

ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235

SCHOOL BOARD REGULAR MEETING  
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY  
February 15, 2016

**APPROVED MINUTES**

President Boknevitiz took roll call at 6:17 p.m.

At approximately 6:19 p.m. and upon motion by Mr. Boknevitiz, seconded by Ms. Bednarski, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, personnel matter.

**PRESENT:** Board Members Boknevitiz, Bednarski, Iwanski, Finch, and Superintendent Peuse

**EXCUSED:** Board Member Shafer

**VISITORS:** Business Manager Mitchell

The Board reconvened into open session at approximately 6:32 p.m., taking no action.

President Boknevitiz called the regular meeting to order at 6:32 p.m.

**PRESENT:** Board Members Boknevitiz, Bednarski,\* Iwanski, Finch, Superintendent Peuse, and Business Manager Mitchell

**EXCUSED:** Board Member Shafer

**VISITORS:** Mr. Dave Maccoux – Schenck, S. C. ; no public visitor(s) - (sign-in sheets retained in official minute book)

\*Board Vice President Bednarski was excused from the meeting at approximately 7:30 a.m.

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Mr. Iwanski to approve the agenda for February 15, 2016. Motion was unanimously approved.

**PLEDGE OF ALLEGIANCE**

**COMMUNICATIONS TO THE BOARD:** None

**COMMENTS FROM VISITORS:** None

**CONSENT AGENDA ACTION ITEMS:**

President Boknevitiz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Mr. Iwanski, seconded by Mr. Finch, the following consent agenda action items were unanimously approved:

- The minutes of the February 1, 2016 regular School Board meeting.
- Accounts payable expenditures totaling \$154,569.23 and payroll / payroll expenditures totaling \$423,526.06.
- Personnel Items:
  - The resignation of Paula Fox, part-time Lunch Supervisor effective January 29, 2016.
  - The resignation of Melissa Bloor, part-time Beyond the Bell Coordinator effective February 5, 2016.
  - The appointment of Matthew Denis as Secondary Business Education Teacher at the St. Francis High School for the remainder of the 2015-2016 school year.
  - The appointment of Holly Jeffrey as part-time Intervention Specialist / Lunch Supervisor at Willow Glen Primary School for the 2015-2016 school year.
  - The 2016 Family and Medical Leave request for Fay Sanfilippo, Primary School Teacher.
  - The following athletic / extra-curricular appointments for the 2015-2016 school year:

Baseball

- Head Coach – Jared Kwiatkowski (0-5 Years) \$3,203.00
- JV Coach – Nick Spaciel (5+ Years) \$2,836.00

Golf

- Head Coach – Dave Santi (5+ Years) \$3,540.00
- JV Coach – Jim Dorlack (5+ Years) \$2,836.00

Track

- Head Coach – George Logic (5+ Years) \$4,606.00
- Assistant Coach – Jeremy Gemig (5+ Years) \$2,836.00
- Assistant Coach – Nikki Schuster (5+ Years) \$2,836.00
- Assistant Coach – Stephanie Heinen (0-5 Years) \$2,561.00

Upon motion by Mr. Boknevitiz, seconded by Mr. Iwanski, the Audit Report was unanimously approved as presented.

**REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:**

NEOLA Update Volume 25, Number 1 – December 2015 was presented for a first reading:

**Section 0000 – Bylaws**

- 0100 – Definitions
- 0142.5 – Vacancies
- 0144.3 – Conflict of Interest
- 0167.1 – Voting

**Section 1000 – Administration**

- 1130 – Conflict of Interest

**Section 2000 – Program**

- 2131.01 – Reading Instructional Goal/Kindergarten Assessment

**Section 3000 – Professional Staff**

- 3120 – Employment of Professional Staff
- AG 3120 – District Support of Alternative Teacher Licensure
- 3120.06 – Selecting Student Teachers/Administrative Interns
- 3217 – Weapons
- 3230 – Conflict of Interest
- 3340 – Grievance Procedure
- 3440 – Job-Related Expenses

**Section 4000 – Support Staff**

- 4217 – Weapons
- 4230 – Conflict of Interest
- 4340 – Grievance Procedure
- 4440 – Job-Related Expenses

**Section 5000 – Students**

- 5111 – Eligibility of Resident / Non-Resident Students
- 5200 – Attendance
- 5320 – Immunization
- AG 5320 – Immunization of Students in School
- 5460 – Graduation Requirements
- 5772 – Weapons

**Section 6000 – Finances**

- 6110 – Federal Funds
- 6111 – Administration of Grant Programs
- 6320 – Purchasing
- AG 6700 – Fair Labor Standards Act (FLSA)

**Section 7000 – Property**

- 7217 – Weapons
- 7510 – Use of District Facilities
- AG 7510A – Use of District Facilities
- AG 7510B – Fees for Use of School Facilities
- AG 7510C – Supervision of Rented Facilities
- AG 7540.01A – Personal Use of District Technology

**Section 8000 – Operations**

- AG 8120 – Volunteers
- 8310 – Public Records
- AG 8310C – Response to Public Records Request
- 8330 – Student Records
- AG 8330 – Student Records
- 8453.01 – Control of Blood-Borne Pathogens
- 8500 – Food Services

**Section 9000 – Relations**

- 9700 – Relations with Non-School Affiliated Groups
- 9700.01 – Advertising and Commercial Activities

Discussion ensued. NEOLA Update Volume 25, Number 1 – December 2015 will be brought back for a second reading and approval at the next regular School Board meeting.

The 2016 Summer School Program for grades K-8 was presented for review and discussion. The 2016 Summer School Program will be brought forward for approval at the next regular Board meeting.

The 2016 Recreation Department Summer Cool Program for grades K-8 was presented for review and discussion. The 2016 Recreation Department Summer Cool Program will be brought forward for approval at the next regular Board meeting.

Business Manager Mitchell reported on the following:

- 1) The financial report for the month of January was presented for review and discussion.
- 2) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
- 3) The proposed 2016-2017 Student Fee Schedule, as well as, a survey of student fees for other area school districts was presented for review. Based on current financial projections for the 2016-2017 school year, the administrative recommendation is to freeze fees. Discussion ensued. This agenda item will be re-visited at the March 7, 2016 meeting for further discussion and possible approval.
- 4) Lunch Program fees for the 2016-2017 school year were presented for discussion. Based on budget projections for the 2016-2017 school year, administration is recommending an increase in lunch prices by 5 cents to \$2.45 K-8 and \$2.65 at grades 9-12, as well as, increase adult meals from \$3.25 to \$3.50 per meal. The District's long-term goal is to break even and slowly build fund balance capacity for maintenance work on kitchen equipment. This agenda item will be re-visited at the March 7, 2016 meeting for further review and possible approval.

Superintendent Peuse reported on the following:

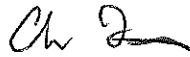
- 1) The District's Spring Assessment Calendar outlining required student exams and their timeframes for the remainder of the 2015-2016 school year was shared with the Board.
- 2) The next meeting of the Southeastern Wisconsin School Alliance is scheduled for March 8, 2016 at the Elmbrook District Office from 7:30 to 9:00 a.m. At this meeting, State Superintendent, Dr. Tony Evers will be in attendance to discuss a few of the issues plaguing public school education, as well as, working to build a bridge with the Wisconsin Department of Public Instruction to become better partners and advocates for public school education.
- 3) Superintendent Peuse presented a 90-day plan update to the Board. The purpose of outlining continued work in ninety day cycles is to provide a structure of what continues to work well in the District, what should be maintained as a positive practice, and what should be reviewed for improvement.
- 4) Superintendent Peuse spoke briefly on upcoming special presentations by Building Principal(s) that will be taking place this Spring at future Board meetings
- 5) The District has received a request to start a Gay-Straight Alliance (GSA) to present to students who may want to get involved in such activities. Students at St. Francis High School have been voicing their need for a club to support our LGBTQ population. Such a club would also provide opportunities to guide students in supporting each other within the LGBTQ community and help serve as a hub to create an inclusive community to sustain these students. Discussion ensued. Upon motion by Mr. Boknevit, seconded by Mr. Finch, the proposed Gay-Straight Alliance (GSA) club was unanimously approved as presented.

There was no report from President Bokneviz.

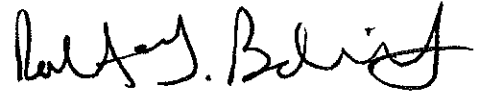
**COMMUNICATIONS / COMMENTS FROM VISITORS:** None

Upon motion by Mr. Bokneviz, seconded by Mr. Finch, the President declared the regular meeting adjourned at 8:48 p.m.

Approved by:



Chris Finch  
School Board Clerk



Robert G. Bokneviz  
Board President

ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235

SCHOOL BOARD REGULAR MEETING  
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY  
February 1, 2016

**APPROVED MINUTES**

President Boknevitz took roll call at 6:02 p.m.

At approximately 6:03 p.m. and upon motion by Ms. Shafer, seconded by Mr. Iwanski, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, teacher contract(s).

**PRESENT:** Board Members Boknevitz, Bednarski, Iwanski, Finch, Shafer, and Superintendent Peuse

**VISITORS:** Business Manager Mitchell

The Board reconvened into open session at approximately 6:25 p.m., taking no action.

President Boknevitz called the regular meeting to order at 6:30 p.m.

**PRESENT:** Board Members Boknevitz, Bednarski, Iwanski, Finch, Shafer, Superintendent Peuse, and Business Manager Mitchell

**VISITORS:** District Psychologist / Special Education Director – Ms. Amanda Mack; SFSD Teachers / Staff – Beth Lewis, Paul Oestreich and Kristi Neumann; two (2) public visitor(s) (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Mr. Finch to approve the agenda for February 1, 2016. Motion was unanimously approved.

**PLEDGE OF ALLEGIANCE**

**COMMUNICATIONS TO THE BOARD:** None

**COMMENTS FROM VISITORS:** None

**CONSENT AGENDA ACTION ITEMS:**

President Boknevitz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Ms. Bednarski, seconded by Mr. Finch, the following consent agenda action items were unanimously approved:

- The minutes of the January 18, 2016 regular School Board meeting.
- Accounts payable expenditures totaling \$243,439.67 and payroll / payroll expenditures totaling \$306,185.40.
- Personnel Items:
  - The resignation of Kurt Angst as part-time Network Technician effective January 27, 2016.
  - The appointment of Timothy Schuelke as part-time Network Technician for the 2015-2016 school year.
  - The following appointment(s) as part-time Lunchroom/Playground Supervisor for the 2015-2016 school year:
    - Lisa Geiger
    - Ben Opala
  - The following extra-curricular appointments for the 2015-2016 school year:
    - Teresa Coplan, PI-34 Mentor \$1,000.00
    - Beth Lewis, PI-34 Mentor \$1,000.00

Upon motion by Ms. Bednarski, seconded by Ms. Shafer, the facility usage fee waiver request was approved as presented. Board President Boknevitz abstained from this vote.

**REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:**

Business Manager Mitchell reported on the following:

- 1) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
- 2) Business Manager Mitchell presented an update on Wellness Programming within the St. Francis School District. Staff members again have the availability to complete a Health Risk Assessment with their physician for the 2016-2017 plan year. Those that document completion of the assessment can receive a discounted health insurance premium from 18% to 10%. Recently, the South Milwaukee School District reached out to the St. Francis School District to have a discussion of a potential Wellness Clinic shared between the two districts. At this meeting, wellness beliefs and goals of the two districts were discussed and found to be in high alignment. Together, the districts would provide services to approximately 450 employees. There are many logistical issues which need to be addressed in this type of partnership, but the District believes it to be worth continued exploration. The District will update the Board on progress as more information becomes available.

Superintendent Peuse reported on the following:

- 1) Each year, the St. Francis School District, pursuant to Federal and State law, identifies, locates and evaluates children ages 2 months to 5 years with disabilities, regardless of the severity of their disability, who are in need of special education and related services. The District's next event is scheduled on March 14, 2016 from 3:00 p.m. to 5:00 p.m. at Willow Glen Primary School.
- 2) The District continues to hone the process and answer questions as they arise in regards to the Supplemental Pay Model related to teacher compensation that was approved by the Board in December 2015.
- 3) The next Special Education Parent Advisory Committee Meeting is scheduled for February 8, 2016 from 6:00 to 7:30 p.m. at Deer Creek Intermediate School.

President Boknevitiz reported on upcoming important dates:

- 1) President Boknevitiz presented an update on the recent Wisconsin State Education Convention held on January 20-22, 2016 at the Wisconsin Center.

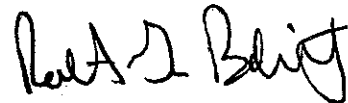
**COMMUNICATIONS / COMMENTS FROM VISITORS:** None

Upon motion by Mr. Boknevitiz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 7:18 p.m.

Approved by:



Chris Finch  
School Board Clerk



Robert G. Boknevitiz  
Board President

ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235

SCHOOL BOARD REGULAR MEETING  
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY  
January 18, 2016

**APPROVED MINUTES**

President Boknevitcz took roll call at 6:00 p.m.

At approximately 6:03 p.m. and upon motion by Mr. Boknevitcz, seconded by Mr. Finch, the Board adjourned into closed session according to Wisconsin State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically, Administrator evaluation and teacher contract negotiation.

**PRESENT:** Board Members Boknevitcz, Bednarski, Iwanski, Finch, Shafer, and Superintendent Peuse

**VISITORS:** Business Manager Mitchell

The Board reconvened into open session at approximately 6:36 p.m., taking the following action:

Upon motion by Mr. Boknevitcz, seconded by Mr. Finch, the administrative resignation of Andrew Muszytowski effective June 30, 2016 was unanimously approved as presented in closed session.

President Boknevitcz called the regular meeting to order at 6:37 p.m.

**PRESENT:** Board Members Boknevitcz, Bednarski, Iwanski, Finch, Shafer, Superintendent Peuse, and Business Manager Mitchell

**VISITORS:** St. Francis High School Principal – Mr. Andrew Muszytowski; District Psychologist / Special Education Director – Ms. Amanda Mack; one (1) public visitor (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Mr. Iwanski to approve the agenda for January 18, 2016. Motion was unanimously approved.

**PLEDGE OF ALLEGIANCE**

**COMMUNICATIONS TO THE BOARD:** None

**COMMENTS FROM VISITORS:** None

**CONSENT AGENDA ACTION ITEMS:**

President Boknevitcz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Mr. Iwanski, seconded by Mr. Boknevitcz, the following consent agenda action items were unanimously approved:

- The minutes of the January 4, 2016 regular School Board meeting.
- The minutes of the January 11, 2016 School Board work session meeting.
- Accounts payable expenditures totaling \$152,957.48 and payroll / payroll expenditures totaling \$1,316,661.18.
- Personnel Items:
  - The 2016 Family and Medical Leave request for Brandon Blahnik, Secondary Social Studies Teacher.
  - The appointment of Kurt Angst as part-time Network Technician for the 2015-2016 school year.
  - The following athletic / recreation appointments for the 2015-2016 school year:

High School Athletics

- Tim Smith, Girls' Varsity Softball (0-5 Years) \$3,203.00

Deer Creek Recreation

- Tim Beaumont, Grades 7-8 Girls' Volleyball \$1,491.00
- Jeriel Coleman, Grades 7-8 Boys' Basketball \$1,491.00

The Board made the following motions on proposed 2016-2017 High School Course Offerings:

Upon motion by Mr. Boknevit, seconded by Ms. Bednarski, Academic and Career Planning (one semester course) was unanimously approved as presented.

Upon motion by Ms. Bednarski, seconded by Ms. Shafer, Advanced Placement Biology (full-year course) was unanimously approved as presented.

Upon motion by Ms. Bednarski, seconded by Mr. Finch, Advanced Placement Computer Science Principles (full-year course) was unanimously approved as presented.

Upon motion by Ms. Bednarski, seconded by Mr. Iwanski, Advertising, Sales and Marketing (one semester course) was unanimously approved as presented.

Upon motion by Ms. Bednarski, seconded by Mr. Iwanski, Fashion and Retail Marketing (one semester course) was unanimously approved as presented.

Upon motion by Ms. Bednarski, seconded by Mr. Iwanski, Social Media and Interactive Marketing (one semester course) was unanimously approved as presented.

Upon motion by Ms. Bednarski, seconded by Mr. Boknevit, Piano Lab (one semester course) was unanimously approved as presented.

Upon motion by Ms. Bednarski, seconded by Ms. Shafer, Digital Music Lab (one semester course) was unanimously approved as presented.

Upon motion by Ms. Bednarski, seconded by Mr. Finch, the motion to remove the following course(s) from the 2016-2017 St. Francis High School Course Selection Guide was unanimously approved:

- Writing, Gaming and Graphic Novels – English Department
- Careers – Business and Marketing Education Department
- Word Processing (Online) – Business and Marketing Education Department
- Financial Literacy (Online) – Business and Marketing Education Department
- Lifetime Pursuits – Physical Education Department
- Hispanic Cultural Comparisons – Foreign Language (Spanish) Department
- Trending Topics in Technology – Computer Science Department

Upon motion by Mr. Boknevit, seconded by Mr. Finch, the motion to change the name of all upper-level English Department courses to English 11 (combines the current classes of “Challenging Cultural Myths” and “Exploring Non-Fiction”) and to English 12 (combines “Communicating in the 21<sup>st</sup> Century and/or “Literature and Film” and/or “Contemporary Literatures”) was unanimously approved as presented.

Upon motion by Mr. Boknevit, seconded by Ms. Shafer, the motion to change the name of “Foundations of Physics and Chemistry” to the following semester courses: “Intro to Physics” and “Intro to Chemistry” was unanimously approved as presented.

Upon motion by Mr. Boknevit, seconded by Ms. Bednarski, the 2016-2017 school calendar recommendation was unanimously approved as presented.

Upon motion by Mr. Boknevit, seconded by Mr. Finch, the WERMC Risk Management Consortium Agreement was unanimously approved as presented.

Upon motion by Mr. Boknevit, seconded by Ms. Bednarski, the Deer Creek Poms field trip request to the Middle School State Competition in Sheboygan, Wisconsin was unanimously approved as presented.

Upon motion by Mr. Boknevit, seconded by Ms. Bednarski, the following District donation(s) was unanimously approved as listed below:

- The donation of a Grizzly Wood Lathe with Digital Readout; Grizzly Live Center Set for Wood Lathe; and Hinge Mate (valued at \$850.00) from Mr. Dave Todryk designated towards the St. Francis High School Technology Education Department.
- The monetary donation of \$250.00 from the St. Francis High School Activities Crew designated towards the St. Francis High School Poms Team for State Competition expenses.
- The monetary donation of \$250.00 from the St. Francis High School Activities Crew designated towards the Power Lifting Program for equipment needs.



**REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:**

Business Manager Mitchell reported on the following:

- 1) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
- 2) Business Manager Mitchell presented detailed information on resident and non-resident enrollment projections for the 2016-2017 school year for review.
- 3) Business Manager Mitchell presented an overview on the budget forecast for the 2016-2017 school year.
- 4) Business Manager Mitchell presented the Business Office Scorecard Report to include updates on budgetary tracking, substitute fill rates and response to technology needs for the second quarter of the 2015-2016 school year.
- 5) Discussion ensued on the continued development of human resources link & website(s).

Superintendent Peuse reported on the following:

- 1) 2016 WASB selected resolutions were presented for review and discussion. Each year, school districts from around the State meet at the WASB Delegate Assembly to discuss and vote on proposed resolutions related to possible legislative advocacy. The Board ensued in a conversation to provide direction to appointed delegate, Vice President Bednarski, as she votes on each resolution for the District.
- 2) In July of 2015, the St. Francis School District was accredited by AdvancED as the result of much hard work and dedication by staff. The District continues to work on improvement priorities that require attention and growth over the next two years to maintain accreditation through AdvancED. Superintendent Peuse presented an update to the Board related to the District's progress on these priorities.
- 3) Student Statewide assessment results were shared with the Board. Overall, 558 students were assessed using the Badger Exam and Dynamic Learning Maps (DLM) in grades 3 through 8. Among, those students, 48.9 percent of students were proficient or advanced in English Language Arts compared to 51.2 percent at the State-level. In Mathematics, 49.1 percent of St. Francis School District students were proficient or advanced compared to 43.7 percent Statewide.
- 4) Early release day professional development updates were provided to the Board.
- 5) The District's process for inclement weather school closings was reviewed with the Board.

President Boknevitcz reported on upcoming important dates:

- 1) The Wisconsin Association of School Boards' State Education Convention is January 20-22, 2016 at the Wisconsin Center. All Board members will be in attendance.

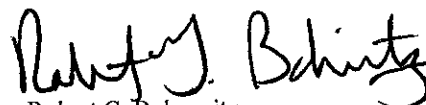
**COMMUNICATIONS / COMMENTS FROM VISITORS:** None

Upon motion by Mr. Boknevitcz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 8:08 p.m.

Approved by:



Chris Finch  
School Board Clerk



Robert G. Boknevitcz  
Board President

ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235

SCHOOL BOARD WORK SESSION  
HELD IN THE ST. FRANCIS HIGH SCHOOL LIBRARY  
January 11, 2016

**APPROVED MINUTES**

President Boknevitz called the work session to order at 5:45 p.m.

**PRESENT:** Board Members Boknevitz, Bednarski, Iwanski, Finch, Shafer, Superintendent Peuse and Business Manager Mitchell

**VISITORS:** No public visitors (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Mr. Finch to approve the agenda for January 11, 2016. Motion was unanimously approved.

**PLEDGE OF ALLEGIANCE**

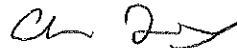
**DISTRICT LONG-RANGE PLANNING:**

Information was presented and discussion ensued on the following work session topics in conjunction with long-range planning for the District:

- 1) Long-Term Enrollment Plan (Resident / Non-Resident / Open Enrollment / Chapter 220)
- 2) Long-Range Facility Needs and Project Prioritization
- 3) Budget Model for 2016-2017

Upon motion by Mr. Boknevitz, seconded by Ms. Shafer, the President declared the work session adjourned at 8:10 p.m.

Approved by:



Chris Finch  
School Board Clerk



Robert G. Boknevitz  
School Board President

ST. FRANCIS SCHOOL DISTRICT  
4225 SOUTH LAKE DRIVE  
ST. FRANCIS, WI 53235

SCHOOL BOARD REGULAR MEETING  
HELD IN THE WILLOW GLEN PRIMARY SCHOOL LIBRARY  
January 4, 2016

**APPROVED MINUTES**

President Boknevitiz took roll call at 5:35 p.m.

The School Board began with a tour of Willow Glen Primary School conducted by Superintendent Peuse, Business Manager Mitchell, and Principal Pogorzelski. All Board Members were in attendance for the tour.

President Boknevitiz called the regular meeting to order at 6:30 p.m.

**PRESENT:** Board Members Boknevitiz, Bednarski, Iwanski, Finch, Shafer, Superintendent Peuse, and Business Manager Mitchell

**VISITORS:** Willow Glen Principal – Ms. Laurie Pogorzelski; SFHS Principal – Mr. Andrew Muszytowski;  
No public visitors (sign-in sheets retained in official minute book)

Superintendent Peuse reported that proper notification of this meeting has been posted in accordance with the open meeting laws of the State of Wisconsin.

A motion was made by Ms. Bednarski, seconded by Ms. Shafer to approve the agenda for January 4, 2016. Motion was unanimously approved.

**PLEDGE OF ALLEGIANCE**

**COMMUNICATIONS TO THE BOARD:** None

**COMMENTS FROM VISITORS:** None

**CONSENT AGENDA ACTION ITEMS:**

President Boknevitiz inquired if there was any item(s) that should be removed from the consent agenda. There was none.

Upon motion by Ms. Shafer, seconded by Mr. Finch, the following consent agenda action items were unanimously approved:

- The minutes of the December 7, 2015 regular School Board meeting.
- Accounts payable expenditures totaling \$388,476.92 and payroll / payroll expenditures totaling \$396,081.64.
- Personnel Items:
  - The 2016 Family and Medical Leave request for Debra Jordan, Primary School Teacher.
  - The following extra-curricular appointment for the 2015-2016 school year:
    - Deborah Legwinski, PI-34 Mentor \$1,000.00

Upon motion by Mr. Boknevitiz, seconded by Mr. Iwanski, new Open Enrollment seats for the 2016-2017 school year was unanimously approved as follows:

Grade Level	New OE Seats for 2016-2017	Wait List
K4	0	Yes
K5	0	Yes
1	0	Yes
2	0	Yes
3	0	Yes
4	0	Yes
5	0	Yes
6	0	Yes
7	0	Yes
8	0	Yes
9	62	Yes
10	5	Yes
11	0	Yes
12	5	Yes

Upon motion by Mr. Boknevit, seconded by Ms. Bednarski, NEOLA Update (November 2015) was unanimously approved as follows:

- Policy 5113 – Open Enrollment Program (Inter-District)
- AG 5113B – Open Enrollment for Students with Disabilities
- Policy 5113.01 – Course Options

Upon motion by Mr. Boknevit, seconded by Ms. Shafer, revised Board Policy 3120 – Employment of Professional Staff was unanimously approved as presented.

Upon motion by Mr. Boknevit, seconded by Ms. Bednarski, the following District donation was unanimously approved as listed below:

- The \$10.00 monetary donation from Ms. Andrew Muszytowski designated towards the St. Francis High School Cheer Team.

#### **REPORTS/ITEMS FOR DISCUSSION/POSSIBLE ACTION:**

Business Manager Mitchell reported on the following:

- 1) The financial report for the month of December was presented for review and discussion.
- 2) Updated information on the 2015-2016 budgetary refinement was presented for review and discussion.
- 3) Business Manager Mitchell presented detailed information on resident and non-resident enrollment projections for the 2016-2017 school year for review.
- 4) Business Manager Mitchell presented an overview on the budget forecast for the 2016-2017 school year.
- 5) Business Manager Mitchell presented an updated document reflecting recommended and completed projects in conjunction with the 10-Year Maintenance Plan.
- 6) In April 2013, the Board approved joining the WERMC Risk Management Consortium effective July 1, 2013 to provide additional expertise to guide the District in building safety culture. The advantage of joining this group and gaining a consultant was to address four key areas which the District has begun to develop – bidding; cost reduction; risk mitigation/pro-active management; and claims handling. The District has gained good processes for addressing sound safety systems and is recommending the renewal with WERMC Risk Management Consortium for the 2016-2017 school year. Discussion ensued. This agenda item will be brought back to the next regular meeting for approval.
- 7) In June 2015, the Board approved the new 2015-2018 Technology Plan. Business Manager Mitchell provided an update on the progress of the new plan and its goals. The goal with the new Technology Plan is to have a nimble document that allows the District to adjust as technology standards change. The primary focus is on helping teachers embed tools, rather than creating additional work. The District also wants to leverage technology infrastructure to allow greater collaboration amongst staff and students.
- 8) The discussion on the Development of Human Resources Link & Website(s) was tabled until the January 18, 2016 regular meeting.

Superintendent Peuse reported on the following:

- 1) The Southeastern Wisconsin School Alliance (SWSA) provides school leaders and parents with the objective, non-partisan information and training they need to be strong advocates for educational excellence. SWSA is the conduit of timely information to all potential and future legislative decisions that will directly impact Wisconsin Public Schools. Superintendent Peuse highlighted on several potential pieces of legislation and other pertinent information received at a recent SWSA meeting.
- 2) The St. Francis High School continues to work towards improving course selections and increase career readiness for students. As part of the improvement process, a complete review of current course offerings has taken place within each department. The review is designed to ensure that programming for students is innovative, engaging and most importantly, embedded with high academic standards. It is at this time the following recommendations are being brought forward for review and approval by the Board:

#### Recommendation #1

Approve the following course proposal changes at the St. Francis High School for the 2016-2017 school year:

- Academic & Career Planning
- Advanced Placement Biology
- Advanced Placement Computer Science Principals
- Advertising, Sales and Marketing
- Fashion and Retail Marketing
- Social Media and Interactive Marketing
- Piano Lab
- Digital Music Lab

Recommendation #2

Eliminate "Writing, Gaming and Graphic Novels"

Recommendation #3

Change the name of all upper-level English Department courses to English 11 (combines the current classes of "Challenging Cultural Myths" and "Exploring Non-Fiction" and to English 12 (combines "Communicating in the 21<sup>st</sup> Century" and/or "Literature and Film" and/or "Contemporary Literature."

Recommendation #4

Change the name of "Foundations of Physics and Chemistry" to the following semester courses, "Intro to Physics" and "Intro to Chemistry."

The fiscal impact to the District is estimated at \$54,890 (dependent upon course approvals and computer leases). Discussion ensued. This agenda item will be brought back to the January 18, 2016 regular Board meeting for approval.

- 3) The proposed 2016-2017 school calendar was presented for review. There has been tremendous value in Early Release Wednesdays throughout the 2015-2016 school year. The District has been able to leverage current work with more regular, yet, compacted time to continue improvement efforts. The highlights of the proposed calendar include: 1) Move from a 2-day data retreat to a 1-day data retreat (based on feedback) and create four (4) professional development days (5 total days) prior to the school year and similar to the current calendar; 2) Have one (1) data retreat make-up day in October and have the day before Thanksgiving off for all staff; 3) Maintain a Spring Break after the Easter holiday. This agenda item will be brought back for Board approval at the January 18, 2016 regular meeting.

President Boknevitiz reported on upcoming important dates:

- 1) The Board has scheduled an additional Board meeting on January 11, 2016 from 5:30 to 8:30 p.m. to discuss items related to the building tours and have further discussion regarding future programming and building needs.
- 2) The Wisconsin Association of School Boards' State Education Convention is January 20-22, 2016 at the Wisconsin Center.
- 3) The Board reviewed the following Wisconsin Association of School Boards' documents: 1) Update on 2015 Resolutions; 2) Report to the Membership on 2016 Resolutions; and 3) Resolutions Submitted by Member School Boards.

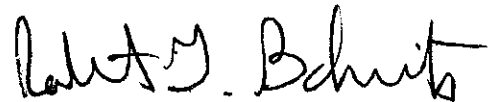
**COMMUNICATIONS / COMMENTS FROM VISITORS:** None

Upon motion by Mr. Boknevitiz, seconded by Ms. Shafer, the President declared the regular meeting adjourned at 8:37 p.m.

Approved by:



Chris Finch  
School Board Clerk



Robert G. Boknevitiz  
Board President

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