. Keith Munson from National Appraisal. Mr. Munson reviewed the three (3) property appraisals on Willow Glen Primary School, Deer Creek Intermediate School and the St. Francis High School.

Board Members reported on the following:

- 1) Board Treasurer Boknevitz reported on a meeting held on November 6, 2006 attended by Mayor Al Richards, City Administrator, Ralph Voltner, Superintendent Topinka, Business Manager Orłowski and himself. Items discussed at this meeting included the tax levy, TID, and equalized values versus assessed values. The tax rate for the St. Francis School District will increase \$0.21.

Superintendent, Ms. Carol Topinka reported on the following:

- 1) Superintendent Topinka reviewed a DPI report summary sheet on Special Education. The District currently serves 139 special education students.
- 2) A School Board work session is scheduled to follow the November 13, 2006 special meeting.
- 3) The St. Francis High School Open House is scheduled for Tuesday, November 21, 2006 from 6:30 p.m. to 8:30 p.m.
- 4) Superintendent Topinka expressed the need to review which Board Members will sit on the upcoming negotiations committee.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) Upcoming School Board meetings are scheduled for November 11, 2006 and December 11, 2006.
- 2) The next scheduled School Board work session is Monday, November 13, 2006 following the closed sessions.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitz, the President declared the regular meeting adjourned at 7:50 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY




October 30, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 4:06 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Rutter, Superintendent Topinka and Business Manager Orłowski

EXCUSED: Board Member Duerstein

VISITORS: Dr. Gerald Luecht  St. Francis High School Principal; Mr. Terry Balster  Deer Creek Intermediate School Principal; and Ms. Michelle Mancl  Willow Glen Primary School Principal; no public visitors (sign-in sheets

retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevitz, seconded by Ms. Hasenstein to approve the agenda for October 30, 2006. Motion was unanimously approved.

Upon motion by Mr. Boknevitz, seconded by Ms. Hasenstein, the appointment of Michelle Fons as Special Education Paraprofessional for the 2006-2007 school year was unanimously approved.

Upon motion by Mr. Boknevitz, seconded by Ms. Hasenstein, the 2006-2007 budget was unanimously approved.

Upon motion by Mr. Boknevitz, seconded by Ms. Rutter, the following Resolution for the Certification of Levy was unanimously approved:

LET IT BE RESOLVED, that there be levied a school tax against all taxable property within the District in the total sum of \$4,981,943 being \$1,114,278 for the debt service and \$3,867,665 for the operations (General Fund and Community Service Fund) during 2006-2007. State Statutes 120.12(3).

The Board work session commenced at 4:15 p.m.

The Board reviewed and discussed goals for the 2006-2007 school year with High School Principal, Dr. Gerald Luecht and Elementary Principals, Ms. Michelle Mancl and Mr. Terry Balster.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitz, the President declared the work session adjourned at 6:24 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY

October 16, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the regular meeting to order at 7:00 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Rutter, Duerstein, Superintendent Topinka and Business Manager Orlowski

EXCUSED: None

VISITORS: Two (2) public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Hemmer, seconded by Ms. Hasenstein to approve the agenda for October 16, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Ms. Hemmer, seconded by Mr. Boknevit, the following Consent Agenda Action Items were unanimously approved:

- ☐ Minutes of October 2, 2006
- ☐ Bills totaling \$187,478.91 and payroll/payroll-related bills totaling \$456,254.14.
- ☐ Personnel Items:

1. The June 30, 2012 retirement request of High School Teacher, Christine Trasser.
2. The June 30, 2012 retirement request of High School Teacher, Mary Ellen Flanagan.
3. The June 30, 2012 retirement request of High School Teacher, Chris Dusold.
4. The following extra-curricular contracts for the 2006-2007:

SFEA Extra-Curricular

| | | |
|--------|---|-----------|
| | Terry Benka, 10 th Grade Class Advisor CIII | \$ 668.42 |
| | Terry Benka, National Honor Society Advisor CIII | 835.53 |
| 835.53 | Kathy Doty, Vocal (4/5/6 Choir) CIII | |
| | Chris Dusold, HS Detention Supervisor CIV / Extra Class | 3,917.30 |
| | Laura Edwin, 11 th Grade Co-Class Advisor CIII | 1,921.71 |
| 835.53 | Erich Gottfried, HS Science Club Advisor CIII | |
| | Larry Hanlon, HS International Club Co-Advisor CIII | 960.85 |
| | Carla Herried, Peer Helper Advisor CIII | 835.53 |
| | Mike King, District Webmaster | 5,464.33 |
| 835.53 | Jack LoPresti, Stock Market | |
| | Jack LoPresti, Teacher ☐ Extra Class CIV | 4,700.76 |
| | Sarah Marcet, Peer Helper Advisor CIII | 835.53 |
| | Nicole Mastaglio, HS Yearbook | 2,924.34 |
| | Nicole Morawski, Pep Club Advisor CIII | 835.53 |
| | Carrie Miller, Teacher ☐ Extra Class CIV | 4,700.76 |
| | Carrie Miller, 9 th Grade Class Advisor CIII | 668.42 |
| | Jeanne Morinville, Cadets ☐ Deer Creek CIII | 1,169.74 |
| | Angela Olson, SFHS Writing Club | 835.53 |
| | Yukari Pack, Teacher ☐ Extra Class CIV | 4,700.76 |
| | Angela Samman, HS International Club Co-Advisor CIII | 960.85 |
| | Dave Santi, 12 th Grade Class Advisor CIII | 1,921.71 |

| | |
|---|---------------------|
| Roberta Voss, Teacher ☐ Extra Class CIV | 4,700.76 |
| Steve Wills, FBLA Advisor CIII | 835.53 |
| Steve Wills, Teacher ☐ Extra Class CIV | 4,700.76 |
| Missy Zeman, DC Elementary Student Council CIII | 1,336.84 |
| Total SFEA Extra-Curricular Contracts: | \$ 52,938.08 |

Non-SFEA Extra-Curricular:

| | |
|--|--------------------|
| Hope Carr, Forensics CV 4+YRS | 2,063.75 |
| Beth Obst, Junior High Pep Squad Coach 4YR | 1,270.00 |
| Beth Obst, Spirit Squad Coach (Winter)/SS CV 1YR | 1,336.84 |
| Mike Szydlowski, HS Student Council Advisor CIII 4+YRS | 1,428.75 |
| Total Non-SFEA Extra-Curricular Contracts: | \$ 6,099.34 |

Non- SFEA Athletic:

| | |
|---|--------------------|
| Larry Lesniewski, Boys Junior Varsity Golf Coach CII/EA | \$ 2,540.00 |
| Total Non-SFEA Athletic Contracts: | \$ 2,540.00 |

Upon motion by Mr. Boknevit, seconded by Ms. Hasenstein, the donation of a double-sided exhibit from Dialog Systems, Inc. was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Discussion ensued concerning proposed new Chapter 220 seats for the 2007-2008 school year and how the Chapter 220 Program impacts the tax levy. The 2007-2008 Inter-District Voluntary Transfer Agreement was also presented for discussion in conjunction with the approval of new Chapter 220 seats. Upon motion by Mr. Boknevit, seconded by Ms. Hasenstein, the 2007-2008 Inter-District Voluntary Transfer Agreement, along with a total of thirty (30) new Chapter 220 seats was unanimously approved.

Revised School Board Policy C-14 on ☐Staff Dress Code☐ was presented for review. Upon motion by Ms. Rutter, seconded by Mr. Duerstein, revised School Policy C-14 on ☐Staff Dress Code☐ was unanimously approved as presented.

Business Manager, Ms. Julie Orłowski reported on the following:

- 1) Business Manager Orłowski presented revised School Board Policy B-05 on ☐Student Fees and Rentals☐ for review. After review and upon motion by Mr. Boknevit, seconded by Ms. Rutter, revised School Board Policy B-05 on ☐Student Fees and Rentals☐ was unanimously approved with changing the language to read ☐required☐ instead of ☐necessary.☐
- 2) Business Manager Orłowski presented an update on the High School Tennis Shed project. The shed was delivered on Friday, October 13, 2006 and students from the Woods Class will be assembling the shed.
- 3) Business Manager Orłowski and District Technology Coordinator, Mr. Brad Browne presented an update on the District's current phone system. Deer Creek Intermediate School has been experiencing several phone service outage problems since July 2006. Ms. Orłowski and Mr. Browne will research the District's future phone system needs and will return to the Board with a proposal.
- 4) Business Manager Orłowski presented an update on summer school revenue.

- 5) Business Manager Orłowski presented an update on the Athletic Trainer position. The position has been filled and the Trainer will begin on November 14, 2006.
- 6) Business Manager Orłowski presented an update on the recent relocation of the elementary school playground equipment. The equipment was moved and is ready for use.
- 7) Business Manager Orłowski presented a proposal for the replacement of the gymnasium mats damaged by water. After discussion and upon motion by Mr. Boknevitcz, seconded by Ms. Hasenstein, the replacement of the gymnasium mats at a cost not to exceed \$6,000.00 was unanimously approved.
- 8) Business Manager Orłowski presented job descriptions for the extra-curricular contracts. Several descriptions need to be updated. Advisors are to be held accountable for their group and their group's activities.

Board Members reported on the following:

- 1) Board Treasurer Boknevitcz reported on the October 13th Crisis Prevention Committee meeting. The meeting was very productive. The District needs to compile a list of tasks, some of which are as follows:
 - a. Schedule this meeting in August, prior to the start of school.
 - b. The District needs to identify someone as a Public Information Officer.
 - c. Raise the level of awareness in schools and the procedures to follow in the time of emergency.
- 2) Board Treasurer Boknevitcz expressed the necessity to follow the 10-Year Facilities Maintenance Plan.
- 3) Superintendent Topinka will contact Mr. Ralph Voltner, City Administrator to inquire on the process of adding an agenda item to the next Common Council meeting in regards to the proposed High School Candy Shack and TIF.

Superintendent, Ms. Carol Topinka reported on the following:

- 1) Superintendent Topinka expressed appreciation to School Board Members and members of the St. Francis community for their continuing commitment serving the District.
- 2) Superintendent Topinka reported the St. Francis School District is 1 of 88 districts chosen by the Department of Public Instruction to complete a self-assessment on the District's Special Education Program.
- 3) The High School Band and Choir Concert has been rescheduled from Tuesday, October 24th to Monday, October 23rd.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) President Hemmer reported that some School Board members will attend the Wisconsin Association of School Boards Regional Meeting at the Country Springs Hotel tomorrow evening, October 17, 2006 at 5:30 p.m.
- 2) The next scheduled School Board work session is Monday, October 30, 2006 from 4:00 p.m. to 6:15 p.m.
- 3) The next regular School Board meeting is scheduled for Monday, November 6, 2006 at 6:30 p.m.
- 4) Annually, the St. Francis Association of Commerce invites the St. Francis Common Council and the St. Francis School District to their dinner meeting. The meeting is scheduled for Wednesday, November 8, 2006.
- 5) President Hemmer requested the distribution of School District Policy copies to each Board Member to help serve as a reminder as to what policy each School Board Member is responsible for updating.

Upon motion by Mr. Boknevitcz, seconded by Ms. Rutter, the President declared the regular meeting adjourned at 8:40 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

October 2, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit, Rutter, Duerstein, Superintendent Topinka and Business Manager Orłowski

EXCUSED: None

VISITORS: Three (3) public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevit, seconded by Ms. Hasenstein to approve the agenda for October 2, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. The contract for Mr. Larry Lesniewski ☐ Boys Junior Varsity Golf Coach CII/EA and all extra-curricular contracts for SFEA and Non-SFEA were removed for further revision. These contracts will be brought back to the October 16, 2006 regular meeting for approval.

Upon motion by Ms. Rutter, seconded by Mr. Boknevit, the following Consent Agenda Action Items were unanimously approved:

- ☐ Minutes of September 18, 2006
- ☐ Minutes of September 25, 2006
- ☐ Minutes of September 27, 2006
- ☐ Bills totaling \$89,555.01 and payroll/payroll-related bills totaling \$371,688.92.
- ☐ Personnel Items:

1. The following athletic contracts for the 2006-2007 were approved:

SFEA Athletic:

| | |
|---|-------------|
| Terry Benka, Boys Varsity Golf Coach CII/HC | \$ 3,342.10 |
| James Dorlack, Boys Varsity Baseball Coach CII/EA | 3,342.10 |
| Erich Gottfried, Boys Freshman Baseball Coach C2/EA | 2,673.68 |
| Mike King, Boys Varsity Tennis Coach CII/HC | 3,342.10 |
| George Logic, Boys & Girls Head Track Coach CII/HC | 5,013.15 |
| Carrie Miller, Girls Varsity Softball Coach CII/HC | 3,342.10 |
| Kimberly Palazzo, Boys & Girls Assistant Track Coach CII/EA | 2,673.68 |

| | |
|---|---------------------|
| Dave Santi, Boys Freshman Basketball Coach CI/EA | 3,342.10 |
| Nick Schuster, Boys & Girls Assistant Track Coach CII | 2,673.68 |
| Melissa Zeman, Junior High Volleyball Coach C6 | 1,336.84 |
| Total SFEA Athletic Contracts: | \$ 31,081.53 |

Non- SFEA Athletic:

| | |
|--|--------------------|
| Mike Barna, Boys Freshman Tennis Coach/EA CII 1 YR | 2,138.94 |
| Mark Beaumont, Strength & Conditioning Coach | 3,500.00 |
| Steve Bieschke, 7 th Grade Girls Basketball Coach C6 2YRS | 1,136.31 |
| Peggy Chmielewski, Junior High Volleyball Coach C6 4+YRS | 1,270.00 |
| John Jelacic, 8 th Grade Boys Basketball Coach C6 4+YRS | 1,270.00 |
| John Kloppenburg, Boys Varsity Basketball Co-Coach C1/HC | 2,063.75 |
| Kenneth Lang, Boys JV Tennis Coach/NA CII 4+YRS | 2,540.00 |
| Andrea O'Connell-Kainz, Boys/Girls Asst. Track Coach CII/EA | 2,540.00 |
| Chris Oglesby, Rec Dept Basketball Coach/Little Dribblers | 500.00 |
| Joe Paczocha, Boys Varsity Basketball Co-Coach CI/HC 4+YRS | 2,063.75 |
| Mike Pipp, Boys JV Basketball Coach CI/EA 4+YRS | 3,175.00 |
| Ann Santi, Girls Freshman Basketball Coach CI/EA 3YR | 3,007.89 |
| Joseph Saskowski, Girls JV Basketball Coach CI/EA 4+YRS | 3,175.00 |
| Joseph Saskowski, Soccer Coach Rec Dept | 500.00 |
| Mike Szydowski, Girls Varsity Basketball Coach CI/HC 4+YRS | 4,127.49 |
| Total Non-SFEA Athletic Contracts: | \$33,008.13 |

Upon motion by Mr. Boknevit, seconded by Ms. Hasenstein, the Youth Option Program request for 2nd semester of the 2006-2007 school year was unanimously approved. Ms. Mary Ellen Flanagan, Youth Options Coordinator was able to answer some general questions regarding the Youth Options Program.

Upon motion by Ms. Rutter, seconded by Mr. Boknevit, the Southwest School-to-Work Consortium Tuition Agreement was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

The 2007-2008 Inter-District Voluntary Transfer Agreement was presented for discussion in conjunction with the approval of new Chapter 220 seats. Superintendent Topinka presented recommendations to keep the District's Chapter 220 seats at the current enrollment level, which would include thirty (30) new seats available for the 2007-2008 school year. This topic will be revisited at the next regular School Board meeting.

School Board Policy C-14 on Staff Dress Code was revisited for discussion. The Board determined further revisions to Policy C-14 were necessary. Superintendent Topinka will revise and e-mail copies to Board Members Hasenstein, Rutter and Duerstein. The revised policy will be brought to the October 16, 2006 regular meeting.

Superintendent Topinka presented a report to the Board on the District's current and future safety plans.

Business Manager, Ms. Julie Orłowski reported on the following:

- 1) Business Manager Orłowski presented the first reading of the Student Fee Policy for the Board's review.
- 2) Business Manager Orłowski presented proposed plans for the construction of a High School Tennis Shed. After discussion and upon motion by Mr. Boknevitx, seconded by Ms. Hemmer, the construction of the High School Tennis Shed was unanimously approved. Administration acknowledges the concerns of the Board regarding where the shed will be erected and will act accordingly.
- 3) Business Manager Orłowski presented an update on the relocation of the elementary school playground equipment. After discussion and upon motion by Mr. Boknevitx, seconded by Ms. Hasenstein, the approval up to \$8,000.00 in expenses to relocate the playground equipment from Deer Creek Intermediate School to Willow Glen Primary School was unanimously approved.
- 4) District Maintenance Coordinator, Mr. Matthew Karshna reviewed Willow Glen Primary School's maintenance items.
- 5) Business Manager Orłowski presented an update on the Athletic Trainer position. Covenant Healthcare will be present at all of the Fall home athletic events. Covenant Healthcare is presently seeking to hire someone permanent for this position.
- 6) Business Manager Orłowski presented an update on enrollment funding.

There was no report from Board Members.

Superintendent, Ms. Carol Topinka reported on the following:

- 1) Superintendent Topinka reported on the wonderful attendance at Deer Creek and Willow Glen's recent open houses and the enthusiasm shown by both staff and parents.
- 2) Superintendent Topinka reported on the successful Homecoming. Superintendent Topinka spoke briefly on the importance of demonstrating good sportsmanship at all school events.
- 3) Superintendent Topinka complimented Deer Creek Physical Education Teacher, Mr. E.J. Higgins on his efforts coordinating the Walk to School scheduled on October 4, 2006.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) President Hemmer reported all School Board members would attend the Wisconsin Association of School Boards Regional Meeting at the Country Springs Hotel on October 17, 2006.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the President declared the regular meeting adjourned at 8:14 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY

September 27, 2006

APPROVED MINUTES

Vice President Elizabeth Hasenstein called the regular meeting to order at 4:00 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the Board moved into closed session with members of the St. Francis Education Association in the High School Library according to Wisconsin State Statutes 19.85 (1)(c)(e) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session.

PRESENT: Board Members Hasenstein, Rutter, Duerstein, and Superintendent Topinka

EXCUSED: Board Members Boknevitz and Hemmer

VISITORS: Business Manager Orłowski, Butch Bretzel, Trudy Hundt, Donna Payment, Marjorie Kosloske and Dianne Gruchalski.

The Vice President called closed session to order at 4:05 p.m. The Board reconvened into open session at 5:00 p.m., taking no action.

Upon motion by Ms. Hasenstein, seconded by Ms. Rutter, the Vice President declared the special meeting adjourned at 5:00 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SCHOOL BOARD WORK SESSION

HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY

September 25, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 4:00 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz (arrived 4:12 p.m.), Rutter, Duerstein (arrived 4:15 p.m.), Superintendent Topinka and Business Manager Orłowski

EXCUSED: None

VISITORS: Dr. Gerald Luecht ^{FF} St. Francis High School Principal; Mr. Terry Balster ^{FF} Deer Creek Intermediate School Principal; and Ms. Michelle Mancl ^{FF} Willow Glen Primary School Principal; Mr. Brad Browne ^{FF} District Technology Coordinator; Mr. Matt Karshna ^{FF} District Maintenance Coordinator; no public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Hasenstein, seconded by Ms. Hemmer to approve the agenda for September 25, 2006. Motion was unanimously approved.

Upon motion by Ms. Hemmer, seconded by Ms. Hasenstein, the motion to accept the insurance settlement agreement as outlined by the District ^{FF} attorneys was unanimously approved by the Board Members present for the vote ^{FF} Hemmer, Hasenstein and Rutter. Board Members Boknevitz and Duerstein were not present for the vote.

The Board work session commenced at 4:15 p.m. A discussion ensued regarding future facilities and maintenance planning. Superintendent Topinka outlined a partial list of facility and maintenance items that were addressed by the Facilities Committee:

- ^{FF} High School Commons
- ^{FF} High School Office
- ^{FF} Barrel Roof
- ^{FF} Willow Glen Windows
- ^{FF} District Office Relocation
- ^{FF} High School Science Room

Superintendent Topinka also presented the following facility and maintenance items that were not addressed by the Facilities Committee:

- ^{FF} Conditions to Support Learning

- FF PD Tech Ed and Technology
- FF PD Staff Environment
- FF PD Physically Healthy Environment
- FF PD Community Access
- FF PD Technology
- FF PD Internal Air Quality / State Law
- FF PD Building Envelope
- FF PD School Security

The Board discussed and reviewed facilities / maintenance planning information provided by Superintendent Topinka, Business Manager Orlowski, District Technology Coordinator, Mr. Brad Browne, and District Maintenance Coordinator, Mr. Matt Karshna. Topics covered included declining resident student enrollment and the financial impact with regards to the state funding formula; Open Enrollment and Chapter 220 seat projections for the future, community support and possible shared services; community preferences, technology updates, and the District's real estate appraisal status.

Willow Glen Principal, Mrs. Michelle Mancl stated curriculum should drive the budget. Deer Creek Principal, Mr. Terry Balster expressed the need to base all future decisions on curriculum/instruction and what is good for kids.

The next Board work session is scheduled for October 30, 2006.

President Hemmer thanked everyone for their attendance and contributions. The Board will continue to receive information to help make informed decisions regarding the future of the St. Francis School District.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitc, the President declared the work session adjourned at 5:45 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY

September 18, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the regular meeting to order at 5:05 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the Board moved into closed session with members of the St. Francis Education Association in the High School Library according to Wisconsin State Statutes 19.85 (1)(c)(e) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitc, Rutter, Duerstein, and Superintendent Topinka

EXCUSED: None

VISITORS: Attorney Rob Buikema FF Davis & Kuelthau, S.C., Business Manager Orlowski, Val Gabriel FF Council #10, Butch Bretzel, Trudy Hundt, Mike King, Marjorie Kosloske and Dianne Gruchalski.

The President called closed session to order at 5:05 p.m. The Board reconvened into open session at 6:00 p.m., taking no action.

Upon motion by Ms. Hasenstein, seconded by Ms. Rutter, the Board moved into closed session in the District Office, according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any

public employee over which the governmental body has jurisdiction or exercises responsibility.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit, Rutter, Duerstein, and Superintendent Topinka

EXCUSED: None

VISITORS: Business Manager Orłowski

The President called closed session to order at 6:05 p.m. The Board reconvened into open session at 6:30 p.m., taking no action.

President Jacqueline Hemmer called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit, Rutter, Duerstein, Superintendent Topinka and Business Manager Orłowski

EXCUSED: None

VISITORS: Three (3) public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Mr. Boknevit to approve the agenda for September 18, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS:

Mrs. Sue Lyles presented the idea of changing the logo on the Deer Creek Intermediate School gymnasium floor. Mrs. Lyles is researching and will seek donations to accomplish the project. The Board encouraged Mrs. Lyles to pursue the project and to present future updates to the Board. The Board encouraged Mrs. Lyles to coordinate the project with the District Maintenance Coordinator, Mr. Matt Karshna.

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There were no items to be removed.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the following Consent Agenda Action Items were unanimously approved:

☐ Corrected Minutes of August 7, 2006

☐ Minutes of September 6, 2006

☐ Bills totaling \$117,448.83 and payroll/payroll-related bills totaling \$492,743.41.

☐ Personnel Items:

1. The June 30, 2011 retirement request of High School Dean of Students, Mr. Terry Benka.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Superintendent Topinka presented the current student enrollment for the 2006-2007 school year. The High School's student enrollment is 580; Willow Glen's enrollment is 346; and Deer Creek's enrollment is 439.

The Reading Policy Development Committee will meet on Wednesday, September 20, 2006 at 3:30 p.m. in Mrs. Colleen Chisholm's reading room. The Committee will return to the Board at a future meeting with a rough draft of a new reading policy.

Willow Glen Principal, Mrs. Michelle Mancl presented a sample of a new report card that will be piloted this year in grades K-3. The implementation of the proposed report card with the new student software, PowerSchool should be a smooth transition. Principal Mancl and District Technology Coordinator, Mr. Brad Browne will be meeting soon to ensure the same.

Business Manager, Ms. Julie Orłowski reported on the following:

- 1) Business Manager Orłowski presented the Student Fee Policy for the Board to review and make their recommendations. The first reading will be on a future School Board meeting agenda.

The Board Members reported on the following:

- 1) Board Vice President Hasenstein reported on the following items:
 - a. Superintendent Topinka and Board Vice President Hasenstein attended the recent SWSA Meeting. Items discussed included:
 - i. Committee for Charter School Review Representative Christine Sinicki will be sitting on this committee.
 - ii. Phase I of the SWSA Economic Study is complete. In review, this study is being conducted to determine and emphasize the correlation and impact of education on the local economy of Southeastern Wisconsin.
 - iii. There are efforts being made to establish a relationship with the M-7, which is a group of people from 7 counties, (including Milwaukee, Ozaukee, Racine, Kenosha, Waukesha, Walworth and Dodge) who are looking at economic development in this region.
 - iv. There continues to be efforts by the Executive Committee of SWSA to have the SWSA host a forum with the candidates for Governor to address their views on education.
 - v. The next meeting is scheduled for Tuesday, October 10, 2006.
- 2) Board Treasurer Boknevitcz reported on the following items:
 - a. The Joint City of St. Francis and St. Francis School District meeting sponsored by the St. Francis Association of Commerce is scheduled for November 8, 2006 at 5:30 p.m.
 - b. The recent incident at a school in Green Bay brought up the following question, "Does the District inform parents that the schools are resources to help them with situations that may arise?"

Superintendent, Ms. Carol Topinka reported on the following:

- 1) Superintendent Topinka reported on the shuttle bus transportation between the elementary schools. The shuttle bus system is working effectively. Currently, seventy-eight (78) students ride the shuttle bus.
- 2) The next Board work session is scheduled for September 25, 2006 from 4:00 to 6:00 p.m. in the High School Library. Business Manager Orłowski and the District's Maintenance Coordinator are coordinating the agenda for the work session.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) President Hemmer inquired on the status of the District property appraisal.
- 2) The next regular School Board meetings are scheduled for October 2, 2006 and October 16, 2006.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the President declared the regular meeting adjourned at 7:35 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY

September 6, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the regular meeting to order at 6:05 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the Board moved into closed session in the District Office, according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit, Rutter, Duerstein, and Superintendent Topinka

EXCUSED: None

VISITORS: Business Manager Orłowski

The President called closed session to order at 6:05 p.m. The Board reconvened into open session at 6:35 p.m., taking no action.

President Jacqueline Hemmer called the regular meeting to order at 6:35 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit, Rutter, Duerstein, Superintendent Topinka and Business Manager Orłowski

EXCUSED: None

VISITORS: One (1) public visitor (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevit, seconded by Ms. Hasenstein to approve the agenda for September 6, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS:

Ms. Darlene Aschenbrenner expressed concerns about children possibly leaving the playground area at Deer Creek Intermediate School and inquired if a fence was being installed.

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. The minutes from the August 7, 2006 Board meeting were removed for further review by Board Members.

Upon motion by Mr. Boknevit, seconded by Ms. Hemmer, the following Consent Agenda Action Items were unanimously approved:

- Minutes of August 21, 2006
- Minutes of August 28, 2006
- Bills totaling \$305,856.53 and payroll/payroll-related bills totaling \$110,280.94.
- Personnel Items:

1. The following extra-curricular contracts with corrected salaries for the 2006-2007 school year (issuance of the following contracts supercedes all prior contracts approved on August 21, 2006 all extra-curricular contracts approved on August 21, 2006 become null and void):

SFEA Athletic:

| | |
|--|--------------------|
| Terry Benka, Freshman Girls Tennis Coach/EA C2 | \$ 2,673.68 |
| George Logic, Boys & Girls Cross Country Coach/HC C2 | 3,342.10 |
| Dave Santi, JV Football Coach/EA C1 | 3,342.10 |
| Kelly Sweet, Girls JV Volleyball Coach/EA C2 | 2,005.26 |
| Melissa Zeman, Freshman Volleyball Coach/EA C2 | 2,673.68 |
| Total SFEA Athletic Contracts: | \$14,036.82 |

SFEA Extra-Curricular

| | |
|---|---------------------|
| Jack LoPresti, Extra Class ☞ Social Studies | \$ 4,700.76 |
| Carrie Miller, Extra Class - English | 4,700.76 |
| Yukari Pack, Extra Class ☞ Japanese | 4,700.76 |
| Bobbi Voss, Extra Class ☞ FACE | 4,700.76 |
| Steve Wills, Extra Class ☞ Business Education | 4,700.76 |
| Total SFEA Extra-Curricular Contracts: | \$ 23,503.80 |

Non-SFEA Athletic:

| | |
|---|--------------------|
| Mark Beaumont, Asst. Varsity Football Coach/EA C1 4+YRS | \$ 3,175.00 |
| Phil Chavez, Asst. Varsity Football Coach/EA C1 3YRS | 3,007.89 |
| Earl Kloss, JV Football Coach/EA C1 4+YRS | 3,175.00 |
| Matt Koch, Asst. Freshman Football Coach/EA C1 4+YRS | 2,116.67 |
| Beth Obst, Spirit Squad Coach (Fall)/SS CV 1YRS | 1,069.47 |
| Scott Santi, Asst. Freshman Football Coach/EA C1 4+YRS | 2,116.67 |
| Doug Sarver, Head Varsity Football Coach/HC C1 4+YRS | 4,127.49 |
| Joe Saskowski, Girls Varsity Volleyball Coach/HC C2 2YRS | 2,840.79 |
| Dave Scheel, Freshman Football Coach/EA C1 4+YRS | 2,116.67 |
| Mike Scherman, Head Girls Tennis Coach/HC C2 4+YRS | 3,175.00 |
| Rachel Swick, JV Girls Tennis Coach/EA C2 4+YRS | 2,540.00 |
| Mike Szydowski, Girls Jr. High Basketball Coach/JH C6 4+YRS | 1,270.00 |
| Total Non-SFEA Athletic Contracts: | \$30,730.65 |

Upon motion by Mr. Boknevit, seconded by Ms. Rutter, the 2005-2007 contract between the SEIU ☞ Local 150 and the St. Francis School District was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Superintendent Topinka presented an update on student enrollment for the 2006-2007 school year. The High School's student enrollment is 604, with the possible loss of another 30 students; Willow Glen's enrollment is 350; with three (3) K4 sections. The enrollment numbers for Deer Creek are not finalized, but most classes have lower enrollment numbers than last school year.

Business Manager, Ms. Julie Orłowski reported on the following:

- 1) Business Manager Orłowski presented a draft of the 2005-2006 Annual Report. The Board determined the Annual Report to be an excellent overview of the District. The Board and Superintendent would like to express their appreciation to Lisa Jarosh for her professional work on this report and Julie Orłowski for compiling the financial information.
- 2) Business Manager Orłowski presented a letter received from AT&T informing the District that AT&T will pay the St. Francis School District the \$10,000.00 as requested to install one (1) fiber optic phone exchange as presented by AT&T's agent. The project will be coordinated with the District Maintenance Coordinator, Mr. Matthew Karshna. The District's acceptance of AT&T's offer will also be coordinated through Mr. Matthew Karshna.
- 3) Business Manager Orłowski reports that Covenant has found a candidate to fulfill the recently approved Athletic Trainer contract for the 2006-2007 school year. Covenant is currently in the process of doing reference checks on this candidate. Mr. John Kloppenburg will keep the Board informed as to the status of filling this position.

Superintendent, Ms. Carol Topinka reported on the following:

- 1) Superintendent Topinka reported a fresh and positive start to the 2006-2007 school year.
- 2) Election Day is Tuesday, September 12, 2006. Please remember to vote.
- 3) Superintendent Topinka presented an update on training for the new student software, Power School. The staff are meeting the challenges and progressing very well.
- 4) Superintendent Topinka reported on the District's receipt of a \$5,000.00 grant from the Department of Public Instruction to support the REACH initiative (formerly EOCA).
- 5) Superintendent Topinka attended the recent City of St. Francis Joint Review Board meeting to vote on the proposed TID. It was unanimously approved.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) President Hemmer reported all School Board members plan to attend the Wisconsin Association of School Boards Regional Meeting at the Country Springs Hotel on October 17, 2006.
- 2) The District's Budget Hearing / Annual Meeting is scheduled for Monday, September 11, 2006 in the Willow Glen Library. The Budget Hearing will commence at 6:30 p.m., with the Annual Meeting to follow at 7:00 p.m.
- 3) The next regular School Board meetings are scheduled for September 18, 2006; October 2, 2006; and October 16, 2006.
- 4) Upcoming School Board work sessions are tentatively scheduled for September 25, 2006 and October 30, 2006 from 4:00 to 6:15 p.m. in the District Office.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the President declared the regular meeting adjourned at 7:56 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY

August 7, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the regular meeting to order at 5:31 p.m.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the Board moved into closed session in the District Office, according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz (arrived at 6:00 p.m.) Rutter, Duerstein, and Superintendent Topinka

EXCUSED: None

VISITORS: Business Manager Orłowski

The President called closed session to order at 5:31 p.m. The Board reconvened into open session at 6:30 p.m., taking no action.

President Jacqueline Hemmer called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Rutter, Duerstein, Superintendent Topinka and Business Manager Orłowski

EXCUSED: None

VISITORS: Two (2) public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevitz, seconded by Ms. Hasenstein to approve the agenda for August 7, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE


COMMUNICATIONS: None


COMMENTS FROM VISITORS: None


CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the following Consent Agenda Action Items were unanimously approved:

 Minutes of July 17, 2006

 Minutes of July 24, 2006

 Minutes of July 26, 2006

 Bills totaling \$185,019.09 and payroll/payroll-related bills totaling \$294,134.54.

 Personnel Items:

1. That the Board approve the resignation of Katie Pauley as High School Physical Education Teacher effective July 31, 2006.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the proposed preliminary budget for the 2006-2007 school year was unanimously approved.

Upon motion by Mr. Boknevitz, seconded by Ms. Hemmer, the \$.10 ticket increase in the student lunch program for the 2006-2007 school year was unanimously approved.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the 66.0301 Early Childhood Support Project Agreement was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

The High School Japanese class field trip to Japan in June 2007 was presented to the Board for approval. Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the High School Japanese class field trip to Japan in June 2007 was unanimously approved contingent upon receipt of completed field trip request forms as required per Board Policies D-17 and D17A.

The Tax Incremental District (TID) information was reviewed at length. The Joint Review Board is scheduled to meet on August 23, 2006. Upon motion by Mr. Boknevitz, seconded by Ms. Rutter, the proposed Tax Incremental District (TID) and the representation of the St. Francis School District by Superintendent Topinka on the TID Joint Review Board was unanimously approved.

A proposed new Board Policy on **Staff Dress Code** was revisited for discussion. Sample policies from other school districts were presented for review and discussion. The Board determined further revisions were necessary. Superintendent Topinka will make revisions and bring back for further review at the next regular meeting.

The discussion to have Wisconsin Association of School Boards (WASB) review the District's policy manual was revisited. Superintendent Topinka will compile additional information for further discussion at a future meeting.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitz, the Board unanimously approved the purchase of new High School calculators due to the impact it will have on students' education. The Board expressed their disappointment that an Administrator was not present to explain the rationale for the purchase of the requested calculators and the proposed Science and English classes. The Board directed Superintendent Topinka to have Dr. Luecht attend the next regular meeting to present information regarding the proposed Science and English courses.

Student Activities/Recreation Director, Mr. John Kloppenburg, presented the Athletic Trainer **Covenant Healthcare** contract. Mr. Kloppenburg also explained past practice of the WIAA regarding on-site trainers. Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the Board unanimously approved the District to contract with **Covenant Healthcare** for an Athletic Trainer. This contract will be for a period of one (1) year and subject to annual review by the Board.

Business Manager, Ms. Julie Orłowski reported on the following:

- 1) Business Manager Orłowski discussed obtaining appraisals of District properties. After a discussion and upon motion by Mr. Boknevitz, seconded by Ms. Hasenstein, the Board unanimously approved the Business Manager to proceed with obtaining appraisals of District properties.
- 2) The District has yet to receive a response from AT&T regarding the District's reply to their request to install additional boxes on the Deer Creek property. The District proposed to assess AT&T a charge of \$10,000.00 to install these additional boxes.
- 3) Business Manager Orłowski presented a proposal on School Dude Software for the Buildings & Grounds Department. After a discussion and upon motion by Ms. Rutter, seconded by Mr. Boknevitz, the proposal to purchase licensing, training for School Dude Software (this includes the S-Direct piece that will work with the Recreation/Athletic Department) was unanimously approved.
- 4) Business Manager Orłowski presented an update on the fence repair at Deer Creek Intermediate School. The fence will be removed and replaced after the start of the 2006-2007 school year.
- 5) Business Manager Orłowski discussed water problems occurring at Deer Creek Intermediate School. District Buildings and Grounds Coordinator, Mr. Matt Karshna is looking at the problem and reviewing the possible need for a water pump. This project will be moved up on the 10-year maintenance plan.

Superintendent, Ms. Carol Topinka reported on the following:

- 1) Superintendent Topinka reported on the wonderful attendance at National Night Out. The event was enjoyed by all who attended.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) President Hemmer spoke to Board Members about several upcoming Wisconsin Association of School Boards seminars and encouraged Board Members to complete and return their Wisconsin Association of School Boards form.
- 2) President Hemmer thanked Ms. Topinka, Ms. Orłowski, Ms. Mancl, and Mr. Balster for their participation in the Arts Council/National Night Out. It was an opportunity for the District to meet residents and students outside of the schools.
- 3) The Board and Administration need to set up a work session to discuss the long-term future of our District.

Upon motion by Mr. Duerstein, seconded by Ms. Hasenstein, the President declared the regular meeting adjourned at 8:07 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk & Kyle J. Duerstein, Acting School Board Clerk

SPECIAL SCHOOL BOARD MEETING

HELD IN THE ST. FRANCIS SCHOOL DISTRICT OFFICE

August 28, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the regular meeting to order at 4:00 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Rutter, Superintendent Topinka, and Business Manager Orłowski

EXCUSED: Board Members Boknevitz and Duerstein

VISITORS: No public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Ms. Hasenstein to approve the agenda for August 28, 2006. Motion was unanimously approved.

AGENDA ACTION ITEMS:

Upon motion by Hasenstein, seconded by Ms. Rutter the following personnel items were unanimously approved:

☐ Personnel Items:

1. The appointment of Earl (E.J.) Higgins as Intermediate School Physical Education Teacher for the 2006-2007 school year.
2. The appointment of Raymond Steurer as Secondary Technology Education Teacher for the 2006-2007 school year, contingent on the approval of the Superintendent.

Upon motion by Ms. Hasenstein, seconded by Ms. Hemmer, the President declared the special meeting adjourned at 4:25 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY

August 21, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the regular meeting to order at 6:00 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session in the District Office, according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Rutter, Duerstein, and Superintendent Topinka

EXCUSED: None

VISITORS: Business Manager Orłowski

The President called closed session to order at 6:00 p.m. The Board reconvened into open session at 6:33 p.m., taking no action.

President Jacqueline Hemmer called the regular meeting to order at 6:33 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit, Rutter, Duerstein, Superintendent Topinka and Business Manager Orłowski

EXCUSED: None

VISITORS: Three (3) public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevit, seconded by Ms. Rutter to approve the agenda for August 21, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS:

A thank you card from former elementary teacher, Jean Serwa.

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. The minutes from the August 7, 2006 Board meeting were removed for further review by Board Members.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the following Consent Agenda Action Items were unanimously approved:

 Bills totaling \$102,637.39 and payroll/payroll-related bills totaling \$396,417.66.

 Personnel Items:

1. The resignation of Tracy Bernson as Special Education Paraprofessional effective August 21, 2006.
2. The appointment of Christopher Berry as Special Education Teacher for the 2006-2007 school year.
3. The appointment of Elizabeth Miller Gridley as Special Education Teacher for the 2006-2007 school year.
4. The following extra-curricular contracts for the 2006-2007 school year:

SFEA Athletic:

| | |
|--|-------------|
| Terry Benka, Freshman Girls Tennis Coach/EA C2 | \$ 2,621.28 |
| Jim Dorlack, Varsity Football Coach/EA C1 | 3,276.60 |
| George Logic, Boys & Girls Cross Country Coach/HC C2 | 3,276.60 |
| Dave Santi, JV Football Coach/EA C1 | 3,276.00 |
| Kelly Sweet, Girls JV Volleyball Coach C2 2YR | 1,474.47 |
| Melissa Zeman, Freshman Volleyball Coach/EA C2 2YR | 2,621.28 |

Total SFEA Athletic Contracts: \$16,546.23

Non-SFEA Athletic:

| | |
|--|--------------------|
| Mark Beaumont, Asst. Varsity Football Coach/EA C1 5+YRS | \$ 3,036.87 |
| Earl Kloss, JV Football Coach/EA C1 5+YRS | 3,036.87 |
| Scott Santi, Asst. Freshman Football Coach/EA C1 5+YRS | 3,112.77 |
| Doug Sarver, Head Varsity Football Coach/HC C1 5+YRS | 4,046.60 |
| Joe Saskowski, Girls Varsity Volleyball Coach/EA C2 3YR | 2,948.94 |
| Dave Scheel, Freshman Football Coach/EA C1 5YR | 3,112.77 |
| Mike Scherman, Head Girls Tennis Coach/HC C2 5+YRS | 3,112.77 |
| Rachel Swick, JV Girls Tennis Coach/EA C2 5YRS | 2,490.22 |
| Mike Szydlowski, Girls Jr. High Basketball Coach/JH C6 4+YRS | 1,245.11 |
| Total Non-SFEA Athletic Contracts: | \$26,142.92 |

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

High School Principal, Dr. Gerald Luecht, presented the Applied Science course proposal. This course was designed to help those children who have a difficult time with computation. The Applied Science course will have the same curriculum as Science with a different approach and less emphasis on math. The students will be given testing the first week of school to ensure students are placed in the appropriate class. After discussion and upon motion by Ms. Rutter, seconded by Mr. Duerstein, the Applied Science course was unanimously approved.

The addition of a remedial level freshman English course was presented for Board approval, as well. This course was designed to help students acquire better reading and writing skills that will assist them to also succeed in other content areas. After discussion and upon motion by Ms. Rutter, seconded by Mr. Duerstein, the remedial level freshman English course was approved. Board Members Hemmer, Hasenstein, Rutter and Duerstein voted aye. Board Member Boknevitz voted nay.

A proposed new Board Policy on Staff Dress Code was revisited for discussion. After review and upon motion by Mr. Boknevitz, seconded by Ms. Hasenstein, the proposed policy with recommended revisions was unanimously approved.

The discussion to have Wisconsin Association of School Boards (WASB) review the District's policy manual was revisited. After discussion, the determination was made to have each Board Member choose two (2) policies to review, using the Wisconsin Association of School Boards guideline. Superintendent will work on compiling a reading policy draft. Business Manager Orłowski will review the District's finance and personnel policies.

Business Manager, Ms. Julie Orłowski reported on the following:

- 1) Business Manager Orłowski discussed briefly plans for the Deer Creek locker rooms. This item will be revisited at a future Board meeting for Board approval.
- 2) Business Manager Orłowski reports that Covenant may not be able to fulfill the recently approved Athletic Trainer contract for the 2006-2007 school year. The Board gives the Business Manager permission to employ a new company to supply our Athletic Trainer, using the old contract as a basis for what the District needs and what the District will pay.

Superintendent, Ms. Carol Topinka reported on the following:

- 1) Superintendent Topinka invited Board Members to attend the New Teacher Orientation on Monday, August 28, 2006 from 7:30 to 10:00 a.m. in the High School library.
- 2) The Welcome Back All-Staff Breakfast is scheduled for Wednesday, September 30, 2006 from 7:30 to 9:00 a.m. in the High School cafeteria.
- 3) The District Management Team met on Friday, August 18, 2006. This meeting was very productive and will continue to meet throughout the school year.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) President Hemmer requested Board Members to re-read the minutes of the August 7, 2006 Board meeting.
- 2) The Board is participating in the St. Francis Days Annual Parade on September 2, 2006.
- 3) The next scheduled Board work session is scheduled for September 25, 2006 from 4:00 to 6:30 p.m. in the High School Library.
- 4) The next regular School Board meetings are scheduled for September 6, 2006 and September 18, 2006.
- 5) The District's Budget Hearing / Annual Meeting is scheduled for Monday, September 11, 2006 in the Willow Glen Library. The Budget Hearing will commence at 6:30 p.m., with the Annual Meeting to follow at 7:00 p.m.

Upon motion by Mr. Boknevitz, seconded by Mr. Duerstein, the President declared the regular meeting adjourned at 7:45 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SPECIAL SCHOOL BOARD MEETING

HELD IN THE ST. FRANCIS SCHOOL DISTRICT OFFICE

July 26, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the regular meeting to order at 8:06 a.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz (via conference call), Rutter, Duerstein, and Superintendent Topinka

EXCUSED: None

VISITORS: No public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Hasenstein, seconded by Ms. Hemmer to approve the agenda for July 26, 2006. Motion was unanimously approved.

AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Ms. Hasenstein, seconded by Ms. Hemmer, the following Consent Agenda Action Items were unanimously approved:



Personnel Items:

1. The appointment of Matthew Karshna as Building, Grounds and Maintenance Coordinator and the issuance of such contract covering the period of August 1, 2006 to June 30, 2008.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the President declared the special meeting adjourned at 8:15 a.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SCHOOL BOARD WORK SESSION

HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY

July 24, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 4:07 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Bokneviz (arrived 4:15 p.m.), Rutter (arrived 4:36 p.m.), Duerstein, Superintendent Topinka and Business Manager Orłowski

EXCUSED: None

VISITORS: Dr. Gerald Luecht – St. Francis High School Principal; Mr. Terry Balster – Deer Creek Intermediate School Principal; and Ms. Michelle Mancl – Willow Glen Primary School Principal; no public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Hasenstein, seconded by Ms. Hemmer to approve the agenda for July 24, 2006. Motion was unanimously approved.

Upon motion by Ms. Hasenstein, seconded by Ms. Hemmer, the following Consent Agenda Action Items were unanimously approved:



Personnel Items:

1. The re-issuance of two (2) new contracts to Carol Topinka hired as the Superintendent of Schools for the St. Francis School District to cover periods January 23, 2006 to June 30, 2006 and July 1, 2006 to June 30, 2008. The issuance of the afore-mentioned contracts supercede all prior approved contracts issued.
2. The two-year contract renewal of Rebecca Ribar as School Psychologist for the St. Francis School District and the issuance of such contract covering July 1, 2006 to June 30, 2008.

Upon motion by Ms. Hemmer, seconded by Ms. Hasenstein, the Board unanimously approved the posting for an additional Special Education Teacher.

The Board reviewed School Performance data reported to the Department of Public Instruction for the 2005-2006 school year. This information will be made public within the 2006-2007 school year.

Business Manager, Ms. Julie Orłowski presented the proposed preliminary budget for the 2006-2007 school year. Ms. Orłowski highlighted on different funds, explaining expenditures and revenues. A discussion ensued concerning future Board decisions that will impact the tax levy for 2007 and options for the District to work with the City of St. Francis to make this process successful. The Board will revisit this discussion at their next regular meeting.

The Board discussed and reviewed referendum portfolio information.

Building Principals presented individual school performance reports.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the President declared the work session adjourned at 6:30 p.m.

Approved by: Kyle J. Duerstein, Acting School Board Clerk & Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY

July 17, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the regular meeting to order at 5:30 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the Board moved into closed session in the District Office, according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any

public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, salaries of non-represented employees and other personnel issues.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitc (arrived at 5:52 p.m.) Rutter, Duerstein, and Superintendent Topinka

EXCUSED: None

VISITORS: Business Manager Orłowski

The President called closed session to order at 5:30 p.m. The Board reconvened into open session at 6:39 p.m., taking the following action:

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the proposed salary increases for administration and District non-represented employees were unanimously approved.

President Jacqueline Hemmer called the regular meeting to order at 6:40 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitc, Rutter, Duerstein, Superintendent Topinka and Business Manager Orłowski

EXCUSED: None

VISITORS: Five (5) public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevitc, seconded by Ms. Hasenstein to approve the agenda for July 17, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS:

A thank you note from Safety Belt Safe USA for the memorial in remembrance of High School Custodian, Jeff Dean's sister.

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Ms. Hasenstein, seconded by Mr. Boknevitc, the following Consent Agenda Action Items were unanimously approved:

- ☐ Minutes of June 19, 2006
- ☐ Minutes of June 26, 2006
- ☐ Bills totaling \$212,635.03 and payroll/payroll-related bills totaling \$760,691.62.
- ☐ Personnel Items:

1. That the Board approve the appointment of Erin Robers as District Social Worker (.70% FTE) for the 2006-2007 school year.

Upon motion by Mr. Boknevitc, seconded by Ms. Rutter, the "RESOLUTION AUTHORIZING THE BORROWING OF APPROXIMATELY \$1,590,000; PROVIDING FOR THE ISSUANCE AND SALE OF TAXABLE GENERAL OBLIGATION REFUNDING BONDS THEREFOR; AND LEVYING A TAX IN CONNECTION THEREWITH" was unanimously approved:

Upon motion by Mr. Boknevitc, seconded by Ms. Rutter, the motion to use balance (\$106,575.00) from Fund 38 to pay off existing

2002 note was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

The proposal for an elementary after-school Spanish Program was discussed at length. Superintendent Topinka will meet with Building Principals to obtain additional feedback regarding the possible implementation of this program.

An update was provided on the High School concession stand proposal. Superintendent Topinka will send a letter to Ms. Colleen Rusch of the St. Francis High School Booster Club informing her that the District has no additional funds to spend on this project. Board Treasurer Boknevitiz will contact Mr. Bob Carr of the Community Development Authority to research if TIF funds could be utilized for this project. Board Treasurer Boknevitiz will report his findings to the Board.

A proposed new Board Policy on "Dress Code" was discussed at length. A draft was presented for review. The Board determined further revisions were necessary. Superintendent Topinka will compare this policy draft to other school districts and the Wisconsin Association of School Board. The proposed policy will be revisited at a future meeting.

Policy review procedures were revisited. Superintendent Topinka presented projected costs to have the Wisconsin Association of School Boards (WASB) review the District's policy manual. The Board requested Superintendent Topinka to contact WASB for further information on what the projected costing will cover and what policies are required by law. This topic will be revisited at a future meeting.

The Applied Science course proposal was reviewed and discussed at length. Superintendent Topinka will redirect this proposal for further information and positive feedback. The Applied Science course proposal will be discussed again at the July 24, 2006 Board work session.

High School Math Teacher, Ms. Laura Edwin presented a proposal to the Board for the purchase of new Introduction to Geometry textbooks. Upon motion by Ms. Rutter, seconded by Mr. Boknevitiz, the purchase of new Introduction to Geometry textbooks was unanimously approved.

Business Manager, Ms. Julie Orlowski reported on the following:

- 1) The District will pay \$20,000.00 as opposed to the original request of \$28,000.00 for the contract renewal with Gallagher Benefit Services.
- 2) Business Manager Orlowski distributed the preliminary budget for 2006-2007. There will be an increase in student lunch ticket prices for the 2006-2007 school year. Grades 7-12 will pay \$1.85 for hot lunch, while grades K-6 will pay \$1.60. The cost of milk will remain the same (\$.30). Chartwells Dining Service will continue to sell tickets. Ms. Orlowski presented an overview on the updated budget planning process, as well as, presented a worksheet outlining revenue limits. St. Francis is now considered a property-rich district, which decreases the equalization of aid.
- 3) The proposal from AT&T requesting permission to add additional boxes on the Deer Creek property was reviewed. The pictures provided by AT&T were not clear, nor concise, and did not provide the Board the necessary detail or information requested. After discussion, the Board agreed to assessing AT&T a charge of \$10,000.00 to install the additional boxes on the Deer Creek property.
- 4) Business Manager Orlowski presented an update on summer maintenance projects. Mr. Matthew Karsha, District Maintenance, is completing the remodeling of the High School Guidance Office with assistance from the High School custodians and youth workers.

Superintendent, Ms. Carol Topinka reported on the following:

- 1) Superintendent Topinka received a letter from the St. Francis Police Department requesting the utilization of the High School football practice field for National Night Out – Flight for Life practice training. The request will be approved.
- 2) Superintendent Topinka discussed a recent article published in the July 6, 2006 edition of the Cudahy-St. Francis Reminder on Willow Glen's Summer Reading Program.
- 3) The Wisconsin Association of School Boards is presenting a School Law Seminar on Friday, October 20, 2006 in Madison, Wisconsin.
- 4) There will be a Board work session on Monday, July 24, 2006 from 4:00 to 6:00 p.m. in the High School library. Discussion topics include proposed budget for the 2006-2007 school year, possible referendum, Open Enrollment/Chapter 220 student enrollment update, School Performance Report information, and the proposed High School Applied Science course.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) A discussion on the upcoming St. Francis Days' celebration on September 1-3, 2006 ensued.
- 2) A discussion on the procedures for answering phones in the School District ensued.
- 3) There was a lawsuit against a school district filed by a group of parents stating the school district's policy of no cell phones in school violates their child's safety (i.e., Columbine) and their ability to contact police and parents.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the President declared the regular meeting adjourned at 9:00 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SPECIAL SCHOOL BOARD MEETING
HELD IN THE ST. FRANCIS SCHOOL DISTRICT OFFICE

June 26, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the regular meeting to order at 4:01 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Duerstein, Superintendent Topinka, and Business Manager Orłowski

EXCUSED: Board Members Rutter and Boknevitcz

VISITORS: No public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Hemmer, seconded by Ms. Hasenstein to approve the agenda for June 26, 2006. Motion was unanimously approved.

AGENDA ACTION ITEMS:

Upon motion by Hemmer, seconded by Ms. Hasenstein the following personnel items were unanimously approved:



Personnel Items:

1. The resignation of High School Teacher, Drew Novotny effective August 1, 2006.
2. The appointment of Sarah Danek as Music Teacher for the 2006-2007 school year.
3. The appointment of Mallory Kroon as Music Teacher for the 2006-2007 school year.

Upon motion by Ms. Hemmer, seconded by Mr. Duerstein, the President declared the special meeting adjourned at 4:11 p.m.

Approved by: Kyle J. Duerstein, Acting School Board Clerk

REGULAR SCHOOL BOARD MEETING
HELD IN THE HIGH SCHOOL LIBRARY

June 19, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the regular meeting to order at 5:00 p.m.

Upon motion by Ms. Hemmer, seconded by Mr. Bokneviz, the Board moved into closed session from 5:00 p.m. to 5:30 p.m., according to Wisconsin State Statutes 19.85 (1)(f) and Wisconsin State Statutes 119.25 and 120.13(1) related to pupil expulsions.

PRESENT: Board Members Hemmer, Hasenstein, Bokneviz, Rutter, Duerstein, and Superintendent Topinka

EXCUSED: None

VISITORS: Two (2) advocates for support of the student, the student and Dr. Gerald Luecht, St. Francis High School Principal (arrived at 5:17 p.m.)

The President called closed session to order at 5:02 p.m. The Board reconvened into open session at 5:27 p.m., taking the following action:

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the Board moved unanimously to expel the student brought forth for expulsion hearing. The student is hereby permanently expelled from the School District of St. Francis, all classroom and school-related activities, as well as, School District premises, from this date forward until the student's 21st birthday.

Upon motion by Ms. Rutter, seconded by Mr. Bokneviz, the Board moved into closed session in the High School library, according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PRESENT: Board Members Hemmer, Hasenstein, Bokneviz, Rutter, Duerstein, and Superintendent Topinka

EXCUSED: None

VISITORS: Business Manager Orłowski and Mr. Terry Balster

The President called closed session to order at 5:35 p.m. The Board reconvened into open session at 6:40 p.m., taking no action.

President Jacqueline Hemmer called the regular meeting to order at 6:40 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Bokneviz (excused at 8:17 p.m.), Rutter, Duerstein, Superintendent Topinka, and Business Manager Orłowski

EXCUSED: None

VISITORS: Four (4) public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Ms. Hasenstein to approve the agenda for June 19, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS:

Ms. Diane Wagner and Ms. Carol Parchim each expressed their concern on disciplinary issues with this year's 8th grade class. Ms. Carol Parchim read a letter from Ms. Cheryl Winnen addressing the same issues.

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There were revisions made to item #1 under Personnel.

Upon motion by Ms. Hasenstein, seconded by Ms. Rutter, the following Consent Agenda Action Items were unanimously approved:

- ☐ Minutes of June 5, 2006
- ☐ Bills totaling \$242,742.66 and payroll/payroll-related bills totaling \$487,491.52.
- ☐ Personnel Items:
 1. The hiring of Terry Balster as Elementary Principal for the St. Francis School District and the issuance of such contract covering July 1, 2006 through June 30, 2008 pending the parameters discussed in closed session.
 2. The appointment of Lindsay Cloninger as Elementary Teacher for the 2006-2007 school year.
 3. The appointment of Michelle DeWane as Elementary Teacher for the 2006-2007 school year.
 4. The appointment of Rochelle Rogers as Special Education Teacher for the 2006-2007 school year.

Upon motion by Mr. Boknevit, seconded by Ms. Hasenstein, the proposed 2005-2006 budget adjustments were unanimously approved.

Upon motion by Ms. Rutter, seconded by Mr. Duerstein, the following Act 25 Resolution was unanimously approved:

BE IT RESOLVED by the School Board of the St. Francis School District, Milwaukee County, Wisconsin, that the School District used fund balance to pay the school district's unfunded pension liability directly to the Wisconsin Retirement System or to pay debt service for debt issued to refinance the balance of the unfunded pension liability [ss.121.07(6)(am) Wis. Stats.]. This applies to District expenditures made in the 2005-2006 fiscal year, aidable in the 2006-2007 fiscal year.

Upon motion by Mr. Boknevit, seconded by Ms. Rutter, the Resolution Authorizing the Transfer of Funds, the Establishment of an Escrow Account with Respect to and the Defeasance and Redemption of Certain Outstanding General Obligation Refunding Bonds was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Willow Glen Principal, Ms. Michelle Mancl reviewed the new Technology Plan covering the period of July 1, 2006 through June 30, 2007. The Board would like the time line extended further out than the year 2007 and requested to review the corrected/revised plan once it is returned to the District by the Department of Public Instruction.

The ESEA – NCLB Grant was discussed at length. The funds will be used for reading; to facilitate a new math program; and towards the cost of crossing guards at the intermediate/primary schools.

Business Manager, Ms. Julie Orlowski reported on the following:

Ms. Orlowski discussed the possibility of combining the two (2) levy notes (2002 note and super note) to allow the District additional funds to work with under the revenue cap. This topic will come back for the July 17th meeting for Board approval.

Upon motion by Mr. Boknevit, seconded by Ms. Rutter, the Gallagher Benefit Services Contract was unanimously approved. Business Manager Orlowski will make further attempts to negotiate a lower price for their services.

Business Manager Orlowski informed the Board of a 5% increase in health and dental insurance for the 2006-2007 school year.

The 2006-2007 Southeastern Wisconsin School Alliance Membership was presented for approval. Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the 2006-2007 Southeastern Wisconsin School Alliance Membership was unanimously approved.

The Oasys Software proposal was reviewed. Upon motion by Ms. Rutter, seconded by Mr. Duerstein, the Oasys Software proposal was unanimously approved.

There was no report from Superintendent Topinka.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) Board Members participating in the 4th of July parade will assemble at 9:30 a.m. on the corner of Barland and Norwich Avenues.

Upon motion by Ms. Hasenstein, seconded by Ms. Hemmer, the President declared the regular meeting adjourned at 8:30 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

June 5, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the regular meeting to order at 6:04 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session in the District Office, according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and Wisconsin State Statutes 19.85 (1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Rutter, Duerstein, and Superintendent Topinka

EXCUSED: None

VISITORS: Business Manager Orłowski and Attorney Robert Buikema ^{PC} Davis & Kuelthau, S.C.

The President called closed session to order at 6:04 p.m. The Board reconvened into open session at 6:34 p.m., taking the following action:

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the Board directed Business Manager Orłowski to proceed with business recommendations discussed within closed session.

President Jacqueline Hemmer called the regular meeting to order at 6:34 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Rutter, Duerstein, Superintendent Topinka, and Business Manager Orłowski

EXCUSED: None

VISITORS: Four (4) public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevitz, seconded by Ms. Hasenstein to approve the agenda for June 5, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS:

A letter from Mr. Richard Hackl of the St. Francis 4th of July Commission requesting approval to utilize High School grounds for the discharge of the 4th of July fireworks display.

A thank you card from staff at Deer Creek Intermediate School regarding the recent staff appreciation luncheon

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Ms. Hasenstein, seconded by Mr. Boknevitiz, the following Consent Agenda Action Items were unanimously approved:

- ☐ Minutes of May 15, 2006
- ☐ Minutes of May 22, 2006
- ☐ Bills totaling \$276,250.64 and payroll/payroll-related bills totaling \$355,826.38.
- ☐ Personnel Items:
 1. That the Board approve the resignation of Trevor Loes, High School Music Teacher effective June 30, 2006.
 2. That the Board approve the appointment of Joel Barthel as High School Science Teacher for the 2006-2007 school year.
 3. That the Board approve the following extra-curricular contracts for the 2005-2006 school year:

Non-SFEA Athletic

Joe Kooping, Boys JV Baseball Coach C2/EA 3YR \$2,301.62

Mr. Barthel was in the audience. Superintendent Topinka made introductions and welcomed Mr. Barthel to the St. Francis School District. The Board appreciated Mr. Barthel's attendance at the meeting.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the 2006-2007 CESA #1 Service Contract was unanimously approved.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the 2006 Summer School contracts were unanimously approved.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the Youth Options request with exception to the application deadline was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

A proposal for an elementary after-school Spanish Program was presented by parent, Mrs. Sheryl Stawski. Discussion ensued. Superintendent Topinka will obtain additional information regarding the impact of this program to further address questions raised by Board Members. This program will be brought back to the Board at the July 17, 2006 regular meeting.

The agenda was suspended. Business Manager Orlowski introduced Mr. Edward Polito of MI-Tech Services, Inc., who is representing AT&T regarding their proposal requesting permission to add additional boxes on the Deer Creek property. Discussion ensued. The Board requested additional time to review the proposal.

A High School candy shack update was presented. The contract and survey map is in the process of being sent to the architect, Mr. Tim Finke. Mr. Finke will contact the District when the preliminary plan is ready. The Board will proceed once this information is received.

Policy review procedures were discussed. Superintendent Topinka will contact the Wisconsin Association of School Boards (WASB) to request a quote for a review of our policy manual. This item will be brought back to the Board at the July 17, 2006 regular meeting.

Business Manager, Ms. Julie Orlowski reported on the following:

- 1) Business Manager Orlowski informed the Board of the recent District purchase of a Chevy Colorado vehicle. This vehicle will be utilized as the District's maintenance vehicle.
- 2) The damaged fence at Deer Creek was discussed. The fence post can now be removed. The District will be replacing the fence with one similar to the fence on the Thomas More property.

Superintendent, Ms. Carol Topinka reported on the following:

- 1) Superintendent Topinka presented a brief update on Summer School. Summer School begins Monday, June 12, 2006.
- 2) The District will have an **End of Year Celebration** for all staff on Friday, June 9, 2006 at the Carleton Grange located in St. Francis from 3:30 p.m. to 5:30 p.m.
- 3) Superintendent Topinka presented a tentative schedule of 2006-2007 School Board meetings.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) President Hemmer encouraged Board Members to R.S.V.P. to Mr. David Santi if attending the upcoming High School graduation ceremony.
- 2) The next Board work session is tentatively scheduled for Monday, June 12, 2006 from 4:00 to 6:00 p.m. The primary focus will be on end-of-year resolutions and reports to be presented by Building Principals and Administration.
- 3) The National Honor Society Induction and Senior Awards Program on Tuesday, May 23, 2006 was a special evening honoring excellence at our High School.
- 4) The St. Francis Association of Commerce Scholarship Dinner was held on Wednesday, May 24, 2006 at the Polonez Restaurant. The evening was an enjoyable event, with seven (7) St. Francis High School students receiving scholarships.

The closed session scheduled after the regular meeting was cancelled.

Upon motion by Ms. Rutter, seconded by Mr. Boknevit, the President declared the regular meeting adjourned at 7:50 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SPECIAL SCHOOL BOARD MEETING
HELD IN THE HIGH SCHOOL LIBRARY

May 22, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the regular meeting to order at 4:30 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the Board moved into closed session from 4:30 to 5:00 p.m., according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit (arrived at 4:40 p.m.), Rutter, Duerstein, and Superintendent Topinka

EXCUSED: None

VISITORS: None

The President called closed session to order at 4:31 p.m. The Board reconvened into open session at 4:45 p.m., taking the following action:

Upon motion by Mr. Boknevit, seconded by Ms. Hemmer, the Board unanimously approves the creation of a new supervisory position, **Building, Grounds and Maintenance Supervisor**, pursuant to the Administration's proposed job description and authorizes Administration to take all steps necessary to implement and hire for this position.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the Board moved into closed session at 5:00 p.m., according to Wisconsin State Statutes 19.85 (1)(f) and Wisconsin State Statutes 119.25 and 120.13(1) related to pupil expulsions.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Rutter, Duerstein, and Superintendent Topinka

EXCUSED: None

VISITORS: Dr. Gerald Luecht, St. Francis High School Principal

The President called closed session to order at 5:00 p.m. The Board reconvened into open session at 5:11 p.m., taking the following action:

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the Board moved unanimously to expel the student brought forth for expulsion hearing. The student is hereby permanently expelled from the School District of St. Francis, all classroom and school-related activities, as well as, School District premises, from this date forward until the student's 21st birthday.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the President declared the special meeting adjourned at 5:11 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

May 15, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the regular meeting to order at 6:00 p.m.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitz, the Board moved into closed session from 6:00 to 7:00 p.m., according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Rutter, Duerstein, and Superintendent Topinka

EXCUSED: None

VISITORS: Ms. Colleen Chisholm

The President called closed session to order at 6:00 p.m. The Board reconvened into open session at 7:30 p.m., taking no action.

President Jacqueline Hemmer called the regular meeting to order at 7:30 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Rutter, Duerstein, Superintendent Topinka, and Business Manager Orlowski

EXCUSED: None

VISITORS: Six (6) public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevitz, seconded by Ms. Rutter to approve the agenda for May 15, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Ms. Hasenstein, seconded by Ms. Rutter, the following Consent Agenda Action Items were unanimously approved:

- ☐ Minutes of May 1, 2006
- ☐ Minutes of May 8, 2006
- ☐ Bills totaling \$274,189.04 and payroll/payroll-related bills totaling \$448,346.99
- ☐ Personnel Items:

1. That the Board approve the request from Kelly Pethan, Elementary Teacher to rescind her prior request for a leave of absence for the 2006-2007 school year.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Upon motion by Mr. Boknevitz, seconded by Ms. Rutter, the High School basketball field trip request to St. Louis and Jefferson City, Missouri on December 27-31, 2006 was unanimously approved.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the decision to compensate architect, Mr. Tim Finke up to \$2,000.00 to complete the plans for the proposed High School candy shack was unanimously approved. Once complete, the architectural plans will be presented to the Board for approval at a future meeting.

A discussion ensued regarding the proposed K-5 Math Program and the process the District currently utilizes to develop new curriculum. A suggestion to mirror the process the High School currently utilizes was discussed. Board Members and teachers that attended a recent math workshop found it to be very helpful and beneficial. After discussion and upon motion by Ms. Rutter, seconded by Mr. Boknevitz, the new proposed K-5 Math Program was unanimously approved.

Revised School Board Policy D-13 on ☐Alcohol & Other Drug Abuse / Drug Education Program,☐ was discussed and then tabled for further revision to be accomplished over the summer months. This policy will be revisited at a future meeting.

Business Manager, Ms. Julie Orłowski reported on the following:

- 1) Business Manager Orłowski requested the Board allocate funds for a new District maintenance vehicle. Upon motion by Mr. Boknevitz, seconded by Ms. Rutter, the allocation of up to \$12,000.00 for the purchase of a new maintenance vehicle was unanimously approved.
- 2) A request from AT&T requesting permission to add additional boxes on the Deer Creek property was briefly discussed. The Board requests that this topic be brought back for further discussion at the June 12, 2006 meeting. The Board also requests that a representative from AT&T, the Deer Creek building custodian and District maintenance personnel attend this meeting to ensure all questions are answered before a decision is reached.
- 3) A discussion ensued regarding the District obtaining property appraisals on the three (3) schools. The Board directed Business Manager Orłowski to obtain three (3) bids from real estate companies. Ms. Orłowski will report back to the Board with the proposed costs.

Superintendent, Ms. Carol Topinka reported on the following:

- 1) Superintendent Topinka presented a brief update on Summer School registration. To date, the District has received 324 applications for summer recreation programs and 227 applications for summer school.
- 2) Superintendent Topinka presented a projected staffing / enrollment update for the 2006-2007 school year. At the present time, enrollment at Deer Creek Intermediate School is projected at 354 students (a decline from 2005-2006).
- 3) The Open Enrollment / Chapter 220 New Student Barbeque is scheduled for Thursday, May 18, 2006 from 5:00 to 7:00 p.m. in the High School cafeteria.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) President Hemmer and Board Clerk Rutter attended the Wisconsin Association of School Boards (WASB) convention in

Madison on May 12-13, 2006 entitled, Leadership on Student Achievement. Conference topics included, Referendum, How Should We Spend Our Money, and Building Character One Student at a Time.

- 2) President Hemmer encouraged Board Members to R.S.V.P. to Mr. David Santi if attending the upcoming High School graduation ceremony.
- 3) The National Honor Society Induction and Senior Awards Dinner / Program is scheduled for Tuesday, May 23, 2006 at 6:30 p.m.
- 4) The St. Francis Association of Commerce Scholarship Dinner will be Wednesday, May 24, 2006 at the Polonez Restaurant.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the President declared the regular meeting adjourned at 8:30 p.m.

Approved by: Kathleen A. Rutter , School Board Clerk

SCHOOL BOARD WORK SESSION

HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY

May 8, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:30 p.m.

Upon motion by Ms. Hasenstein, seconded by Ms. Hemmer, the Board moved into closed session from 5:30 to 6:30 p.m. in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitiz (arrived 5:55 p.m.), Rutter (arrived 5:40 p.m.), Duerstein, Superintendent Topinka and Business Manager Orłowski

EXCUSED: None

VISITORS: None

The President called closed session to order at 5:30 p.m. The Board reconvened into open session at 6:34 p.m., taking the following action:

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the proposed change to the 2006-2007 school year calendar was unanimously approved.

President Jacqueline Hemmer called the open Board work session to order at 6:35 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitiz, Rutter, Duerstein, Superintendent Topinka, and Business Manager Orłowski

EXCUSED: None

VISITORS: Mr. Blake Peuse, Deer Creek Principal, Mr. John Kloppenburg, District Activities Director, Mr. Matt Karshna District Maintenance, and seven (7) public visitors (sign-in sheets retained in official minute book).

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Hasenstein, seconded by Mr. Boknevitiz to approve the agenda for May 8, 2006. Motion was unanimously approved.

The Board reviewed the referendum portfolio listing with members of the District Facilities Study Committee and District staff.

Conversation ensued and the Committee members provided helpful information.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the President declared the work session adjourned at 8:30 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

May 1, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the regular meeting to order at 5:55 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the Board moved into closed session from 5:55 to 6:30 p.m., according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit, Rutter, Duerstein, Superintendent Topinka, and

Business Manager Orłowski

EXCUSED: None

VISITORS: None

The President called closed session to order at 5:55 p.m. The Board reconvened into open session at 6:30 p.m., taking no action.

President Jacqueline Hemmer called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit, Rutter, Duerstein, Superintendent Topinka, and Business Manager Orłowski

EXCUSED: None

VISITORS: Two (2) public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Ms. Hasenstein to approve the agenda for May 1, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS:

Mr. John Kloppenburg, Athletic / Recreation Director addressed the Board on the High School boys' holiday basketball tournament to be held during the 2006-2007 school year winter break (December 28-30, 2006) in Jefferson City, Missouri. Mr. Kloppenburg will bring more information to a future School Board meeting.

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Mr. Boknevit, seconded by Ms. Rutter, the following Consent Agenda Action Items were unanimously approved:

Corrected Minutes of April 24, 2006

Payroll/payroll-related bills totaling \$351,717.46.

Personnel Items: None to report.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

The Board requested Business Manager Orlowski to move forward with the refinancing of the unfunded liability and bring a recommendation for approval at the next regular School Board meeting.

There was continued discussion regarding the proposed K-5 Math program. There was a motion to approve the proposed program, no second. The motion to approve was rescinded. Board Members will research on their own and the K-5 Math program will be tabled until the next School Board meeting.

A discussion ensued on the proposed candy shack. The Board will discuss this proposal further with the High School Booster Club. The District will provide funding for some of the documentation cost, such as, architectural plans. Board Clerk Rutter will coordinate discussions with Ms. Colleen Rusch from the High School Booster Club.

New School Board Policy D-35 on "Wellness," was discussed and upon motion by Mr. Boknevit, seconded by Ms. Hemmer, School Board Policy D-35 was unanimously approved.

Revised School Board Policy D-13 on "Alcohol & Other Drug Abuse / Drug Education Program," was discussed and then tabled for further revision with closer attention on the consequences. This policy will be revisited at a future meeting.

Revised School Board Policy D-33 on "Internet / Intranet Safety ☐ Instructional Use Policy," was discussed and upon motion by Ms. Rutter, seconded by Mr. Duerstein, revised School Board Policy D-33 was unanimously approved.

Revised School Board Policy C-01 on "Administrative Personnel," was discussed and upon motion by Mr. Boknevit, seconded by Ms. Hasenstein, revised School Board Policy C-01 was unanimously approved.

Business Manager, Ms. Julie Orlowski reported on the following:

- Mr. Matt Karshna, District Maintenance presented Business Manager Orlowski with a proposal regarding the removal of the damaged fence/wall at Deer Creek Intermediate School. The Board will move forward on this proposal.
- Business Manager Orlowski reported her findings on vehicle insurance premiums for the coverage of a District maintenance vehicle. The District would not see an increase for another year.

Superintendent, Ms. Carol Topinka reported on the following:

- Superintendent Topinka presented information on an upcoming legal training program sponsored by Davis & Kuethau, S.C.
- An update was presented to the Board regarding the recent threats on the High School building.
- Miron Construction and Eppstein Uhen have inquired whether their attendance is required at the May 8, 2006 work session. A discussion ensued and the Board decided that attendance from Miron Construction and Eppstein Uhen was not necessary at this time.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- Board President Hemmer provided the following listing of upcoming important date:
 - May 6th ☐ St. Francis High School Prom
 - May 8th ☐ School Board Work Session / Facilities Study Committee ☐ 6:30 p.m.
 - May 15th ☐ Regular School Board Meeting
 - May 18th ☐ Open Enrollment / Chapter 220 New Student Barbecue
 - May 23rd ☐ National Honor Society Induction / Senior Awards Night
 - May 24th ☐ St. Francis Association of Commerce Scholarship Dinner ☐ 7:00 p.m. ☐ Polonez Restaurant
 - June 5th ☐ Regular School Board Meeting
 - June 7th ☐ Deer Creek Intermediate School Graduation
 - June 8th ☐ St. Francis High School Graduation
 - June 12th ☐ School Board Work Session ☐ 4:00 to 6:00 p.m.

- President Hemmer and Board Clerk Rutter will attend the Wisconsin Association of School Boards (WASB) upcoming convention in Madison on May 12-13, 2006 on "Leadership on Student Achievement."

Upon motion by Ms. Hasenstein, seconded by Ms. Rutter, the President declared the regular meeting adjourned at 8:45 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

April 24, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the regular meeting to order at 5:30 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit, Rutter, Duerstein, Superintendent Topinka, and Business Manager Orłowski

EXCUSED: None

VISITORS: Two (2) public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevit, seconded by Ms. Hasenstein to approve the agenda for April 24, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS:

A letter was received from Ms. Carla Herried, High School Guidance Counselor expressing her support of a second guidance position at the High School.

COMMENTS FROM VISITORS: None

Acting School Board Clerk, Elizabeth A. Hasenstein, administered the Oath of Office to re-elected Board Members, Jacqueline N. Hemmer and Kathleen A. Rutter, as well as, newly elected Board Member, Kyle J. Duerstein.

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Mr. Boknevit, seconded by Ms. Rutter, the following Consent Agenda Action Items were unanimously approved:



Minutes of April 3, 2006



Bills totaling \$147,220.71 and payroll/payroll-related bills totaling \$571,562.94



Personnel Items:

1. That the Board approve the resignation of Timothy Wurgler, Elementary Teacher effective June 30, 2006.
2. That the Board approve the resignation of Carol Rothermel, Elementary Teacher effective June 30, 2006.

President Hemmer altered the order of the meeting agenda.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Ms. Michelle Wiberg of Stifel Nicolaus presented a brief history of the St. Francis School District plan on unfunded liability. Ms. Wiberg's recommendation is to lock in on a fixed rate for the District's unfunded liabilities. This topic will be brought back to the next meeting for further discussion and possible action.

Ms. Michelle Mancl, Principal of Willow Glen Primary School presented the Math Curriculum Committee's and her recommendation for the Everyday Math Program. The K-5 Math Program will be brought back for the next regular meeting for further discussion and possible action.

ELECTION OF OFFICERS:

Upon motion by Mr. Boknevitz, seconded by Ms. Rutter, Jacqueline Hemmer was elected School Board President.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitz, Elizabeth Hasenstein was elected School Board Vice President.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, Robert Boknevitz was elected School Board Treasurer.

Upon motion by Ms. Hasenstein, seconded by Ms. Hemmer, Kathleen Rutter was elected School Board Clerk.

Upon motion by Ms. Hemmer, seconded by Ms. Hasenstein, the appointment of Kathleen A. Rutter as representative of the St. Francis School District to the Cooperative Educational Services Agency #1 2006 Annual Convention was approved.

Discussion and possible revision of Board policies are tabled until the next regular Board meeting.

Business Manager, Ms. Julie Orłowski reported on the following:

- 1) District Maintenance, Mr. Matt Karshna, is receiving quotes on the removal and possible replacement of the damaged fence at Deer Creek Intermediate School.
- 2) The District is researching the purchase of a Chevrolet Colorado as a District maintenance vehicle. The cost of this vehicle is approximately \$11,900.00. Business Manager Orłowski will obtain insurance costs for the next regular meeting for the Board's further review.
- 3) The costs associated with the implementation of a proposed new snack shack on the High School football field will be researched. Business Manager Orłowski will schedule a meeting with High School Booster Club President, Mrs. Colleen Rusch to further discuss, as well as, research the amount of money the District has already spent in updates.

There was no report from Superintendent, Ms. Carol Topinka.

There was no report from School Board President, Ms. Jacqueline Hemmer.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the President declared the regular meeting adjourned at 7:00 p.m. The Board reconvened to a joint meeting with the City of St. Francis Common Council at 7:05 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

April 3, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:35 p.m.

Upon motion by Mr. Boknevitz, seconded by Ms. Rutter, the Board moved into closed session from 5:35 to 6:30 p.m., according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PRESENT: Board Members Hemmer, Hasenstein, Bokneviz, Rutter, Duerstein, Superintendent Topinka, and

Business Manager Orlowski

EXCUSED: None

VISITORS: None

The President called closed session to order at 5:35 p.m. The Board reconvened into open session at 6:30 p.m., taking no action.

President Jacqueline Hemmer called the regular meeting to order at 6:31 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Bokneviz, Rutter, Duerstein, Superintendent Topinka, and Business Manager Orlowski

EXCUSED: None

VISITORS: No public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Bokneviz, seconded by Ms. Rutter to approve the agenda for April 3, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Mr. Bokneviz, seconded by Ms. Hasenstein, the following Consent Agenda Action Items were unanimously approved:

Minutes of March 20, 2006

Minutes of March 27, 2006

Bills totaling \$129,125.04 and payroll/payroll-related bills totaling \$355,215.61

Personnel Items:

That the Board approve the resignation of Blake Peuse, Elementary Principal effective June 30, 2006.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Upon motion by Mr. Bokneviz, seconded by Ms. Hasenstein, the 8th grade field trip request to Chicago, Illinois was unanimously approved.

The Board reviewed newly approved seats under the Open Enrollment and Chapter 220 Programs. Upon motion by Ms. Rutter, seconded by Mr. Duerstein, the Board unanimously approved the decision to continue to maintain a wait list for grades K4 and K5 until resident registration is finalized. A work session is tentatively scheduled for June 12, 2006 to further discuss student enrollment projections, focusing on the K4 and K5 grade levels.

The City of St. Francis has determined the necessity for a traffic light at the intersection of Kinnickinnic and Denton Avenues (per the recent completed traffic study) and is seeking partial funding from the School District. At the present time, the School District is unable to help fund the implementation of a traffic signal. Superintendent Topinka will compose a letter informing the City of St. Francis Administrator, Mr. Ralph Voltner and the City of St. Francis Common Council of the District's conclusion.

Ms. Liz Hasenstein, School Board Representative on the Wellness Committee, presented a draft of the new "Wellness Policy. The Committee consists of Committee Chair, Mr. Blake Peuse; High School Physical Education Teacher, Ms. Katie Cerniglia; Chartwell's Dining Services Manager, Ms. Jane Carney and Ms. Liz Hasenstein. Discussion ensued and the policy will be brought back for its second reading.

There was no report from Business Manager, Ms. Julie Orłowski.

Superintendent, Ms. Carol Topinka reported on the following:

Ms. Topinka will contact Ms. Maggie Luczywko and Ms. Suzanne Doyle from the St. Francis Public Library regarding possibly teaching a class during the summer.

Ms. Topinka attended the recent Community Development Authority Meeting at St. Francis City Hall. The Community Development Authority (CDA) would like to make a presentation at the next joint School Board / Common Council meeting on Monday, April 24, 2006. The regular scheduled School Board meeting will begin at 5:30 p.m., with the joint meeting commencing at 7:00 p.m.

Custodial negotiations will be rescheduled due to scheduling conflicts.

School Board President, Ms. Jacqueline Hemmer reported on the following:

The St. Francis Association of Commerce Annual Spaghetti Dinner on Sunday, April 2, 2006 was a success. Proceeds from this dinner help to sponsor scholarships to eligible St. Francis students.

The Wisconsin Association of School Boards (WASB) is sponsoring an upcoming convention on May 12-13, 2006, "Leadership on Student Achievement."

A reminder that the General Election for the three (3) School Board seats is tomorrow, April 4, 2006. Please remember to vote.

Secretarial negotiations are scheduled for Monday, April 10, 2006.

The Miss St. Francis Pageant is Saturday, April 22, 2006 at Thomas More High School.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the President declared the regular meeting adjourned at 8:05 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SCHOOL BOARD WORK SESSION

HELD IN THE DISTRICT OFFICE

March 27, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:00 p.m.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the Board moved into closed session from 5:00 to 5:15 p.m. in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit, Rutter, Duerstein, and Superintendent Topinka,

EXCUSED: Business Manager Orłowski

VISITORS: None

The President called closed session to order at 5:00 p.m. The Board reconvened into open session at 5:20 p.m., taking no action.

President Jacqueline Hemmer called the open Board work session to order at 5:21 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit, Rutter, Duerstein, Superintendent Topinka,
and Business Manager Orłowski

EXCUSED: None

VISITORS: Mr. Matt Karshna ☐ District Maintenance

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Ms. Hemmer to approve the agenda for March 27, 2006. Motion was unanimously approved.

Mr. Matt Karshna reviewed the 10-year maintenance plan and the proposed referendum portfolio. The Board decided to defer further discussion to a Board work session to be scheduled on May 8, 2006 at 6:30 p.m. in the High School library. The District will invite the all Building Principals and members of the District Facilities Study Committee to attend this important work session.

Upon motion by Ms. Rutter, seconded by Mr. Boknevit, the President declared the work session adjourned at 7:26 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

March 20, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 6:33 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit, Rutter, Duerstein, Superintendent Topinka, and Business Manager Orłowski

EXCUSED: None

VISITORS: Three (3) public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevit, seconded by Ms. Hasenstein to approve the agenda for March 20, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Mr. Boknevit, seconded by Ms. Hasenstein, the following Consent Agenda Action Items were unanimously approved:

☐ Bills totaling \$92,737.12 and payroll/payroll-related bills totaling \$443,469.72.

☐ Personnel Items:

1. That the Board approve the family medical leave request for Candy Dowd.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

The Board reviewed a proposal from District Librarian, Ms. Sue Dohr, outlining her recommendations for the 2006-2007 school year. The Board expressed appreciation to Ms. Dohr for her quick response providing information for their consideration. The Board will keep the recommendations for future reference.

District Information Systems Coordinator, Mr. Brad Browne and Business Manager, Ms. Julie Orłowski presented the Power School software proposal. Upon motion by Mr. Boknevit, seconded by Ms. Rutter, the Power School student software proposal was unanimously approved.

Superintendent Topinka presented plans for summer school. Ms. Topinka will research the possibility of Drama classes added under Fund 80. Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the proposed summer school schedule was unanimously approved.

School Board Treasurer, Robert Boknevit and a citizen to be asked will coordinate with the City of St. Francis on the canvassing of ballots for the April election. The canvassing will take place at the St. Francis City Hall.

Business Manager, Ms. Julie Orłowski reported on the following:

- 1) The School District's insurance company has been contacted regarding fence damage at Deer Creek Intermediate School.

Superintendent, Ms. Carol Topinka reported on the following:

- 1) The District Art Show was held at the St. Francis Public Library. Many pieces of student art were on display. The high quality of art is a testament to our students and art teachers.
- 2) Willow Glen's 2nd Annual Family Reading Hour is scheduled Tuesday, March 21, 2006 from 6:00 to 8:00 p.m.
- 3) On May 22, 2006, Mr. Dick Allington will present a discussion on reading. Afternoon and evening sessions are available.
- 4) There will be a School Board work session on March 27, 2006 from 5:00 to 7:00 p.m. in the District Office.
- 5) The WASB Leadership for Student Achievement Conference is May 5-6 in Appleton and May 12-13 in Madison.
- 6) Regular School Board meetings will continue to be scheduled on the 1st and 3rd Monday of each month.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) The MATC District Board Appointment Committee meeting is Saturday, March 25, 2006.
- 2) The High School English writing manual has been distributed to all High School students. Discussion ensued. A letter went home to parents/students regarding the \$8.00 cost of the manual fee and that failure to pay this fee would result in penalties to the students. The Board must approve all fees. The Board has instructed Superintendent Topinka to return any monies paid for this writing manual.
- 3) The St. Francis School Board has a total of three seats open in the election on April 4, 2006. Jacqueline Hemmer (incumbent), Kathleen Rutter (incumbent) and Mr. Kyle Duerstein (appointed) will be on the ballot for election.
- 4) Custodial union negotiations are scheduled for March 29, 2006.
- 5) The April 17, 2006 regular School Board meeting has been cancelled and rescheduled for Monday, April 24, 2006 at 6:30 p.m. in the High School library.
- 6) The St. Francis Association of Commerce Annual Spaghetti Dinner is Sunday, April 2, 2006 at St. Paul's Catholic Church. Proceeds help to sponsor scholarships to eligible St. Francis students.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the President declared the regular meeting adjourned at 7:48 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

March 6, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:37 p.m.

Upon motion by Ms. Hasenstein, seconded by Mr. Boknevit, the Board moved into closed session from 5:30 to 6:30 p.m., according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit, Rutter, Duerstein (arrived at 5:50 p.m.), and Superintendent Topinka

EXCUSED: Business Manager Orłowski

VISITORS: Attorney Robert Buikema ☐ Davis & Kuelthau, S.C.

The President called closed session to order at 5:37 p.m. The Board reconvened into open session at 6:35 p.m., taking no action.

President Jacqueline Hemmer called the regular meeting to order at 6:36 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit, Rutter, Duerstein, Superintendent Topinka, and Business Manager Orłowski

EXCUSED: None

VISITORS: Four (4) public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevit, seconded by Ms. Rutter to approve the agenda for March 6, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. Item 9a, i., minutes of February 20, 2006 was removed for further review.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the following Consent Agenda Action Items were unanimously approved:

☐ Bills totaling \$117,041.56 and payroll/payroll-related bills totaling \$368,671.47.

☐ Personnel Items:

1. That the Board approve the following extra-curricular contracts for the 2005-2006 school year:

Non-SFEA Athletic

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the ratified 2005-2007 agreement between the St. Francis Education Association and the St. Francis School District was unanimously approved.

Upon motion by Ms. Rutter, seconded by Mr. Boknevit, the Youth Options requests for 1st semester of the 2006-2007 school year was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Upon motion by Mr. Boknevit, seconded by Ms. Hasenstein, the High School Business Class field trip request to Chicago, Illinois was unanimously approved.

Mrs. Colleen Rusch, President and Mrs. Wendy Steffes, Vice President of the St. Francis High School Booster Club presented their proposal for the construction of the new candy shack. Discussion about possible bathroom construction, community involvement ensued. As plans are finalized, they will bring the information to the Board.

Discussion ensued regarding the organization of summer school. The High School Summer School will run six (6) weeks in length. Elementary Summer School will be held at Deer Creek Intermediate School, with two 3-week sessions. At the present time, nine (9) teachers have expressed an interest to work Session I of Summer Cool, and approximately four (4) for Session II. Ms. Topinka will be working with the Administrative Team and returning to the Board with some creative ideas.

There was no report from Business Manager, Julie Orłowski who was excused from attending the March 6, 2006 meeting.

Superintendent, Ms. Carol Topinka reported on the following:

- 1) The School Board work session on Monday, March 13, 2006 has been rescheduled to 6:30 p.m. to 8:30 p.m. in the District Office.
- 2) The School Board has tentatively scheduled a joint meeting with the City of St. Francis Common Council for Monday, April 24, 2006.
- 3) The Read Across America program kicks off March 2, 2006 at Willow Glen Primary School.
- 4) A Wellness Committee has been formed and will develop a policy before the start of the 2006-2007 school year. Deer Creek Principal, Mr. Blake Peuse will make a presentation to the Board in April.
- 5) Custodial union negotiations are tentatively scheduled for March 29, 2006.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) The National School Board Convention is scheduled for April 8-11, 2006 in Chicago, Illinois.
- 2) The Leadership for Student Achievement Conference will be held on May 5-6 in Appleton and May 12-13 in Madison.
- 3) An issue has surfaced regarding a School Board Member's blog website. The District is seeking legal counsel prior to any discussion at a future public meeting.

The scheduled closed session was cancelled.

Upon motion by Mr. Boknevit, seconded by Ms. Hemmer, the President declared the regular meeting adjourned at 7:20 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

February 20, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:32 p.m.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the Board moved into closed session from 5:30 to 6:30 p.m., according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Rutter, Duerstein, and Superintendent Topinka

EXCUSED: Business Manager Orłowski

VISITORS: High School Principal, Dr. Gerald Luecht (arrived at 5:50 p.m.)

The President called closed session to order at 5:32 p.m. The Board reconvened into open session at 6:42 p.m., taking the following action:

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board unanimously approved the preliminary staff non-renewals as presented by the administration.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board unanimously approved the non-renewal of the 2005-2006 one (1) year contract for High School Principal, Dr. Gerald Luecht.

Upon motion by Ms. Rutter, seconded by Mr. Duerstein, the Board unanimously approved to offer a one (1) year contract for the 2006-2007 school year to High School Principal, Dr. Gerald Luecht.

Upon motion by Ms. Rutter, seconded by Mr. Duerstein, the Board unanimously approved the 2006-2007 child-rearing leave for Kelly Pethan.

President Jacqueline Hemmer called the regular meeting to order at 6:43 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Rutter (excused at 7:42 p.m.), Duerstein, Superintendent Topinka, and Business Manager Orłowski

EXCUSED: None

VISITORS: Two (2) public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Hasenstein, seconded by Ms. Hemmer to approve the agenda for February 20, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS:

A letter from Ms. Colleen Rusch indicating the High School Booster Club's intent of re-building the candy shack located near the High School football field.

A letter from Mr. Mike Scherman in support of renewing High School Principal, Dr. Gerald Luecht's contract.

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Ms. Hasenstein, seconded by Mr. Duerstein, the following Consent Agenda Action Items were unanimously approved:

- ☐ Minutes of February 6, 2006
- ☐ Minutes of February 13, 2006
- ☐ Bills totaling \$62,100.20 and payroll/payroll-related bills totaling \$457,571.03
- ☐ Personnel Items:
 1. The appointment of Janice Jurena as part-time District Payroll/Benefits Clerk.
 2. That the Board approve the following extra-curricular contracts for the 2005-2006 school year:

SFEA Athletic

Nick Schuster, Boys & Girls Assistant Track Coach, CII \$2,557.36

Non-SFEA Athletic

Chris Oglesby, Recreation Dept. Basketball Coach/Little Dribblers \$ 500.00

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

District Librarian, Ms. Sue Dohr presented data on library usage at all buildings. Ms. Dohr complimented the library paraprofessionals on their professionalism and wonderful work. Ms. Dohr reviewed areas of concern and possible needs for the future. The Board requested Ms. Dohr to prepare a proposal to be presented at a future meeting.

The Board discussed the proposed referendum and the Board's need to make a decision relative to it. The Board requested that Superintendent Topinka continue to keep the District Facilities Study Committee abreast of possible developments and information related to the project and will send a letter of thanks to the District Facilities Study Committee that will also officially dissolve the Committee.

The St. Francis Education Association ratified the tentative agreement for the 2005-2007 contract. Discussion ensued. Superintendent Topinka will convey and address any lingering concerns to the St. Francis Education Association and our attorneys prior to the School Board ratifying the contract.

Vice President Hasenstein presented to the Board a summary of the Southeastern Wisconsin Board Alliance meeting from February 14, 2006. Among those items discussed were: special education guidelines, school district finances, school district advocacy, the Taxpayers Protection Act, and health care.

Business Manager, Ms. Julie Orlowski reported on the following:

- 1) Ms. Orlowski reviewed the recent Board budget work session.
- 2) The HIPAA resolution was presented for approval. Upon motion by Mr. Boknevitz, seconded by Ms. Hasenstein, the following Mental Health Parity Act (HIPAA) resolutions were unanimously approved:

RESOLVED, that the District hereby elects to exempt its employee health benefit plans from the mandates that would otherwise be required under the Federal Mental Health Parity Act.

FURTHER RESOLVED, that the Superintendent or Superintendent's Designee will have the authority to take any and all actions necessary to implement the intent of the foregoing resolution including, but not limited to, the preparation and distribution of appropriate notices to health plan participants, employee representatives and the Center for Medicare and Medicaid Services.

- 3) A proposal for an upgrade to the District's e-mail system was reviewed. Due to the need to save District e-mail for seven (7) years pursuant to Open Records laws, the District will be purchasing an upgrade through Novell to archive the District e-mail. The District will notify all staff that District e-mail will be archived. This implementation will occur during spring recess. Upon motion by Mr. Boknevitz, seconded by Ms. Hasenstein, the proposed e-mail upgrade was unanimously approved.
- 4) The Powerschool software proposal will be presented at the March 20, 2006 regular Board meeting.
- 5) The WSLs/ISES has been tabled indefinitely.

Superintendent, Ms. Carol Topinka reported on the following:

- 1) Willow Glen's kickoff for Read Across America will change from Monday, February 27th to Thursday, March 2nd.
- 2) High School staff, Mr. Terry Benka and Ms. Carla Herried have been invited to a Navy Leadership Conference.
- 3) A reminder that the tentative Joint School Board / Common Council Meeting is scheduled for Monday, March 13, 2006.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) The next regular School Board meeting is scheduled for Monday, March 6, 2006. The meeting time has been adjusted to start at 5:30 p.m. to accommodate the winter sports awards night.
- 2) Superintendent Topinka, Business Manager Orłowski and President Hemmer had an opportunity to speak with several St. Francis High School alumni. It is hoped we can organize our alumni to become financial and personal benefactors to our High School.

Upon motion by Ms. Hemmer, seconded by Ms. Hasenstein, the President declared the regular meeting adjourned at 9:11 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk; Kyle J. Duerstein, Acting School Board Clerk

SPECIAL SCHOOL BOARD MEETING

HELD IN THE DISTRICT OFFICE

February 13, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the open Board work session to order at 4:00 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit, Rutter, Duerstein, Superintendent Topinka,
and Business Manager Orłowski

EXCUSED: None

VISITORS: None

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevit, seconded by Ms. Hasenstein to approve the agenda for February 13, 2006. Motion was unanimously approved.

The District Business Manager, Ms. Julie Orłowski presented 2006-2007 budget projections. The goal of the work session was to work toward balancing the budget for the 2006-2007 school year. After review and discussion, the Board determined staff reductions for the 2006-2007 school year to include a retirement at the elementary level that will not be filled and the elimination of the Director of Instructional Services position at the administrative level. Other reductions to the budget were made within the Central Services budget.

Upon motion by Mr. Boknevit, seconded by Ms. Hasenstein, the Board moved into closed session at 5:30 p.m. in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit, Rutter, Duerstein, Superintendent Topinka, and
Business Manager Orłowski

EXCUSED: None

VISITORS: Attorney Robert Buikema ☞ Davis & Kuelthau, S.C.

The President called closed session to order at 5:30 p.m. The Board reconvened into open session at 6:50 p.m., taking no action.

Upon motion by Ms. Rutter, seconded by Mr. Boknevitz, the special meeting was adjourned at 6:50 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

February 6, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 6:00 p.m.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the Board moved into closed session from 6:00 to 6:30 p.m., according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PRESENT: Board Members Hemmer, Hasenstein, Rutter, Duerstein, Superintendent Topinka, and
Business Manager Orłowski

EXCUSED: Board Member Boknevitz

VISITORS: Mr. Nick Alioto ☞ Public Business Consulting Group

The President called closed session to order at 6:00 p.m. The Board reconvened into open session at 6:30 p.m., taking no action.

President Jacqueline Hemmer called the regular meeting to order at 6:30 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Rutter, Duerstein, Superintendent Topinka, and
Business Manager Orłowski

EXCUSED: Board Member Boknevitz

VISITORS: Mr. Nick Alioto ☞ Public Business Consulting Group; and forty-two (42) public visitors (sign-in sheets retained in official minute book)

Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Ms. Hasenstein to approve the agenda for February 6, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS:

Letters from Mr. Mike King and Mrs. Ellen Ferentz were read in support of renewing High School Principal, Dr. Gerald Luecht's contract.

COMMENTS FROM VISITORS:

The following visitors spoke in support of High School Principal, Dr. Gerald Luecht: Kayde Fisher, Diane Gruchalski, Greg Gutowski, Trevor Loes, Sarah Marcet, Angie Samman, Larry Hanlon, Nicole Morawski, Jan Phillips, Christine Trasser, Jack

LoPresti, Carla Herried, Angela Olson, Nick Schuster, Carrie Miller, Yukari Pack, Kim Palazzo, Mary Ellen Flanagan, Butch Bretzel and Drew Novotny.

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the following Consent Agenda Action Items were unanimously approved:

- ☐ Minutes of January 16, 2006
- ☐ Minutes of January 23, 2006
- ☐ Minutes of January 30, 2006
- ☐ Bills totaling \$156,862.09 and payroll/payroll-related bills totaling \$371,508.86
- ☐ Personnel Items:
 1. The appointment of Joan Laux as District Social Worker for the 2nd semester of the 2005-2006 school year.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the annual High School band field trip to Luther College in Decorah, Iowa on February 26-27, 2006 was unanimously approved.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the High School Japanese class field trip request to Mitsuwa Market Place in Arlington Heights, Illinois was unanimously approved.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the 7th grade class field trip request to the Museum of Science & Industry in Chicago, Illinois was unanimously approved.

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Mr. Nick Alioto from Public Business Consulting Group introduced the representatives from Eppstein Uhen and Miron Construction who have been working with the District Facilities Study Committee. Committee members, Mr. Dave Fisher and Mr. Tony Goodenough were also present. The Committee presented their recommendations for projects at each school and their approximate cost. A discussion ensued.

Eppstein Uhen stated that their company will continue to work with the School District and provide support if the School District decides to go to a referendum.

Business Manager, Ms. Julie Orłowski reported on the following:

- 1) Ms. Orłowski reported that the District's actuarial report is complete with our audit. Ms. Orłowski summarized the reports and provided a basic understanding to the Board as to what the unfunded balance means to the District.
- 2) The District audit report was discussed at length. The District will be implementing new procedures based on the auditor's recommendations.
- 3) Student fees comparison and early registration was reviewed. The recommendation was made to not increase student fees for the 2006-2007 school year.
- 4) The traffic study report received from the City of St. Francis was reviewed and discussed at length. Board President Hemmer and Superintendent Topinka will draft a letter to send to the City Administrator in response to this matter.

Superintendent, Ms. Carol Topinka reported on the following:

- 1) The St. Francis Education Association mediation meeting scheduled for February 20, 2006 is cancelled.
- 2) Willow Glen and Deer Creek Schools raised over \$2,000.00 for the Make-A-Wish Foundation in memory of Willow Glen student, Brittney Steininger.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) The St. Francis High School Concert Choir will be performing with the Milwaukee Symphony Orchestra in a Vocal Exploration concert on February 8, 2006 at Uihlein Hall.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the President declared the regular meeting adjourned at 9:40 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SPECIAL SCHOOL BOARD MEETING

HELD IN THE DISTRICT OFFICE

January 30, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:30 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Rutter, Duerstein, and Interim Superintendent Topinka

EXCUSED: Business Manager ☞ Ms. Julie Orłowski

VISITORS: None

The President called closed session to order at 5:30 p.m. The Board reconvened into open session at 6:32 p.m., approving the following action items in open session:

Upon motion by Ms. Hemmer, seconded by Ms. Hasenstein, the hiring of Carol Topinka as Superintendent of Schools for the St. Francis School District and the issuance of such contract covering the period January 23, 2006 to June 30, 2008 was unanimously approved.

Upon motion by Ms. Hemmer, seconded by Mr. Boknevitz, the two-year contract renewal of Michelle Mancl as Building Principal and the issuance of such contract covering the period July 1, 2006 to June 30, 2008 was unanimously approved.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the one-year contract for Blake Peuse as Building Principal and the issuance of such contract covering the period July 1, 2006 to June 30, 2007 was unanimously approved.

Upon motion by Ms. Hemmer, seconded by Ms. Hasenstein, the contract non-renewal for Dr. Gerald Luecht as Building Principal for the St. Francis School District (effective June 30, 2006) was approved by Board Members Hemmer, Hasenstein, Boknevitz and Rutter. Board Member Duerstein voted nay.

Upon motion by Mr. Boknevitz, seconded by Mr. Duerstein, the President declared the special meeting adjourned at 6:50 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

SPECIAL SCHOOL BOARD MEETING

HELD IN THE DISTRICT OFFICE / HIGH SCHOOL LITTLE THEATER

January 23, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 4:10 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session from 4:00 to 5:00 p.m. in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Rutter, Duerstein, Interim Superintendent Topinka,

EXCUSED: Business Manager Orłowski

VISITORS: None

The President called closed session to order at 4:10 p.m. Board Treasurer Boknevitz was excused at 5:20 p.m. The Board reconvened into open session at 6:05 p.m., taking no action.

President Jacqueline Hemmer called the open Board work session to order at 6:05 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevitz, Rutter, Duerstein, Interim Superintendent Topinka,
and Business Manager Orłowski

EXCUSED: None

VISITORS: None

Interim Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Rutter, seconded by Ms. Hemmer to approve the agenda for January 23, 2006. Motion was unanimously approved.

The District Business Manager, Ms. Julie Orłowski reviewed the 2006-2007 budget projections and discussed the following:

- 1) Budget Planning Calendar
- 2) Chart of Accounts
- 3) School Fees Comparison
- 4) Revenue Limit Worksheet
- 5) 2006-2007 Budget Assumptions
- 6) Budget Comparisons

Discussion ensued. After reviewing the information presented, the Board determined the need to reduce \$117,633 from the 2006-2007 projected budget. The Board has scheduled a budget work session on Monday, February 13, 2006 at 4:00 p.m. in the District Office.

The Board adjourned from the work session at 6:30 p.m. to attend the Wisconsin Alliance for Excellent Schools Public Education Forum from 6:30 to 7:30 p.m. in the St. Francis High School Little Theater. Mr. Beebe of the Wisconsin Alliance for Excellent Schools gave a presentation on school finance. Mr. Beebe explained the problems and presented some ideas as to what can be done as a District and community.

After the public education forum and upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Hasenstein, Rutter, Duerstein, and Interim Superintendent Topinka

EXCUSED: Board Treasurer Boknevitz

VISITORS: None

The President called closed session to order at 7:30 p.m. The Board reconvened into open session at 7:40 p.m., taking no action.

Upon motion by Ms. Rutter, seconded by Mr. Duerstein, the President declared the special meeting adjourned at 7:45 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

REGULAR SCHOOL BOARD MEETING

HELD IN THE HIGH SCHOOL LIBRARY

January 16, 2006

APPROVED MINUTES

A welcome reception for the new District Business Manager, Ms. Julie Orłowski was held in the St. Francis High School Library from 4:30 p.m. to 6:00 p.m.

President Jacqueline Hemmer called the meeting to order at 6:00 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session from 6:00 to 6:30 p.m., according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit, Rutter, Duerstein, Interim Superintendent Topinka,
and Business Manager Orłowski

EXCUSED: None

VISITORS: None

The President called closed session to order at 6:00 p.m. The Board reconvened into open session at 6:38 p.m., taking no action.

President Jacqueline Hemmer called the regular meeting to order at 6:38 p.m.

PRESENT: Board Members Hemmer, Hasenstein, Boknevit, Rutter, Duerstein, Interim Superintendent Topinka,
and Business Manager Orłowski

EXCUSED: None

VISITORS: Three (3) public visitors (sign-in sheets retained in official minute book)

Interim Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Mr. Boknevit, seconded by Ms. Hasenstein to approve the agenda for January 16, 2006. Motion was unanimously approved.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

COMMENTS FROM VISITORS: None

CONSENT AGENDA ACTION ITEMS:

President Hemmer inquired if there was any item(s) that should be removed from the consent agenda. There were none.

Upon motion by Ms. Hasenstein, seconded by Mr. Boknevit, the following Consent Agenda Action Items were unanimously

approved:

- ☐ Minutes of December 19, 2005
- ☐ Minutes of December 28, 2005
- ☐ Bills totaling \$293,397.56 and payroll/payroll-related bills totaling \$784,164.46.
- ☐ Personnel Items:

1. The appointment of Marilyn Jones as Special Education Paraprofessional for the 2005-2006 school year.
2. The following extra-curricular contracts for the 2005-2006 school year:

Non-SFEA Athletic

Steve Bieschke, 7th Grade Girls Basketball Coach, C6, 1YR \$1,022.94

REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the 2006 8th grade field trip application for fundraising purposes was unanimously approved. The 2006 8th grade field trip request to Costa Rica was unanimously approved contingent upon proper completion of the field trip application form listing an appropriate chaperone ratio to be compliant with Board policy.

The Board reviewed the enrollment projection data and discussion ensued. The Board concluded that 111 new Open Enrollment seats with additional wait lists would assist in stabilizing the District's enrollment. Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the approval of 111 new Open Enrollment seats with added waiting lists was approved by Board Members Hemmer, Hasenstein, Rutter and Duerstein. Board Member Boknevitcz voted nay.

Early student registration for the 2006-2007 school year was discussed. The Principals would like to continue to have early registration. Business Manager, Ms. Julie Orlowski will provide the Board with comparable fee information from surrounding school districts in the Milwaukee and Waukesha Counties. This information will be discussed at the next regular meeting.

Vice President, Ms. Elizabeth Hasenstein distributed position papers from the Southeastern Wisconsin School Alliance (SWSA). On Monday, January 23, 2006, there will be a presentation on school finance in the High School Little Theater. Other districts, parents and community members are invited to attend.

Vice President, Ms. Elizabeth Hasenstein reported the Wisconsin Alliance for Excellent Schools will present a seminar on school finance, Monday, January 23, 2006 in the High School Little Theater. Invitations to local school districts and their communities have been sent. The Wisconsin Alliance for Excellent Schools is looking to partner with another group to strengthen their numbers in Madison. They will partner with Southeastern Wisconsin School Alliance in some areas, but will not become a part of the Southeastern Wisconsin School Alliance.

Business Manager, Ms. Julie Orlowski reported on the following:

- 1) Ms. Orlowski distributed a budget-planning calendar for review.
- 2) The District will be utilizing a temporary staffing agency for the District payroll position. Presently, the District Secretary and Accounting Clerk are cross-trained to process payroll.

Interim Superintendent, Ms. Carol Topinka reported on the following:

- 1) There will be a District Power School software presentation on January 30, 2006.
- 2) The St. Francis High School Choir will perform at Uhlein Hall on Wednesday, February 8, 2006. Tickets are \$7.00 and can be purchased through the High School Music Department.

School Board President, Ms. Jacqueline Hemmer reported on the following:

- 1) The St. Francis School Board has a total of three seats open in the election on April 4, 2006. Ms. Hemmer expressed her appreciation to the other two School Board candidates, Kathleen Rutter (incumbent) and Mr. Kyle Duerstein for their service.

- 2) The MATC District Board Appointment Committee meeting is Saturday, March 25, 2005
- 3) Custodial Union negotiations are scheduled for January 18, 2006.
- 4) St. Francis Education Association Union negotiations/mediation is scheduled for February 20, 2006.
- 5) The Board will have a work session on February 13, 2006 at 4:00 p.m. in the District Office. The second Monday of each month will be reserved for School Board work sessions.

Upon motion by Ms. Hemmer, seconded by Ms. Rutter, the President declared the regular meeting adjourned at 8:02 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk

JOINT MEETING OF THE
ST. FRANCIS SCHOOL BOARD
AND
CITY OF ST. FRANCIS COMMON COUNCIL
HELD IN THE HIGH SCHOOL LIBRARY

January 9, 2006

APPROVED MINUTES

President Jacqueline Hemmer called the meeting to order at 5:03 p.m.

Interim Superintendent Topinka reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Hemmer, seconded by Mr. Boknevitcz to approve the agenda for January 9, 2006. Motion was unanimously approved.

Interim Superintendent Topinka introduced the new District Business Manager, Ms. Julie Orłowski.

WORK SESSION TOPIC ☞ ENROLLMENT FOR 2006-2007:

PRESENT: Board Members Hemmer, Hasenstein, Boknevitcz, Rutter, Duerstein, Interim Superintendent Topinka, and Ms. Julie Orłowski, Business Manager

EXCUSED: None

VISITORS: Dr. Gerald Luecht, St. Francis High School Principal and two (2) public visitors (sign-in sheets retained in official minute book)

A discussion ensued with Principal Luecht concerning High School enrollment. After the Board further reviewed elementary school enrollment projections for 2006-2007, the Board concurred on a student/teacher ratio of 1:23 in the lower elementary grade levels and a ratio of 1:25 for the higher elementary grades. The Board will approve new Open Enrollment seats at the January 16, 2006 meeting.

The closed session scheduled from 6:00 to 7:00 p.m. was cancelled.

JOINT MEETING WITH CITY OF ST. FRANCIS COMMON COUNCIL:

SCHOOL BOARD MEMBERS PRESENT:

Board Members Hemmer, Hasenstein, Boknevitcz, Rutter, Duerstein, Ms. Carol Topinka ☞ Interim Superintendent / Director of Instructional Services, Ms. Julie Orłowski, Business Manager

EXCUSED: None

ST. FRANCIS COMMON COUNCIL MEMBERS PRESENT:

Mayor Richards, Alderman Lillrose, Alderman Brickner, Alderman Jarosh, and Council President Sopolinski

EXCUSED: Alderman Mayer and Alderwoman Fliss

CITY OFFICIALS ATTENDING: City Administrator, Ralph Voltner and St. Francis City Clerk, Anne Uecker

PUBLIC VISITORS: Four (4) public visitors (sign-in sheets retained in official minute book)

President Hemmer introduced new Board Member, Mr. Kyle Duerstein.

Interim Superintendent introduced the new District Business Manager, Ms. Julie Orłowski.

A discussion ensued concerning the Deer Creek Intermediate School election-polling site. Interim Superintendent Topinka presented a project sheet developed by the District's Maintenance Coordinator, Mr. Matthew Karshna. Alderman Lillrose proposed the City would do the striping, vehicle stops and handicap signs. The labor (approximately two days) would be provided by the City. The School District is responsible for any cost of the materials. Business Manager Orłowski will be looking into contacting Payne-Dolan to see if their work met appropriate code requirements. The School Board thanked the City for their collaboration.

The City believes that the traffic light is necessary at the Kinnickinnic and Denton Avenues per the traffic study. The School Board would like to know what percentage of the usage is for school crossing. School Board Vice President Hasenstein calculated about 500 hours per year. The District would like to obtain more information regarding costs already incurred by the City, as well as, a financial projection that outlines exactly how much it will cost the District to install the traffic light. City Administrator Voltner will send the information requested to the District within the next week.

Joint corporation purchasing was discussed. City Administrator Voltner suggested the District obtain information on a co-op called Value out of Waukesha. Business Manager Orłowski will research for more information.

The St. Francis School Board and City of St. Francis Common Council will meet again on March 13, 2006 at 7:00 p.m. at St. Francis City Hall.

The joint meeting adjourned at 8:09 p.m.

Upon motion by Ms. Rutter, seconded by Ms. Hemmer, the Board moved into closed session in the District Office according to Wisconsin State Statutes 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel issues.

PRESENT: Board Members Hemmer, Hasenstein, Boknevtz, Rutter, Duerstein, Interim Superintendent Topinka and Business Manager Orłowski

EXCUSED: None

VISITORS: None

The President called closed session to order at 8:10 p.m. Board Treasurer Boknevtz was excused at 8:50 p.m.

The Board reconvened into open session at 9:00 p.m., taking no action.

Upon motion by Ms. Rutter, seconded by Ms. Hasenstein, the President declared adjournment at 9:00 p.m.

Approved by: Kathleen A. Rutter, School Board Clerk
